



CITY of  
**MONROVIA**  
CALIFORNIA



**TWO – YEAR PROGRAM BUDGET**  
**FISCAL YEARS 2021-2022 & 2022-2023**

PREPARED BY  
ADMINISTRATIVE SERVICES DEPARTMENT

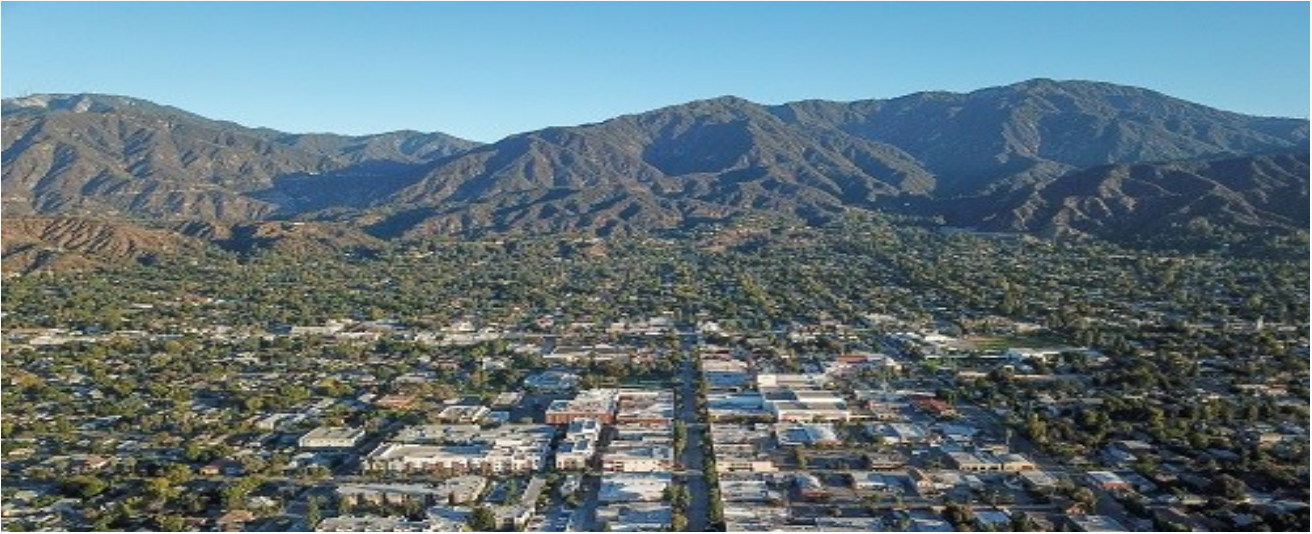
JUNE 2021

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The final cover was selected by  
Monrovia's YES Intern Class of 2021.

# CITY OF MONROVIA



## Program Budget Fiscal Years 2021-2022 & 2022-2023

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# CITY OF MONROVIA

## Program Budget

Fiscal Year 2021-2022 & 2022-2023

### City Council



Tom Adams

Mayor



Gloria Crudginton

Mayor Pro Tem



Larry J. Spicer

Councilmember



Becky A. Shevlin

Councilmember



Alexander C. Blackburn

Councilmember

### Elected Officials

Alice D. Atkins, MMC, City Clerk

Stephen R. Baker, City Treasurer

### Management Team

Dylan Feik, City Manager

Lauren Vazquez, Assistant City Manager

Buffy Bullis, Administrative Services Director

Tina Cherry, Communitive Services Director

Brad Dover, Fire Chief

Craig Jimenez, Community Development Director

Alan Sanvictores, Chief of Police

Vacant - Public Works Director

Submitted By:

Administrative Services Department & City Manager's Office

June 2021

# CITY OF MONROVIA 2021-2023 BUDGET

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## Budget Message to the Residents of Monrovia:

### INTRODUCTION

I am pleased to present the City of Monrovia's Fiscal Year 2021-23 Biennial Budget. The challenges we have encountered over the past year cannot be overstated enough – a global pandemic, recession, catastrophic wildfire and even civil unrest with a community-wide commitment to improve equity outcomes – Monrovia is forever changed after 2020. The development of the Fiscal Year 2021-23 Budget was based on the Citywide Strategic Goals of Customer Service, Financial Management, Infrastructure, and Relationships, and seeks to fund as many priorities in furtherance of these goals as fiscally possible. We attempt to do this while maintaining a high level of cautious optimism for the future. Over the past year, the City made timely and strategic decisions to reduce services and avoid unnecessary costs, thereby increasing our overall fund balances. Many challenges and concerns remain for the community of Monrovia: the pandemic is not over and at the time I write this message, it is worsening again due to the Delta variant; there remains threat of wildfire; a majority of California communities are in a drought, as well as most of the western United States, and; housing affordability remains a challenge for many. Still, the mission of the City remains strong as ever – We exist to serve the people of Monrovia to create a community that offers a premiere quality of life. In total, the City's overall budgeted appropriations are projected to be \$130,803,438 for Fiscal Year 2021-22 and \$128,285,650 for Fiscal Year 2022-23.

### CURRENT CITY PRIORITIES

The City's budget acts as a policy document that allocates resources to ensure key priorities are accomplished in a responsible and thoughtful manner. Current priorities are developed through a collaborative process after much reflection and analysis on what issues require the most attention and focus, and how the City may define success in achieving those goals in the coming years.

The FY 2021-23 Biennial Budget focuses on incorporating necessary adjustments to address COVID-19 fiscal impacts, while striving to maintain a high level of service to the community. The budget is aligned with the City's mission to serve the people of Monrovia to create a community that offers a premier quality of life and incorporates the following Citywide Strategic Goals into the annual budget process:

- Customer Service: This goal will be accomplished by pursuing workplan items that strengthen our mission-driven and values-based organizational culture, invest in training and development of our people to help them achieve success, and gauge operational effectiveness.
- Financial Management: This goal will be accomplished by pursuing workplan items that support the development of structurally-balanced operating budgets, advance appropriate new development activities, establish community facilities districts, address economic development priorities, and take proactive steps to both address local areas of concern as well as plan for regional and statewide budgetary impacts.
- Infrastructure: This goal will be accomplished by pursuing workplan items that implement Citywide capital infrastructure improvements, ensure neighborhood compatibility and historic preservation, and provide enhanced mobility options. The City is developing the first citywide Capital Improvement Program, or CIP, to define long-term, ongoing capital infrastructure needs in both maintenance and replacement.
- Relationships: This goal will be accomplished by pursuing workplan items that serve to enhance community trust in all City operations, invest in Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement and fiscal transparency.

**GENERAL FUND OVERVIEW**

New for Fiscal Year 2021-23, the General Fund will be combined with 3 additional funds that, while historically are shown separately from the General Fund on budget documents, are rolled up together within the annual audit. These three funds – Development Services Fund, Emergency Services Fund and Measure K Fund, are all considered part of the General Fund. The total General Fund revenue budget is \$55.52M for Fiscal Year 2021-22 and \$55.20M for Fiscal Year 2022-23. Key General Fund revenues include property tax, sales tax, transient occupancy tax (TOT), and other revenues. The City’s two revenue sources most-impacted by COVID-19 are sales tax and transient occupancy tax, or TOT.

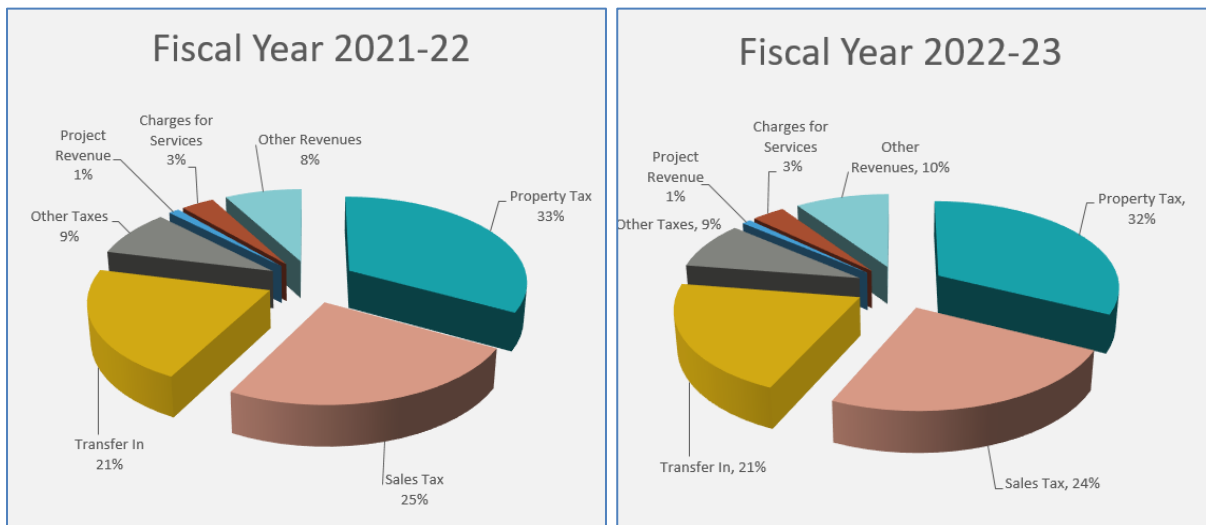
**Property tax** revenues are expected to be \$14.85 million for FY 2021-22 and \$15.30 million for FY 2022-23. This stable revenue source is projected to increase over the next two fiscal year by 6.07% and 3.03%, respectively. Property tax revenue has fared well during the pandemic and continues to be the largest source of revenue in the General Fund. Overall, property values have remained strong in California despite the pandemic, and home prices are expected to continue to increase in the upcoming year, although at a slower pace than in 2020.

**Sales tax** revenues are expected to be \$11.11 million for FY 2021-22 and \$11.53 million for FY 2022-23. The Bradley Burns 1% Sales Tax continues to be the second largest source of revenue in the General Fund. While it was originally expected that sales tax revenue would be severely impacted by the pandemic, this revenue source is projected to increase by 1.74% in FY 2021-22 and 3.78% in FY 2022-23.

**Transient occupancy tax** revenues are expected to be \$1.62 million projected for Fiscal Year 2021-22 and \$1.82 million projected for Fiscal Year 2022-23. TOT revenue has been the most impacted General Fund revenue during the pandemic; however, as the economy continues to recover, staff is hopeful for continued growth in this revenue source. Staff will closely monitor the progress of this revenue source throughout the year and will update City Council on a quarterly basis in the upcoming year.

The following charts illustrate the breakdown of the various General Fund revenue sources represented as percentages of total General Fund revenues.

**General Fund Revenue**



In preparing the expenditure budget, a thorough review of operating department line-item budgets was performed, and strategic adjustments were made to ensure a balanced budget. Cost savings measures include freezing vacant positions, eliminating non-essential overtime, and shifting some costs to other appropriate funds. Additionally, some savings from last year’s renegotiated contracts have been incorporated into the budget for the next two years.

Expenditure Type	Fiscal Year 2021-22 Budget	Fiscal Year 2022-23 Budget
Personnel Costs	\$31.17M	\$33.02M
Maintenance & Operations	\$6.66M	\$6.27M
Transfers & Other	\$6.56M	\$6.95M
<b>Expenditures Subtotal</b>	<b>\$44.39M</b>	<b>\$46.24M</b>

Funds Set Aside - Section 115 Trust	<u>\$0.49M</u>	<u>\$0.55M</u>
<b>Total Expenditures &amp; Set Aside</b>	<b><u>\$44.88M</u></b>	<b><u>\$46.79M</u></b>

General Fund personnel costs are \$31.17 million in FY 2021-22 and \$33.02 million in FY 2022-23. With around 70% of the operating budget allocated towards personnel related costs, the City has closely monitored and taken a strategic approach to overall staffing levels. The most significant savings was achieved by keeping a number of non-critical General Fund positions vacant through the end of the fiscal year.

The overall General Fund Maintenance & Operations (M & O) expenditures are \$6.66 million in FY 2021-22 and \$6.27 million in FY 2022-23.

The budget includes a Pension and OPEB Payoff Plan. This policy, titled “Unfunded Actuarial Liability and Other Post Employment Benefits (OPEB) Funding Policy” was established to ensure annual funding is committed to addressing pension and OPEB liabilities. The policy identifies an annual funding source (residual revenues from former redevelopment projects) and sets the revenues aside into the City’s Section 115 Trust. Beginning in Fiscal Year 2021-22, the plan sets aside nearly \$500,000 in a Section 115 Trust to be used to pay for future Other Post-Employment Benefits (OPEB) and the CalPERS Unfunded Accrued Liability (UAL). This amount grows each year and over the next decade, sets aside over \$12M (not including interest earnings) to pay any unfunded pension or OPEB liabilities.

FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
\$495,000	\$555,000	\$555,000	\$575,000	\$655,000	\$1,670,000	\$1,700,000	\$1,769,500	\$1,789,585	\$1,910,273

**OTHER GENERAL OPERATING FUNDS**

**Measure K** - On November 5, 2019, Monrovia voters approved Measure K, which authorized a 0.75% transactions and use tax that became effective on April 1, 2020. The Measure K Fund is forecasted to have \$5.2M available for spending on June 30, 2021. Future Measure K Revenues (net of administrative fees) are estimated to be \$5.31 million for Fiscal Year 2021-22 and \$5.52 million for fiscal Year 2022-23, leaving approximately \$16.0 million available to Council through the end of this two-year budget cycle.

**Emergency Fund** - The Emergency Fund is used to house activities from one-time emergency events, such as the Bobcat Fire, the COVID-19 Pandemic, and other emergency events. The majority of costs associated with emergency events will be reimbursed by federal and state funding. Currently, staff has been diligently working with the Federal Emergency Management Agency (FEMA) and the State on completing reimbursement claim requests for the COVID-19 Pandemic and the Bobcat Fire. The City expects to receive Federal funding for each of these events through Federal Emergency Management Agency (FEMA) reimbursements and the Coronavirus Aid, Relief, and Economic Security (CARES) Act reimbursements. Additionally, staff is also seeking funding from other sources, wherever possible, to minimize the City’s out-of-pocket costs, which includes insurance reimbursements.

**AMERICAN RESCUE PLAN ACT (“ARPA”) REVENUES**

The American Rescue Plan Act was signed into law on March 11, 2021, and provides \$350 billion in funding for state and local governments. Funding for the City of Monrovia will be received directly from the State of California in two installments. The first is expected to be received in June or July 2021, and the second is expected to be received twelve months later. Based on initial projections, the City of Monrovia is expecting to receive approximately \$8.69 million. Several eligible uses of the funds include:

1. To respond to the COVID-19 public health emergency.
2. To provide government services to cover the loss in revenue due to COVID-19.
3. To assist workers performing essential work during the COVID-19 pandemic.
4. To make necessary investments in water, sewer, and broadband infrastructure.

A portion of ARPA Funds have been included in the Fiscal Year 2021-23 Budget. This includes \$1.10 million in Fiscal Year 2021-22 and \$1.00 million in Fiscal Year 2022-23. These allocations fall under the category of “to provide government services to cover the loss in revenue due to COVID-19.” There remains an additional \$6.59M the City will receive that remains unbudgeted, unallocated and available for spending according to federal guidelines and City Council prioritization.

**CAPITAL IMPROVEMENT PROGRAM**

In accordance with our adopted Strategic Goal of Infrastructure, the City has continued to develop and implement a very aggressive capital improvement program (CIP) plan.

Additional budgeted CIP expenditures for Fiscal Year 2021-23, totaling \$6.45 million, are incorporated into the budget. The

comprehensive FY 2021-23 CIP Budget includes:

- Roll over 8 existing CIP projects to the Fiscal Year 2021-23 Budget, as follows:
  - Community Center Planning Project
  - Bradoaks/Santa Fe Project
  - Huntington Drive Phase II
  - Huntington Drive/5th Ave Project
  - Comprehensive Old Town Upgrade Project (Includes Old Town Lighted Crosswalks)
  - Comprehensive Library Park Upgrades Project
  - Mountain Avenue Resurfacing Project
  - Lucinda Garcia Park Project
- Establish 1 new CIP capital initiative, as follows:
  - EV Charging Stations

### **LOCAL BUDGETARY CONCERNS IMPACTING CITY'S LONG-TERM FISCAL HEALTH**

When developing the budget, each fund is analyzed with a long-term view in mind. The goal of each fund is to ensure structural balance and long-term sustainability. There are several funds that continually require subsidies and are not self-sustaining. These funds have been balanced for the Fiscal Year 2021-23 Budget; however, they will continue to require additional review and a long-term solution to ensure their sustainability. These funds are discussed below:

**Highly-Subsidized Assessment District Funds:** Significant subsidies continue to be required for the City's two Assessment Districts: The Lighting and Landscape Assessment District (LLD), which provides funding for street lighting, street signals, street tree maintenance, median landscaping, and Gold Hills landscaping, and the Park Maintenance Assessment District (PMD), which provides funding to maintain and service the City's eight parks. In regards to the LLD, the assessment to property owners has remained essentially unchanged since inception; however, costs have consistently increased each year, especially electricity, contract services, and other maintenance and operations costs. Based on the most recent Engineer's Report prepared for this fund, the operation is being subsidized by nearly \$780K per year. While the PMD allows for an annual CPI increase, annual increases do not keep up with the cost of providing service. Based on the most recent Engineer's Report, the operation is subsidized by nearly \$855K per year.

**Workers' Compensation Fund:** The Workers' Compensation Fund is an internal service fund that accounts for the City's workers' compensation costs (e.g., the cost of both insurance premiums and claims). Revenue is brought into this fund from other funds, including the General Fund, to pay for workers' compensation costs. The intent of this funding methodology is to recoup the full amount of the annual expense in this fund, so that the fund is fully sustainable on its own. When the City transitioned to the California Joint Powers Insurance Authority (CJPIA) as its insurance carrier, that action created two separate workers' compensation cost centers. With insurance coverage levels through the CJPIA, after the City pays our annual premium, the insurance carrier covers all workers' compensation claim costs from the first dollar in moving forward. However, the action to change insurance carriers also created a listing of tail claims, which are workers' compensation claims accepted by the City prior to engaging the CJPIA as our carrier. While our ongoing forward facing workers' compensation costs have stabilized through the CJPIA, our pre-CJPIA workers' compensation tail claim costs have been steadily increasing during the past few years as the City implemented management practices to pay down future workers' compensation liabilities.

### **CONCLUSION**

There are many that have contributed in developing the FY 2021-23 Budget. In particular, Monrovia is blessed to have strong and visionary political leadership from the Mayor and City Council. The leadership provided by the City Council is complimented by talented City staff committed to delivering the best services to the community. I am very proud of the City's financial team for working tirelessly to support all City departments and the challenges they face. From department directors to newly appointed employees, all rose to the challenge and found ways to manage our budget.

The adoption of the FY 2021-23 Budget is not the end of our financial management practices for the year, but instead, serves as the guiding document for a fluid and interactive process throughout the coming years. As part of our commitment to fiscal responsibility, we will continue engaging with the City Council and the community regarding implementation and execution of the budget plan. We will return to the City Council periodically with revised financial projections for the budget period, mid-year budget reviews, and regular study sessions. We will hold regular meetings with the City Council Audit Subcommittee, as well as provide progress updates on advancing our strategic goals. These ongoing practices will ensure that the City remains in good fiscal health well into the future.

Sincerely,

Dylan Feik  
City Manager

## ***BUDGETING PHILOSOPHIES***

In order for the user of Monrovia's Program Budget to gain some understanding of its contents, it is important that the broad based assumptions used in this document be identified. Both the budget objectives and process are presented, which are essential components to developing this budget document. Staff has also chosen to highlight the way the City directs and administers its financial policies and practices in this section. Partial references to these philosophies are addressed again throughout the budget document as they relate to various projects, funds, or department activities.

1. The City has developed and adopted the following four Strategic Goals that tie into the concept of *the Pursuit of Excellence*:
  - Strategic Goal 1: Customer Service
  - Strategic Goal 2: Financial Management
  - Strategic Goal 3: Infrastructure
  - Strategic Goal 4: Relationships
2. Beginning with fiscal year 1994-95, the City Council has codified its long-standing principles of financial management. The Fourteen Principles of Financial Management, shown further in this section, reflect ongoing financial practices needed to assure the community that "fiscal responsibility" is being achieved through prudent fiscal policy making and conservative financial management.
3. Financial Principle I is to adopt and maintain balanced budgets. The fund projections included in this budget reflect conservative revenue estimates, anticipate reasonable expenditures (including unfunded mandates), and identify capital project requirements.
4. The City completed a comprehensive cost study update of all citywide fees and charges, whereby the full cost of providing each service was identified, and a percentage of cost recovery was established. The cost of providing services and the percent of cost recovery is updated on an annual basis by Staff, and a comprehensive schedule of fees and charges is presented to Council for review and approval through the budget adoption process. During this review process, the revised rates were used to forecast revenues for this budget period.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final conclusion.

## ***Basis of Accounting and Budgeting***

The City of Monrovia's accounting system is organized on a fund basis. Each fund is a separate accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental funds are classified into three broad categories: governmental (general, special revenue, debt service and capital improvement projects), proprietary and fiduciary funds. Governmental funds include activities usually associated with a typical state or local government's operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or an agent.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. The primary revenue sources susceptible to accrual are property, sales and business license taxes, investment income, federal grants, motor vehicle fees and gas tax subventions. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

## ***Budgetary Control***

Budgetary control is exercised by (1) the annual budget adoption by the City Council (the second year of a two-year budget cycle is re-adopted by the City Council), (2) formal budgetary integration within the accounting system, (3) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors, (4) computer and paperwork support systems that adequately identify City Council authorized (or when allowed by policy, Staff approved) appropriation and revenue estimate adjustments and (5) monthly review of computer-generated line-item and project departmental expenditure reports with each department manager utilizing a budget to actual format.

Below are the objectives which are used by staff as the critical focus areas necessary to developing this budget document. Also, the processes used to complete the budget, up through adoption by the City Council, are provided in order to inform the reader about the administrative steps taken to bring this document to final completion.

## **OBJECTIVES OF THE BUDGET**

1. To establish service level efforts and funding in accordance with the service priorities set by the Council for the coming budget period.
2. To adhere to the Principles of Financial Management, including budgets that are balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate infrastructure maintenance, and keeping prudent cash reserves.
3. To involve operating departments in the planning of service delivery for the coming year.
4. To develop conservative revenue estimates and realistic expenditure projections for the coming budget period.
5. To assist the Council and community in understanding Monrovia's proposed plan of operation, and to allow revision to the plan.
6. To provide the Council a basis to enact appropriations.
7. To establish a basis for annual audits.

## **OVERVIEW OF THE BUDGET PROCESS**

### **Operating Budget**

Financial planning and budget preparation occurs in twenty-four month cycles. Since the levels and distribution of services has remained relatively constant over the past several years, two-year budgeting simplifies efforts from all parties involved. An annual update is done in the second year of a two-year budget cycle.

### **Budget Calendar**

The Budget Calendar is prepared in February by the Administrative Services Department. The calendar establishes critical paths and deadlines necessary to adopting the budget in June prior to commencement of the new budget period.

### **Budget Milestones**

The Budget Calendar identifies critical dates of the budget process. This includes the due date for the department data, printouts, and computer files. Of equal importance is the period of budget review with the City Manager.

### **Budget Development**

There are several steps that the Administrative Services Department performs in order to develop a base budget. The first of these steps is to calculate salary and benefit costs for all anticipated budgeted positions throughout the City. The Administrative Services Department utilizes a series of Excel worksheets to calculate total salary and benefit costs for each departmental cost center. Personnel categories, allocations, and total compensation are reviewed and examined for



accuracy and a financial analysis of total salary and benefit costs is performed.

After determining the base cost for salary and benefits, the Administrative Services Department exports non-personnel data (e.g., maintenance and operation costs, capital outlay costs, and revenues) into Excel budget worksheets to be used by operating departments in preparing their upcoming budget requests. Worksheets are created for each department cost center, as well as for each project account. Worksheets include three years of prior year actual history, the current year budget, the current year actual to-date figures, and a blank column for the upcoming budget. Once complete by the Administrative Services Department, worksheets are then made available for departments to begin completing their budget requests.

After departments have had time to review and complete their budget worksheets, meetings are scheduled to review and discuss budget requests. These meetings occur over a period of several weeks and are used as a means of discussing each department's operations and any upcoming changes affecting the department which may result in an increase or decrease in requested budgets (over the prior year). After the conclusion of all meetings, the Administrative Services Department then compiles the budget requests from each department to determine if gaps exist between ongoing revenues and expenditures. Projected year-end fund balances are also calculated and included as part of the financial analysis. A City-wide financial analysis is performed to determine if additional adjustments will be needed to departments' original requests in order to obtain a balanced budget. If additional adjustments are needed, meetings are scheduled with departments to allow for further discussion of their budget needs.

Adjusted data from the second round of budget meetings is compiled and a "Preliminary Budget" is established. This Preliminary Budget is the basis for the budget that will be presented to the City Council for consideration.

### Budget Meetings

Budget study sessions are normally scheduled by the Council and City Manager, as needed. Study sessions are usually held prior to regularly scheduled Council meetings. Focus areas of the budget are identified prior to the study session. The study sessions usually include a review of the current year estimated year-end financial position, major revenue trends, prior year comparisons, financial forecasts for the future, and a discussion of capital needs. Should a gap exist in any fund, multiple solutions are presented to Council, initially as ideas. Council has an opportunity to implement the suggested solutions or any other suggestions received from the community. Normally, final actions to close any gaps are left until the final budget meetings. Actions taken by the Council are tracked to determine the overall effect on the budget.

### Budget Hearing and Adoption

Final adoption of the City budget is usually scheduled for the last Council meeting in June. Any unresolved issues are presented for final consideration. Responses to prior Council meeting or budget study session questions or issues are addressed. A series of resolutions are approved to adopt and implement the budget for the next one or two fiscal years, including establishing the next year's Gann Limit Calculation.

### Adopted Budget

After the budget has been formally adopted by the City Council, the Administrative Services Department generates a line item detail report for use by all City departments, which is made available in electronic format on the City's Intranet page. Additionally, the budget presentation is made available on the City's website for use by the community.

The final budget document is prepared by the Administrative Services Department, distributed to Council and management staff, and posted to the City's website. Financial performance reviews are scheduled for each quarter of each fiscal year. Budget adjustments, if needed, are presented to Council for approval during these reviews.

# Principles of Financial Management

## **PRINCIPLE I**      **CITY BUDGETS MUST BALANCE**

The City Council will continue to adopt balanced budgets on an annual basis. Annual audited financial reports confirm the adoption of a balanced budget, and note any discrepancies. These financial reports are used by the financing community to gauge the City's credit worthiness, among other issues.

