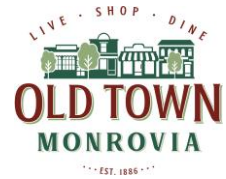




**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Community Services

MEETING DATE: September 19, 2023

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-1

TITLE: Consideration of Canceling the December 2023 Monrovia Old Town Advisory Board (MOTAB) Meeting

OBJECTIVE: To consider canceling the December 2023 MOTAB Meeting due to holiday conflicts

BACKGROUND: In 2021, MOTAB elected to move the regular meeting of the Board to the third Tuesday of the month rather than the previously established second Tuesday of the month. Canceling meetings near the holidays has been typical for other Boards and Commissions and in 2021 and 2022, MOTAB elected to cancel the December Board meeting.

ANALYSIS: In 2023, the winter holiday falls on Sunday, December 24 and Monday, December 25. Due to the December Board meeting being scheduled for Tuesday, December 19, staff is recommending the meeting be canceled. It is expected that some may be out of town or beginning their holiday celebrations and therefore canceling may make sense.

FISCAL IMPACT: There is no fiscal impact associated with this report.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend approval of canceling the December 2023 MOTAB Meeting; or
2. Do not recommend approval and request more information from staff.

STAFF RECOMMENDATION: Staff recommends the board approve option No. 1; recommend approval of canceling the December 2023 MOTAB Meeting.

ACTION: If Board concurs, the appropriate action is a motion to recommend approval of canceling the December 2023 MOTAB Meeting.

AR-1