

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, September 5, 2023, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 5, 2023
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

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| CONVENE | Mayor Becky A. Shevlin |
| IN HONOR OF | Caridad "Lola" Papa's 110 th birthday |
| INVOCATION | Police Chaplain Terrence Brown |
| PLEDGE OF ALLEGIANCE | Councilmember Sergio Jiménez |
| ROLL CALL | Request from Councilmember Crudginton to participate remotely pursuant to Government Code Section 54953(f) Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin |

REPORT OF CLOSED SESSION OF AUGUST 1, 2023

- CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 124, 126, 132 and 142 West Pomona; Agency Negotiator: City Manager; Negotiating Party: To be determined; Under Negotiation: Price and Terms of Payment
- CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 324-328 S. Myrtle; City Negotiator: City Manager; Negotiating Party: Monrovia Old Town Office Retail Motor LLC; Under Negotiation: Price and Terms of Payment

PRESENTATIONS/PROCLAMATIONS

- PR-1 [Proclaiming September 2023 as "National Suicide Prevention Month"](#)
- PR-2 [Proclaiming September 10-26, 2023, as "National Patriotism Week"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Guadalupe Hilario

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the August 1, 2023, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the August 1, 2023, Special and Regular Meetings of the Monrovia City Council

- CC-2 [Payroll Nos. 16, 17 and 18 in the Net Amount of \\$819,107.95, \\$750,419.80, and \\$789,028.61, Respectively, and Warrant Registers dated August 3, August 10, August 17, August 24, and August 31, 2023, in the Total Amounts of \\$554,139.93, \\$608,581.19, \\$953,068.85, \\$622,521.90, and \\$2,380,073.19, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 16, 17 and 18 in the net amount of \$819,107.95, \$750,419.80, and \$789,028.61 respectively, and Warrant Registers dated August 3, August 10, August 17, August 24, and August 31, 2023, in the total amounts of \$554,139.93, \$608,581.19, \$953,068.85, \$622,521.90, and \$2,380,073.19, respectively
- CC-3 [Amending Title 2 \(Administration and Personnel\) and Title 5 \(Business Taxes, Licenses and Regulations\) of the Monrovia Municipal Code by Adding a New Chapter 5.84 to Establish Automotive Repair Operational Requirements; Adoption of Ordinance No. 2023-02](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Adopt Ordinance No. 2023-02
- CC-4 [Ratification of Emergency Purchase and Installation of Two \(2\) Tait Radio Repeaters From Foothill Communications, Inc., in the Amount of \\$45,779.77; and Approve a Contingency Amount not to Exceed \\$6,800.00](#)
Staff Reference: Heath Harvey, Police Captain
Recommendation: Ratify the emergency purchase and installation of two Tait radio repeaters from Foothill Communications, Inc., in the amount of \$45,779.77, approve a contingency in an amount not to exceed \$6,800, and appropriate an amount not to exceed \$52,579.77 from the Capital Projects Fund
- CC-5 [Revision to the Art Installation for Alexan Foothills Residential Development at Station Square West](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve the mural design depicted in Option 1 and authorize the City Manager to execute the required documents in a form approved by the City Attorney
- CC-6 [Consultant Services Agreement with The Converse Professional Group dba Converse Consultants for a Geotechnical Investigation along the 400 Block of Cloverleaf Drive in an Amount Not to Exceed \\$35,940; and Approve a Contingency in an Amount Not to Exceed \\$3,594.00](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve a Consultant Services Agreement with The Converse Professional Group dba Converse Consultants for a geotechnical investigation along the 400 block of Cloverleaf Drive in an amount not to exceed \$35,940, approve a contingency in an amount not to exceed \$3,594.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Amendment to the Agreement with Jose Antonio Aguirre for the Installation of a Neighborhood Treasure Landmark to Increase the Expenditure by \\$5,000 for a Total Project Amount of \\$36,000](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve an amendment to the agreement with Jose Antonio Aguirre for the Installation of a Neighborhood Treasure Landmark, allocate an additional \$5,000.00 of Art in Public Places Funds for a total project amount of \$36,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-8 [Award of Contract to Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project #G-957, in an Amount Not to Exceed \\$308,901.00; Approve a Contingency Amount not to Exceed \\$46,335.15; Approve Task Order No. 107 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \\$30,890.00; and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act \(CEQA\) Guidelines Section 15301\(e\)](#)

Staff Reference: Alex Tachiki, Public Works Director

Recommendation: Approve the Plans and Specifications for Project #G-957; award contract to Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project #G-957, in an amount not to exceed \$308,901.00; approve a contingency amount not to exceed \$46,335.15; approve Task Order No. 107 with Merrell Johnson Engineering, Inc. for engineering and construction management in an amount not to exceed \$30,890.00; find the Project is Categorically Exempt from review under California Environmental Quality Act (CEQA) Guidelines Section 15301(e); and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-9 [Proposed Position Modifications and updated Authorized Position Listing](#)

Staff Reference: Lauren Vasquez, Assistant City Manager

Recommendation: Approve the proposed position modifications

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

- RCM-2 [Receive and File: Presentation from Los Angeles County Department of Mental Health \(LADMH\) Alternative Crisis Response \(ACR\) Summit](#)

Staff Reference: Dylan Feik, City Manager

- RCM-3 [Appointment of Clean Power Alliance Boardmember](#)

Staff Reference: Dylan Feik, City Manager

- RCM-4 Call for Nominations: Naming of New Park

Staff Reference: Tina Cherry, Community Services Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Gloria Crudgington

- RCC-2 Councilmember Sergio P. Jiménez

(a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023

- RCC-3 Councilmember Dr. Tamala Kelly

(a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023

- RCC-4 Mayor Pro Tem Larry J. Spicer

(a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023

RCC-5 Mayor Becky A. Shevlin

(a) [Designation of Voting Delegate for the 2023 League of California Cities General Assembly](#)

(b) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023

ADMINISTRATIVE REPORTS

AR-1 [Exclusive Negotiating Agreement with Old Town Office Retail \(Motor\), LLC for the commercial building located at 324-328 South Myrtle Avenue](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Approve the proposed Exclusive Negotiating Agreement with Old Town Office Retail (Motor), LLC

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 19, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Shirley Crawford, Grandmother of Amanda Leos

Wes Scott, Father of Fire Captain Brannigan Scott

Former Lieutenant Daniel S. Aberle, Father-in-law of Old Town Caretaker John Ogden

John Houston Jr., Brother of Historic Preservation Commissioner Mark Houston

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 1st day of September, 2023.

Alice D. Atkins, MMC, City Clerk