

MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers
415 S. Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia Old Town Advisory Board Meeting Tuesday, September 13, 2016, 9:30 A.M.



Diane Balsamo
Chair

Kristin Miller
Vice Chair

Soren Loft
Boardmember

Millie Olivas
Boardmember

Sean Sprinkel
Boardmember

Thank you for participating in today's meeting. The Monrovia Old Town Advisory Board encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

AGENDA PACKETS: A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Monrovia Old Town Advisory Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Monrovia Old Town Advisory Board refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE MONROVIA OLD TOWN ADVISORY BOARD, where possible, please complete a "Speaker Card" and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Monrovia Old Town Advisory Board.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626.932.5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

REGULAR MEETING

**Tuesday, September 13, 2016
Monrovia City Hall
City Council Chambers
415 S. Ivy Avenue, Monrovia, CA
9:30 A.M.**

CONVENE Diane Balsamo, Chair

ROLL CALL Boardmembers Loft, Sprinkel, Vice Chair Miller and Chair Balsamo.
Boardmember Olivas (absent and excused).

PRESENTATIONS: Introduction of Krystina Contreras, Commercial Code Enforcement Officer

CONSENT CALENDAR:

CC-1 Unadopted Minutes of the August 9, 2016, Regular Meeting

PUBLIC INPUT

At this time members of the public who wish to speak on any MOTAB business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.

ADMINISTRATIVE REPORTS:

AR-1 Quarterly Financial Update

Staff Reference: Tina Cherry, Public Services Director

Action Required: If the board concurs, the appropriate action is a motion to receive and file the Quarterly Financials as submitted.

AR-2 Holiday Decorations in Old Town

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to approve the Holiday Decorations in Old Town.

AR-3 Mid-Block Crossing Flag Stands

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to approve a \$250 reimbursement to Boardmember Loft for the creation of the flag stand prototype, and an additional \$250 paid to Boardmember Loft to build one (1) additional flag stand structure, totaling \$500 and ask the program be implemented and evaluated after 90 days.

REPORTS FROM STAFF:

1. Tina Cherry, Public Services Director

- a. Wine Walk
- b. New Year's Eve Event
- c. Parking Study Update
- d. Car Show Overview
- e. Mulch and Compost Giveaway Event
- f. Wednesday and Saturday Night Music in Old Town

2. Lisa Hansberger, Senior Recreation Supervisor

- a. Holiday Carriage Proposal
- b. Business Outreach Updates

3. Nels Ortlund, Captain

- a. Skateboarding in Old Town

4. Pam Fitzpatrick, Filming Liaison

- a. Filming in Old Town Update

REPORTS FROM BOARDMEMBERS:

- (a) Chair Balsamo
- (b) Vice Chair Miller
- (c) Boardmember Loft
- (d) Boardmember Olivas - absent
- (e) Boardmember Sprinkel

NEXT SCHEDULED MEETING:

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, October 11, 2016, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 S. Ivy Avenue, Monrovia, CA.

ADJOURNMENT