

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JULY 27, 2023**

CONVENE: President Carlson convened the regular meeting of the Monrovia Library Board on Thursday, July 27, 2023 at 7:00 p.m. in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Youth Services Supervisor, Ginger Antunez, Management Analyst, Julie Gallardo, Senior Administrative Assistant, Miga Wang, Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Boardmember Ramos led the Flag Salute.

ROLL CALL: In attendance: Boardmember Allen, Boardmember Ramos, Boardmember Woodford, Vice President Harvis, and President Carlson.

PRESENTATIONS:

- PR-1 SWORE IN NEWLY APPOINTED / REAPPOINTED BOARDMEMBERS**
Reappoint John Carlson for a three (3) year term through 2026
Appoint Betsy Woodford for a three (3) year term through 2026
Appoint Nathan Allen for a two (2) year unexpired term of Angel Hernandez through 2025
Staff Reference: City Clerk, Alice Atkins

CONSENT CALENDAR: was moved by Vice President Harvis and seconded by Boardmember Ramos. There were no objections and the motion was unanimously approved.

- CC-1** Unadopted Minutes of the June 22, 2023 Regular Meeting

- CC-2** Adult and Youth Services Program Report for July 2023

TEEN ADVISORY BOARD (TAB): Cassidy Rose, an incoming 8th grader at Santa Fe Middle School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

AR-1 Library Strategic Plan Update Q3 – Carey Vance, Library Manager provided the 3rd Quarter update for the Library Strategic Plan. As of July 2023, there has been 60 goal activities completed, which is 91 percent of the total goals. Some of the completed activities are as follows: A total of 6,620 students have been supported by the Monrovia Reads Van from September 2022 to May 2023. From July 2022 through June 2023, 12,678 patrons attended 267 library programs for children, teens and adults. A total of 760 students engaged with staff during special class visits and assemblies during the month of May. The Summer Reading Program Kickoff had over 900 participants attend the program in Library Park. There was an increase in the total number of patrons who registered for the Summer Reading Program within the first month, with a total of 1,549 patrons versus last year which was 1,460.

CC-1

The Library continues its partnership with the Veterans Peer Access Network (VPAN) and expanded its partnership with the LA County Veterans Services Department to provide more onsite support this fiscal year. There were a total of 1,078 interactions with Veterans and their families that were supported through the Veterans Resource Center. The Legacy Project's online historical collection had 10,460 searches during fiscal year 2022-2023, which is a 115 percent increase over the previous year.

The Library will continue to work on the Library Enhancement Project to provide more indoor and outdoor space. Staff will continue to provide programming both in person and virtually and will continue to collaborate with local organization to provide new experiences and learning opportunities for the community. Staff will collect feedback from the community and work with Library Board to align updated goals with strategic direction.

After discussion, it was moved by Vice President Harvis and seconded by Boardmember Woodford to: receive and file AR-1 Library Strategic Plan Update Q3.

AR-2 Library Board Reorganization – Carey Vance, Library Manager announced the Library Board reorganization for the 2023-2024 program year. Starting the new fiscal year, Boardmember Ramos will be the Vice President and Vice President Harvis will be the President. Boardmember Calson has been sworn in to serve another term and Boardmember Allen and Boardmember Woodford have been sworn in as new boardmembers.

After discussion, it was moved by Boardmember Woodford and seconded by Boardmember Allen to: receive and file AR-3 Library Board Reorganization.

REPORTS FROM STAFF:

RFS-1 Carey Vance, Library Manager

- The Local History Book Event featuring Dick Singer will take place at the Monrovia Public Library on Saturday, July 29 at 2pm.
- The Adult Services Library Supervisor position has been filled by Kurt Gally who will start on August 14.
- Staff visited the Anaheim and Santa Ana Public Libraries to observe their outdoor facilities in order to prepare for the Library Enhancement Project.

LIBRARY BOARD LIAISON REPORTS:

LR-1 President Carlson: The Foundation is working to recruit an intern who will work on the Foundation's social media presence and other duties. The Foundation is also in the process of recruiting new boardmembers.

LR-2 Vice President Harvis: Dick Singer's book signing and talk will take place on Saturday, July 29 at 2pm in the Library Community Room.

LR-3 Boardmember Ramos: The Friends of the Monrovia Public Library had a meeting on Tuesday, July 25. Their recent book sale was a success. The Friends are

looking for ways to increase membership. Recently there were 21 new renewals for lifetime members. The Friends are also are working to digitize their paperwork onto a database.

LR-4 Boardmember Nathan Allen: Boardmember Allen has been appointed to be the Liaison for Monrovia Reads.

LR-5 Boardmember Betsy Woodford: Boardmember Woodford has been appointed to be the Liaison for the Heritage Society Women's Service Groups.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, August 24, 2023 at 7:00 p.m.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:58 p.m.

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