## **PRINCIPLE II**      **THE CITY SHALL MAINTAIN PRUDENT RESERVES**

Adequate reserves of funds shall be established to meet future capital needs, to offset economic hard times, to stabilize fluctuations in cash flow requirements, and to provide for emergency situations, consistent with the City's Reserve Policy.

## **PRINCIPLE III**      **THE CITY SHALL ENDEAVOR TO MAINTAIN COMPETITIVE COMPENSATION**

The City wishes to continue positive labor relations, be competitive in the market place, and desires to attract and retain top talent. Competitive salary and benefits will be provided to all employees within the City's means, with the expectation that services being provided by staff will continue to be exemplary.

## **PRINCIPLE IV**      **THE CITY SHALL MAINTAIN ITS INFRASTRUCTURE**

Ongoing, preventative maintenance is an essential component of the City's operations. Adequate funding shall be allocated in current years to minimize expenditures in future years. Infrastructure maintenance includes, but is not limited to, streets, sewers, storm drains, water systems, sidewalks, lights, and parks.

## **PRINCIPLE V**      **THE CITY SHALL AMORTIZE CAPITAL COSTS**

To the extent possible, the cost of replacing or expanding existing facilities and equipment will be fully amortized as a continuing cost of doing business. With respect to equipment, rates shall be established to recover the replacement cost of each item at the end of its useful life. Facilities will be amortized to cover ongoing maintenance and cyclical repairs, and for the replacement or expansion of major structures.

**PRINCIPLE VI**      **THE CITY SHALL ONLY BORROW WHAT IT CAN AFFORD TO REPAY**

Loans and other external obligations will be established wisely to level out costs. Refinancing of existing debt will take place when market conditions lend themselves to economic gains. The City shall not overextend indebtedness, which may cause undue financial burdens in subsequent years. The City shall evaluate potential risks and benefits, and analyze the impact that the debt will have on City's creditworthiness, debt affordability, and capacity, consistent with the City's Debt Management Policy.

**PRINCIPLE VII**      **THE CITY SHALL FUND ONGOING COSTS WITH ONGOING REVENUES**

Cost must be matched with revenues. Ongoing costs shall only be funded with ongoing revenues. One-time costs can be funded with one-time revenues. However, ongoing costs cannot be funded by one-time revenues.

**PRINCIPLE VIII**      **THE CITY SHALL BASE ITS BUDGET ON REALISTIC ESTIMATES**

The City shall make its budgetary and financial decisions on conservative estimates of revenues and expenditures.

**PRINCIPLE IX**      **THE CITY SHALL COMPETITIVELY PROCURE GOODS AND SERVICES**

Significant savings of tax dollars can be obtained through the competitive bidding of purchases of goods and services. The City shall seek market prices or proposals for all significant purchases of goods and services, including periodic market testing of internally-provided services, consistent with the City's Purchasing Policy.

**PRINCIPLE X**      **THE CITY MUST KNOW ITS TRUE COSTS**

The City shall maintain current full business costs of providing each and every City-provided service. In addition, the City shall make conscious decisions about cost recovery and/or general tax subsidy of those services which benefit only portions of the tax-paying public.

**PRINCIPLE XI**      **THE CITY SHALL PLAN AHEAD**

The City shall examine its financial condition periodically by forecasting several years into the future. In this way, adverse trends can be anticipated and better managed.

**PRINCIPLE XII**      **THE CITY SHALL MAKE AND REPORT ITS FINANCIAL DECISIONS PUBLICLY**

Public involvement is encouraged in budgeting and financial planning. The City Council shall make all non-routine or non-administrative financial decisions in public at regularly scheduled meetings, and the results of such decision-making shall be reported in a timely manner through the Annual Comprehensive Financial Reports and public information documents.

**PRINCIPLE XIII**      **THE CITY SHALL OPPOSE MANDATED PROGRAMS WHICH ARE UNFUNDED**

Federal and State Government regularly adopt laws which mandate local compliance or implementation. The City is forced to incur additional operating costs, and no funding is provided to pay for these mandates. The City shall have a general policy against unfunded mandates that have an adverse impact to Monrovia's services and budget.

**PRINCIPLE XIV**      **THE CITY SHALL CONSERVATIVELY INVEST ITS IDLE CASH**

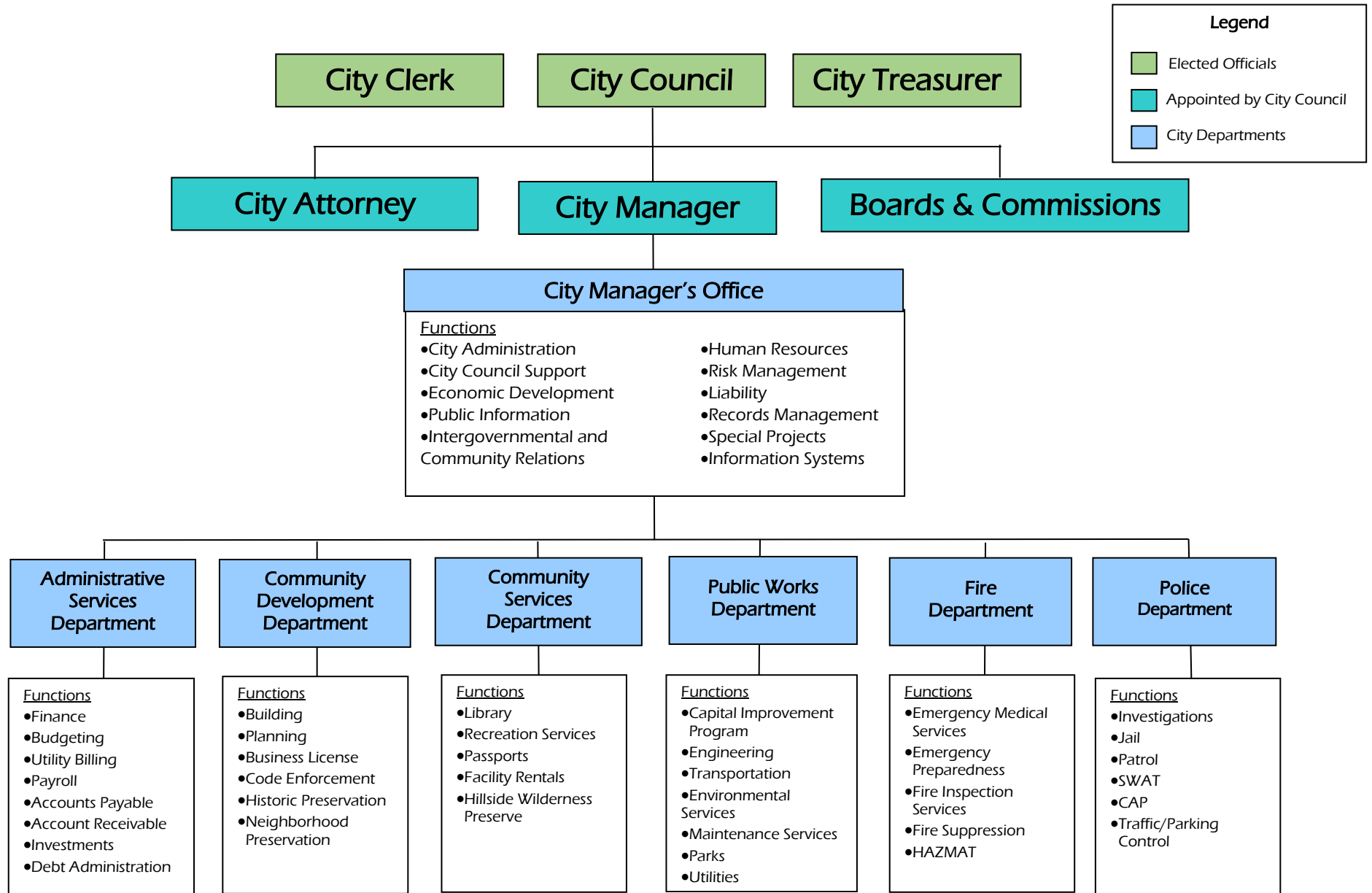
The City will invest its idle cash in a conservative manner so as to safeguard public funds. Investment instruments will be chosen using safety, liquidity, and yield as the selection criteria, in compliance with the City's Investment Policy

# **Citywide Strategic Goals**

The City has established four strategic goals in support of our current thematic goal of the Pursuit of Excellence. Those four strategic goals include the following:

- **Strategic Goal 1: Customer Service**
  - This goal will be accomplished by pursuing workplan items that strengthen our mission-driven and values-based organizational culture, invest in training and development of our people to help them achieve success, and gauge operational effectiveness.
  
- **Strategic Goal 2: Financial Management**
  - This goal will be accomplished by pursuing workplan items that support the development of structurally-balanced operating budgets, advance appropriate new development activity, establish community facilities districts, address economic development priorities, and take proactive steps to both address local areas of concern as well as plan for regional and statewide budgetary impacts.
  
- **Strategic Goal 3: Infrastructure**
  - This goal will be accomplished by pursuing workplan items that implement Citywide capital infrastructure improvements, ensure neighborhood compatibility and historic preservation, and provide enhanced mobility options.
  
- **Strategic Goal 4: Relationships**
  - This goal will be accomplished by pursuing workplan items that serve to enhance community trust in all City operations, invest in Community Activist Policing programs, inspire excellence in customer service, and provide enhanced opportunities for civic engagement and fiscal transparency.

# City of Monrovia Organizational Chart

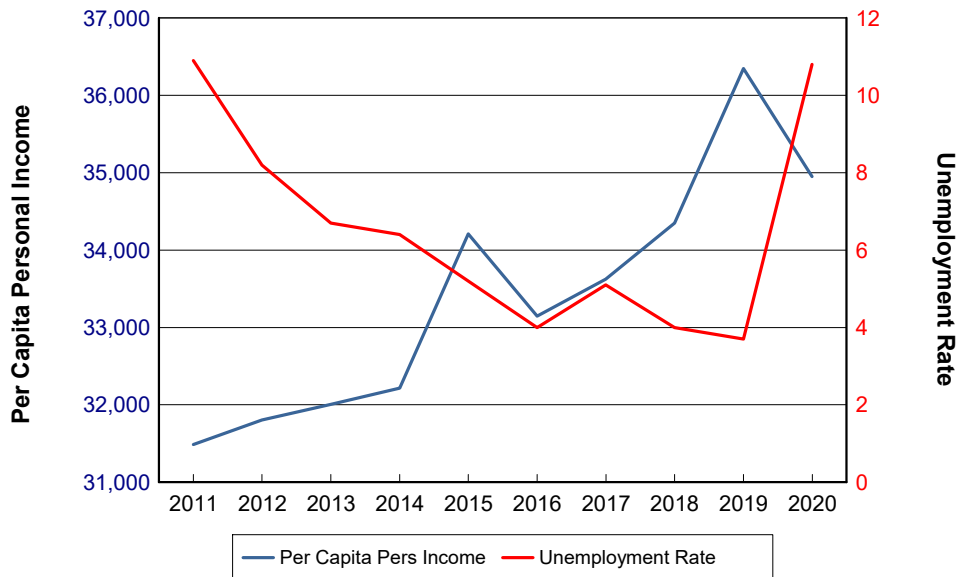


# THE CITY OF MONROVIA

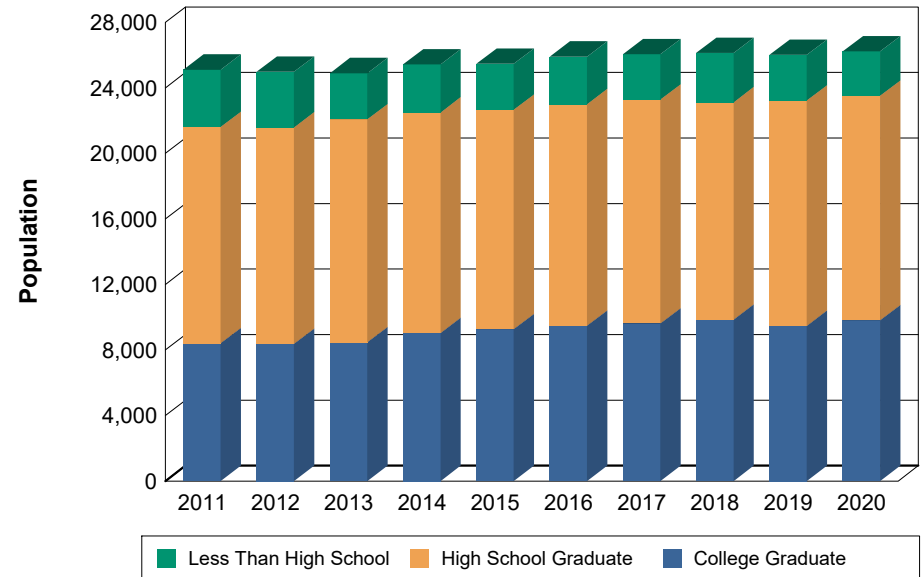
## DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2011	36,727	\$1,156,386	\$31,486	10.9%	37.5	86.1%	33.5%
2012	36,943	\$1,174,972	\$31,805	8.2%	37.1	86.4%	33.5%
2013	37,162	\$1,189,370	\$32,005	6.7%	37.5	88.7%	34.0%
2014	37,179	\$1,197,721	\$32,215	6.4%	37.7	88.5%	35.5%
2015	37,531	\$1,283,929	\$34,209	5.2%	37.1	89.0%	36.4%
2016	38,514	\$1,276,561	\$33,145	4.0%	37.8	88.8%	36.6%
2017	38,787	\$1,304,117	\$33,622	5.1%	39.3	89.4%	36.9%
2018	38,529	\$1,323,440	\$34,349	4.0%	39.4	88.5%	37.7%
2019	37,935	\$1,378,862	\$36,348	3.7%	40.0	89.3%	36.4%
2020	38,479	\$1,344,852	\$34,950	10.8%	40.4	89.7%	37.4%

### Personal Income and Unemployment



### Education Level Attained for Population 25 and Over



**Notes and Data Sources:**

Population: California State Department of Finance. Unemployment Data: California Employment Development Department  
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries  
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey





# FINANCIAL OVERVIEW



# FINANCIAL OVERVIEW

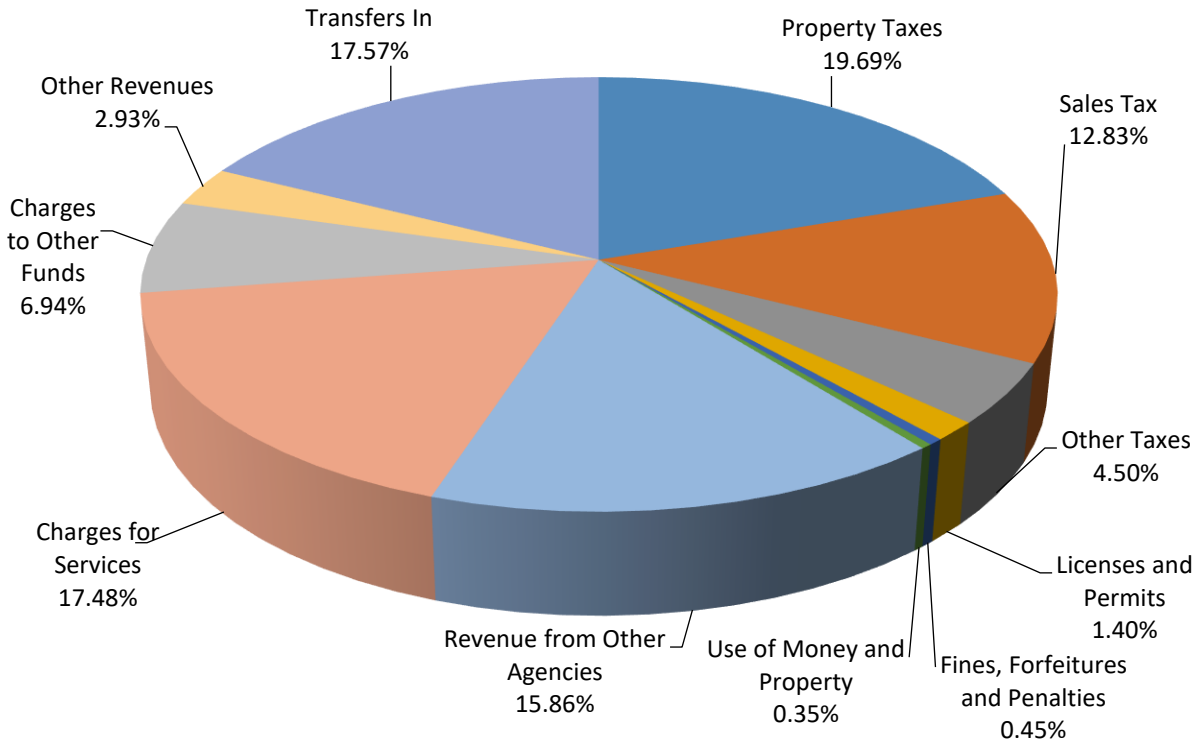
This section, in conjunction with the Fund Financial Summaries section, presents information which shows the overall financial condition of the City of Monrovia. The first exhibits, Sources of Revenue and Areas of Expenditures, consist of pie charts showing both budgeted revenues and expenditures for the year. The Combined Funds Statement shows beginning balances, revenues and expenditures, and the projected fund balances at the close of the fiscal year. Next, because there are often transfers between funds, the Schedules of Transfers In and Transfers Out are also included in this section.



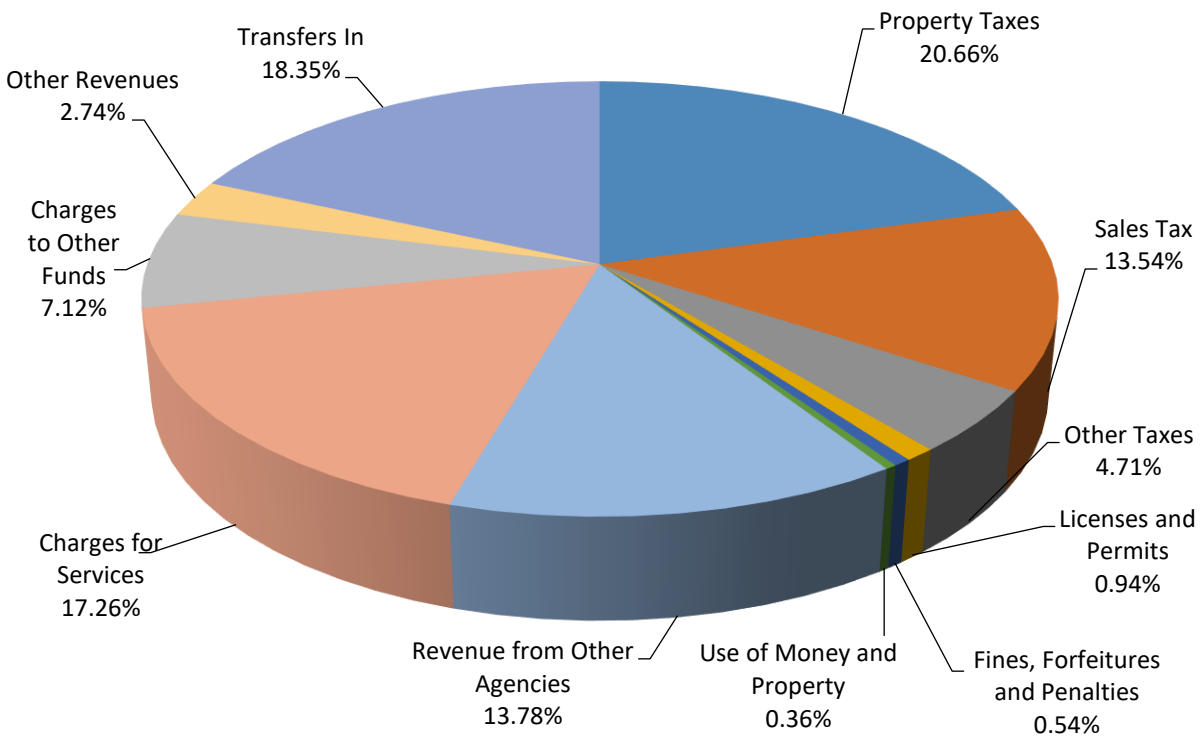
**City of Monrovia**  
**Sources of Revenue by Major Category**  
**Fiscal Years 2021-22 and 2022-23**

	<b>Fiscal Year 2021-22</b>		<b>Fiscal Year 2022-23</b>	
	<b>\$ Amount</b>	<b>% of Total</b>	<b>\$ Amount</b>	<b>% of Total</b>
<b><u>PROPERTY TAXES</u></b>				
Revenues received from the levy of taxes upon the real value of personal property. This revenue source includes levies against secured and unsecured property rolls, as well as all penalties and interest on delinquent taxes.	\$25,210,921	19.69%	\$26,019,166	20.66%
<b><u>SALES TAX</u></b>				
Taxes imposed upon the sale or consumption of goods and services in the City. Revenues equal 1% of taxable sales. In addition, the City receives an additional 1/2% for police and fire operations.	\$16,425,082	12.83%	\$17,051,549	13.54%
<b><u>OTHER TAXES</u></b>				
Revenue derived from property transfer, business license, transient occupancy, franchise fees, and other various taxes.	\$5,767,076	4.50%	\$5,928,809	4.71%
<b><u>LICENSES AND PERMITS</u></b>				
Revenue received from the issuance of licenses and permits within the City of Monrovia (e.g., animal licenses, building permits, etc.)	\$1,796,250	1.40%	\$1,183,750	0.94%
<b><u>FINES, FORFEITURES, AND PENALTIES</u></b>				
Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.	\$580,315	0.45%	\$677,320	0.54%
<b><u>USE OF MONEY AND PROPERTY</u></b>				
Revenue received from the rental of land, buildings, and equipment. In addition, interest earnings from the investment of City funds is also included in this revenue source.	\$449,000	0.35%	\$449,000	0.36%
<b><u>REVENUE FROM FEDERAL, STATE &amp; OTHER AGENCIES</u></b>				
Revenues commonly called subventions and grants. This revenue source includes monies received by the City, the distribution of which is controlled by some other agency.	\$20,307,277	15.86%	\$17,359,037	13.78%
<b><u>CHARGES FOR SERVICES</u></b>				
Revenue from all charges for specific services provided by the City (e.g., engineering and plan check, park and recreation fees, water service charges, etc)	\$22,379,898	17.48%	\$21,740,959	17.26%
<b><u>CHARGES TO OTHER FUNDS</u></b>				
Revenue from all charges to other departments within the City. Some examples include charges to cover insurance costs, technology support, facility maintenance, and vehicle replacements.	\$8,882,052	6.94%	\$8,972,460	7.12%
<b><u>OTHER REVENUES</u></b>				
Miscellaneous and one-time revenues that do not fall into any other classification.	\$3,764,684	2.93%	\$3,442,723	2.74%
<b><u>TRANSFERS IN</u></b>				
Transfers in from other funds.	\$22,499,193	17.57%	\$23,106,002	18.35%
<b>TOTAL</b>	<b>\$128,061,748</b>	<b>100.00%</b>	<b>\$125,930,773</b>	<b>100.00%</b>

