



MONROVIA OLD TOWN ADVISORY BOARD AGENDA REPORT



DEPARTMENT: Public Services

MEETING DATE: September 13, 2016

PREPARED BY: Lisa Hansberger
Senior Recreation Supervisor

AGENDA LOCATION: AR-3

TITLE: Reimbursement for the Construction of a Mid-Block Crossing Flag Stands

BACKGROUND: There are five (5) mid-block crosswalks in Old Town, located on Myrtle Avenue. The growing popularity and number of visitors to Old Town has resulted in increased vehicular traffic. The City is currently conducting a Parking Study in Old Town which includes assessment of enhanced pedestrian safety at the mi-block crossings. Any improvements as a result of the study will take time and could be costly. Finding an interim alternative that can be implemented immediately at a low cost could be beneficial.

ANALYSIS: In response to this challenge, MOTAB Boardmember Soren Loft created a “flag stand” structure, which would be placed on both the east and west side of a mid-block crosswalk. Pedestrians would pick up the flags located in the stand, and hold the flags while crossing the street. The objective would be to make pedestrians more visible to vehicular traffic on Myrtle Avenue, and improve the safety of pedestrians while crossing at the mid-block crosswalks. The moveable flag stands would need to be removed from the selected crosswalk location each day.

Staff recommends that this program be enacted on a trial basis for 3 months, to determine the durability of the flag stand structures, effectiveness of the innovative solution, appropriate use of the flags by pedestrians, and the overall improvement of pedestrian safety. Currently, one (1) flag stand prototype has been created. Another flag stand would need to be built in order to begin the trial program.

FINANCIAL IMPACT: Staff recommends that MOTAB approve funding for two (2) flag stand structures, totaling \$500. The first flag stand prototype was built and paid for by Boardmember Loft for a total cost of \$250. Staff recommends that MOTAB reimburse Mr. Loft for the cost of the flag stand prototype, and fund the cost of building one (1) additional structure for use in Old Town. The cost to create one (1) flag structure is outlined below.

PART DESCRIPTION	VENDOR	UNIT	TOTAL COST
(1) 3 1/2" X 44" Fluted Handrail	Leeper's Stair Products	63.39	63.99
(1) Plated Wall Rail Bracket	Leeper's Stair Products	3.15	3.15
(4) 24" X 48" Panelboard	The Home Depot	10.19	40.76
(2) 2" X 2" X 8' Cross Beam	The Home Depot	1.87	3.74
(3) 1" X 2" X 8' Support Beam	The Home Depot	0.85	2.55

(6) 3/8" X 3/8" X 4' L-Moulding	The Home Depot	1.84	11.04
(2) 1/4" X 13/32" X 4' Face Moulding	The Home Depot	1.84	3.68
(2) 1 3/4" Rolling Casters	The Home Depot	4.96	9.92
(1 Pack) 8 - 4" Zinc Wood Screws	The Home Depot	1.18	1.18
(4) 5" Hex Bolt - Lock - Washer Set	The Home Depot	1.75	7.00
(1 Pack) 3/4" Wood Finishing Screws	The Home Depot	3.92	3.92
(1) Dap Plastic Wood Fill	The Home Depot	6.98	6.98
(1 Pak) 100 Grit Finishing Sandpaper	The Home Depot	4.28	4.28
(1) Quart GLIDDEN Flat Base Coat	The Home Depot	10.22	10.22
(1) Gallon GLIDDEN Emerald Green Paint	The Home Depot	25.71	25.71
(1) Quart GLIDDEN Golden Sunbeam Paint	The Home Depot	9.32	9.32
(1 Pak) Latex Gloves	The Home Depot	2.48	2.48
(1) 4" Paint Roller w/ Handle	The Home Depot	2.48	2.48
(1) 4" Roller 2 Pak	The Home Depot	4.97	4.97
(2) 2" White Paint Brush	The Home Depot	1.15	2.30
(1) 1" White Paint Brush	The Home Depot	0.97	0.97
	SALES TAX	9%	19.86
LABOR, PAINT & ASSEMBLY FEE			9.50
<i>(Free Delivery & Set-Up)</i>	TOTAL		250.00

Funds for this project are available in the MOTAB Operating Budget as well as the Fund Balance.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend approval of \$250 to reimburse Boardmember Loft for the creation of the flag stand prototype, and an additional \$250 paid to Boardmember Loft to build one (1) additional flag stand structure, totaling \$500 and ask the program be implemented and evaluated after 90 days.
2. Recommend approval of \$250 to reimburse Boardmember Loft for the creation of the flag stand prototype; however, do not proceed with a second stand and program trial.
3. Do not recommend approval of \$250 to reimburse Boardmember Loft for the creation of the flag stand prototype and do not proceed with a second stand and program trial.

STAFF RECOMMENDATION: Staff recommends the board approve Option No. 1, approval of \$250 to reimburse Boardmember Loft for the creation of the flag stand prototype, and an additional \$250 paid to Boardmember Loft to build one (1) additional flag stand structure, totaling \$500 and ask the program be implemented and evaluated after 90 days.

MOTION: If board concurs, the appropriate action is a motion to recommend approval of \$250 to reimburse Boardmember Loft for the creation of the flag stand prototype, and an additional \$250 paid to Boardmember Loft to build one (1) additional flag stand structure, totaling \$500 and ask the program be implemented and evaluated after 90 days.