

**MONROVIA
DEVELOPMENT REVIEW COMMITTEE
AGENDA**

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



Craig Jimenez
Chair
Director of
Community Development

Tina Cherry
Director of Community
Services

Jeremy Sanchez
Fire Chief

Alan Sanvictores
Chief of Police

Alex Tachiki
Public Works Director

**Welcome to the Monrovia Development Review Committee Meeting
Wednesday, September 20, 2023, 4:00 PM**

Thank you for participating in today's meeting. The Development Review Committee encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Development Review Committee are held on the first and third Wednesday of every month at 4:00 p.m. in the City Council Chambers at Monrovia City Hall. The schedule of future meetings is available on the City's website.

AGENDA: Agendas are posted at Monrovia City Hall and on the City's website at www.cityofmonrovia.org. Documents related to applications on the agenda are available for public review in the Community Development Department, 415 South Ivy Avenue, Monrovia, California.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Development Review Committee meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Committee. The City requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE DEVELOPMENT REVIEW COMMITTEE: simply approach the dais when the Chair announces the item on the agenda that you wish to speak about. Please provide the Chair with a copy of any written materials you wish to distribute to the Development Review Committee.

MATTERS NOT ON THE AGENDA: should be presented during the time designated as "PUBLIC INPUT." By State law, the Development Review Committee may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Development Review Committee on a matter on the agenda, please wait until the Chair calls for the item to be discussed. The applicant is invited to speak first, followed by those who support the project, then those who have concerns or oppose the project. The applicant is then given the opportunity to rebut. Appellants will be afforded the same opportunities as applicants. Additionally, written comments submitted prior to the start of the meeting will be presented to the Committee as part of the consideration of the request. Comments can be submitted in person or via mail to Monrovia City Hall or by email to planning@ci.monrovia.ca.us.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at (626) 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





AGENDA

MONROVIA DEVELOPMENT REVIEW COMMITTEE

Regular Meeting of the Monrovia Development Review Committee

Monrovia City Hall
415 South Ivy Avenue

Wednesday, September 20, 2023, 4:00 PM

Written documentation relating to each proposed item of business on the Agenda presented for consideration by the Development Review Committee are on file in the Community Development Department.

CONVENE Chair Jimenez

ROLL CALL Committee Members Cherry, Sanchez, Sanvictores, Tachiki, Chair Jimenez

APPROVAL OF MINUTES [Unadopted Minutes of the September 6, 2023 Regular Meeting](#)

PUBLIC INPUT

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Development Review Committee may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Committee may not discuss or vote on items not on the Agenda.

PUBLIC HEARINGS

None

ADMINISTRATIVE REPORTS

AR-1 [Design Review; DR2023-0024](#)
542 North Alta Vista Avenue, Robert Acon, Applicant

Request: Applicant is requesting a Level 6 Neighborhood Compatibility Design Review for a new 5,750 square foot two-story single-family residence with an attached three-car garage. The property is located in the RF (Residential Foothill) zone.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions

AR-2 [Design Review; DR2023-0026](#)
733 Valley View Avenue, Michelle Hoy, Applicant

Request: Applicant is requesting a Level 7 Neighborhood Compatibility Design Review to construct a new single-story 1,909 square foot house with a detached four-car garage behind an existing residence. The property is located in the PD-1 (Planned Development – Area 1) zone, which allows for multiple dwellings at a density of one dwelling unit per 4,000 square feet lot area.

Determine that the project is Categorically Exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions

AR-3 [Design Review; DR2023-0027](#)
619 Laurel Lane, Sheri Nilson, Applicant

Request: Applicant is requesting a Level 4 Neighborhood Compatibility Design Review for a new 328 square foot second story balcony at the rear of an existing, two-story single-family residence. The property is located in the RF (Residential Foothill) zone.

Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions

AR-4 [Design Review; DR2023-0028](#)
422 South Sunset Place, Jorge Polanco, Applicant

Request: Applicant is requesting an Applicant is requesting a Level 4 Neighborhood Compatibility Design Review for the construction of a 294 square foot ground floor addition and a 294 square foot second-story deck at the rear of an existing two-story single-family residence. The property is located in the RL (Residential Low Density) zone.

Determine that the project is Categorically Exempt (Class 1) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve with conditions

AR-5 [Major Determination and Sign Review; MAJD2023-0009 and SIGN2023-0038](#)
1450 South Shamrock Avenue, Sergio Coronado, Applicant

Request: Applicant is requesting a Major Determination and Sign Review to determine that a proposed sign face change out is in substantial compliance with the approved Conditional Use Permit (CUP) for an existing freeway identification sign. The property is located in the PD-10 (Planned Development – Area 10) zone.

Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented

AR-6 [Sign Review; SIGN2023-0037](#)
117 East Lime Avenue, Vixxo Sign + Lighting (Liz Nicolet), Applicant

Request: Applicant is requesting a Sign Review for a non-illuminated building wall sign for an existing business, Extra Space Storage. The property is located in the PD-5b (Planned Development – Area 5b) zone.

Determine that the project is Categorically Exempt (Class 11) pursuant to the California Environmental Quality Act (CEQA).

Recommendation: Approve as presented

REPORTS FROM STAFF

None

ADJOURNMENT

NOTE: Note: Decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing with Planning Division within ten (10) days. (Appeal Fee Required)

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 14th day of September, 2023.

Vincent Gillespie, Assistant Planner