## Sources of Revenue by Major Category Fiscal Year 2021-22



## Sources of Revenue by Major Category Fiscal Year 2022-23

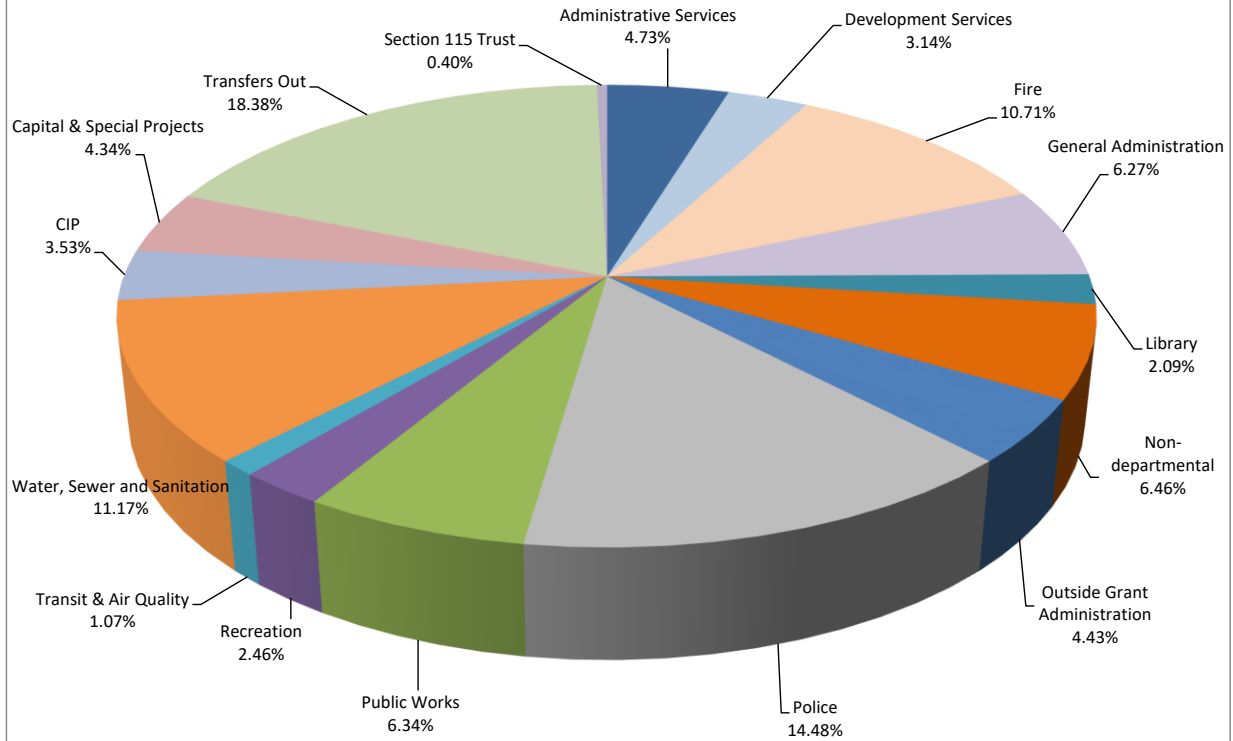


**City of Monrovia  
Areas of Expenditure  
Operating Budget  
Fiscal Years 2021-22 and 2022-23**

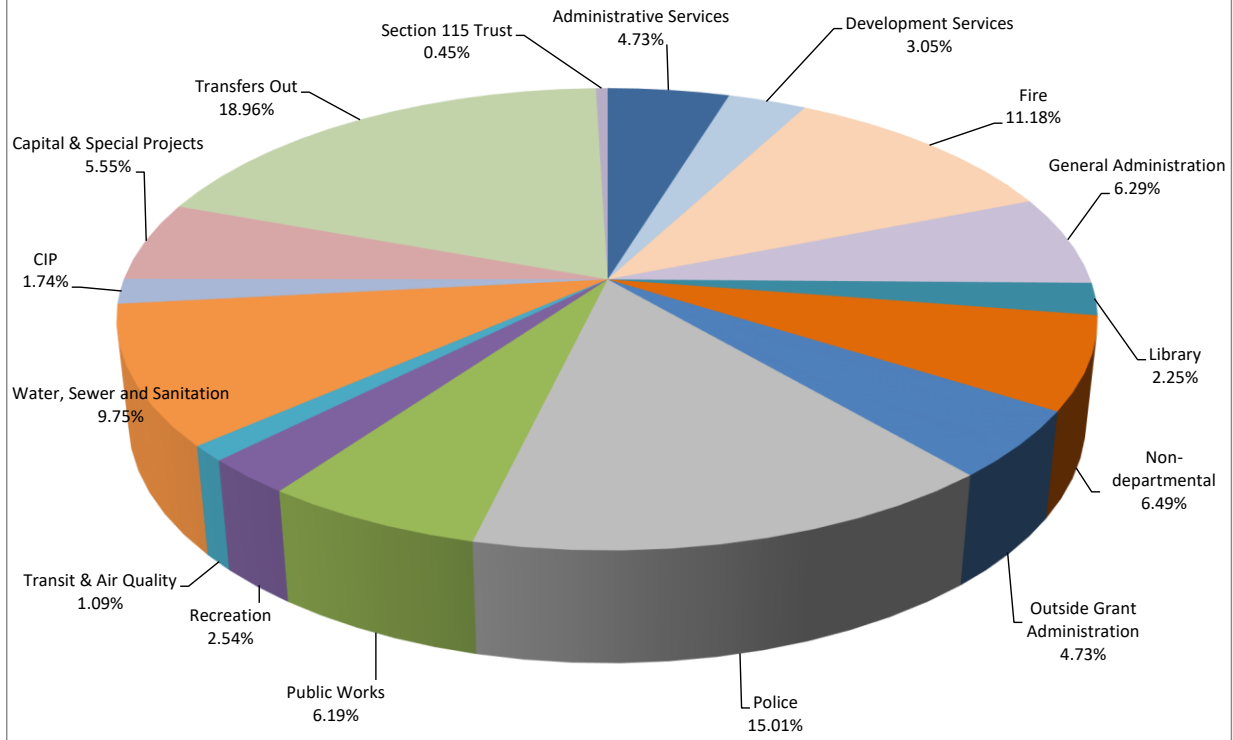
	<u>Fiscal Year 2021-22</u>		<u>Fiscal Year 2022-23</u>	
	Amount	% of Total	Amount	% of Total
<b><u>GENERAL ADMINISTRATION</u></b>				
Expenditures for general administrative support of the various operating departments. Includes City Council, City Clerk, City Treasurer, City Attorney, and Human Resources. These departments, along with the City Manager, are responsible for news media communication, community relations, website management and record keeping. Also includes expenditures for job recruitments, placements, workers' compensation, claims management, insurance and liability claims, unemployment claims, and employee personnel issues.	7,677,636	6.27%	7,668,416	6.29%
<b><u>ADMINISTRATIVE SERVICES</u></b>				
Expenditures for all accounting services, which includes collecting revenues, paying bills, preparing payroll, data processing and utility billing. Provides financial and analytical support to all departments. In addition, includes expenditures related to the management and maintenance of the City's information systems, including the telephone system and finance computer system.	5,789,524	4.73%	5,764,210	4.73%
<b><u>POLICE</u></b>				
Expenditures for police protection, crime investigation and prevention, traffic safety and animal control services.	17,718,714	14.48%	18,298,296	15.01%
<b><u>FIRE</u></b>				
Expenditures for fire suppression, prevention, and investigation. Emergency medical (paramedic) service is also provided by the Fire Department.	13,102,879	10.71%	13,621,606	11.18%
<b><u>RECREATION SERVICES</u></b>				
Expenditures for recreation programs at the Community Center for youngsters, adults and senior citizens. Also includes all parks programs.	3,005,777	2.46%	3,092,270	2.54%
<b><u>LIBRARY</u></b>				
Expenditures for maintenance of the Library and its collection. Also included are reference services, children's programs and outreach to shut-ins.	2,553,736	2.09%	2,736,815	2.25%
<b><u>DEVELOPMENT SERVICES</u></b>				
Expenditures for building inspection, plan checking, zone administration, and long-range planning. Also included is business licensing.	3,842,821	3.14%	3,717,030	3.05%
<b><u>TRANSIT AND AIR QUALITY</u></b>				
Expenditures for Monrovia Transit, the community's contracted Dial-A-Ride transportation system. Also included are programs funded for other public transit and ridesharing.	1,310,515	1.07%	1,332,015	1.09%
<b><u>PUBLIC WORKS</u></b>				
Expenditures for the design and maintenance of City buildings and public improvements, such as streets, sidewalks, and the street lighting system. Also included are Environmental Services and the maintenance of City parks.	7,763,185	6.34%	7,538,271	6.19%
<b><u>WATER, SEWER AND SANITATION</u></b>				
Expenditures for design, construction and maintenance of the City's water, sewer and storm drain systems.	13,672,538	11.17%	11,877,125	9.75%
<b><u>OUTSIDE GRANT ADMINISTRATION</u></b>				
Expenditures for outside public safety agencies for which the City performs financial management fiduciary duties.	5,418,379	4.43%	5,770,146	4.73%
<b><u>NON-DEPARTMENTAL</u></b>				
Expenditures for the payment of principal and interest on bonds and items not logically costed in other departments.	7,903,284	6.46%	7,908,432	6.49%
<b><u>CIP</u></b>				
Expenditures for capital improvement projects, including Monrovia Renewal, as well as various streets, transit, and other park improvements.	4,323,803	3.53%	2,123,614	1.74%
<b><u>CAPITAL/SPECIAL PROJECTS</u></b>				
Expenditures for special programs tracked separately from other operational costs. Includes programs funded by various grants.	5,310,460	4.34%	6,766,973	5.55%
<b><u>TRANSFERS OUT</u></b>				
Expenditures that reflect transfers out to other funds, which includes debt service payments, general overhead, and support costs.	22,499,193	18.38%	23,106,002	18.96%
<b><u>SECTION 115 TRUST</u></b>				
Set aside funds to pay for future Other Post-Employment Benefits (OPEB) and the CalPERS Unfunded Accrued Liability (UAL)	495,000	0.40%	555,000	0.45%
<b>TOTAL OPERATING BUDGET</b>	<b>122,387,443</b>	<b>100.00%</b>	<b>121,876,221</b>	<b>100.00%</b>

## Areas of Expenditure Operating Budget

**Fiscal Year 2021-22**



**Fiscal Year 2022-23**

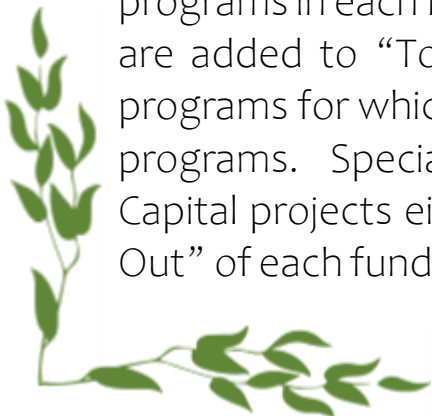




# COMBINED FUND STATEMENT

The following tables summarize the estimated financial position of each City fund for fiscal years 2021-22 and 2022-23. The “Beginning Balance” shows the total amount available at the close of 2020-21, which is available for appropriation in the new year. “Total Resources” is the sum of “Revenues,” “Project Revenues,” “Transfers-In” from other funds and “Transfers from Reserves”. The “Total Available” figure is an estimate of the total amount available for appropriation during each fiscal year.

“Total Operations” is the sum of appropriations for personnel, supplies, materials and services, capital outlay, and depreciation in the various programs in each fund. Special projects and capital projects in each fund are added to “Total Budget”. Special projects are major studies or programs for which the work is usually contracted out for special programs. Special projects do not add to the City’s physical assets. Capital projects either improve or add to the City’s assets. “Transfers-Out” of each fund and “Transfers to Reserves,” in addition to the “Total



Budget,” make up the “Total Appropriations” figure. The “Ending Balance” shown is the difference between “Total Available” and “Total Appropriations”.

The City’s funds are shown grouped into categories to reflect the general nature of each fund. The first category, “General Operating Funds”, includes those funds which provide the traditional municipal services such as police, fire, parks and recreation, traffic safety, and street maintenance. Some of the revenues to these funds are restricted in their use for specifically identified purposes.

The next category is “Enterprise and Utility Funds”. These funds provide services to the public which are paid in whole by charges to the users of the services.

The third category, “Special Purpose Funds”, includes those funds for which revenues are restricted for specifically identified purposes.

The fourth category, “Intergovernmental Funds,” includes those funds which provide services solely to other City departments or programs. Their primary revenue comes from charges to other funds.

At the bottom of the table, a deduction from the total budget figures is made for transfer and intergovernmental service fund charges. Since these transactions are between funds, they have been excluded so as to not distort the true level of revenues and expenditures.



**CITY OF MONROVIA**  
**COMBINED FUNDS STATEMENT**  
**Fiscal Year 2021-22**

FUND		BEGINNING	BEGINNING	TOTAL FUND			TRANSFER		TOTAL	TOTAL	TOTAL
#	DESCRIPTION	BALANCE	OTHER FUND	BALANCE	REVENUES	PROJECT	TRANSFERS	FROM RESERVES	RESOURCES	AVAILABLE	OPERATING
		7-1-21	RESERVES	7-1-21		REVENUES	IN	& REPAYMENTS			BUDGET
<b>GENERAL OPERATING FUNDS</b>											
111	General	7,526,128	569,171	8,095,299	34,990,325	494,135	9,523,410	0	45,007,870	52,533,998	40,989,361
112	Measure K	5,176,226	0	5,176,226	5,315,000	0	0	0	5,315,000	10,491,226	159,766
211	Emergency	(1,323,599)	0	(1,323,599)	1,226,575	0	0	0	1,226,575	(97,024)	0
281	Development Services	(4,015,447)	647,727	(3,367,720)	3,064,925	384,350	511,652	315,000	4,275,927	260,480	3,336,026
<b>SUBTOTAL</b>		<b>7,363,309</b>	<b>1,216,898</b>	<b>8,580,207</b>	<b>44,596,825</b>	<b>878,485</b>	<b>10,035,062</b>	<b>315,000</b>	<b>55,825,372</b>	<b>63,188,681</b>	<b>44,485,152</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>											
411	Water - Operations	0	13,567,505	13,567,505	18,744,359	0	0	699,948	19,444,307	19,444,307	12,897,410
421	Sewer and Sanitation - Operations	0	5,806,242	5,806,242	1,655,860	0	0	598,444	2,254,304	2,254,304	1,990,000
423	Storm Drain Maintenance	0	1,092,862	1,092,862	1,520,860	0	0	25,000	1,545,860	1,545,860	205,500
424	Street Sweeping	0	268,073	268,073	213,000	0	0	37,559	250,559	250,559	215,780
431	Waste Management	89,378	17,784	107,162	2,509,932	24,810	0	2,000	2,536,742	2,626,120	465,282
<b>SUBTOTAL</b>		<b>89,379</b>	<b>20,752,465</b>	<b>20,841,845</b>	<b>24,644,011</b>	<b>24,810</b>	<b>0</b>	<b>1,362,951</b>	<b>26,031,772</b>	<b>26,121,152</b>	<b>15,773,972</b>
<b>SPECIAL PURPOSE FUNDS</b>											
212	Retirement	1,269,502	0	1,269,502	7,600,052	0	2,400,000	0	10,000,052	11,269,554	170,000
213	Streets Maintenance	110,999	0	110,999	614,470	0	1,105,547	0	1,720,017	1,831,016	923,847
214	Pension Obligation Bond	69,783	0	69,783	17,000	0	6,467,608	0	6,484,608	6,554,391	6,467,608
221	Transportation Dev - Prop A	447,948	0	447,948	1,204,554	0	0	0	1,204,554	1,652,502	479,378
222	Transportation Dev - Prop C	159,673	0	159,673	717,241	0	0	0	717,241	876,914	25,066
223	Air Quality	353,221	0	353,221	57,200	0	0	0	57,200	410,421	7,070
224	Transportation Dev - Meas R	89,537	0	89,537	481,571	0	0	0	481,571	571,108	0
226	Prop C & Measure R Debt Service	7,636	802,177	809,813	1,000	0	789,001	0	790,001	797,637	789,001
227	Measure M	152,254	0	152,254	596,985	0	0	0	596,985	749,239	10,000
231	Traffic Safety	240,937	0	240,937	528,000	0	12,862	0	540,862	781,799	524,921
232	Gas Tax	0	0	0	910,736	0	0	0	910,736	910,736	0
233	Bikeway Development	0	0	0	54,120	0	0	0	54,120	54,120	0
234	Library Grant	72,613	0	72,613	1,000	125,800	10,000	0	136,800	209,413	0
235	Hazardous Materials	(21)	0	(21)	218,624	0	85,585	0	304,209	304,188	283,340
236	SB1 RMRA	1,498,873	0	1,498,873	732,742	0	0	0	732,742	2,231,615	39,510
241	Other Grants	0	0	0	1,544,000	0	0	0	1,544,000	1,544,000	0
242	Asset Forfeiture LA Clear	802,935	0	802,935	155,000	0	0	0	155,000	957,935	0
243	Comm. Dev. Block Grant	0	0	0	272,731	0	0	0	272,731	272,731	211,231
244	Fire Grant	0	0	0	23,150	0	0	0	23,150	23,150	0
245	Drug Enforcement	8,575	0	8,575	18,500	0	273,517	0	292,017	300,592	290,939
246	Police Grants	0	0	0	317,725	0	0	0	317,725	317,725	0
247	HIDTA Grant	0	0	0	5,529,711	0	0	0	5,529,711	5,529,712	5,529,711
248	OES Grant	618	0	618	0	0	0	0	0	618	0
249	Other Fiduciary Police Grants	12,652	0	12,652	0	0	0	0	0	12,652	0
261	Lighting/Landscape Mtce Dist.	0	23,426	23,426	1,083,308	0	769,093	0	1,852,401	1,852,401	1,619,102
266	Park Mtce. District	5,617	0	5,617	258,757	0	8,312	0	267,069	272,686	233,177
267	Community Facilities District	0	0	0	16,323	0	0	0	16,323	16,323	0
271	Bus. Improve. District	18,787	0	18,787	92,400	0	0	0	92,400	111,187	78,444
311	Capital Improvement	273,321	2,438,433	2,711,754	805,148	0	0	0	805,148	1,078,469	0
713	Hillside Acquisition Debt Svcs	36,444	0	36,444	741,000	0	0	0	741,000	777,444	499,603
714	Hillside Acquisition Cap Proj	258,985	0	258,985	0	0	0	0	0	258,985	0
715	Library Bond Debt Service Fund	98,133	0	98,133	1,047,000	0	0	0	1,047,000	1,145,133	936,073
716	Library Construction Project	1,331,635	0	1,331,635	17,000	0	0	0	17,000	1,348,635	0
832	Miller Memorial Trust	2,514	70,000	72,514	1,000	0	0	0	1,000	3,514	0
833	Bartle Memorial Trust	35,386	0	35,386	1,000	0	0	0	1,000	36,386	0
921	Monrovia Housing Authority	336,806	3,001,385	3,338,191	45,000	0	0	0	45,000	381,806	130,632
<b>SUBTOTAL</b>		<b>7,695,365</b>	<b>6,335,421</b>	<b>14,030,785</b>	<b>25,704,048</b>	<b>125,800</b>	<b>11,921,525</b>	<b>0</b>	<b>37,751,373</b>	<b>45,446,738</b>	<b>19,248,653</b>
<b>INTERGOVERNMENTAL FUNDS</b>											
511	Facilities Maintenance	0	2,775,210	2,775,210	1,815,000	0	17,483	177,852	2,010,335	2,010,335	1,733,386
512	Equipment Pool	0	2,947,169	2,947,169	1,959,304	0	5,627	3,018,488	4,983,419	4,983,419	2,443,375
521	Central Services	89,278	417,901	507,178	1,588,732	0	19,496	1,523,581	3,131,809	3,221,087	1,451,786
531	S.I.R. Liability	85,759	(362,254)	(276,496)	1,600,000	0	0	0	1,600,000	1,685,759	1,584,482
532	S.I.R. Worker's Compensation	1,148,491	(1,592,131)	(443,640)	2,542,000	0	500,000	0	3,042,000	4,190,491	2,948,181
533	S.I.R. Unemployment	69,318	0	69,318	83,540	0	0	0	83,540	152,858	90,000
<b>SUBTOTAL</b>		<b>1,392,845</b>	<b>4,185,894</b>	<b>5,578,739</b>	<b>9,588,576</b>	<b>0</b>	<b>542,606</b>	<b>4,719,921</b>	<b>14,851,103</b>	<b>16,243,948</b>	<b>10,251,211</b>
<b>TOTAL</b>		<b>16,540,898</b>	<b>32,490,678</b>	<b>49,031,576</b>	<b>104,533,460</b>	<b>1,029,095</b>	<b>22,499,193</b>	<b>6,397,873</b>	<b>134,459,621</b>	<b>151,000,518</b>	<b>89,758,987</b>

**CITY OF MONROVIA  
COMBINED FUNDS STATEMENT  
Fiscal Year 2021-22**

FUND		CIP	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGETS	TRANSFERS OUT	TRANSFERS TO RESERVES	TOTAL APPRO- PRIATIONS	ENDING BALANCE 6-30-22	ENDING OTHER FUND RESERVES	TOTAL FUND BALANCE 6-30-22
#	DESCRIPTION									
<b>GENERAL OPERATING FUNDS</b>										
111	General	70,880	507,181	41,567,421	2,821,638	495,000	44,884,059	7,649,939	1,064,171	8,714,110
112	Measure K	0	52,625	212,391	1,000,000	0	1,212,391	9,278,835	0	9,278,835
211	Emergency	0	0	0	0	0	0	(97,024)	0	(97,024)
281	Development Services	0	465,000	3,801,026	422,721	234,350	4,458,097	(4,197,616)	567,077	(3,630,539)
<b>SUBTOTAL</b>		<b>70,880</b>	<b>1,024,806</b>	<b>45,580,838</b>	<b>4,244,359</b>	<b>729,350</b>	<b>50,554,547</b>	<b>12,634,134</b>	<b>1,631,248</b>	<b>14,265,382</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>										
411	Water - Operations	0	0	12,897,410	2,018,710	4,528,188	19,444,307	0	17,395,745	17,395,745
421	Sewer and Sanitation - Operations	0	0	1,990,000	264,304	0	2,254,304	0	5,207,798	5,207,798
423	Storm Drain Maintenance	0	1,157,860	1,363,360	112,283	70,217	1,545,860	0	1,138,079	1,138,079
424	Street Sweeping	0	0	215,780	34,779	0	250,559	0	230,514	230,514
431	Waste Management	0	24,810	490,092	2,097,293	0	2,587,385	38,735	15,784	54,519
<b>SUBTOTAL</b>		<b>0</b>	<b>1,182,670</b>	<b>16,956,642</b>	<b>4,527,369</b>	<b>4,598,405</b>	<b>26,082,415</b>	<b>38,736</b>	<b>23,987,919</b>	<b>24,026,655</b>
<b>SPECIAL PURPOSE FUNDS</b>										
212	Retirement	0	0	170,000	10,086,583	0	10,256,583	1,012,971	0	1,012,971
213	Streets Maintenance	613,470	0	1,537,317	210,868	0	1,748,185	82,831	0	82,831
214	Pension Obligation Bond	0	0	6,467,608	0	0	6,467,608	86,783	0	86,783
221	Transportation Dev - Prop A	0	780,000	1,259,378	0	0	1,259,378	393,123	0	393,123
222	Transportation Dev - Prop C	0	240,000	265,066	519,501	0	784,567	92,348	0	92,348
223	Air Quality	165,000	0	172,070	0	0	172,070	238,351	0	238,351
224	Transportation Dev - Meas R	0	12,000	12,000	494,501	0	506,501	64,608	0	64,608
226	Prop C & Measure R Debt Service	0	0	789,001	0	0	789,001	8,636	802,177	810,813
227	Measure M	0	168,000	178,000	500,000	0	678,000	71,239	0	71,239
231	Traffic Safety	0	0	524,921	87,043	0	611,964	169,835	0	169,835
232	Gas Tax	0	0	0	910,736	0	910,736	0	0	0
233	Bikeway Development	54,120	0	54,120	0	0	54,120	0	0	0
234	Library Grant	0	135,800	135,800	0	0	135,800	73,613	0	73,613
235	Hazardous Materials	0	0	283,340	0	0	283,340	20,848	0	20,848
236	SB1 RMRA	1,189,695	0	1,229,205	0	0	1,229,205	1,002,410	0	1,002,410
241	Other Grants	975,000	569,000	1,544,000	0	0	1,544,000	0	0	0
242	Asset Forfeiture LA Clear	0	313,610	313,610	0	0	313,610	644,325	0	644,325
243	Comm. Dev. Block Grant	0	61,500	272,731	0	0	272,731	0	0	0
244	Fire Grant	0	23,150	23,150	0	0	23,150	0	0	0
245	Drug Enforcement	0	0	290,939	0	0	290,939	9,653	0	9,653
246	Police Grants	0	317,725	317,725	0	0	317,725	0	0	0
247	HIDTA Grant	0	0	5,529,711	0	0	5,529,711	0	0	0
248	OES Grant	0	0	0	0	0	0	618	0	618
249	Other Fiduciary Police Grants	0	0	0	0	0	0	12,652	0	12,652
261	Lighting/Landscape Mtce Dist.	0	0	1,619,102	223,219	10,080	1,852,401	0	33,506	33,506
266	Park Mtce. District	0	0	233,177	27,879	0	261,056	11,629	0	11,629
267	Community Facilities District	0	0	0	16,323	0	16,323	0	0	0
271	Bus. Improve. District	0	0	78,444	12,148	0	90,592	20,595	0	20,595
311	Capital Improvement	691,398	0	691,398	89,882	0	781,280	297,189	2,438,433	2,735,622
713	Hillside Acquisition Debt Svcs	0	0	499,603	84,000	0	583,603	193,841	0	193,841
714	Hillside Acquisition Cap Proj	0	0	0	0	0	0	258,985	0	258,985
715	Library Bond Debt Service Fund	0	0	936,073	0	0	936,073	209,060	0	209,060
716	Library Construction Project	513,201	0	513,201	0	0	513,201	835,434	0	835,434
832	Miller Memorial Trust	0	0	0	0	0	0	3,514	70,000	73,514
833	Bartle Memorial Trust	0	0	0	0	0	0	36,386	0	36,386
921	Monrovia Housing Authority	0	0	130,632	74,166	0	204,798	177,008	3,001,385	3,178,393
<b>SUBTOTAL</b>		<b>4,201,884</b>	<b>2,620,785</b>	<b>26,071,322</b>	<b>13,336,849</b>	<b>10,080</b>	<b>39,418,250</b>	<b>6,028,487</b>	<b>6,345,501</b>	<b>12,373,988</b>
<b>INTERGOVERNMENTAL FUNDS</b>										
511	Facilities Maintenance	51,039	0	1,784,425	225,910	0	2,010,335	0	2,597,358	2,597,358
512	Equipment Pool	0	482,200	2,925,575	92,913	1,964,931	4,983,419	0	1,893,612	1,893,612
521	Central Services	0	0	1,451,786	71,794	1,608,228	3,131,808	89,279	502,548	591,826
531	S.I.R. Liability	0	0	1,584,482	0	0	1,584,482	101,277	(362,254)	(260,978)
532	S.I.R. Worker's Compensation	0	0	2,948,181	0	0	2,948,181	1,242,310	(1,592,131)	(349,821)
533	S.I.R. Unemployment	0	0	90,000	0	0	90,000	62,858	0	62,858
<b>SUBTOTAL</b>		<b>51,039</b>	<b>482,200</b>	<b>10,784,450</b>	<b>390,617</b>	<b>3,573,159</b>	<b>14,748,226</b>	<b>1,495,723</b>	<b>3,039,132</b>	<b>4,534,854</b>
<b>TOTAL</b>		<b>4,323,803</b>	<b>5,310,460</b>	<b>99,393,251</b>	<b>22,499,194</b>	<b>8,910,994</b>	<b>130,803,438</b>	<b>20,197,081</b>	<b>35,003,799</b>	<b>55,200,880</b>

