



**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services

MEETING DATE: July 12, 2016

PREPARED BY: Lisa Hansberger
Senior Recreation Supervisor

AGENDA LOCATION: AR-2

TITLE: Street Closure Request for the 2016 Old Town Trick-or-Treat and Halloween Bash

BACKGROUND: The Department of Public Services has offered a Halloween event in conjunction with the Old Town Merchants Trick-or-Treat activity for over 11 years. The City Halloween event and Old Town Trick-or-Treat is scheduled each year from 3:00-6:00 p.m. in Library Park. Halloween participants visit Old Town for trick-or-treating and also enjoy festivities taking place in the park. Feedback from MOTAB indicates there are approximately 5,000 participants trick-or-treating in Old Town during the length of the event.

ANALYSIS: This year's Halloween and Old Town Merchants Trick-or-Treat event is scheduled for Monday, October 31 from 3:00-6:00 p.m. Staff is requesting street closures in Old Town from 2:00-7:00 p.m. in the following areas:

- Myrtle Avenue from Palm Avenue to Chestnut Avenue – north and southbound lanes

MOTAB has recommended approval of street closures for all previous Halloween and Trick-or-Treat events.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend approval of the street closures for the 2016 Halloween and Old Town Trick-or-Treat Event.
2. Do not recommend approval of the street closures and/or request more information from Staff.

STAFF RECOMMENDATION: Staff recommends the board approve option No. 1, approval of street closures for the 2016 Halloween and Old Town Trick-or-Treat Event.

ACTION: If Board concurs, the appropriate action is a motion to approve the street closure request for the 2016 Halloween and Old Town Trick-or-Treat Event.

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