



CONVENE: Chair Zuk convened the Regular Meeting of the Monrovia Historic Preservation Commission on Wednesday, April 26, 2023, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Associate Planner Teresa Santilena, and Administrative Assistant April Kea.

PLEDGE OF ALLEGIANCE: Commissioner Ramirez led the pledge of allegiance.

ROLL CALL: In attendance were Commissioners Vicky Hansen, Mark Houston, Edie Ramirez, Tracy Rekart, Vice-Chair Marianne Lee, and Chair Penny Zuk.

APPROVAL OF MINUTES: It was moved by Commissioner Hansen, seconded by Commissioner Rekart to approve the minutes of the March 29, 2023 meeting. The motion carried with a 5-0 vote; Commissioner Lee abstained.

PUBLIC INPUT: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

**AR-1 Determination of Historic Significance DPR2023-0003
1527 Encino Avenue, Fatima Santos, Applicant**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission regarding whether an Accessory Dwelling Unit (ADU) will be constructed to the rear of the property.

Following discussion, it was moved by Commissioner Lee, seconded by Commissioner Houston, to approve DPR2023-0003. The motion carried unanimously with a 6-0 vote.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Community Development Director Jimenez provided an update on the following:

- Monrovia Area Partnership (MAP) Neighborhood Conference
- Updates:
 - The City Council's introduction of Ordinance No. 2023-01, an amendment to Title 2 (Administration and Personnel) of the Monrovia Municipal Code related to the membership and qualifications of the Historic Preservation Commission;
 - The entitlement status and public hearing schedule for Historic Inn project (adaptive reuse of the Baker homes at 508 - 512 South Ivy Avenue);
 - The possible cancellation of the May 24, 2023 Historic Preservation Commission regular meeting;
 - The possibility of a special meeting to appoint subcommittees to work with potential projects; and
 - Future discussion to address residential and commercial window standards for historic properties.

The Historic Preservation Commission discussed the necessity to review window standards in light of new environmental priorities, advancement in materials, and the need to compromise in terms of window type preferences.

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:

- Chair Penny Zuk announced that the Monrovia Historic Preservation Group (MOHPG) will host their 39th Annual Historic Home Tours on May 7, 2023.

ADJOURNMENT: Chair Zuk adjourned the meeting at 7:55 p.m.

APPROVED:

ATTEST:

Penny Zuk, Chair
Monrovia Historic Preservation Commission

Craig Jimenez, AICP, Secretary
Monrovia Historic Preservation Commission