**CITY OF MONROVIA**  
**COMBINED FUNDS STATEMENT**  
**Fiscal Year 2022-23**

FUND		BEGINNING	BEGINNING	TOTAL FUND			TRANSFER		TOTAL	TOTAL	TOTAL
#	DESCRIPTION	BALANCE	OTHER FUND	BALANCE	REVENUES	PROJECT	TRANSFERS	FROM RESERVES	RESOURCES	AVAILABLE	OPERATING
		7-1-22	RESERVES	7-1-22		REVENUES	IN	& REPAYMENTS			BUDGET
<b>GENERAL OPERATING FUNDS</b>											
111	General	7,649,939	1,064,171	8,714,110	37,056,718	436,755	9,809,194	0	47,302,667	54,952,606	42,576,780
112	Measure K	9,278,835	0	9,278,835	5,522,000	0	0	0	5,522,000	14,800,835	0
211	Emergency	(97,024)	0	(97,024)	0	0	0	0	0	(97,024)	0
281	Development Services	(4,197,616)	567,077	(3,630,539)	1,687,801	158,210	534,478	186,310	2,566,799	(1,630,818)	3,164,564
<b>SUBTOTAL</b>		<b>12,634,134</b>	<b>1,631,248</b>	<b>14,265,382</b>	<b>44,266,518</b>	<b>594,965</b>	<b>10,343,672</b>	<b>186,310</b>	<b>55,391,465</b>	<b>68,025,599</b>	<b>45,741,343</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>											
411	Water - Operations	0	17,395,745	17,395,745	16,362,114	0	0	699,948	17,062,062	17,062,062	11,194,938
421	Sewer and Sanitation - Operations	0	5,207,798	5,207,798	1,671,739	0	0	552,239	2,223,978	2,223,978	1,952,131
423	Storm Drain Maintenance	0	1,138,079	1,138,079	2,615,140	0	0	25,000	2,640,140	2,640,140	205,500
424	Street Sweeping	0	230,514	230,514	213,000	0	0	38,613	251,613	251,613	215,780
431	Waste Management	38,735	15,784	54,519	2,559,931	39,504	0	2,000	2,601,435	2,640,170	471,351
<b>SUBTOTAL</b>		<b>38,736</b>	<b>23,987,919</b>	<b>24,026,655</b>	<b>23,421,923</b>	<b>39,504</b>	<b>0</b>	<b>1,317,800</b>	<b>24,779,227</b>	<b>24,817,964</b>	<b>14,039,701</b>
<b>SPECIAL PURPOSE FUNDS</b>											
212	Retirement	1,012,971	0	1,012,971	7,896,014	0	2,700,000	0	10,596,014	11,608,984	180,000
213	Streets Maintenance	82,831	0	82,831	1,000	0	1,087,345	0	1,088,345	1,171,176	954,950
214	Pension Obligation Bond	86,783	0	86,783	17,000	0	6,465,156	0	6,482,156	6,568,939	6,465,156
221	Transportation Dev - Prop A	393,123	0	393,123	1,205,049	0	0	0	1,205,049	1,598,172	506,978
222	Transportation Dev - Prop C	92,348	0	92,348	717,241	0	0	0	717,241	809,589	26,266
223	Air Quality	238,351	0	238,351	57,200	0	0	0	57,200	295,551	7,070
224	Transportation Dev - Meas R	64,608	0	64,608	481,571	0	0	0	481,571	546,179	0
226	Prop C & Measure R Debt Service	8,636	802,177	810,813	1,000	0	791,701	0	792,701	801,337	791,701
227	Measure M	71,239	0	71,239	596,985	0	0	0	596,985	668,224	0
231	Traffic Safety	169,835	0	169,835	598,000	0	14,182	0	612,182	782,017	539,540
232	Gas Tax	0	0	0	937,878	0	0	0	937,878	937,878	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0	0
234	Library Grant	73,613	0	73,613	1,000	73,000	10,000	0	84,000	157,613	0
235	Hazardous Materials	20,848	0	20,848	218,703	0	89,530	0	308,233	329,081	300,298
236	SB1 RMRA	1,002,410	0	1,002,410	754,604	0	0	0	754,604	1,757,014	0
241	Other Grants	0	0	0	200,000	0	0	0	200,000	200,000	0
242	Asset Forfeiture LA Clear	644,325	0	644,325	155,000	0	0	0	155,000	799,325	0
243	Comm. Dev. Block Grant	0	0	0	221,567	0	0	0	221,567	221,568	221,568
244	Fire Grant	0	0	0	0	0	0	0	0	0	0
245	Drug Enforcement	9,653	0	9,653	18,500	0	276,206	0	294,706	304,359	297,681
246	Police Grants	0	0	0	155,000	0	0	0	155,000	155,000	0
247	HIDTA Grant	0	0	0	5,912,811	0	0	0	5,912,811	5,912,811	5,912,811
248	OES Grant	618	0	618	0	0	0	0	0	618	0
249	Other Fiduciary Police Grants	12,652	0	12,652	0	0	0	0	0	12,652	0
261	Lighting/Landscape Mtce Dist.	0	33,506	33,506	1,083,308	0	770,926	25,813	1,880,047	1,880,048	1,645,358
266	Park Mtce. District	11,629	0	11,629	258,757	0	9,148	0	267,905	279,534	242,144
267	Community Facilities District	0	0	0	16,976	0	0	0	16,976	16,976	0
271	Bus. Improve. District	20,595	0	20,595	92,400	0	0	0	92,400	112,995	78,444
311	Capital Improvement	297,189	2,438,433	2,735,622	1,300,314	0	0	0	1,300,314	1,597,503	0
713	Hillside Acquisition Debt Svcs	193,841	0	193,841	741,000	0	0	0	741,000	934,841	503,103
714	Hillside Acquisition Cap Proj	258,985	0	258,985	0	0	0	0	0	258,985	0
715	Library Bond Debt Service Fund	209,060	0	209,060	1,047,000	0	0	0	1,047,000	1,256,060	940,173
716	Library Construction Project	835,434	0	835,434	17,000	0	0	0	17,000	852,434	0
832	Miller Memorial Trust	3,514	70,000	73,514	1,000	0	0	0	1,000	4,514	0
833	Bartle Memorial Trust	36,386	0	36,386	1,000	0	0	0	1,000	37,386	0
921	Monrovia Housing Authority	177,008	3,001,385	3,178,393	45,000	0	0	0	45,000	222,008	140,395
<b>SUBTOTAL</b>		<b>6,028,487</b>	<b>6,345,501</b>	<b>12,373,988</b>	<b>24,749,878</b>	<b>73,000</b>	<b>12,214,194</b>	<b>25,813</b>	<b>37,062,885</b>	<b>43,091,373</b>	<b>19,753,635</b>
<b>INTERGOVERNMENTAL FUNDS</b>											
511	Facilities Maintenance	0	2,597,358	2,597,358	1,815,000	0	20,012	200,290	2,035,302	2,035,302	1,793,157
512	Equipment Pool	0	1,893,612	1,893,612	1,920,058	0	6,570	2,452,505	4,379,133	4,379,134	1,874,104
521	Central Services	89,279	502,548	591,826	1,713,732	0	21,554	1,572,580	3,307,866	3,397,145	1,500,028
531	S.I.R. Liability	101,277	(362,254)	(260,978)	1,600,000	0	0	0	1,600,000	1,701,277	1,584,482
532	S.I.R. Worker's Compensation	1,242,310	(1,592,131)	(349,821)	2,542,000	0	500,000	0	3,042,000	4,284,310	2,948,181
533	S.I.R. Unemployment	62,858	0	62,858	88,193	0	0	0	88,193	151,051	90,000
<b>SUBTOTAL</b>		<b>1,495,723</b>	<b>3,039,132</b>	<b>4,534,854</b>	<b>9,678,984</b>	<b>0</b>	<b>548,136</b>	<b>4,225,375</b>	<b>14,452,495</b>	<b>15,948,217</b>	<b>9,789,952</b>
<b>TOTAL</b>		<b>20,197,081</b>	<b>35,003,799</b>	<b>55,200,880</b>	<b>102,117,302</b>	<b>707,469</b>	<b>23,106,002</b>	<b>5,755,299</b>	<b>131,686,072</b>	<b>151,883,153</b>	<b>89,324,631</b>

**CITY OF MONROVIA  
COMBINED FUNDS STATEMENT  
Fiscal Year 2022-23**

FUND		CIP	CAPITAL/ SPECIAL PROJECTS	TOTAL BUDGETS	TRANSFERS OUT	TRANSFERS TO RESERVES	TOTAL APPRO- PRIATIONS	ENDING BALANCE 6-30-23	ENDING OTHER FUND RESERVES	TOTAL FUND BALANCE 6-30-23
#	DESCRIPTION									
<b>GENERAL OPERATING FUNDS</b>										
111	General	0	529,689	43,106,469	3,131,671	555,000	46,793,140	8,159,466	1,619,171	9,778,637
112	Measure K	0	0	0	1,000,000	0	1,000,000	13,800,835	0	13,800,835
211	Emergency	0	0	0	0	0	0	(97,024)	0	(97,024)
281	Development Services	0	186,310	3,350,874	389,630	158,210	3,898,714	(5,529,531)	538,977	(4,990,554)
<b>SUBTOTAL</b>		<b>0</b>	<b>715,999</b>	<b>46,457,342</b>	<b>4,521,301</b>	<b>713,210</b>	<b>51,691,853</b>	<b>16,333,746</b>	<b>2,158,148</b>	<b>18,491,894</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>										
411	Water - Operations	0	1,313,933	12,508,872	2,030,700	2,522,490	17,062,062	0	19,218,286	19,218,286
421	Sewer and Sanitation - Operations	0	0	1,952,131	271,847	0	2,223,978	0	4,655,558	4,655,558
423	Storm Drain Maintenance	0	2,252,140	2,457,640	115,685	66,815	2,640,140	0	1,179,894	1,179,894
424	Street Sweeping	0	0	215,780	35,833	0	251,613	0	191,901	191,901
431	Waste Management	0	39,504	510,855	2,102,759	0	2,613,614	26,556	13,784	40,340
<b>SUBTOTAL</b>		<b>0</b>	<b>3,605,577</b>	<b>17,645,278</b>	<b>4,556,824</b>	<b>2,589,305</b>	<b>24,791,407</b>	<b>26,557</b>	<b>25,259,423</b>	<b>25,285,980</b>
<b>SPECIAL PURPOSE FUNDS</b>										
212	Retirement	0	0	180,000	10,546,307	0	10,726,307	882,677	0	882,677
213	Streets Maintenance	0	0	954,950	117,918	0	1,072,868	98,308	0	98,308
214	Pension Obligation Bond	0	0	6,465,156	0	0	6,465,156	103,783	0	103,783
221	Transportation Dev - Prop A	0	780,000	1,286,978	0	0	1,286,978	311,194	0	311,194
222	Transportation Dev - Prop C	0	240,000	266,266	520,851	0	787,117	22,472	0	22,472
223	Air Quality	110,000	0	117,070	0	0	117,070	178,481	0	178,481
224	Transportation Dev - Meas R	0	12,000	12,000	495,851	0	507,851	38,328	0	38,328
226	Prop C & Measure R Debt Service	0	0	791,701	0	0	791,701	9,636	802,177	811,813
227	Measure M	0	168,000	168,000	450,000	0	618,000	50,224	0	50,224
231	Traffic Safety	0	0	539,540	89,528	0	629,068	152,949	0	152,949
232	Gas Tax	0	0	0	937,878	0	937,878	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0
234	Library Grant	0	83,000	83,000	0	0	83,000	74,613	0	74,613
235	Hazardous Materials	0	0	300,298	0	0	300,298	28,783	0	28,783
236	SB1 RMRA	739,800	0	739,800	0	0	739,800	1,017,214	0	1,017,214
241	Other Grants	0	200,000	200,000	0	0	200,000	0	0	0
242	Asset Forfeiture LA Clear	0	325,198	325,198	0	0	325,198	474,127	0	474,127
243	Comm. Dev. Block Grant	0	0	221,568	0	0	221,568	0	0	0
244	Fire Grant	0	0	0	0	0	0	0	0	0
245	Drug Enforcement	0	0	297,681	0	0	297,681	6,679	0	6,679
246	Police Grants	0	155,000	155,000	0	0	155,000	0	0	0
247	HIDTA Grant	0	0	5,912,811	0	0	5,912,811	0	0	0
248	OES Grant	0	0	0	0	0	0	618	0	618
249	Other Fiduciary Police Grants	0	0	0	0	0	0	12,652	0	12,652
261	Lighting/Landscape Mtce Dist.	0	0	1,645,358	234,690	0	1,880,048	0	7,692	7,692
266	Park Mtce. District	0	0	242,144	30,022	0	272,166	7,368	0	7,368
267	Community Facilities District	0	0	0	16,976	0	16,976	0	0	0
271	Bus. Improve. District	0	0	78,444	12,148	0	90,592	22,404	0	22,404
311	Capital Improvement	1,273,814	0	1,273,814	4,136	0	1,277,950	319,553	2,438,433	2,757,986
713	Hillside Acquisition Debt Svcs	0	0	503,103	84,000	0	587,103	347,738	0	347,738
714	Hillside Acquisition Cap Proj	0	0	0	0	0	0	258,985	0	258,985
715	Library Bond Debt Service Fund	0	0	940,173	0	0	940,173	315,887	0	315,887
716	Library Construction Project	0	0	0	0	0	0	852,434	0	852,434
832	Miller Memorial Trust	0	0	0	0	0	0	4,514	70,000	74,514
833	Bartle Memorial Trust	0	0	0	0	0	0	37,386	0	37,386
921	Monrovia Housing Authority	0	0	140,395	76,675	0	217,070	4,938	3,001,385	3,006,323
<b>SUBTOTAL</b>		<b>2,123,614</b>	<b>1,963,198</b>	<b>23,840,447</b>	<b>13,616,980</b>	<b>0</b>	<b>37,457,426</b>	<b>5,633,946</b>	<b>6,319,687</b>	<b>11,953,633</b>
<b>INTERGOVERNMENTAL FUNDS</b>										
511	Facilities Maintenance	0	0	1,793,157	242,145	0	2,035,302	0	2,397,068	2,397,068
512	Equipment Pool	0	482,200	2,356,304	96,200	1,926,628	4,379,132	1	1,367,735	1,367,736
521	Central Services	0	0	1,500,028	72,553	1,735,286	3,307,867	89,278	665,254	754,532
531	S.I.R. Liability	0	0	1,584,482	0	0	1,584,482	116,795	(362,254)	(245,460)
532	S.I.R. Worker's Compensation	0	0	2,948,181	0	0	2,948,181	1,336,129	(1,592,131)	(256,002)
533	S.I.R. Unemployment	0	0	90,000	0	0	90,000	61,051	0	61,051
<b>SUBTOTAL</b>		<b>0</b>	<b>482,200</b>	<b>10,272,152</b>	<b>410,898</b>	<b>3,661,914</b>	<b>14,344,964</b>	<b>1,603,253</b>	<b>2,475,671</b>	<b>4,078,924</b>
<b>TOTAL</b>		<b>2,123,614</b>	<b>6,766,974</b>	<b>98,215,219</b>	<b>23,106,003</b>	<b>6,964,429</b>	<b>128,285,650</b>	<b>23,597,503</b>	<b>36,212,929</b>	<b>59,810,432</b>

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2021-22 Budget**

To Fund	#	Amount	From Fund	#	Amount	Purpose
<b>General</b>	<b>111</b>	<b>\$9,523,410</b>	Retirement	212	\$3,699,569	Retirement Costs
			Street Maintenance	213	\$185,308	General Overhead
			Traffic Safety	231	\$87,043	General and PD Admin Overhead
			Lighting and Tree District	261	\$223,219	General Overhead
			Park Maint. District	266	\$27,879	General Overhead
			Business Imp District	271	\$12,148	General Overhead
			Development Services	281	\$422,721	General Overhead
			Capital Projects	311	\$89,882	Transfer of Dwelling Unit Proceeds
			Water	411	\$1,335,751	General & PW Admin Overhead
			Sewer	421	\$210,676	General & PW Admin Overhead
			Storm Drain Maintenance	423	\$98,673	General & PW Admin Overhead
			Street Sweeping	424	\$30,563	General & PW Admin Overhead
			Waste Management	431	\$1,863,530	General & PW Overhead; Waste Hauler & FF transfer
			Facilities Maintenance	511	\$225,910	General Overhead
			Equip./Vehicle Replacement	512	\$92,913	General, Fire & Pol. Admin Overhead
			Central Services	521	\$71,794	General Overhead
			Hillside Bond	713	\$84,000	Annual Property Tax Earmarked for HWP
			Housing Set Aside	921	\$24,166	General Overhead
			Water	411	\$37,908	Water Fund's Share of UAL
			Sewer	421	\$1,847	Sewer Fund's Share of UAL
			Housing	921	\$50,000	Support for Homeless Outreach
			Measure K	112	\$500,000	Transfer to General Fund Reserves
			CFD	267	\$16,323	Transfer for Public Safety Costs
Other/Various	N/A	<u>\$131,587</u>	Other Transfers			
		<b>\$9,523,410</b>				
<b>Retirement</b>	<b>212</b>	<b>\$2,400,000</b>	General	111	<b>\$2,400,000</b>	To Supplement Retirement Fund
<b>Street Maintenance</b>	<b>213</b>	<b>\$1,105,547</b>	Retirement	212	\$44,811	Retirement Costs
			Prop C	222	\$125,000	Prop C Support For Street Resurfacing
			Gas Tax	232	\$110,736	Gas Tax Support of Street Fund
			Measure R	224	\$100,000	General Street Resurfacing Projects
			Measure M	227	\$500,000	General Street Improvement Projects
			Waste Mgmt	431	<u>\$225,000</u>	Hauler Fees to Support Street Operations
		<b>\$1,105,547</b>				
<b>POB Debt Service</b>	<b>214</b>	<b>\$6,467,608</b>	Retirement	212	\$5,978,522	Annual Debt Service and Trustee Fees
				411	\$466,364	Water Fund's Share of POB Debt Service
				421	<u>\$22,722</u>	Sewer Fund's Share of POB Debt Service
		<b>\$6,467,608</b>				
<b>Monrovia Renewal LRB's</b>	<b>226</b>	<b>\$789,001</b>	Prop C	222	\$394,501	Mon. Ren Project Financing - 50% DS and Trustee Charges
			Measure R	224	<u>\$394,501</u>	Mon. Ren Project Financing - 50% DS and Trustee Charges
					<b>\$789,001</b>	
<b>Traffic Safety</b>	<b>231</b>	<b>\$12,862</b>	Retirement	212	<b>\$12,862</b>	Retirement Costs
<b>Public Library</b>	<b>234</b>	<b>\$10,000</b>	General	111	<b>\$10,000</b>	General Fund Match for Literacy Grant
<b>Hazardous Materials</b>	<b>235</b>	<b>\$85,585</b>	Retirement	212	\$35,585	Retirement Costs
			General	111	<u>\$50,000</u>	General Fund Support for Hazmat Program
		<b>\$85,585</b>				
<b>Asset Forfeiture</b>	<b>245</b>	<b>\$273,517</b>	General	111	\$235,000	Gen Fund Support for Asst Forfeiture
			Retirement	212	<u>\$38,517</u>	Retirement Costs
		<b>\$273,517</b>				

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2021-22 Budget**

<b>To Fund</b>	<b>#</b>	<b>Amount</b>	<b>From Fund</b>	<b>#</b>	<b>Amount</b>	<b>Purpose</b>
<b>Lighting/Tree Mtce Dist.</b>	<b>261</b>	<b>\$769,093</b>	Gas Tax	232	\$750,000	Gas Tax Support for District Maintenance
			Retirement	212	<u>\$19,093</u>	Retirement Costs
					<u>\$769,093</u>	
<b>Park Maint. Assmt. District</b>	<b>266</b>	<b>\$8,312</b>	Retirement	212	\$8,312	Retirement Costs
<b>Development Services Fund</b>	<b>281</b>	<b>\$511,652</b>	Retirement	212	\$196,532	Engineering Support
			Various	N/A	<u>\$315,120</u>	Gas Tax Support and Overhead
					<u>\$511,652</u>	
<b>Facilities Maintenance</b>	<b>511</b>	<b>\$17,483</b>	Retirement	212	\$17,483	Retirement Costs
<b>Equipment Maintenance</b>	<b>512</b>	<b>\$5,627</b>	Retirement	212	\$5,627	Retirement Costs
<b>Central Services</b>	<b>521</b>	<b>\$19,496</b>	Retirement	212	\$19,496	Retirement Costs
<b>Worker's Comp. SIR</b>	<b>532</b>	<b>\$500,000</b>	Measure K	112	\$500,000	Transfer to Replenish W.C. Fund
<b>TOTAL</b>		<u><u><b>\$22,499,193</b></u></u>			<u><u><b>\$22,499,193</b></u></u>	

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2021-22 Budget**

<b>From Fund</b>	<b>#</b>	<b>Amount</b>	<b>To Fund</b>	<b>#</b>	<b>Amount</b>	<b>Purpose</b>
<b>General</b>	<b>111</b>	<b>\$2,821,638</b>	Retirement	212	\$2,400,000	To Supplement Retirement Fund
			Public Library	234	\$10,000	Support for Public Library Fund from Library Admin
			Hazmat	235	\$50,000	Support for Hazmat Program
			Asset Forfeiture	245	\$235,000	Support for Asset Forfeiture Program
			Other/Various	N/A	<u>\$126,638</u>	Other Transfers
					<u>\$2,821,638</u>	
<b>Measure K</b>	<b>112</b>	<b>\$1,000,000</b>	Worker's Comp	532	\$500,000	Transfer to Replenish W.C. Fund
			General	111	<u>\$500,000</u>	Transfer to General Fund Reserves
					<u>\$1,000,000</u>	
<b>Retirement</b>	<b>212</b>	<b>\$10,086,583</b>	General	111	\$3,699,569	Retirement Costs
			Street Maintenance	213	\$44,811	Retirement Costs
			POB Debt Service	214	\$5,978,522	Annual Debt Service and Trustee Fees
			Traffic Safety	231	\$12,862	Retirement Costs
			Hazardous Materials	235	\$35,585	Retirement Costs
			Asset Forfeiture	245	\$38,517	Retirement Costs
			L & L Assessment District	261	\$19,093	Retirement Costs
			Park Assessment	266	\$8,312	Retirement Costs
			Development Services	281	\$196,532	Retirement Costs
			Facilities Maintenance	511	\$17,483	Retirement Costs
			Equip Mtce/Fire Equip/Radio	512	\$5,627	Retirement Costs
			Central Services	521	\$19,496	Retirement Costs
			Other/Various	N/A	<u>\$10,174</u>	Retirement Costs
<b>Street Maintenance</b>	<b>213</b>	<b>\$210,868</b>	General	111	\$210,868	General Overhead
<b>Proposition C</b>	<b>222</b>	<b>\$519,501</b>	Street Maintenance	213	\$125,000	Prop C Support of Street Resurfacing
			Monrovia Renewal LRB's	226	<u>\$394,501</u>	Mon. Ren. Project Financing - 50% DS and Trustee Charges
					<u>\$519,501</u>	
<b>Measure R</b>	<b>224</b>	<b>\$494,501</b>	Street Maintenance	213	\$100,000	General Street Resurfacing Projects
			Monrovia Renewal LRB's	226	<u>\$394,501</u>	Mon. Ren. Project Financing - 50% DS and Trustee Charges
					<u>\$494,501</u>	
<b>Measure M</b>	<b>227</b>	<b>\$500,000</b>	Street Maintenance	213	\$500,000	General Street Improvement Projects
<b>Traffic Safety</b>	<b>231</b>	<b>\$87,043</b>	General	111	\$87,043	General and Police Overhead
<b>Gas Tax</b>	<b>232</b>	<b>\$910,736</b>	Street Maint.	213	\$110,736	Gas Tax Support of Street Fund
			Del Svcs (Engineering)	281	\$50,000	Gas Tax Support of Engineering
			Lighting & Landscaping Districts	261	<u>\$750,000</u>	Support of Lighting & Landscaping Districts
					<u>\$910,736</u>	
<b>Lighting/Tree Assmt</b>	<b>261</b>	<b>\$223,219</b>	General	111	\$200,127	General & P/W Admin Overhead
			Development Services	281	<u>\$23,092</u>	Engineering Overhead
					<u>\$223,219</u>	
<b>Park Maint. Asst. Dist.</b>	<b>266</b>	<b>\$27,879</b>	General	111	\$27,879	General Overhead
<b>CFD</b>	<b>267</b>	<b>\$16,323</b>	General	111	\$16,323	Transfer for Public Safety Costs
<b>Business Impr District</b>	<b>271</b>	<b>\$12,148</b>	General	111	\$12,148	General Overhead
<b>Development Services</b>	<b>281</b>	<b>\$422,721</b>	General	111	\$422,721	General Overhead; Other Support
<b>Capital Improvement</b>	<b>311</b>	<b>\$89,882</b>	General	111	\$89,882	General and PW Admin Overhead

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2021-22 Budget**

<b>From Fund</b>	<b>#</b>	<b>Amount</b>	<b>To Fund</b>	<b>#</b>	<b>Amount</b>	<b>Purpose</b>
<b>Water</b>	<b>411</b>	<b>\$2,018,710</b>	General	111	\$1,335,751	General Overhead
			General	111	\$11,692	Water Fund's Share of UAL
			General	111	\$26,216	Water Fund's Share of UAL
			POB Debt Service	214	\$143,842	Water Fund's Share of POB Debt Service
			POB Debt Service	214	\$322,522	Water Fund's Share of POB Debt Service
			Development Services	281	<u>\$178,687</u>	PW Engineering Overhead
					<u>\$2,018,710</u>	
<b>Sewer</b>	<b>421</b>	<b>\$264,304</b>	General	111	\$210,676	General & PW Admin Overhead
			General	111	\$1,847	Sewer Fund's Share of UAL
			POB Debt Service	214	\$22,722	Sewer Fund's Share of POB Debt Service
			Development Services	281	<u>\$29,059</u>	Engineering Overhead
					<u>\$264,304</u>	
<b>Storm Drain Maintenance</b>	<b>423</b>	<b>\$112,283</b>	General	111	\$98,673	General and PW Admin Overhead
			Development Services	281	<u>\$13,610</u>	PW Engineering Overhead
					<u>\$112,283</u>	
<b>Street Sweeping</b>	<b>424</b>	<b>\$34,779</b>	General	111	\$30,563	General and PW Admin Overhead
			Development Services	281	<u>\$4,216</u>	PW Engineering Overhead
					<u>\$34,779</u>	
<b>Waste Management</b>	<b>431</b>	<b>\$2,097,293</b>	General	111	\$1,863,530	General & PW Overhead; Waste Hauler & FF transfer
			Development Services	281	\$8,763	Engineering Overhead
			Street Maintenance	213	<u>\$225,000</u>	Hauler Fees to Support Street Operations
					<u>\$2,097,293</u>	
<b>Facilities Maintenance</b>	<b>511</b>	<b>\$225,910</b>	General	111	\$225,910	General Overhead
<b>Equipment Maintenance</b>	<b>512</b>	<b>\$92,913</b>	General	111	\$92,913	General, Police & Fire Admin Overhead
<b>Central Services</b>	<b>521</b>	<b>\$71,794</b>	General	111	\$33,184	General Overhead
			General	111	<u>\$38,610</u>	General Overhead
					<u>\$71,794</u>	
<b>Hillside Acquisition</b>	<b>713</b>	<b>\$84,000</b>	General	111	\$84,000	Annual Property Tax Earmarked for HWP
<b>Housing Set Aside</b>	<b>921</b>	<b>\$74,166</b>	General	111	\$18,941	General Overhead
			General	111	\$50,000	Support for Homeless Outreach
			Development Services	281	<u>\$5,225</u>	Community Development Overhead
					<u>\$74,166</u>	
<b>TOTAL</b>		<u><b>\$22,499,193</b></u>			<u><b>\$22,499,193</b></u>	



