

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
TUESDAY, August 15, 2023**

**CONVENE:** Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, August 15, 2023 at 9:33 a.m. at the Monrovia City Council Chamber. In attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval and Senior Management Analyst Heather Gibson.

**ROLL CALL:** In attendance were Boardmembers Gina Ammon, Diane Balsamo, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer.

**PRESENTATIONS:**

PR-1 Swearing in of Returning Boardmembers  
Alice Atkins, MMC, City Clerk, swore in the reappointed Boardmembers Miller and Wiseman

PR-2 Introduction of newly promoted staff, Johan Galvan, Recreation Coordinator  
Rebecca Sandoval, Recreation Manager introduced newly promoted Recreation Coordinator, Johan Galvan to the Board.

**CONSENT CALENDAR:** It was moved by Boardmember Balsamo, seconded by Vice Chair Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the July 18, 2023 Regular Meeting

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

AR-1 Street Closure Request Related to the Street Rods Forever Car Show Event on Saturday, October 21, 2023  
Tina Cherry presented the report to the Board. Staff reviewed the event details, street closures related to the event and provided the background of the event. It was moved by Boardmember Wahl, seconded by Vice Chair Jurado, to approve AR-1, Street Closure Request Related to the Street Rods Forever Car Show Event on Saturday, October 21, 2023. The motion carried unanimously.

**REPORTS FROM STAFF:**

**1. Tina Cherry, Director**

- a. Informed the Board of the rescheduled date for the Old Town Derby. The event was rescheduled to March 16, 2024.
- b. Staff provided an update to the Board on the upcoming Holiday Decorations in Old Town. Staff provided an update on the meeting held with the Holiday Decorations Sub-Committee, update on the schedule and the plan for this year.

## **2. Rebecca Sandoval, Recreation Manager**

- a. Staff provided an overview of the upcoming Old Town Programs for the Fall season.
  - i. Fall Festival – provided an overview on the planned activities for the Old Town Fall Festival scheduled on Saturday, October 14 from 10:00 a.m. to 2:00 p.m.
  - ii. Halloween Spooktacular & Trick-or-Treat Bash – provided an overview of the planned activities for the event scheduled on Tuesday, October 31 from 3:00 p.m. to 6:00 p.m. Announced the ways Merchants can get involved.

**MONROVIA CHAMBER OF COMMERCE REPORT:** Vice Chair Jurado provided an update on behalf of the Chamber of Commerce. Announced upcoming Chamber events including: Chamber Mixer, unveiling of the new Samson the Bear honoring the late City Historian Steve Baker and announced the Beer, Wine and Music Festival scheduled on Saturday, September 23 from 4:00 p.m. to 8:00 pm. in Library Park.

### **REPORTS FROM BOARDMEMBERS**

- a. Chair Spencer – No report
- b. Vice Chair Jurado – Reported to staff some comments/complaints he has been hearing regarding the Friday Night Street Fair and Market. Some comments heard: limited vendors, pricing of the vendor items, lack of activities for children. Requested Raw Inspiration, program organizers, to come to the next Board Meeting to discuss the current state of the Market.
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – Thanked Staff for the clean up efforts in Lemon Court. Reported a possible water leak, provided the location to staff.
- e. Boardmember Miller – No report
- f. Boardmember Wahl – No report
- g. Boardmember Wiseman – Reported an increase in use of the tables near his business being occupied by people suffering from homelessness. Reported he had a great conversation with our Police Chief and recommended to the Board to contact the Police Department for any suspicious behavior.

**NEXT SCHEDULED MEETING:** The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, September 19, 2023, 9:30 a.m., Monrovia, California.

**ADJOURNMENT:** Chair Ammon adjourned the meeting at 10:09 a.m.