

# MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers  
415 S. Ivy Avenue, Monrovia, California 91016



**Shawn Spencer**  
Chair

**Ricardo Jurado**  
Vice Chair

**Gina Ammon**  
Boardmember

**Diane Balsamo**  
Boardmember

**Kristin Miller**  
Boardmember

**Daniel Wahl**  
Boardmember

**Roy Wiseman**  
Boardmember

## Welcome to the Monrovia Old Town Advisory Board Meeting Tuesday, September 19, 2023, 9:30 A.M.

Thank you for participating in today's meeting. The Monrovia Old Town Advisory Board encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Monrovia Old Town Advisory Board are held on the third Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

**AGENDA PACKETS:** A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Monrovia Old Town Advisory Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Monrovia Old Town Advisory Board refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE MONROVIA OLD TOWN ADVISORY BOARD,** where possible, please complete a "Speaker Card" and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Monrovia Old Town Advisory Board.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda. Comments are limited to three minutes.

**MATTERS ON THE AGENDA:** If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626.932.5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA  
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

**REGULAR MEETING**

**Tuesday, September 19, 2023  
Monrovia City Hall  
City Council Chambers  
415 S. Ivy Avenue, Monrovia, CA  
9:30 A.M.**

**CONVENE:** Chair Spencer

**ROLL CALL:**

Boardmembers Ammon, Balsamo, Miller, Wahl, Wiseman, Vice Chair Jurado, and Chair Spencer

**PRESENTATIONS:**

- PR-1** Introduction of newly hired staff, Nadia Ramirez, Administrative Assistant  
**Staff Reference:** Rebecca Sandoval, Recreation Manager
  
- PR-2** Monrovia Friday Night Street Fair and Farmers Market Update  
**Staff Reference:** Tina Cherry, Director

**CONSENT CALENDAR:**

**CC-1** [Unadopted Minutes of the August 15, 2023 Regular Meeting](#)

**PUBLIC INPUT:**

At this time members of the public who wish to speak on any MOTAB business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda. Comments are limited to three minutes.

**ADMINISTRATIVE REPORTS:**

- AR-1** [Consideration of Canceling the December 2023 Monrovia Old Town Advisory Board Meeting](#)  
**Recommendation:** Staff recommends approval of canceling the December 2023 MOTAB Meeting  
**Staff Reference:** Tina Cherry, Director
  
- AR-2** [Recommend Approval of an Agreement with Innovative Light Designs \(ILD\) for Holiday Tree Light Installation at Library Park and White Tree Lights on Myrtle Avenue](#)  
**Recommendation:** Staff recommends approval of an agreement with ILD for lighting installation and an allocation of \$45,000 from the BID  
**Staff Reference:** Tina Cherry, Director
  
- AR-3** [Halloween Spooktacular and Trick or Treat Bash Event Overview and Street Closure Request](#)  
**Recommendation:** Staff recommends the Board approve Option No. 1, Recommend approval of the street closures for the 2023 Halloween Spooktacular and Trick or Treat Bash  
**Staff Reference:** Rebecca Sandoval, Recreation Manager

## **REPORTS FROM STAFF:**

### **1. Rebecca Sandoval, Recreation Manager**

- (a) Overview of Fall Programs
  - i. MAFA Art in the Park – Saturday, October 7
  - ii. Fall Festival – Saturday, October 14
  - iii. Street Rods Forever Car Show – October 21
  - iv. Halloween Spooktacular – Tuesday, October 31

## **MONROVIA CHAMBER OF COMMERCE REPORT:**

- (a) Juliana Onate, Executive Director
  - a. Beer Wine and Music Fest Event Overview – Saturday, September 23

## **REPORTS FROM BOARDMEMBERS:**

- (a) Chair Spencer
- (b) Vice Chair Jurado
- (c) Boardmember Ammon
- (d) Boardmember Balsamo
- (e) Boardmember Miller
- (f) Boardmember Wahl
- (g) Boardmember Wiseman

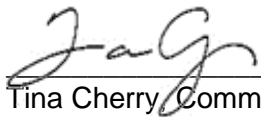
## **NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for October 17, 2023 9:30 a.m.

## **ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the forgoing Agenda was posted at the front entrance of the Community Center no less than 72 hours prior to the meeting.

Dated this 15th day of September 2023.



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Tina Cherry Community Services Director