**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2022-23 Budget**

To Fund	#	Amount	From Fund	#	Amount	Purpose
<b>General</b>	<b>111</b>	<b>\$9,809,194</b>	Retirement	212	\$4,109,008	Retirement Costs
			Street Maintenance	213	\$104,045	General Overhead
			Traffic Safety	231	\$89,528	General and PD Admin Overhead
			Lighting and Tree District	261	\$234,690	General Overhead
			Park Maint. District	266	\$30,022	General Overhead
			Business Imp District	271	\$12,148	General Overhead
			Development Services	281	\$389,630	General Overhead
			Capital Improvement	311	\$4,136	General Overhead
			Water	411	\$1,339,863	General & PW Admin Overhead
			Sewer	421	\$218,185	General & PW Admin Overhead
			Storm Drain Maintenance	423	\$102,075	General & PW Admin Overhead
			Street Sweeping	424	\$31,617	General & PW Admin Overhead
			Waste Management	431	\$1,868,611	General & PW Overhead; Waste Hauler & FF transfer
			Facilities Maintenance	511	\$242,145	General Overhead
			Equip./Vehicle Replacement	512	\$96,200	General, Fire & Pol. Admin Overhead
			Central Services	521	\$72,553	General Overhead
			Hillside Bond	713	\$84,000	Annual Property Tax Earmarked for HWP
			Housing Set Aside	921	\$26,675	General Overhead
			Water	411	\$42,502	Water Fund's Share of UAL
			Sewer	421	\$2,071	Sewer Fund's Share of UAL
			Housing	921	\$50,000	Support for Homeless Outreach
Measure K	112	\$500,000	Transfer to General Fund Reserves			
CFD	267	\$16,976	Transfer for Public Safety Costs			
Other/Various	N/A			<u>\$142,514</u>	Other Transfers	
					<u>\$9,809,194</u>	
<b>Retirement</b>	<b>212</b>	<b>\$2,700,000</b>	General	111	\$2,700,000	To Supplement Retirement Fund
<b>Street Maintenance</b>	<b>213</b>	<b>\$1,087,345</b>	Retirement	212	\$49,467	Retirement Costs
			Prop C	222	\$125,000	Prop C Support For Street Resurfacing
			Gas Tax	232	\$137,878	Gas Tax Support of Street Fund
			Measure R	224	\$100,000	General Street Resurfacing Projects
			Measure M	227	\$450,000	General Street Improvement Projects
			Waste Mgmt	431	<u>\$225,000</u>	Hauler Fees to Support Street Operations
					<u>\$1,087,345</u>	
<b>POB Debt Service</b>	<b>214</b>	<b>\$6,465,156</b>	Retirement	212	\$5,980,847	Annual Debt Service and Trustee Fees
				411	\$461,809	Water Fund's Share of POB Debt Service
				421	<u>\$22,500</u>	Sewer Fund's Share of POB Debt Service
					<u>\$6,465,156</u>	
<b>Monrovia Renewal LRB's</b>	<b>226</b>	<b>\$791,701</b>	Prop C	222	\$395,851	Mon. Ren Project Financing - 50% DS and Trustee Charges
			Measure R	224	<u>\$395,851</u>	Mon. Ren Project Financing - 50% DS and Trustee Charges
					<u>\$791,701</u>	
<b>Traffic Safety</b>	<b>231</b>	<b>\$14,182</b>	Retirement	212	\$14,182	Retirement Costs
<b>Public Library</b>	<b>234</b>	<b>\$10,000</b>	Retirement	111	\$10,000	General Fund Match for Literacy Grant
<b>Hazardous Materials</b>	<b>235</b>	<b>\$89,530</b>	Retirement	212	\$39,530	Retirement Costs
			General	111	<u>\$50,000</u>	Gen Fund Support for Hazmat Program
					<u>\$89,530</u>	
<b>Asset Forfeiture</b>	<b>245</b>	<b>\$276,206</b>	General	111	\$235,000	PERS & Gen Fnd Support for Asst Forfeiture
			Retirement	212	<u>\$41,206</u>	Retirement Costs
					<u>\$276,206</u>	

**CITY OF MONROVIA**  
**Transfers In**  
**Fiscal Year 2022-23 Budget**

<b>To Fund</b>	<b>#</b>	<b>Amount</b>	<b>From Fund</b>	<b>#</b>	<b>Amount</b>	<b>Purpose</b>
<b>Lighting/Tree Mtce Dist.</b>	<b>261</b>	<b>\$770,926</b>	Gas Tax	232	\$750,000	Gas Tax Support for District Maintenance
			Retirement	212	<u>\$20,926</u>	Retirement Costs
					<b>\$770,926</b>	
<b>Park Maint. Assmt. District</b>	<b>266</b>	<b>\$9,148</b>	Retirement	212	<b>\$9,148</b>	Retirement Costs
<b>Development Services</b>	<b>281</b>	<b>\$534,478</b>	Retirement	212	\$222,398	Engineering Support
			Various	N/A	<u>\$312,080</u>	Gas Tax Support and Overhead
					<b>\$534,478</b>	
<b>Facilities Maintenance</b>	<b>511</b>	<b>\$20,012</b>	Retirement	212	<b>\$20,012</b>	Retirement Costs
<b>Equipment Maintenance</b>	<b>512</b>	<b>\$6,570</b>	Retirement	212	<b>\$6,570</b>	Retirement Costs
<b>Central Services</b>	<b>521</b>	<b>\$21,554</b>	Retirement	212	<b>\$21,554</b>	Retirement Costs
<b>Worker's Comp. SIR</b>	<b>532</b>	<b>\$500,000</b>	Measure K	112	<b>\$500,000</b>	Transfer to Replenish W.C. Fund
<b>TOTAL</b>		<b><u>\$23,106,002</u></b>			<b><u>\$23,106,002</u></b>	

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2022-23 Budget**

From Fund	#	Amount	To Fund	#	Amount	Purpose
<b>General</b>	<b>111</b>	<b>\$3,131,671</b>	Retirement	212	\$2,700,000	To Supplement Retirement Fund
			Public Library	234	\$10,000	Support for Public Libr Fund from Library Admin
			Hazmat	235	\$50,000	Support for Hazmat Program
			Asset Forfeiture	245	\$235,000	Support for Asset Forfeiture Program
			Other/Various	N/A	<u>\$136,671</u>	Other Transfers
					<b>\$3,131,671</b>	
<b>Measure K</b>	<b>112</b>	<b>\$1,000,000</b>	Worker's Comp	532	\$500,000	Transfer to Replenish W.C. Fund
			General	111	<u>\$500,000</u>	Transfer to General Fund Reserves
					<b>\$1,000,000</b>	
<b>Retirement</b>	<b>212</b>	<b>\$10,546,307</b>	General	111	\$4,109,008	Retirement Costs
			Street Maintenance	213	\$49,467	Retirement Costs
			POB Debt Service	214	\$5,980,847	Annual Debt Service and Trustee Fees
			Traffic Safety	231	\$14,182	Retirement Costs
			Hazardous Materials	235	\$39,530	Retirement Costs
			Asset Forfeiture	245	\$41,206	Retirement Costs
			L & L Assessment District	261	\$20,926	Retirement Costs
			Park Assessment	266	\$9,148	Retirement Costs
			Development Services	281	\$222,398	Retirement Costs
			Facilities Maintenance	511	\$20,012	Retirement Costs
			Equip Mtce/Fire Equip/Radio	512	\$6,570	Retirement Costs
			Central Services	521	\$21,554	Retirement Costs
			Other/Various	N/A	<u>\$11,459</u>	Retirement Costs
					<b>\$10,546,307</b>	
<b>Street Maintenance</b>	<b>213</b>	<b>\$117,918</b>	General	111	\$117,918	General Overhead
<b>Proposition C</b>	<b>222</b>	<b>\$520,851</b>	Street Maintenance	213	\$125,000	Prop C Support of street resurfacing
			Monrovia Renewal LRB's	226	<u>\$395,851</u>	Mon. Ren. Project Financing - 50% DS and Trustee Charges
					<b>\$520,851</b>	
<b>Measure R</b>	<b>224</b>	<b>\$495,851</b>	Street Maintenance	213	\$100,000	General Street Resurfacing Projects
			Monrovia Renewal LRB's	226	<u>\$395,851</u>	Mon. Ren. Project Financing - 50% DS and Trustee Charges
					<b>\$495,851</b>	
<b>Measure M</b>	<b>227</b>	<b>\$450,000</b>	Street Maintenance	213	\$450,000	General Street Improvement Projects
<b>Traffic Safety</b>	<b>231</b>	<b>\$89,528</b>	General	111	<u>\$89,528</u>	General and Police Overhead
<b>Gas Tax</b>	<b>232</b>	<b>\$937,878</b>	Street Maint.	213	\$137,878	Gas Tax Support of Street Fund
			Del Svcs (Engineering)	281	\$50,000	Gas Tax Support of Engineering
			Lighting & Landscaping Districts	261	<u>\$750,000</u>	Support of Lighting & Landscaping Districts
					<b>\$937,878</b>	
<b>Lighting/Tree Assmt</b>	<b>261</b>	<b>\$234,690</b>	General	111	\$203,398	General & P/W Admin Overhead
			Development Services	281	<u>\$31,292</u>	Engineering Overhead
					<b>\$234,690</b>	
<b>Park Maint. Asst. Dist.</b>	<b>266</b>	<b>\$30,022</b>	General	111	\$30,022	General Overhead
<b>CFD</b>	<b>267</b>	<b>\$16,976</b>	General	111	\$16,976	Transfer for Public Safety Costs
<b>Business Impr District</b>	<b>271</b>	<b>\$12,148</b>	General	111	\$12,148	General Overhead
<b>Development Services</b>	<b>281</b>	<b>\$389,630</b>	General	111	\$389,630	General Overhead; Other Support
<b>Capital Improvement</b>	<b>311</b>	<b>\$4,136</b>	General	111	\$4,136	General and PW Admin Overhead
<b>Water</b>	<b>411</b>	<b>\$2,030,700</b>	General	111	\$1,339,863	General Overhead
			General	111	\$13,109	Water Fund's Share of UAL
			General	111	\$29,393	Water Fund's Share of UAL
			POB Debt Service	214	\$142,437	Water Fund's Share of POB Debt Service

**CITY OF MONROVIA**  
**Transfers Out**  
**Fiscal Year 2022-23 Budget**

<b>From Fund</b>	<b>#</b>	<b>Amount</b>	<b>To Fund</b>	<b>#</b>	<b>Amount</b>	<b>Purpose</b>
			POB Debt Service	214	\$319,372	Water Fund's Share of POB Debt Service
			Development Services	281	<u>\$186,526</u>	PW Engineering Overhead
					\$2,030,700	
<b>Sewer</b>	<b>421</b>	<b>\$271,847</b>	General	111	\$218,185	General & PW Admin Overhead
			General	111	\$2,071	Sewer Fund's Share of UAL
			POB Debt Service	214	\$22,500	Sewer Fund's Share of POB Debt Service
			Development Services	281	<u>\$29,091</u>	Engineering Overhead
					\$271,847	
<b>Storm Drain Maintenance</b>	<b>423</b>	<b>\$115,685</b>	General	111	\$102,075	General and PW Admin Overhead
			Development Services	281	<u>\$13,610</u>	PW Engineering Overhead
					\$115,685	
<b>Street Sweeping</b>	<b>424</b>	<b>\$35,833</b>	General	111	\$31,617	General and PW Admin Overhead
			Development Services	281	<u>\$4,216</u>	PW Engineering Overhead
					\$35,833	
<b>Waste Management</b>	<b>431</b>	<b>\$2,102,759</b>	General	111	\$1,868,611	General & PW Overhead; Waste Hauler & FF transfer
			Development Services	281	\$9,148	Engineering Overhead
			Street Maintenance	213	<u>\$225,000</u>	Hauler Fees to Support Street Operations
					\$2,102,759	
<b>Facilities Maintenance</b>	<b>511</b>	<b>\$242,145</b>	General	111	\$242,145	General Overhead
<b>Equipment Maintenance</b>	<b>512</b>	<b>\$96,200</b>	General	111	\$96,200	General, Police & Fire Admin Overhead
<b>Central Services</b>	<b>521</b>	<b>\$72,553</b>	General	111	\$46,099	General Overhead
			General	111	<u>\$26,454</u>	General Overhead
					\$72,553	
<b>Hillside Acquisition</b>	<b>713</b>	<b>\$84,000</b>	General	111	\$84,000	Annual Property Tax Earmarked for HWP
<b>Housing Set Aside</b>	<b>921</b>	<b>\$76,675</b>	General	111	\$21,059	General Overhead
			General	111	\$50,000	Support for Homeless Outreach
			Development Services	281	<u>\$5,616</u>	Community Development Overhead
					\$76,675	
<b>TOTAL</b>		<b><u>\$23,106,002</u></b>			<b><u>\$23,106,002</u></b>	



# REVENUE SCHEDULES



# REVENUES

This section presents detailed information about the City of Monrovia's revenue structure. The Revenues by Source table shows the specific sources from which the City receives revenues. The figures presented are an estimate of the amount of revenue expected to be received from each source for all funds. The Revenues by Fund table shows, for each fund, the amounts of revenue estimated to be received during the year. The final pages of this section include a variety of property tax data.



**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT		2019-20	2020-21	2021-22	2022-23
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
<b>PROPERTY TAXES</b>					
3000	Current Secured Taxes	\$14,740,504	\$15,118,928	\$15,933,314	\$16,502,424
3003	Redemption Taxes	144,983	155,265	157,669	160,575
3006	Open Space	657,459	649,440	657,000	657,000
3007	Maintenance Tax	83,472	83,160	84,000	84,000
3010	Current Unsecured Taxes	346,762	340,000	350,000	350,000
3012	Property Tax In Lieu of VLF	4,575,465	4,915,026	5,048,715	5,214,817
3013	Other Property Taxes	1,044,223	1,034,550	1,045,000	1,045,000
3014	Penalties & Interest	39,315	38,960	39,000	39,000
3017	In-Lieu Property Taxes	678,244	552,576	678,727	678,727
3030	Property Transfer Tax	239,436	200,000	200,000	200,000
3128	Homeowners Property Tax Relief	83,480	89,000	89,000	89,000
3129	State Supplemental Property Tax	365,122	387,216	418,619	426,363
3426	AB 1290 Reimbursement	983,092	550,000	493,555	555,283
3537	Community Facilities Property Tax	0	0	16,323	16,976
	<b>Subtotal</b>	<b>\$23,981,557</b>	<b>\$24,114,121</b>	<b>\$25,210,921</b>	<b>\$26,019,166</b>
<b>SALES TAXES</b>					
3023	Sales Tax	\$10,883,008	\$16,014,439	\$15,953,039	\$16,570,065
3025	PSAF - 1/2 Cent Sales Tax	463,397	462,787	472,043	481,484
	<b>Subtotal</b>	<b>\$11,346,406</b>	<b>\$16,477,226</b>	<b>\$16,425,082</b>	<b>\$17,051,549</b>
<b>OTHER TAXES</b>					
3027	Franchises	\$796,678	\$707,098	\$848,200	\$848,200
3031	Business License Tax	724,712	703,000	725,000	725,000
3032	Construction Tax	24,875	180,125	104,750	17,500
3033	Business License Penalties	19,656	20,000	20,000	20,000
3034	Transient Occupancy Taxes	1,763,634	1,238,372	1,621,069	1,826,828
3036	In-Lieu Franchise Fees	603,820	483,396	487,206	491,213
3057	Commercial Franchise Fees	512,012	557,431	568,579	579,951
3058	Residential Franchise Fees	595,802	601,104	613,126	625,388
3478	Old Town Franchise Fees	36,517	22,065	22,506	22,956
3483	Supplemental Franchise Fees	703,266	741,805	756,641	771,773
	<b>Subtotal</b>	<b>\$5,780,972</b>	<b>\$5,254,394</b>	<b>\$5,767,076</b>	<b>\$5,928,809</b>
<b>LICENSES &amp; PERMITS</b>					
3037	Animal Licenses	\$28,320	\$40,000	\$40,000	\$40,000
3046	Filming Permits	23,140	25,500	15,000	15,000
3048	Permanent Encroachment Permits	125,329	85,607	125,000	125,000
3051	Building Permit Fees	335,008	748,000	976,000	495,000
3052	Electrical Permit Fees	56,579	145,000	100,000	70,000
3053	Garage Sale Permits	1,505	2,000	500	1,000
3056	Air Condition/Refrigerator/Heating Permits	31,549	74,750	80,000	35,000
3061	Grading Inspection Fees- Residential	9,614	11,000	11,000	11,000
3064	Grading Inspection Fees- Commercial	0	12,500	0	0
3065	Plumbing/Sewer Permits	26,223	54,750	80,000	50,000
3066	Building Permit / No Plan Check Fees	216,139	130,000	200,000	180,000
3067	Building Demo Permit	1,646	0	0	0
3071	Inspections - Relocations	654	0	0	0
3072	Re-inspection Fees	112	0	0	0
3074	Fire Department Permits	829	500	500	500
3077	Hydrant System Flow Test	82	0	0	0

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT		2019-20	2020-21	2021-22	2022-23
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
3078	State Mandated Inspection	0	2,000	2,000	2,000
3079	Fire Service Impact Fee	44,246	70,000	45,000	45,000
3080	Fire Inspection Fee	0	0	250	250
3081	Fire System Permit Fee	54,594	115,000	105,000	98,000
3481	Solar Permit - Commercial	0	2,000	1,000	1,000
3482	Solar Permit - Residential	14,550	25,000	15,000	15,000
3502	Building Permit - Grading	0	7,500	0	0
	<b>Subtotal</b>	<b>\$970,149</b>	<b>\$1,551,107</b>	<b>\$1,796,250</b>	<b>\$1,183,750</b>
<b>FINES &amp; FORFEITURES</b>					
3083	Non Sweeping Parking Fines	\$181,451	\$91,800	\$150,000	\$195,000
3084	Street Sweeping Parking Fines	205,442	275,400	250,000	275,000
3085	Court Fines (Vehicle Code)	72,914	24,000	50,000	75,000
3089	Civil Subpoena Fees	875	200	200	200
3090	Parking Bail	122,870	98,000	122,000	122,000
3091	Library Book Fines	7,573	0	8,000	10,000
3092-3095	Miscellaneous Fines	129	0	115	120
	<b>Subtotal</b>	<b>\$591,253</b>	<b>\$489,400</b>	<b>\$580,315</b>	<b>\$677,320</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
3096	Interest & Investment Earnings	\$522,765	\$529,050	\$449,000	\$449,000
3097, 3495	Rents & Concessions	485	0	0	0
	<b>Subtotal</b>	<b>\$523,250</b>	<b>\$529,050</b>	<b>\$449,000</b>	<b>\$449,000</b>
<b>REVENUE FROM OTHER AGENCIES</b>					
3102	MTA Bus Passes	\$2,326	\$0	\$3,000	\$3,000
3103	Foothill Transit Fares	100	0	200	200
3104	Proposition C	623,979	586,049	635,441	635,441
3105	Other County Grants	84,493	925,968	2,230,350	268,952
3106	Prop "A" Park Maintenance	21,547	86,000	75,880	30,000
3108	Incentive Grants	81,937	94,123	109,174	109,174
3111	Motor Vehicle In-Lieu	30,494	30,000	30,000	30,000
3114	St POST Reimbursements	30,387	7,500	7,500	10,000
3118	DMV Fee/Air Quality	48,720	48,000	48,000	48,000
3120	State Grant	78,863	88,984	4,590,800	1,748,000
3121	State Gas Tax - 2106	116,265	118,836	124,543	128,279
3122	State Gas Tax - 2107	248,169	260,862	273,117	281,311
3123	State Gas Tax - 2107.5	6,000	6,000	6,000	6,000
3124	Gas Tax - Bikeways	0	0	54,120	0
3125	State Gas Tax - 2105	196,540	205,517	214,747	221,189
3127	State Sales Tax	752,233	706,530	766,078	766,078
3132	Public Library Grant	1,018	0	0	0
3133	OES Reimbursement	233,728	600,000	300,000	300,000
3136	Other State Grants	216,872	206,380	160,000	175,000
3137	Bullet Proof Vest Reimbursement	2,720	7,072	0	0
3138	Beverage Container Grant	9,665	19,750	19,810	19,504
3141	Federal Grant	32,214	3,246,368	1,713,470	2,273,814
3142	C.D.B.G. Reimbursements	197,800	355,674	272,730	221,567
3143	AF OT Reimbursement - Justice	23,600	30,000	18,500	18,500
3405	Homeland Security Grant	118,334	86,899	74,939	0
3422	HIDTA Grant	6,526,486	8,131,317	5,684,711	6,067,811



**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 REVISED BUDGET	2021-22 ADOPTED BUDGET	2022-23 ADOPTED BUDGET
3435	Measure "R"	467,315	439,581	476,581	476,581
3440	Bradbury Reimbursement	8,449	0	0	0
3443	Highway Users Tax	265,672	298,166	292,329	301,099
3476	Administrative Cost Allowance Reimbursement	250,000	250,000	150,000	150,000
3480	Arcadia Reimbursement	9,421	10,000	10,000	10,000
3485	ELAC Reimbursement	17,635	15,000	15,000	15,000
3490	MUSD Reimbursement	80,000	80,000	87,000	87,000
3513	Measure "M"	527,409	498,141	540,125	540,125
3517	Taking Back Our Community Initiative	0	10,000	0	0
3528	Maintenance Agreement Revenues	100,272	100,272	100,272	100,272
3532	Measure W	0	780,000	1,222,860	2,317,140
<b>Subtotal</b>		<b>\$11,410,662</b>	<b>\$18,328,990</b>	<b>\$20,307,277</b>	<b>\$17,359,037</b>

**CHARGES FOR SERVICES**

**Planning and Zoning**

3159	Landscape Plan Check	\$6,580	\$7,500	\$7,500	\$8,250
3160	Hillside Development Permit	0	2,000	4,600	2,300
3161	Environmental Assessment	35	5,000	5,000	5,000
3162	Window/Awning Sign Permit	136	48	200	300
3164	Historical Preservation- Mills Act	3,350	3,200	3,500	3,500
3165	Historical Preservation- Design Fee	2,530	2,000	2,100	2,100
3166	Historical Preservation- Certificate Application	780	1,040	2,720	2,720
3167	Minor Variance Review	6,463	6,000	6,180	6,180
3168	Variance Fees	870	1,700	1,850	1,850
3170	Time Extension Review	0	540	0	0
3171	Temporary Banner Review	16	150	190	195
3172	Change of Address	375	480	250	250
3177	Minor Conditional Use Permit	1,230	1,500	650	1,300
3178	Conditional Use Permit	23,093	23,000	23,750	23,750
3183	Conditional Use Permit Amendment	0	600	3,000	4,500
3187	Zone Change Fee	39,200	10,000	5,459	5,459
3188	Zone Response Letter	341	600	468	468
3189	Property Owner List Preparation	4,932	4,500	4,635	4,635
3191	Tract Map Fees	2,000	1,000	0	0
3193	Parcel Map Fees	1,500	1,000	2,000	2,000
3197	Notice of Publication Fees	5,472	6,800	4,140	4,140
3499	Technical Review	4,549	3,500	4,050	4,172
3511	Demolition Review	1,240	2,800	1,000	1,000
3525	Consultant Technical Review	20,330	70,000	27,000	27,810
<b>Subtotal</b>		<b>\$125,021</b>	<b>\$154,958</b>	<b>\$110,242</b>	<b>\$111,879</b>

**Plan Check Revenues**

3198	Plan Check Fees- Consultant	\$425,377	\$1,372,000	\$996,000	\$370,000
3200	Additional Plan Check Fees	8,132	30,000	10,000	10,000
3203	Computerization Cost Recovery	94,429	29,000	30,000	30,000
3204	Construction Inspection	183,056	78,831	90,000	90,000
3207	General Plan Cost Recovery	65,645	200,000	130,000	65,000
3210	DRC- Comm'l/ Ind/ Manf.	780	3,000	1,030	1,030
3213	DRC- Other	18,053	15,000	16,000	15,000
3218	Grading Plan Check- Residential	6,152	22,230	5,000	5,000
3219	Grading Plan Check- Commercial	0	18,800	10,000	10,000
3425	Plan Check-Building Permit Plans	57,692	185,000	180,000	50,000
3447	DRC Approval/Encroachment Permit	0	300	128	128

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT		2019-20	2020-21	2021-22	2022-23
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
3448	Building Departmental Review Process	27,396	18,553	15,000	15,000
3456	Wireless Facility Revenue	3,045	5,000	15,000	9,000
3466	Subdivision Fees	188,705	20,000	20,000	10,450
3467	Appeal Fees	400	300	154	154
3470	Design Review (DRC)	13,880	12,000	11,401	12,000
3471	Sign Review (DRC)	693	0	0	0
3473	Historical Preservation-Surcharge	2,283	3,000	2,520	2,520
3500	Plan Check - In House	23,424	70,000	40,000	40,000
3501	Plan Check - Grading	0	10,000	0	0
	<b>Subtotal</b>	<b>\$1,119,235</b>	<b>\$2,093,014</b>	<b>\$1,572,233</b>	<b>\$735,282</b>
<b><u>Public Safety Services</u></b>					
3228	Filming Services	\$0	\$10,000	\$20,000	\$22,500
3230, 3236	Impounds	48,088	43,500	27,500	37,500
3232	Impound/Vehicle Release-Misc.	18,982	64,000	20,000	22,500
3233	Vehicle Equipment Correction Inspection	3,698	4,000	3,500	3,500
3234	DUI Accident/Investigation Report	26,990	13,000	20,000	25,000
3239	Photo Reproduction	286	0	500	500
3240	Subpoena Production	595	0	500	500
3245	Emergency Medical Service Fees	225,939	120,000	230,000	235,000
3248	Police and Fire False Alarms	39,440	27,500	40,000	40,000
3249	Video Reproduction	675	0	1,200	1,200
3250	Police Crime Verification Letter	1,606	1,000	1,400	1,400
3254	Record Check	1,544	1,200	1,200	1,200
3258	Special Services/ Police and Fire	4,405	5,000	3,500	5,000
3261	Paramedic Fees	550,625	525,000	550,000	550,000
3262	Fire Inspection/Test Fees	163,407	55,000	200,000	200,000
3264	Haz Mat Inspection Fees	206,629	221,450	214,000	214,000
3266	Risk Management Protection Plan	3,855	2,400	2,624	2,703
3388	Repossession Fees	870	1,000	1,000	1,000
3391	Inmate Worker Program Revenue	1,505	6,000	0	0
3427	Proposition 69 DNA ID Card	840	1,500	1,250	1,250
3493	Parking Permit	3,089	3,000	3,000	3,000
3530	911 Recording Reproduction	120	1,000	250	250
3531	Weapons Intake & Release	0	450	0	0
3534	Booking Fee (Criminal Justice Admin)	10	0	0	0
	<b>Subtotal</b>	<b>\$1,303,198</b>	<b>\$1,106,000</b>	<b>\$1,341,424</b>	<b>\$1,368,003</b>
<b><u>Highway and Street Charges</u></b>					
3267	Route Oversized Vehicle Charges	\$1,536	\$1,368	\$1,000	\$1,000
	<b>Subtotal</b>	<b>\$1,536</b>	<b>\$1,368</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b><u>Public Works Charges</u></b>					
3268	St. Vac Processing				
3269	Street Lighting Assessment	\$483,753	\$487,946	\$500,813	\$500,813
3270	Landscape Assessment	79,491	79,126	80,138	80,138
3271	Parkway Assessment	727,309	712,567	761,114	761,114
	<b>Subtotal</b>	<b>\$1,290,553</b>	<b>\$1,279,639</b>	<b>\$1,342,065</b>	<b>\$1,342,065</b>
<b><u>Recreation and Library Services</u></b>					
3276	Non-Residence Fees	\$855	\$300	\$1,000	\$1,000
3278	Youth Commission Revenue	111	400	1,000	1,000
3279	Canyon Park Cabin Rental	19,089	0	0	30,000
3281	Special Events Revenue	2,340	1,230	32,700	32,700

