



**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services

MEETING DATE: July 12, 2016

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-1

TITLE: Reorganization of the Monrovia Old Town Advisory Board

DISCUSSION: It is time for the reorganization of the Board for the 2016-2017 program year. In an effort to ensure consistency with other City Commissions and Boards, staff is recommending the following process.

Each Commission reorganizes at the close of the fiscal year (July-June) for the following year. Typically, the seated vice-chair is elected chair. The selection of the vice-chair is decided based on the following criteria:

- 1) A first-term Commissioner serving at least one year. If there is more than one, meeting that criteria, then they serve in alphabetical order based on last name.
- 2) The Commissioner who has the longest span since least serving as chair.

Currently the Board does not have a vice-chair. Following the resignation of Chair Castellon in March 2016, Vice-Chair Balsamo stepped in as Interim Chair to complete the program year. Due to a lack of an active vice-chair, staff is recommending the Board accept nominations for the 2016/17 Chair.

Staff would like to thank Interim-Chair Balsamo for serving as the Chair of the Monrovia Old Town Advisory Board for the 2015-2016 program year.

RECOMMENDATION: Staff recommends the Board accept nominations for the 2016/17 Chair and select Boardmember Miller to serve as Vice-Chair.

COMMISSION ACTION REQUIRED: If the Board concurs, the appropriate action would be a motion to accept nominations for the 2016/17 Chair and select Boardmember Miller to serve as Vice-Chair.

AR-1