**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 REVISED BUDGET	2021-22 ADOPTED BUDGET	2022-23 ADOPTED BUDGET
3282	Taxable Merchandise Revenue	1,827	6,930	7,000	7,000
3283	Room Rentals - Community Center	36,042	15,000	100,600	100,600
3284	Software Cost Recovery	2,730	1,000	2,500	2,500
3285	Program Income	22,406	100	17,000	17,000
3287	Youth Contract Classes	25,891	800	25,000	25,000
3288	Adult Contract Classes	20,461	4,400	20,000	20,000
3292	Park Outdoor Education Program	260	0	2,500	2,500
3293	Outdoor Education Program- MUSD	8,400	0	9,000	9,000
3294	Park Facility Reservation	14,956	0	15,000	15,000
3295	Youth Ball Field Rental	3,595	0	0	0
3296	Adult Ball Field Rental	15	0	0	0
3300	Canyon Park Admission Fee	110,860	10,046	125,000	125,000
3410	Spring Sponsorships	7,000	0	0	0
3432	Youth Sports Revenue	3,715	0	3,000	3,000
3453	Sponsorships	11,132	20,000	30,000	30,000
3460	Canyon Park Special Activities	3,850	0	2,500	2,500
3474	Parade Sponsorships	3,500	0	0	0
3475	Halloween Sponsorships	10,400	0	0	0
3487	Canyon Park Annual Pass	0	0	8,000	8,000
<b>Subtotal</b>		<b>\$309,494</b>	<b>\$60,206</b>	<b>\$404,800</b>	<b>\$434,800</b>

**Utility Services Revenue**

3305	Water Sales	\$12,880,642	\$13,823,892	\$14,008,609	\$14,100,000
3306	Backflow Inspection Charges	64,395	55,000	55,000	55,000
3309	Utility Activation Fees	13,532	15,000	15,000	15,000
3310	Turn On/Shut Off Charges	11,340	5,000	5,000	10,000
3311	Meter Installation Charges	11,012	50,000	10,000	10,000
3314	Delinquent Penalty	57,050	85,000	63,750	85,000
3318	Sewer Service Charges	1,609,580	1,576,822	1,587,860	1,603,739
3320	Storm Drain Maintenance Fee	295,349	285,000	285,000	285,000
3321	Street Sweeping Charges	216,674	210,000	210,000	210,000
3324	Waste Impact Fees-Residential	494,519	490,687	500,501	510,511
3326	Waste Impact Fees- Commercial	2,884	37,823	38,580	39,351
<b>Subtotal</b>		<b>\$15,656,978</b>	<b>\$16,634,225</b>	<b>\$16,779,300</b>	<b>\$16,923,601</b>

**Miscellaneous Services**

3229	Finger Prints	\$305	\$0	\$0	\$0
3329	Sale of Prints & Publications	1,778	1,130	150	150
3330	Passport Fee	26,603	3,000	50,000	50,000
3331	Document Certification	20	10	10	10
3336	Farebox Revenues	459,313	398,637	399,000	399,495
3337	Sales of Fuel	141,230	210,000	202,524	202,524
3339	Charges to Other Funds	8,154,994	8,974,975	8,882,052	8,972,460
3342	Business License Application Fees	54,902	62,000	55,000	60,000
3344	Assessments	53,118	45,000	52,000	52,000
3345	Microfilming/Scanning Fees	23,496	40,000	35,000	25,000
3436	Passport Photos	12,215	500	20,000	20,000
3437	Passport Postage	3,045	1,000	15,000	15,000
3451	Document Notarization Fee	323	200	150	150
<b>Subtotal</b>		<b>\$8,931,342</b>	<b>\$9,736,451</b>	<b>\$9,710,886</b>	<b>\$9,796,789</b>

**OTHER REVENUE**

3352	Sale of Real & Personal Property	\$200,030	\$15,000	\$0	\$0
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**City of Monrovia**  
**Revenues by Source**  
**Fiscal Years 2019-20 through 2022-23**

ACCT		2019-20	2020-21	2021-22	2022-23
NO.	DESCRIPTION	ACTUAL	REVISED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET
3355	Tech Center Sales	202	0	300	400
3356	SB-90 Reimbursement	46,459	30,000	30,000	30,000
3357	Miscellaneous Reimbursements	1,032,014	1,754,682	2,757,462	708,450
3362	Contributions	99,928	26,580	27,925	34,800
3363	Contributions - Park Bench	3,600	5,200	8,755	8,755
3364	Filming Revenues	3,000	0	5,000	5,000
3381	Gain (Loss) on Investment	149,841	0	0	0
3397	Other Revenues	427,781	325,300	63,500	1,461,500
3419,3421	Staff Recovery	11,913	0	15,000	15,000
3462	SB-1186 Revenues	10,823	12,000	13,000	15,000
3496	Special Duty Reimbursement	4,899	4,500	4,500	7,500
3497	Citation - Admin Fine Program	22,655	45,000	5,000	10,000
3498	Citation - Foreclosed Property	514	0	0	0
3503	Fourth of July Celebration	6,000	0	0	100
3504	Friday Night Live	200	0	0	0
3505	Fountain to the Falls	35	1,250	7,500	7,500
3506, 3512	Monrovia Days	1,000	25,000	95,000	95,000
3516	Election Fees	3,171	0	0	0
3524	SB1 RMRA	710,632	687,588	728,742	750,604
3527	Senior Program Donations	0	1,000	3,000	3,000
3536	Water in Lieu	0	0	0	290,114
	<b>Subtotal</b>	<b>\$2,734,697</b>	<b>\$2,933,100</b>	<b>\$3,764,684</b>	<b>\$3,442,723</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$86,076,302</b>	<b>\$100,743,250</b>	<b>\$105,562,555</b>	<b>\$102,824,771</b>
	<b>PLUS TRANSFERS IN</b>	<b>21,295,220</b>	<b>22,237,089</b>	<b>22,499,193</b>	<b>23,106,002</b>
	<b>TOTAL ALL FUNDS PLUS TRANSFERS IN</b>	<b>\$107,371,522</b>	<b>\$122,980,339</b>	<b>\$128,061,748</b>	<b>\$125,930,773</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2021-23**

ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<b>111</b>	<b>GENERAL FUND</b>						
	<i>PROPERTY TAXES:</i>						
3000	Current Secured Taxes	\$8,800,549		\$8,800,549	\$9,084,349		\$9,084,349
3003	Redemption Taxes	\$85,000		\$85,000	\$85,000		\$85,000
3010	Current Unsecured Taxes	\$210,000		\$210,000	\$210,000		\$210,000
3012	Property Tax In Lieu of VLF	\$5,048,715		\$5,048,715	\$5,214,817		\$5,214,817
3014	Penalties & Interest	\$25,000		\$25,000	\$25,000		\$25,000
3017	In-Lieu Property Taxes	\$678,727		\$678,727	\$678,727		\$678,727
	<b>Subtotal</b>	<b>\$14,847,991</b>	<b>\$0</b>	<b>\$14,847,991</b>	<b>\$15,297,893</b>	<b>\$0</b>	<b>\$15,297,893</b>
	<i>SALES TAXES:</i>						
3023	Sales Tax	\$10,638,039		\$10,638,039	\$11,048,065		\$11,048,065
3025	PSAF - 1/2 Cent Sales Tax	\$472,043		\$472,043	\$481,484		\$481,484
	<b>Subtotal</b>	<b>\$11,110,082</b>	<b>\$0</b>	<b>\$11,110,082</b>	<b>\$11,529,549</b>	<b>\$0</b>	<b>\$11,529,549</b>
	<i>OTHER TAXES:</i>						
3027	Franchises	\$848,200		\$848,200	\$848,200		\$848,200
3030	Property Transfer Tax	\$200,000		\$200,000	\$200,000		\$200,000
3031	Business License Tax	\$725,000		\$725,000	\$725,000		\$725,000
3033	Business License Penalties	\$20,000		\$20,000	\$20,000		\$20,000
3034	Occupancy Taxes	\$1,621,069		\$1,621,069	\$1,826,828		\$1,826,828
3036	In-Lieu Franchise Fees	\$487,206		\$487,206	\$491,213		\$491,213
	<b>Subtotal</b>	<b>\$3,901,475</b>	<b>\$0</b>	<b>\$3,901,475</b>	<b>\$4,111,241</b>	<b>\$0</b>	<b>\$4,111,241</b>
	<i>LICENSES &amp; PERMITS:</i>						
3037	Animal Licenses	\$40,000		\$40,000	\$40,000		\$40,000
3046	Film Permit Review	\$15,000		\$15,000	\$15,000		\$15,000
3053	Garage Sale Permits	\$500		\$500	\$1,000		\$1,000
3074	Fire Department Permits	\$500		\$500	\$500		\$500
3078	State Mandated Inspection	\$2,000		\$2,000	\$2,000		\$2,000
3079	Fire Service Impact Fee	\$45,000		\$45,000	\$45,000		\$45,000
3080	Fire Inspection Fee	\$250		\$250	\$250		\$250
3081	Fire System Permit Fee	\$105,000		\$105,000	\$98,000		\$98,000
	<b>Subtotal</b>	<b>\$208,250</b>	<b>\$0</b>	<b>\$208,250</b>	<b>\$201,750</b>	<b>\$0</b>	<b>\$201,750</b>
	<i>FINES &amp; FORFEITURES:</i>						
3085	Court Fines (Vehicle Code)	\$50,000		\$50,000	\$75,000		\$75,000
3089	Civil Subpoena Fees	\$200		\$200	\$200		\$200
3091	Library Book Fines	\$8,000		\$8,000	\$10,000		\$10,000
3092-3095	Miscellaneous Fines	\$115		\$115	\$120		\$120
	<b>Subtotal</b>	<b>\$58,315</b>	<b>\$0</b>	<b>\$58,315</b>	<b>\$85,320</b>	<b>\$0</b>	<b>\$85,320</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$78,000		\$78,000	\$78,000		\$78,000
	<b>Subtotal</b>	<b>\$78,000</b>	<b>\$0</b>	<b>\$78,000</b>	<b>\$78,000</b>	<b>\$0</b>	<b>\$78,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3105	Other County Grants	\$25,000		\$25,000	\$0		\$0
3106	Prop A Maintenance	\$75,880		\$75,880	\$30,000		\$30,000
3111	Motor Vehicle In-Lieu	\$30,000		\$30,000	\$30,000		\$30,000
3114	St. POST Reimbursements	\$7,500		\$7,500	\$10,000		\$10,000
3128	Homeowners Property Tax Relief	\$45,000		\$45,000	\$45,000		\$45,000
3129	St. Supp. Property Tax	\$225,000		\$225,000	\$225,000		\$225,000
3133	OES Reimbursement	\$300,000		\$300,000	\$300,000		\$300,000
3141	Federal Grant	\$1,100,000		\$1,100,000	\$1,000,000		\$1,000,000
	<b>Subtotal</b>	<b>\$1,808,380</b>	<b>\$0</b>	<b>\$1,808,380</b>	<b>\$1,640,000</b>	<b>\$0</b>	<b>\$1,640,000</b>
	<i>CHARGES FOR SERVICES:</i>						
	<b>Plan Check Revenues</b>						
3198	Plan Check Fees - Residential	\$20,000		\$20,000	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
	<b>Public Safety Services</b>						
3228	Filing Services	\$20,000		\$20,000	\$22,500		\$22,500
3230,36	Impounds	\$27,500		\$27,500	\$37,500		\$37,500
3232	Impound/Vehicle Release-Misc.	\$20,000		\$20,000	\$22,500		\$22,500
3233	Vehicle Equipment Corr. Inspection	\$3,500		\$3,500	\$3,500		\$3,500
3234	Vehicle Accident/Invest Reports	\$20,000		\$20,000	\$25,000		\$25,000
3239-43	Special Services	\$1,000		\$1,000	\$1,000		\$1,000
3245	EMS (ALS pass through)	\$230,000		\$230,000	\$235,000		\$235,000
3248	Police and Fire False Alarms	\$40,000		\$40,000	\$40,000		\$40,000
3249-54	Miscellaneous Services	\$3,800		\$3,800	\$3,800		\$3,800
3258	Special Services/ Police and Fire	\$3,500		\$3,500	\$5,000		\$5,000
3261	Paramedic Service	\$550,000		\$550,000	\$550,000		\$550,000
3262	Fire Inspect/Test Fees	\$200,000		\$200,000	\$200,000		\$200,000

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2021-23**

ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
3530	911 Recording Reproduction	\$250		\$250	\$250		\$250
	<b>Subtotal</b>	<b>\$1,119,550</b>	<b>\$0</b>	<b>\$1,119,550</b>	<b>\$1,146,050</b>	<b>\$0</b>	<b>\$1,146,050</b>
	<b><u>Recreation &amp; Library Services</u></b>						
3275-76	Racquetball Fees	\$1,000		\$1,000	\$1,000		\$1,000
3278	Youth Comm Rev	\$1,000		\$1,000	\$1,000		\$1,000
3279	Canyon Park Cabin Rental	\$0		\$0	\$30,000		\$30,000
3282	Taxable Merchandise Revenue	\$5,500		\$5,500	\$5,500		\$5,500
3283	Room Rentals - Comm. Center	\$100,600		\$100,600	\$100,600		\$100,600
3284	Software Cost Recovery	\$2,500		\$2,500	\$2,500		\$2,500
3285	Program Income-CS Program	\$17,000		\$17,000	\$17,000		\$17,000
3287	Youth Contract Classes	\$25,000		\$25,000	\$25,000		\$25,000
3288	Adult Contract Classes	\$20,000		\$20,000	\$20,000		\$20,000
3292	Park Outdoor Ed Program	\$2,500		\$2,500	\$2,500		\$2,500
3293	Outdoor Ed Program- MUSD	\$9,000		\$9,000	\$9,000		\$9,000
3294	Park Facility Reservation	\$15,000		\$15,000	\$15,000		\$15,000
3300	Canyon Park Admission Fee	\$125,000		\$125,000	\$125,000		\$125,000
3487	Canyon Park Annual Pass	\$8,000		\$8,000	\$8,000		\$8,000
	<b>Subtotal</b>	<b>\$332,100</b>		<b>\$332,100</b>	<b>\$362,100</b>		<b>\$362,100</b>
	<b><u>Miscellaneous Services</u></b>						
3329	Sale of Prints & Publications	\$150		\$150	\$150		\$150
3330	Passport Fees	\$50,000		\$50,000	\$50,000		\$50,000
3331	Document Notification	\$10		\$10	\$10		\$10
3342	Business License Application Fees	\$55,000		\$55,000	\$60,000		\$60,000
	<b>Subtotal</b>	<b>\$105,160</b>		<b>\$105,160</b>	<b>\$110,160</b>		<b>\$110,160</b>
	<b><u>OTHER REVENUE:</u></b>						
3355	Tech Center Sales	\$300		\$300	\$400		\$400
3356	SB-90 Reimbursement	\$30,000		\$30,000	\$30,000		\$30,000
3357	Reimbursements	\$728,500		\$728,500	\$266,000		\$266,000
3362	Contributions	\$26,375		\$26,375	\$33,200		\$33,200
3363	Park Bench Contributions	\$8,755		\$8,755	\$8,755		\$8,755
3388	Repossession Fees	\$1,000		\$1,000	\$1,000		\$1,000
3397	Other Revenues	\$26,500		\$26,500	\$1,426,500		\$1,426,500
3419	Event Staff Recovery Fee	\$15,000		\$15,000	\$15,000		\$15,000
3426	AB1290 Reimbursement	\$493,555		\$493,555	\$555,283		\$555,283
3427	Prop 69 DNA ID	\$1,250		\$1,250	\$1,250		\$1,250
3432	Youth sports	\$3,000		\$3,000	\$3,000		\$3,000
3436	Passport Photos	\$20,000		\$20,000	\$20,000		\$20,000
3437	Passport Postage	\$15,000		\$15,000	\$15,000		\$15,000
3451	Notarization Fee	\$150		\$150	\$150		\$150
3453	Sponsorships	\$30,000		\$30,000	\$30,000		\$30,000
3460	CYNPK Special Activities and Events	\$2,500		\$2,500	\$2,500		\$2,500
3462	SB-1186 Revenues	\$13,000		\$13,000	\$15,000		\$15,000
3476	Administrative Cost Allowance	\$150,000		\$150,000	\$150,000		\$150,000
3480	Arcadia Reimbursement	\$10,000		\$10,000	\$10,000		\$10,000
3485	ELAC Reimbursement	\$15,000		\$15,000	\$15,000		\$15,000
3490	MUSD Reimbursement	\$87,000		\$87,000	\$87,000		\$87,000
3496	Special Duty Reimbursement	\$4,500		\$4,500	\$7,500		\$7,500
3497	Citation - Admin Fine Program	\$5,000		\$5,000	\$10,000		\$10,000
3505	Fountain to the Falls Contributions	\$7,500		\$7,500	\$7,500		\$7,500
3506	Monrovia Days Contributions	\$95,000		\$95,000	\$95,000		\$95,000
3527	Senior Program Donations	\$3,000		\$3,000	\$3,000		\$3,000
3528	Maintenance Agreement Revenues	\$100,272		\$100,272	\$100,272		\$100,272
	<b>Subtotal</b>	<b>\$1,895,157</b>		<b>\$1,895,157</b>	<b>\$2,911,410</b>		<b>\$2,911,410</b>
	<b><u>TRANSFER IN</u></b>						
3404	Transfer In		\$9,523,410	\$9,523,410		\$9,809,194	\$9,809,194
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,523,410</b>	<b>\$9,523,410</b>	<b>\$0</b>	<b>\$9,809,194</b>	<b>\$9,809,194</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$35,484,460</b>	<b>\$9,523,410</b>	<b>\$45,007,870</b>	<b>\$37,493,473</b>	<b>\$9,809,194</b>	<b>\$47,302,667</b>
<b>112</b>	<b>MEASURE K FUND</b>						
	<b><u>SALES TAXES:</u></b>						
3023	Sales Tax	\$5,315,000		\$5,315,000	\$5,522,000		\$5,522,000
	<b>Subtotal</b>	<b>\$5,315,000</b>		<b>\$5,315,000</b>	<b>\$5,522,000</b>		<b>\$5,522,000</b>
	<b>TOTAL MEASURE K FUND</b>	<b>\$5,315,000</b>	<b>\$0</b>	<b>\$5,315,000</b>	<b>\$5,522,000</b>	<b>\$0</b>	<b>\$5,522,000</b>
<b>211</b>	<b>EMERGENCY RESERVE FUND</b>						
	<b><u>OTHER REVENUE:</u></b>						

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2021-23**

ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
3357	Reimbursement	\$1,226,575		\$1,226,575	\$0		\$0
	<b>Subtotal</b>	<b>\$1,226,575</b>		<b>\$1,226,575</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL EMERGENCY RESERVE FUND</b>	<b>\$1,226,575</b>	<b>\$0</b>	<b>\$1,226,575</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>212</b>	<b>RETIREMENT FUND</b>						
	<i>PROPERTY TAXES:</i>						
3000	Current Secured	\$7,132,765		\$7,132,765	\$7,418,075		\$7,418,075
3003	Redemption Tax	\$72,669		\$72,669	\$75,575		\$75,575
3010	Current Unsecured Taxes	\$140,000		\$140,000	\$140,000		\$140,000
3014	Penalties & Interest	\$14,000		\$14,000	\$14,000		\$14,000
3128	Homeowners Property Tax Relief	\$44,000		\$44,000	\$44,000		\$44,000
3129	State Supplemental Property Tax	\$193,619		\$193,619	\$201,363		\$201,363
	<b>Subtotal</b>	<b>\$7,597,052</b>		<b>\$7,597,052</b>	<b>\$7,893,014</b>		<b>\$7,893,014</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$3,000		\$3,000	\$3,000		\$3,000
	<b>Subtotal</b>	<b>\$3,000</b>		<b>\$3,000</b>	<b>\$3,000</b>		<b>\$3,000</b>
3404	Transfer In		\$2,400,000	\$2,400,000		\$2,700,000	\$2,700,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$2,400,000</b>	<b>\$2,400,000</b>	<b>\$0</b>	<b>\$2,700,000</b>	<b>\$2,700,000</b>
	<b>TOTAL RETIREMENT FUND</b>	<b>\$7,600,052</b>	<b>\$2,400,000</b>	<b>\$10,000,052</b>	<b>\$7,896,014</b>	<b>\$2,700,000</b>	<b>\$10,596,014</b>
<b>213</b>	<b>STREET MAINTENANCE FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3141	Federal Grant	\$613,470		\$613,470	\$0		\$0
	<b>Subtotal</b>	<b>\$613,470</b>		<b>\$613,470</b>	<b>\$0</b>		<b>\$0</b>
	<i>TRANSFER IN</i>						
3404	Transfer In		\$1,105,547	\$1,105,547		\$1,087,345	\$1,087,345
	<b>Subtotal</b>	<b>\$0</b>	<b>\$1,105,547</b>	<b>\$1,105,547</b>	<b>\$0</b>	<b>\$1,087,345</b>	<b>\$1,087,345</b>
	<b>TOTAL STREET MAINTENANCE FUND</b>	<b>\$614,470</b>	<b>\$1,105,547</b>	<b>\$1,720,017</b>	<b>\$1,000</b>	<b>\$1,087,345</b>	<b>\$1,088,345</b>
<b>214</b>	<b>PENSION OBLIGATION BOND DEBT SERVICE</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$17,000		\$17,000	\$17,000		\$17,000
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>	<b>\$17,000</b>		<b>\$17,000</b>
	<i>TRANSFER IN</i>						
3404	Transfer In		\$6,467,608	\$6,467,608		\$6,465,156	\$6,465,156
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,467,608</b>	<b>\$6,467,608</b>	<b>\$0</b>	<b>\$6,465,156</b>	<b>\$6,465,156</b>
	<b>TOTAL PENSION OBLIGATION BOND D/S</b>	<b>\$17,000</b>	<b>\$6,467,608</b>	<b>\$6,484,608</b>	<b>\$17,000</b>	<b>\$6,465,156</b>	<b>\$6,482,156</b>
<b>221</b>	<b>PROPOSITION A FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3105	Other County Grants	\$68,952		\$68,952	\$68,952		\$68,952
3108	Incentive Grants	\$109,174		\$109,174	\$109,174		\$109,174
3127	State Sales Tax	\$766,078		\$766,078	\$766,078		\$766,078
	<b>Subtotal</b>	<b>\$944,204</b>		<b>\$944,204</b>	<b>\$944,204</b>		<b>\$944,204</b>
	<i>CHARGES FOR SERVICES:</i>						
3336	Farebox Revenues	\$259,350		\$259,350	\$259,845		\$259,845
	<b>Subtotal</b>	<b>\$259,350</b>		<b>\$259,350</b>	<b>\$259,845</b>		<b>\$259,845</b>
	<b>TOTAL PROPOSITION A FUND</b>	<b>\$1,204,554</b>	<b>\$0</b>	<b>\$1,204,554</b>	<b>\$1,205,049</b>	<b>\$0</b>	<b>\$1,205,049</b>
<b>222</b>	<b>PROPOSITION C FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3104	Proposition C	\$635,441		\$635,441	\$635,441		\$635,441
	<b>Subtotal</b>	<b>\$635,441</b>		<b>\$635,441</b>	<b>\$635,441</b>		<b>\$635,441</b>

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<i>CHARGES FOR SERVICES:</i>							
3336	Farebox Revenues	\$79,800		\$79,800	\$79,800		\$79,800
	<b>Subtotal</b>	<b>\$79,800</b>		<b>\$79,800</b>	<b>\$79,800</b>		<b>\$79,800</b>
<b>TOTAL PROPOSITION C FUND</b>		<b>\$717,241</b>	<b>\$0</b>	<b>\$717,241</b>	<b>\$717,241</b>	<b>\$0</b>	<b>\$717,241</b>
<b>223 AB2766 FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$6,000		\$6,000	\$6,000		\$6,000
	<b>Subtotal</b>	<b>\$6,000</b>		<b>\$6,000</b>	<b>\$6,000</b>		<b>\$6,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>							
3102	MTA Bus Passes	\$3,000		\$3,000	\$3,000		\$3,000
3103	Foothill Transit Fares	\$200		\$200	\$200		\$200
3118	DMV Fee/Air Quality	\$48,000		\$48,000	\$48,000		\$48,000
	<b>Subtotal</b>	<b>\$51,200</b>		<b>\$51,200</b>	<b>\$51,200</b>		<b>\$51,200</b>
<b>TOTAL AB2766 FUND</b>		<b>\$57,200</b>	<b>\$0</b>	<b>\$57,200</b>	<b>\$57,200</b>	<b>\$0</b>	<b>\$57,200</b>
<b>224 MEASURE R FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>CHARGES FOR SERVICES:</i>							
3336	Farebox Revenues	\$3,990		\$3,990	\$3,990		\$3,990
	<b>Subtotal</b>	<b>\$3,990</b>		<b>\$3,990</b>	<b>\$3,990</b>		<b>\$3,990</b>
<i>REVENUE FROM OTHER AGENCIES:</i>							
3435	Measure R	\$476,581		\$476,581	\$476,581		\$476,581
	<b>Subtotal</b>	<b>\$476,581</b>		<b>\$476,581</b>	<b>\$476,581</b>		<b>\$476,581</b>
<b>TOTAL MEASURE R FUND</b>		<b>\$481,571</b>	<b>\$0</b>	<b>\$481,571</b>	<b>\$481,571</b>	<b>\$0</b>	<b>\$481,571</b>
<b>226 PROP C &amp; MEASURE R DEBT SERVICE</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>TRANSFER IN</i>							
3404	Transfer In		\$789,001	\$789,001		\$791,701	\$791,701
	<b>Subtotal</b>	<b>\$0</b>	<b>\$789,001</b>	<b>\$789,001</b>	<b>\$0</b>	<b>\$791,701</b>	<b>\$791,701</b>
<b>TOTAL PROP C &amp; MEASURE R DEBT SERVICE</b>		<b>\$1,000</b>	<b>\$789,001</b>	<b>\$790,001</b>	<b>\$1,000</b>	<b>\$791,701</b>	<b>\$792,701</b>
<b>227 MEASURE M</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>CHARGES FOR SERVICES:</i>							
3336	Farebox Revenues	\$55,860		\$55,860	\$55,860		\$55,860
	<b>Subtotal</b>	<b>\$55,860</b>		<b>\$55,860</b>	<b>\$55,860</b>		<b>\$55,860</b>
<i>REVENUE FROM OTHER AGENCIES:</i>							
3513	Measure M	\$540,125		\$540,125	\$540,125		\$540,125
	<b>Subtotal</b>	<b>\$540,125</b>		<b>\$540,125</b>	<b>\$540,125</b>		<b>\$540,125</b>
<b>TOTAL MEASURE M FUND</b>		<b>\$596,985</b>	<b>\$0</b>	<b>\$596,985</b>	<b>\$596,985</b>	<b>\$0</b>	<b>\$596,985</b>
<b>231 TRAFFIC SAFETY FUND</b>							
<i>FINES &amp; FORFEITURES:</i>							
3083	Non-Sweeping Parking Fines	\$150,000		\$150,000	\$195,000		\$195,000
3084	Street Sweeping Parking Fines	\$250,000		\$250,000	\$275,000		\$275,000
3090	Parking Bail	\$122,000		\$122,000	\$122,000		\$122,000
	<b>Subtotal</b>	<b>\$522,000</b>		<b>\$522,000</b>	<b>\$592,000</b>		<b>\$592,000</b>
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$3,000		\$3,000	\$3,000		\$3,000
	<b>Subtotal</b>	<b>\$3,000</b>		<b>\$3,000</b>	<b>\$3,000</b>		<b>\$3,000</b>
<i>OTHER REVENUE:</i>							
3493	Parking Permits	\$3,000		\$3,000	\$3,000		\$3,000
	<b>Subtotal</b>	<b>\$3,000</b>		<b>\$3,000</b>	<b>\$3,000</b>		<b>\$3,000</b>
<i>TRANSFER IN</i>							
3404	Transfer In		\$12,862	\$12,862		\$14,182	\$14,182



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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$0</b>	<b>\$12,862</b>	<b>\$12,862</b>	<b>\$0</b>	<b>\$14,182</b>	<b>\$14,182</b>
	<b>TOTAL TRAFFIC SAFETY FUND</b>	<b>\$528,000</b>	<b>\$12,862</b>	<b>\$540,862</b>	<b>\$598,000</b>	<b>\$14,182</b>	<b>\$612,182</b>
<b>232</b>	<b>GAS TAX FUND</b>						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3121	State Gas Tax - 2106	\$124,543		\$124,543	\$128,279		\$128,279
3122	State Gas Tax - 2107	\$273,117		\$273,117	\$281,311		\$281,311
3123	State Gas Tax - 2107.5	\$6,000		\$6,000	\$6,000		\$6,000
3125	State Gas Tax - 2105	\$214,747		\$214,747	\$221,189		\$221,189
3443	Highway Users Tax	\$292,329		\$292,329	\$301,099		\$301,099
	<b>Subtotal</b>	<b>\$910,736</b>		<b>\$910,736</b>	<b>\$937,878</b>		<b>\$937,878</b>
	<b>TOTAL GAS TAX FUND</b>	<b>\$910,736</b>	<b>\$0</b>	<b>\$910,736</b>	<b>\$937,878</b>	<b>\$0</b>	<b>\$937,878</b>
<b>233</b>	<b>BIKEWAY DEVELOPMENT FUND</b>						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3124	Gas Tax-Bikeways	\$54,120		\$54,120	\$0		\$0
	<b>Subtotal</b>	<b>\$54,120</b>		<b>\$54,120</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL BIKE DEVELOPMENT FUND</b>	<b>\$54,120</b>	<b>\$0</b>	<b>\$54,120</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>234</b>	<b>LIBRARY GRANT FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3120	State Grant	\$125,800		\$125,800	\$73,000		\$73,000
3362	Contribution	\$0		\$0	\$0		\$0
	<b>Subtotal</b>	<b>\$125,800</b>		<b>\$125,800</b>	<b>\$73,000</b>		<b>\$73,000</b>
	<i>TRANSFER IN</i>						
3404	Transfer In		\$10,000	\$10,000		\$10,000	\$10,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>TOTAL LIBRARY GRANT FUND</b>	<b>\$126,800</b>	<b>\$10,000</b>	<b>\$136,800</b>	<b>\$74,000</b>	<b>\$10,000</b>	<b>\$84,000</b>
<b>235</b>	<b>HAZARDOUS MATERIALS FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<i>CHARGES FOR SERVICES:</i>						
3264	Hazmat Inspection Fees	\$214,000		\$214,000	\$214,000		\$214,000
3266	Risk Management Protection Plan	\$2,624		\$2,624	\$2,703		\$2,703
	<b>Subtotal</b>	<b>\$216,624</b>		<b>\$216,624</b>	<b>\$216,703</b>		<b>\$216,703</b>
	<i>TRANSFER IN</i>						
3404	Transfer In		\$85,585	\$85,585		\$89,530	\$89,530
	<b>Subtotal</b>	<b>\$0</b>	<b>\$85,585</b>	<b>\$85,585</b>	<b>\$0</b>	<b>\$89,530</b>	<b>\$89,530</b>
	<b>TOTAL HAZARDOUS MATERIALS FUND</b>	<b>\$218,624</b>	<b>\$85,585</b>	<b>\$304,209</b>	<b>\$218,703</b>	<b>\$89,530</b>	<b>\$308,233</b>
<b>236</b>	<b>SB1 RMRA</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$4,000		\$4,000	\$4,000		\$4,000
	<b>Subtotal</b>	<b>\$4,000</b>		<b>\$4,000</b>	<b>\$4,000</b>		<b>\$4,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3524	SB1 RMRA Revenues	\$728,742		\$728,742	\$750,604		\$750,604
	<b>Subtotal</b>	<b>\$728,742</b>		<b>\$728,742</b>	<b>\$750,604</b>		<b>\$750,604</b>
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$732,742</b>	<b>\$0</b>	<b>\$732,742</b>	<b>\$754,604</b>	<b>\$0</b>	<b>\$754,604</b>
<b>241</b>	<b>OTHER GRANTS FUND</b>						
	<i>REVENUE FROM OTHER AGENCIES:</i>						
3105	Other County Grant	\$1,445,000		\$1,445,000	\$200,000		\$200,000
	<b>Subtotal</b>	<b>\$1,445,000</b>		<b>\$1,445,000</b>	<b>\$200,000</b>		<b>\$200,000</b>
	<i>OTHER REVENUE:</i>						
3357	Miscellaneous Reimbursements	\$99,000		\$99,000	\$0		\$0
	<b>Subtotal</b>	<b>\$99,000</b>	<b>\$0</b>	<b>\$99,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL OTHER GRANTS FUND</b>	<b>\$1,544,000</b>	<b>\$0</b>	<b>\$1,544,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>
<b>242</b>	<b>ASSET FORFEITURE LA CLEAR FUND</b>						

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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<i>REVENUE FROM OTHER AGENCIES:</i>							
3422	HIDTA Grant	\$155,000		\$155,000	\$155,000		\$155,000
	Subtotal	\$155,000		\$155,000	\$155,000		\$155,000
	<b>TOTAL ASSET FORFEITURE LA CLEAR FUND</b>	<b>\$155,000</b>	<b>\$0</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>\$0</b>	<b>\$155,000</b>
<b>243</b>	<b>HOUSING DEVELOPMENT FUND</b>						
<i>REVENUE FROM OTHER AGENCIES:</i>							
3142	C.D.B.G. Reimbursements	\$272,730		\$272,730	\$221,567		\$221,567
	Subtotal	\$272,730		\$272,730	\$221,567		\$221,567
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$272,730</b>	<b>\$0</b>	<b>\$272,730</b>	<b>\$221,567</b>	<b>\$0</b>	<b>\$221,567</b>
<b>244</b>	<b>FIRE GRANTS</b>						
<i>REVENUE FROM OTHER AGENCIES:</i>							
3405	Homeland Security Grant	\$23,150		\$23,150			\$0
	Subtotal	\$23,150		\$23,150	\$0		\$0
	<b>TOTAL FIRE GRANTS</b>	<b>\$23,150</b>	<b>\$0</b>	<b>\$23,150</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>245</b>	<b>ASSET FORFEITURE FUND</b>						
<i>OTHER REVENUE:</i>							
3143	AF Overtime Reimbursement - Justice	\$18,500		\$18,500	\$18,500		\$18,500
	Subtotal	\$18,500	\$0	\$18,500	\$18,500	\$0	\$18,500
<i>TRANSFER IN</i>							
3404	Transfer In		\$273,517	\$273,517		\$276,206	\$276,206
	Subtotal	\$0	\$273,517	\$273,517	\$0	\$276,206	\$276,206
	<b>TOTAL ASSET FORFEITURE FUND</b>	<b>\$18,500</b>	<b>\$273,517</b>	<b>\$292,017</b>	<b>\$18,500</b>	<b>\$276,206</b>	<b>\$294,706</b>
<b>246</b>	<b>POLICE GRANTS FUND</b>						
<i>REVENUE FROM OTHER AGENCIES:</i>							
3136	Other State Grants	\$155,000		\$155,000	\$155,000		\$155,000
3405	Homeland Security Grant	\$51,789		\$51,789			\$0
	Subtotal	\$206,789		\$206,789	\$155,000		\$155,000
<i>OTHER REVENUE:</i>							
3357	Miscellaneous Reimbursements	\$110,937		\$110,937	\$0		\$0
	Subtotal	\$110,937		\$110,937	\$0		\$0
	<b>TOTAL POLICE GRANTS FUND</b>	<b>\$317,726</b>		<b>\$317,726</b>	<b>\$155,000</b>		<b>\$155,000</b>
<b>247</b>	<b>HIDTA GRANT</b>						
<i>REVENUE FROM OTHER AGENCIES:</i>							
3422	HIDTA Grant	\$5,529,711		\$5,529,711	\$5,912,811		\$5,912,811
	Subtotal	\$5,529,711		\$5,529,711	\$5,912,811		\$5,912,811
	<b>TOTAL HIDTA GRANT</b>	<b>\$5,529,711</b>	<b>\$0</b>	<b>\$5,529,711</b>	<b>\$5,912,811</b>	<b>\$0</b>	<b>\$5,912,811</b>
<b>261</b>	<b>LIGHTING &amp; LAND ASSESSMENT DISTRICT</b>						
<i>CHARGES FOR SERVICES:</i>							
3269	Street Lighting Assessment (735)	\$500,813		\$500,813	\$500,813		\$500,813
3270	Landscape Assessment (774, 775)	\$80,138		\$80,138	\$80,138		\$80,138
3271	Parkway Assessment	\$502,357		\$502,357	\$502,357		\$502,357
	Subtotal	\$1,083,308	\$0	\$1,083,308	\$1,083,308	\$0	\$1,083,308
<i>TRANSFER IN</i>							
3404	Transfer In		\$769,093	\$769,093		\$770,926	\$770,926
	Subtotal	\$0	\$769,093	\$769,093	\$0	\$770,926	\$770,926
	<b>TOTAL LIGHTING &amp; LAND ASSESSMENT DIST</b>	<b>\$1,083,308</b>	<b>\$769,093</b>	<b>\$1,852,401</b>	<b>\$1,083,308</b>	<b>\$770,926</b>	<b>\$1,854,234</b>
<b>266</b>	<b>PARK MAINTENANCE ASSESSMENT FUND</b>						
<i>CHARGES FOR SERVICES:</i>							
3271	Parkway Assessment	\$258,757		\$258,757	\$258,757		\$258,757
	Subtotal	\$258,757		\$258,757	\$258,757		\$258,757
<i>TRANSFER IN</i>							
3404	Transfer In		\$8,312	\$8,312		\$9,148	\$9,148
	Subtotal	\$0	\$8,312	\$8,312	\$0	\$9,148	\$9,148
	<b>TOTAL PARK MAINTENANCE ASSESSMENT FUND</b>	<b>\$258,757</b>	<b>\$8,312</b>	<b>\$267,069</b>	<b>\$258,757</b>	<b>\$9,148</b>	<b>\$267,905</b>
<b>267</b>	<b>COMMUNITY FACILITIES DISTRICT FUND</b>						

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<i>PROPERTY TAXES:</i>							
3537	Community Facilities Property Tax	\$16,323		\$16,323	\$16,976		\$16,976
	<b>Subtotal</b>	<b>\$16,323</b>		<b>\$16,323</b>	<b>\$16,976</b>		<b>\$16,976</b>
<b>TOTAL COMMUNITY FACILITIES DISTRICT FUND</b>		<b>\$16,323</b>	<b>\$0</b>	<b>\$16,323</b>	<b>\$16,976</b>	<b>\$0</b>	<b>\$16,976</b>
<b>271 BUSINESS IMPROVEMENT DISTRICT FUND</b>							
<i>CHARGES FOR SERVICES:</i>							
3281	Special Events Revenue	\$32,700		\$32,700	\$32,700		\$32,700
3344	Assessments	\$52,000		\$52,000	\$52,000		\$52,000
	<b>Subtotal</b>	<b>\$84,700</b>		<b>\$84,700</b>	<b>\$84,700</b>		<b>\$84,700</b>
<i>OTHER REVENUE:</i>							
3282	Taxable Merchandise Revenue	\$1,500		\$1,500	\$1,500		\$1,500
3362	Misc Rec/Contributions	\$1,200		\$1,200	\$1,200		\$1,200
3364	Filming Revenues	\$5,000		\$5,000	\$5,000		\$5,000
	<b>Subtotal</b>	<b>\$7,700</b>	<b>\$0</b>	<b>\$7,700</b>	<b>\$7,700</b>	<b>\$0</b>	<b>\$7,700</b>
<b>TOTAL BUSINESS IMPROVEMENT DISTRICT FUND</b>		<b>\$92,400</b>	<b>\$0</b>	<b>\$92,400</b>	<b>\$92,400</b>	<b>\$0</b>	<b>\$92,400</b>
<b>281 DEVELOPMENT SERVICES FUND</b>							
<i>LICENSES &amp; PERMITS:</i>							
3048	Permanent Encroachment Permits	\$125,000		\$125,000	\$125,000		\$125,000
3051	Building Permit Fees	\$976,000		\$976,000	\$495,000		\$495,000
3052	Electrical Permit Fees	\$100,000		\$100,000	\$70,000		\$70,000
3056	Air Condition/Refrigerator/Heating Permits	\$80,000		\$80,000	\$35,000		\$35,000
3061	Grading Inspection Fees- Residential	\$11,000		\$11,000	\$11,000		\$11,000
3065	Plumbing/Sewer Permits	\$80,000		\$80,000	\$50,000		\$50,000
3066	Building Permit / No Plan Check Fees	\$200,000		\$200,000	\$180,000		\$180,000
3481	Solar Permit - Commercial	\$1,000		\$1,000	\$1,000		\$1,000
3482	Solar Permit - Residential	\$15,000		\$15,000	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$1,588,000</b>		<b>\$1,588,000</b>	<b>\$982,000</b>		<b>\$982,000</b>
<i>CHARGES FOR SERVICES:</i>							
<b>Planning &amp; Zoning</b>							
3159	Landscape Plan Check	\$7,500		\$7,500	\$8,250		\$8,250
3160	Hillside Development Permit	\$4,600		\$4,600	\$2,300		\$2,300
3161	Environmental Assessment	\$5,000		\$5,000	\$5,000		\$5,000
3162	Window/Awning Sign Permit	\$200		\$200	\$300		\$300
3164	Historical Preservation- Mills Act	\$3,500		\$3,500	\$3,500		\$3,500
3165	Historical Preservation- Design Fee	\$2,100		\$2,100	\$2,100		\$2,100
3166	Historical Preservation- Certificate Application	\$2,720		\$2,720	\$2,720		\$2,720
3167	Minor Variance Review	\$6,180		\$6,180	\$6,180		\$6,180
3168	Variance Fees	\$1,850		\$1,850	\$1,850		\$1,850
3171	Temporary Banner Review	\$190		\$190	\$195		\$195
3172	Change of Address	\$250		\$250	\$250		\$250
3177	Minor Conditional Use Permit	\$650		\$650	\$1,300		\$1,300
3178	Conditional Use Permit	\$23,750		\$23,750	\$23,750		\$23,750
3183	Conditional Use Permit Amendment	\$3,000		\$3,000	\$4,500		\$4,500
3187	Zone Change Fees	\$5,459		\$5,459	\$5,459		\$5,459
3188	Zone Response Letter	\$468		\$468	\$468		\$468
3189	Property Owner List Preparation	\$4,635		\$4,635	\$4,635		\$4,635
3193	Parcel Map Fees	\$2,000		\$2,000	\$2,000		\$2,000
3197	Notice of Publication Fees	\$4,140		\$4,140	\$4,140		\$4,140
3511	Demolition Review	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$79,192</b>		<b>\$79,192</b>	<b>\$79,897</b>		<b>\$79,897</b>
<b>Plan Check Revenues</b>							
3198	Plan Check Fees- Residential	\$976,000		\$976,000	\$350,000		\$350,000
3200	Additional Plan Check Fees	\$10,000		\$10,000	\$10,000		\$10,000
3203	Computerization Cost Recovery	\$30,000		\$30,000	\$30,000		\$30,000
3204	Construction Inspection	\$90,000		\$90,000	\$90,000		\$90,000
3207	General Plan Cost Recovery	\$130,000		\$130,000	\$65,000		\$65,000
3210	DRC -Com'l / Ind / Manufacturing	\$1,030		\$1,030	\$1,030		\$1,030
3213	DRC- Other	\$16,000		\$16,000	\$15,000		\$15,000
3218	Grading Plan Check- Residential	\$5,000		\$5,000	\$5,000		\$5,000
3219	Grading Plan Check- Commercial	\$10,000		\$10,000	\$10,000		\$10,000
3425	Plan Check-Building Permit Plans	\$180,000		\$180,000	\$50,000		\$50,000
3447	DRC Approval/Encroachment Permit	\$128		\$128	\$128		\$128
3448	Building Departmental Review Process	\$15,000		\$15,000	\$15,000		\$15,000
3456	Wireless Facility	\$15,000		\$15,000	\$9,000		\$9,000
3466	Subdivision Fees	\$20,000		\$20,000	\$10,450		\$10,450
3467	Appeal Fees	\$154		\$154	\$154		\$154

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
3470	Design Review (DRC)	\$11,401		\$11,401	\$12,000		\$12,000
3473	Historic Preservation-Surcharge	\$2,520		\$2,520	\$2,520		\$2,520
3500	Plan Check - In House	\$40,000		\$40,000	\$40,000		\$40,000
	<b>Subtotal</b>	<b>\$1,552,233</b>		<b>\$1,552,233</b>	<b>\$715,282</b>		<b>\$715,282</b>
	<b>Highway and Street Charges</b>						
3267	Route Oversized Vehicle Charges	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<b>Other</b>						
3345	Microfilming/Scanning Fees	\$35,000		\$35,000	\$25,000		\$25,000
	<b>Subtotal</b>	<b>\$35,000</b>		<b>\$35,000</b>	<b>\$25,000</b>		<b>\$25,000</b>
	<b>OTHER REVENUE:</b>						
3357	Miscellaneous Reimbursements	\$150,450		\$150,450	\$450		\$450
3362	Contributions	\$350		\$350	\$400		\$400
3397	Other Revenue	\$12,000		\$12,000	\$10,000		\$10,000
3499	Technical Review	\$4,050		\$4,050	\$4,172		\$4,172
3525	Consultant Technical Review	\$27,000		\$27,000	\$27,810		\$27,810
	<b>Subtotal</b>	<b>\$193,850</b>		<b>\$193,850</b>	<b>\$42,832</b>		<b>\$42,832</b>
	<b>TRANSFER IN</b>						
3404	Transfer In		\$511,652	\$511,652		\$534,478	\$534,478
	<b>Subtotal</b>	<b>\$0</b>	<b>\$511,652</b>	<b>\$511,652</b>	<b>\$0</b>	<b>\$534,478</b>	<b>\$534,478</b>
	<b>TOTAL DEVELOPMENT SERVICES FUND</b>	<b>\$3,449,275</b>	<b>\$511,652</b>	<b>\$3,960,927</b>	<b>\$1,846,011</b>	<b>\$534,478</b>	<b>\$2,380,489</b>
<b>311</b>	<b>CAPITAL IMPROVEMENT FUND</b>						
	<b>OTHER TAXES:</b>						
3032	Construction Tax	\$104,750		\$104,750	\$17,500		\$17,500
	<b>Subtotal</b>	<b>\$104,750</b>		<b>\$104,750</b>	<b>\$17,500</b>		<b>\$17,500</b>
	<b>USE OF MONEY &amp; PROPERTY:</b>						
3096	Interest & Investment Earnings	\$9,000		\$9,000	\$9,000		\$9,000
	<b>Subtotal</b>	<b>\$9,000</b>		<b>\$9,000</b>	<b>\$9,000</b>		<b>\$9,000</b>
	<b>REVENUE FROM OTHER AGENCIES:</b>						
3105	Other County Grant	\$691,398		\$691,398	\$0		\$0
3141	Federal Grant	\$0		\$0	\$1,273,814		\$1,273,814
	<b>Subtotal</b>	<b>\$691,398</b>		<b>\$691,398</b>	<b>\$1,273,814</b>		<b>\$1,273,814</b>
	<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>\$805,148</b>	<b>\$0</b>	<b>\$805,148</b>	<b>\$1,300,314</b>	<b>\$0</b>	<b>\$1,300,314</b>
<b>411</b>	<b>WATER UTILITY FUND</b>						
	<b>USE OF MONEY &amp; PROPERTY:</b>						
3096	Interest & Investment Earnings	\$112,000		\$112,000	\$112,000		\$112,000
	<b>Subtotal</b>	<b>\$112,000</b>		<b>\$112,000</b>	<b>\$112,000</b>		<b>\$112,000</b>
	<b>REVENUE FROM OTHER AGENCIES:</b>						
3120	State Grant	\$4,465,000		\$4,465,000	\$1,675,000		\$1,675,000
	<b>Subtotal</b>	<b>\$4,465,000</b>		<b>\$4,465,000</b>	<b>\$1,675,000</b>		<b>\$1,675,000</b>
	<b>CHARGES FOR SERVICES:</b>						
3305	Water Sales	\$14,008,609		\$14,008,609	\$14,100,000		\$14,100,000
3306	Backflow Inspection Charges	\$55,000		\$55,000	\$55,000		\$55,000
3309	Utility Activation Fees	\$15,000		\$15,000	\$15,000		\$15,000
3310	Turn On/Shut Off Charges	\$5,000		\$5,000	\$10,000		\$10,000
3311	Meter Installation Charges	\$10,000		\$10,000	\$10,000		\$10,000
3314	Delinquent Penalty	\$63,750		\$63,750	\$85,000		\$85,000
	<b>Subtotal</b>	<b>\$14,157,359</b>		<b>\$14,157,359</b>	<b>\$14,275,000</b>		<b>\$14,275,000</b>
	<b>OTHER REVENUE:</b>						
3397	Other Revenues	\$10,000		\$10,000	\$10,000		\$10,000
3536	Water in Lieu			\$0	\$290,114		\$290,114
	<b>Subtotal</b>	<b>\$10,000</b>		<b>\$10,000</b>	<b>\$300,114</b>		<b>\$300,114</b>
	<b>TOTAL WATER UTILITY FUND</b>	<b>\$18,744,359</b>	<b>\$0</b>	<b>\$18,744,359</b>	<b>\$16,362,114</b>	<b>\$0</b>	<b>\$16,362,114</b>
<b>421</b>	<b>SANITATION FUND</b>						
	<b>USE OF MONEY &amp; PROPERTY:</b>						
3096	Interest & Investment Earnings	\$68,000		\$68,000	\$68,000		\$68,000
	<b>Subtotal</b>	<b>\$68,000</b>		<b>\$68,000</b>	<b>\$68,000</b>		<b>\$68,000</b>
	<b>CHARGES FOR SERVICES:</b>						
3318	Sewer Service Charges	\$1,587,860		\$1,587,860	\$1,603,739		\$1,603,739
	<b>Subtotal</b>	<b>\$1,587,860</b>		<b>\$1,587,860</b>	<b>\$1,603,739</b>		<b>\$1,603,739</b>

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<b>TOTAL SANITATION FUND</b>		<b>\$1,655,860</b>	<b>\$0</b>	<b>\$1,655,860</b>	<b>\$1,671,739</b>	<b>\$0</b>	<b>\$1,671,739</b>
<b>423 STORM DRAINAGE FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$13,000		\$13,000	\$13,000		\$13,000
	<b>Subtotal</b>	<b>\$13,000</b>		<b>\$13,000</b>	<b>\$13,000</b>		<b>\$13,000</b>
<i>CHARGES FOR SERVICES:</i>							
3320	Storm Drain Maintenance Fee	\$285,000		\$285,000	\$285,000		\$285,000
	<b>Subtotal</b>	<b>\$285,000</b>		<b>\$285,000</b>	<b>\$285,000</b>		<b>\$285,000</b>
<i>REVENUE FROM OTHER AGENCIES:</i>							
3532	Measure R	\$1,222,860		\$1,222,860	\$2,317,140		\$2,317,140
	<b>Subtotal</b>	<b>\$1,222,860</b>		<b>\$1,222,860</b>	<b>\$2,317,140</b>		<b>\$2,317,140</b>
<b>TOTAL STORM DRAINAGE FUND</b>		<b>\$1,520,860</b>	<b>\$0</b>	<b>\$1,520,860</b>	<b>\$2,615,140</b>	<b>\$0</b>	<b>\$2,615,140</b>
<b>424 STREET SWEEPING FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$3,000		\$3,000	\$3,000		\$3,000
	<b>Subtotal</b>	<b>\$3,000</b>		<b>\$3,000</b>	<b>\$3,000</b>		<b>\$3,000</b>
<i>CHARGES FOR SERVICES:</i>							
3321	Street Sweeping Charges	\$210,000		\$210,000	\$210,000		\$210,000
	<b>Subtotal</b>	<b>\$210,000</b>		<b>\$210,000</b>	<b>\$210,000</b>		<b>\$210,000</b>
<b>TOTAL STREET SWEEPING FUND</b>		<b>\$213,000</b>	<b>\$0</b>	<b>\$213,000</b>	<b>\$213,000</b>	<b>\$0</b>	<b>\$213,000</b>
<b>431 ENVIRONMENTAL SERVICES FUND</b>							
<i>OTHER TAXES:</i>							
3057	Commercial Franchise Fees	\$568,579		\$568,579	\$579,951		\$579,951
3058	Residential Franchise Fees	\$613,126		\$613,126	\$625,388		\$625,388
3478	Old Town Franchise Fees	\$22,506		\$22,506	\$22,956		\$22,956
3483	Supplemental Franchise Fees	\$756,641		\$756,641	\$771,773		\$771,773
	<b>Subtotal</b>	<b>\$1,960,851</b>		<b>\$1,960,851</b>	<b>\$2,000,068</b>		<b>\$2,000,068</b>
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$10,000		\$10,000	\$10,000		\$10,000
	<b>Subtotal</b>	<b>\$10,000</b>		<b>\$10,000</b>	<b>\$10,000</b>		<b>\$10,000</b>
<i>REVENUES FROM OTHER AGENCIES:</i>							
3136	Other State Grants	\$5,000		\$5,000	\$20,000		\$20,000
3138	Beverage Container Grant	\$19,810		\$19,810	\$19,504		\$19,504
	<b>Subtotal</b>	<b>\$24,810</b>		<b>\$24,810</b>	<b>\$39,504</b>		<b>\$39,504</b>
<i>CHARGES FOR SERVICES:</i>							
3324	Waste Impact Fees-Residential	\$500,501		\$500,501	\$510,511		\$510,511
3326	Waste Impact Fees-Commercial	\$38,580		\$38,580	\$39,351		\$39,351
	<b>Subtotal</b>	<b>\$539,081</b>		<b>\$539,081</b>	<b>\$549,863</b>		<b>\$549,863</b>
<b>TOTAL ENVIRONMENTAL SERVICES FUND</b>		<b>\$2,534,742</b>	<b>\$0</b>	<b>\$2,534,742</b>	<b>\$2,599,435</b>	<b>\$0</b>	<b>\$2,599,435</b>
<b>511 FACILITIES MAINTENANCE FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$15,000		\$15,000	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>	<b>\$15,000</b>		<b>\$15,000</b>
<i>CHARGES FOR SERVICES:</i>							
3339	Charges to Other Funds	\$1,800,000		\$1,800,000	\$1,800,000		\$1,800,000
	<b>Subtotal</b>	<b>\$1,800,000</b>		<b>\$1,800,000</b>	<b>\$1,800,000</b>		<b>\$1,800,000</b>
<i>TRANSFER IN</i>							
3404	Transfer In		\$17,483	\$17,483		\$20,012	\$20,012
	<b>Subtotal</b>	<b>\$0</b>	<b>\$17,483</b>	<b>\$17,483</b>	<b>\$0</b>	<b>\$20,012</b>	<b>\$20,012</b>
<b>TOTAL FACILITIES MAINT. FUND</b>		<b>\$1,815,000</b>	<b>\$17,483</b>	<b>\$1,832,483</b>	<b>\$1,815,000</b>	<b>\$20,012</b>	<b>\$1,835,012</b>
<b>512 EQUIPMENT REPLACEMENT FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$38,000		\$38,000	\$38,000		\$38,000
	<b>Subtotal</b>	<b>\$38,000</b>		<b>\$38,000</b>	<b>\$38,000</b>		<b>\$38,000</b>
<i>CHARGES FOR SERVICES:</i>							
3337	Sales of Fuel	\$202,524		\$202,524	\$202,524		\$202,524
3339	Charges to Other Funds	\$1,718,780		\$1,718,780	\$1,679,534		\$1,679,534
	<b>Subtotal</b>	<b>\$1,921,304</b>		<b>\$1,921,304</b>	<b>\$1,882,058</b>		<b>\$1,882,058</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2021-23**

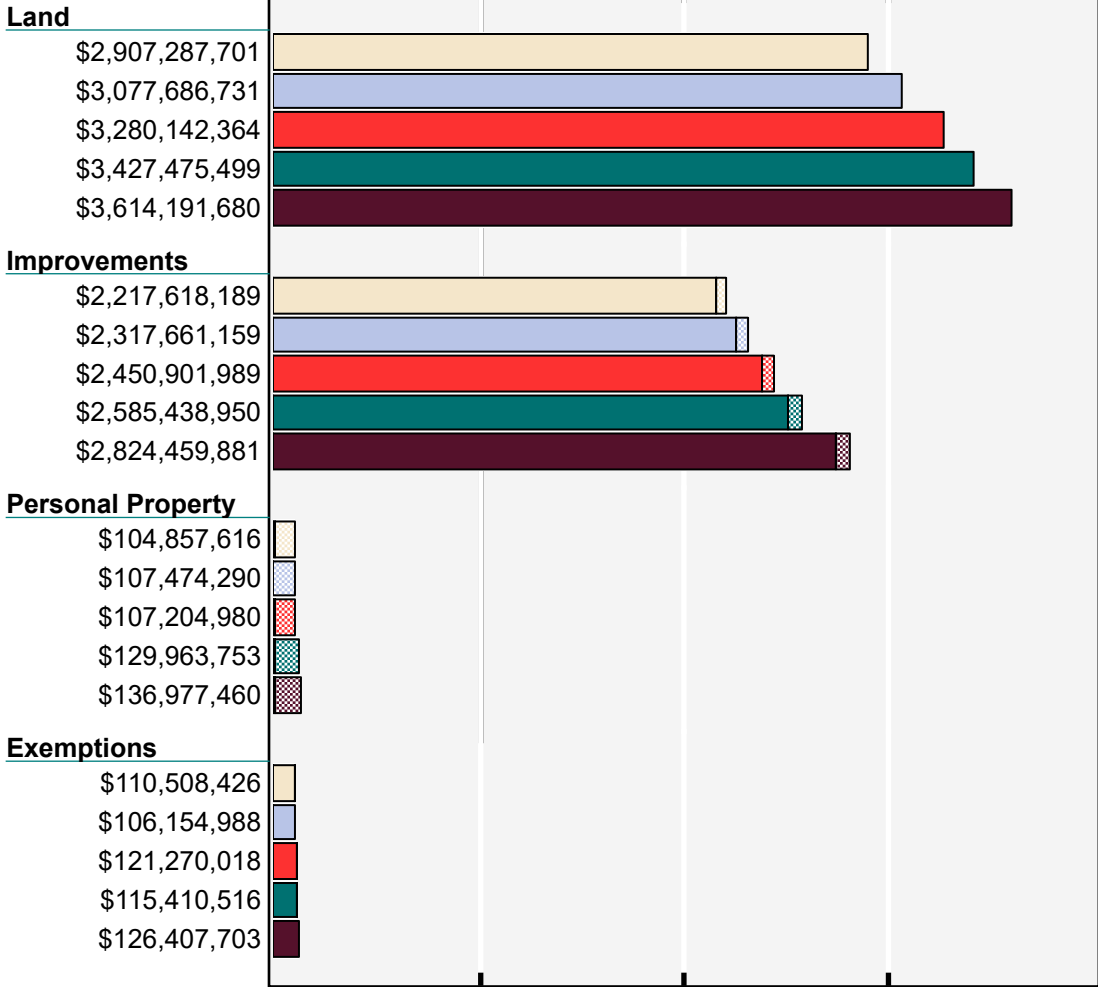
ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
<i>TRANSFER IN</i>							
3404	Transfer In		\$5,627	\$5,627		\$6,570	\$6,570
	<b>Subtotal</b>	<b>\$0</b>	<b>\$5,627</b>	<b>\$5,627</b>	<b>\$0</b>	<b>\$6,570</b>	<b>\$6,570</b>
<b>TOTAL EQUIPMENT REPLACEMENT FUND</b>		<b>\$1,959,304</b>	<b>\$5,627</b>	<b>\$1,964,931</b>	<b>\$1,920,058</b>	<b>\$6,570</b>	<b>\$1,926,628</b>
<b>521 CENTRAL SERVICES FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$8,000		\$8,000	\$8,000		\$8,000
	<b>Subtotal</b>	<b>\$8,000</b>		<b>\$8,000</b>	<b>\$8,000</b>		<b>\$8,000</b>
<i>CHARGES FOR SERVICES:</i>							
3339	Charges to Other Funds	\$1,580,732		\$1,580,732	\$1,705,732		\$1,705,732
	<b>Subtotal</b>	<b>\$1,580,732</b>		<b>\$1,580,732</b>	<b>\$1,705,732</b>		<b>\$1,705,732</b>
<i>TRANSFER IN</i>							
3404	Transfer In		\$19,496	\$19,496		\$21,554	\$21,554
	<b>Subtotal</b>	<b>\$0</b>	<b>\$19,496</b>	<b>\$19,496</b>	<b>\$0</b>	<b>\$21,554</b>	<b>\$21,554</b>
<b>TOTAL CENTRAL SERVICES FUND</b>		<b>\$1,588,732</b>	<b>\$19,496</b>	<b>\$1,608,228</b>	<b>\$1,713,732</b>	<b>\$21,554</b>	<b>\$1,735,286</b>
<b>531 LIABILITY FUND</b>							
<i>CHARGES FOR SERVICES:</i>							
3339	Charges to Other Funds	\$1,600,000		\$1,600,000	\$1,600,000		\$1,600,000
	<b>Subtotal</b>	<b>\$1,600,000</b>		<b>\$1,600,000</b>	<b>\$1,600,000</b>		<b>\$1,600,000</b>
<b>TOTAL LIABILITY FUND</b>		<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,600,000</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,600,000</b>
<b>532 WORKERS' COMPENSATION FUND</b>							
<i>CHARGES FOR SERVICES:</i>							
3339	Charges to Other Funds	\$2,100,000		\$2,100,000	\$2,100,000		\$2,100,000
	<b>Subtotal</b>	<b>\$2,100,000</b>		<b>\$2,100,000</b>	<b>\$2,100,000</b>		<b>\$2,100,000</b>
<i>OTHER REVENUE:</i>							
3357	Miscellaneous Reimbursements	\$442,000		\$442,000	\$442,000		\$442,000
	<b>Subtotal</b>	<b>\$442,000</b>		<b>\$442,000</b>	<b>\$442,000</b>		<b>\$442,000</b>
<i>TRANSFER IN</i>							
3404	Transfer In		\$500,000	\$500,000	\$0	\$500,000	\$500,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$500,000</b>
<b>TOTAL WORKERS' COMP. FUND</b>		<b>\$2,542,000</b>	<b>\$500,000</b>	<b>\$3,042,000</b>	<b>\$2,542,000</b>	<b>\$500,000</b>	<b>\$3,042,000</b>
<b>533 UNEMPLOYMENT FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>CHARGES FOR SERVICES:</i>							
3339	Charges to Other Funds	\$82,540		\$82,540	\$87,193		\$87,193
	<b>Subtotal</b>	<b>\$82,540</b>		<b>\$82,540</b>	<b>\$87,193</b>		<b>\$87,193</b>
<b>TOTAL UNEMPLOYMENT FUND</b>		<b>\$83,540</b>	<b>\$0</b>	<b>\$83,540</b>	<b>\$88,193</b>	<b>\$0</b>	<b>\$88,193</b>
<b>713 HILLSIDE ACQUISITION D/S FUND</b>							
<i>PROPERTY TAX REVENUES:</i>							
3006	Open Space	\$657,000		\$657,000	\$657,000		\$657,000
3007	Maintenance Tax	\$84,000		\$84,000	\$84,000		\$84,000
	<b>Subtotal</b>	<b>\$741,000</b>		<b>\$741,000</b>	<b>\$741,000</b>		<b>\$741,000</b>
<b>TOTAL HILLSIDE ACQUISITION D/S FUND</b>		<b>\$741,000</b>	<b>\$0</b>	<b>\$741,000</b>	<b>\$741,000</b>	<b>\$0</b>	<b>\$741,000</b>
<b>715 LIBRARY BOND D/S FUND</b>							
<i>PROPERTY TAXES</i>							
3013	Other Property Taxes	\$1,045,000		\$1,045,000	\$1,045,000		\$1,045,000
	<b>Subtotal</b>	<b>\$1,045,000</b>		<b>\$1,045,000</b>	<b>\$1,045,000</b>		<b>\$1,045,000</b>
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$2,000		\$2,000	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>	<b>\$2,000</b>		<b>\$2,000</b>
<b>TOTAL LIBRARY BOND D/S FUND</b>		<b>\$1,047,000</b>	<b>\$0</b>	<b>\$1,047,000</b>	<b>\$1,047,000</b>	<b>\$0</b>	<b>\$1,047,000</b>
<b>716 LIBRARY BOND CONSTRUCTION FUND</b>							
<i>USE OF MONEY &amp; PROPERTY:</i>							
3096	Interest & Investment Earnings	\$17,000		\$17,000	\$17,000		\$17,000

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2021-23**

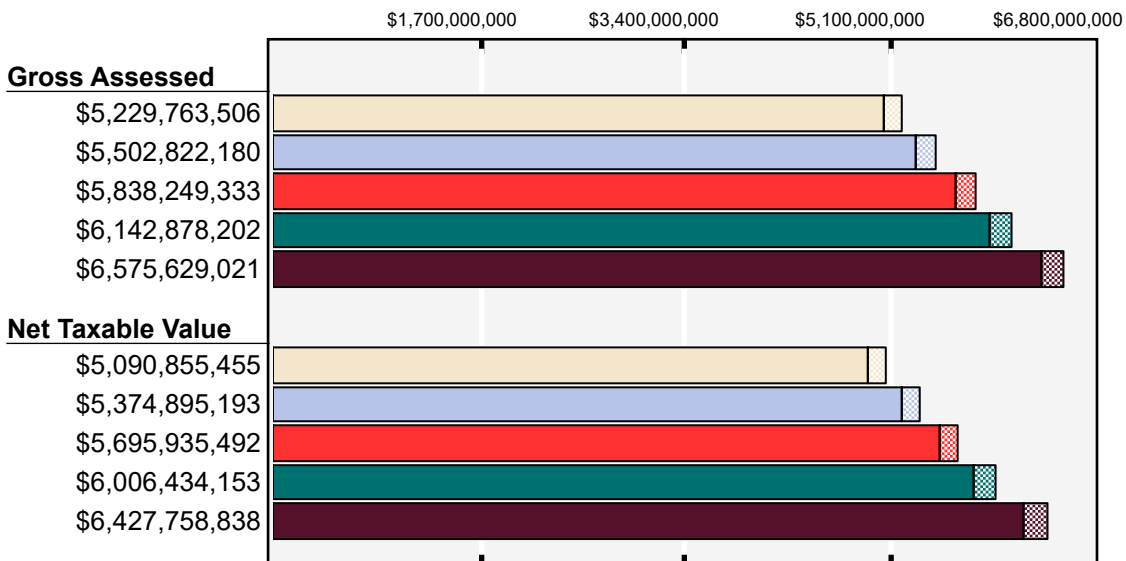
ACCT. NO.	DESCRIPTION	2021-22 ADOPTED REVENUE	2021-22 ADOPTED TRANSFERS IN	2021-22 TOTAL REVENUE	2022-23 ADOPTED REVENUE	2022-23 ADOPTED TRANSFERS IN	2022-23 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>	<b>\$17,000</b>		<b>\$17,000</b>
	<b>TOTAL LIBRARY CONSTRUCTION FUND</b>	<b>\$17,000</b>	<b>\$0</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$0</b>	<b>\$17,000</b>
<b>832</b>	<b>MILLER MEMORIAL TRUST FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<b>TOTAL MILLER MEMORIAL TRUST FUND</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
<b>833</b>	<b>BARTLE MEMORIAL TRUST FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$1,000		\$1,000	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<b>TOTAL BARTLE MEMORIAL TRUST FUND</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
<b>921</b>	<b>MONROVIA HOUSING AUTHORITY FUND</b>						
	<i>USE OF MONEY &amp; PROPERTY:</i>						
3096	Interest & Investment Earnings	\$30,000		\$30,000	\$30,000		\$30,000
	<b>Subtotal</b>	<b>\$30,000</b>		<b>\$30,000</b>	<b>\$30,000</b>		<b>\$30,000</b>
	<i>OTHER REVENUE:</i>						
3397	Other Revenues	\$15,000		\$15,000	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>	<b>\$15,000</b>		<b>\$15,000</b>
	<b>TOTAL MONROVIA HOUSING AUTHORITY FUND</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$105,562,555</b>	<b>\$22,499,193</b>	<b>\$128,061,748</b>	<b>\$102,824,771</b>	<b>\$23,106,002</b>	<b>\$125,930,773</b>
	<b>LESS INTERFUND CHARGES</b>			<b>\$8,882,052</b>			<b>\$8,972,460</b>
	<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$105,562,555</b>	<b>\$22,499,193</b>	<b>\$119,179,696</b>	<b>\$102,824,771</b>	<b>\$23,106,002</b>	<b>\$116,958,314</b>

# THE CITY OF MONROVIA

## 2016/17 TO 2020/21 ASSESSED VALUES



Percent Change	
City	County
5.9%	6.6%
6.6%	6.7%
4.5%	6.3%
5.4%	6.1%
4.5%	5.3%
5.7%	6.3%
5.5%	6.1%
9.2%	6.0%
2.5%	1.2%
-0.3%	4.5%
21.2%	4.2%
5.4%	6.0%
-3.9%	3.9%
14.2%	5.2%
-4.8%	4.0%
9.5%	6.7%



Percent Change	
City	County
5.2%	5.9%
6.1%	6.4%
5.2%	6.1%
7.0%	6.0%
5.6%	6.0%
6.0%	6.5%
5.5%	6.2%
7.0%	6.0%

Data Source: Los Angeles County Assessor 2016/17 To 2020/21 Combined Tax Rolls

Prepared On 3/19/2021 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone



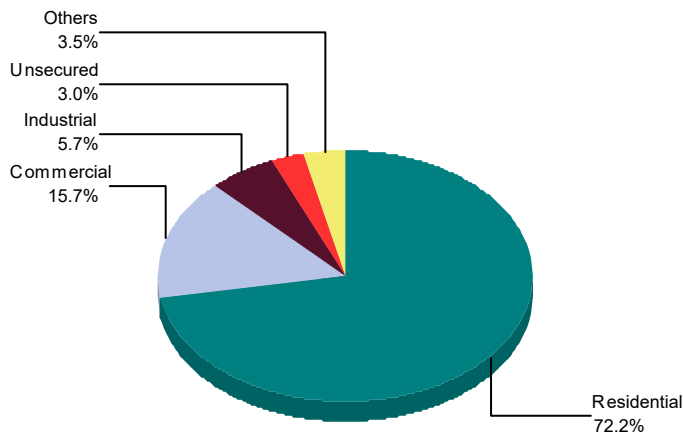
# THE CITY OF MONROVIA

## 2020/21 USE CATEGORY SUMMARY

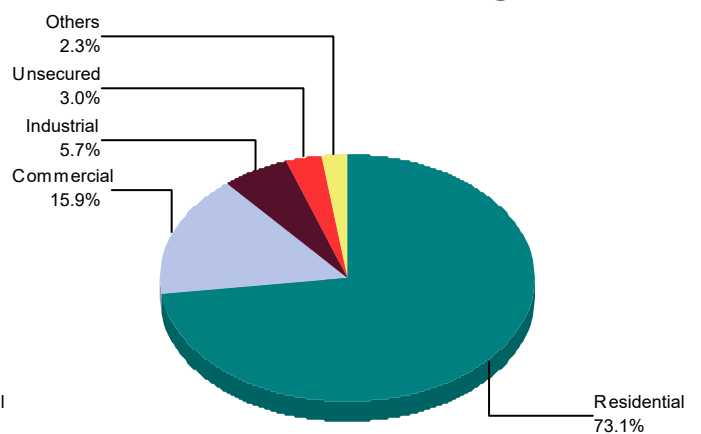
### BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	9,294	\$4,745,385,148 (72.2%)	\$4,699,486,992 (73.1%)
Commercial	489	\$1,030,633,834 (15.7%)	\$1,019,599,151 (15.9%)
Industrial	313	\$375,984,225 (5.7%)	\$365,818,167 (5.7%)
Govt. Owned	1	\$1,176,487 (0.0%)	\$1,176,487 (0.0%)
Institutional	63	\$106,735,060 (1.6%)	\$54,195,440 (0.8%)
Recreational	10	\$23,723,314 (0.4%)	\$21,495,401 (0.3%)
Vacant	309	\$59,035,652 (0.9%)	\$59,015,051 (0.9%)
Exempt	366	\$21,462,480 (0.3%)	\$0 (0.0%)
SBE Nonunitary	[5]	\$0 (0.0%)	\$0 (0.0%)
Cross Reference	[74]	\$16,335,342 (0.2%)	\$11,859,670 (0.2%)
Unsecured	[980]	\$195,157,479 (3.0%)	\$195,112,479 (3.0%)
<b>TOTALS</b>	<b>10,845</b>	<b>\$6,575,629,021</b>	<b>\$6,427,758,838</b>

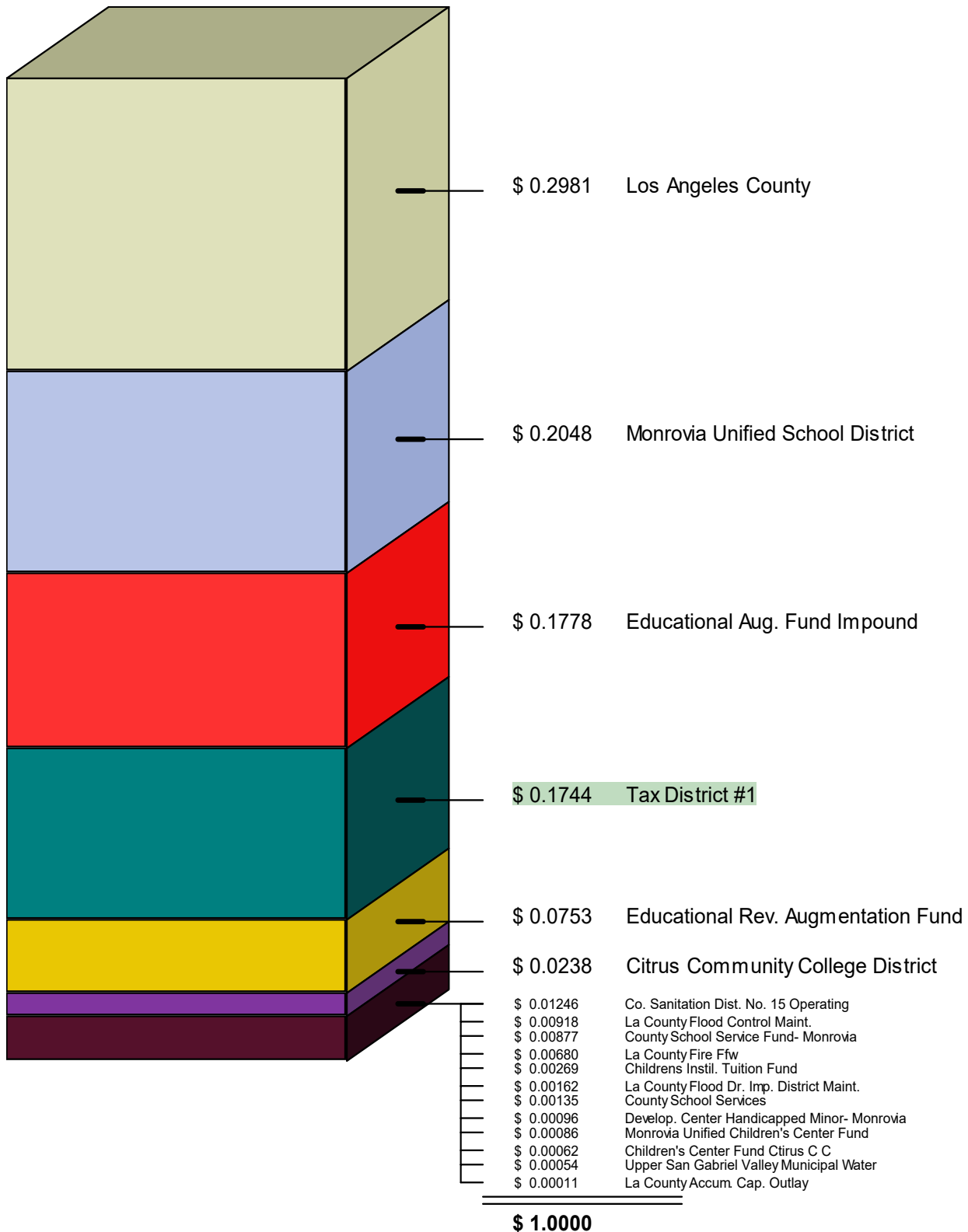
**ASSESSED VALUE**



**NET TAXABLE VALUE**



# THE CITY OF MONROVIA PROPERTY TAX DOLLAR BREAKDOWN



**ATI (Annual Tax Increment) Ratios for Tax Rate Area 06209, Excluding Redevelopment Factors & Additional Debt Service**

Data Source: Los Angeles County Assessor 2020/21 Annual Tax Increment Tables

Prepared On 3/19/2021 By MV

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# THE CITY OF MONROVIA

## 2020/21 ROLL SUMMARY

### Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	10,479	5	980
TRAs	51	2	35
<b>Values</b>			
Land	3,592,729,200	0	0
Improvements	2,748,750,518	0	0
Personal Property	10,753,572	0	126,223,888
Fixtures	6,775,772	0	68,933,591
Aircraft	0	0	0
<b>Total Value</b>	<b>\$6,359,009,062</b>	<b>\$0</b>	<b>\$195,157,479</b>
<b>Exemptions</b>			
Real Estate	122,767,860	0	0
Personal Property	958,473	0	40,000
Fixtures	2,636,370	0	5,000
Aircraft	0	0	0
Homeowners*	32,555,705	0	0
<b>Total Exemptions*</b>	<b>\$126,362,703</b>	<b>\$0</b>	<b>\$45,000</b>
<b>Total Net Value</b>	<b>\$6,232,646,359</b>	<b>\$0</b>	<b>\$195,112,479</b>

Combined Values	Total
<b>Total Values</b>	<b>\$6,554,166,541</b>
<b>Total Exemptions</b>	<b>\$126,407,703</b>
<b>Net Total Values</b>	<b>\$6,427,758,838</b>

\* Note: Homeowner Exemptions are not included in Total Exemptions

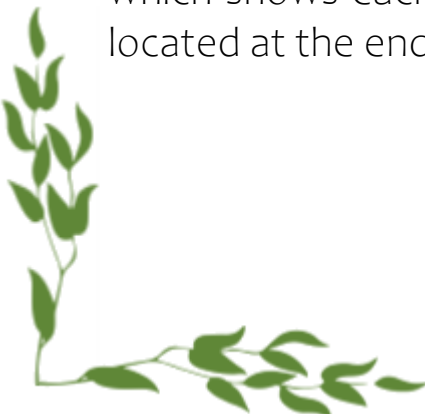


# EXPENDITURE SCHEDULES



# EXPENDITURES

This section presents detailed information about the City of Monrovia's appropriations by fund. The Appropriations by Fund table shows the budgeted appropriations for each program by the fund in which it is budgeted. Because it is organized by fund, you will notice that the appropriations in any given department are spread over the various funds in the accounting structure. The Overhead Recovery – Distribution of Costs table shows the distribution of the various overhead costs among the different funds of the City. The personnel authorization schedule, which shows each position within the City that has been budgeted, is located at the end of this section.



**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2021-22**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>111 GENERAL</b>														
	110	CITY COUNCIL	\$111,409	\$29,200	\$0	\$29,200	\$0	\$0	\$140,609	\$25,000	\$0	\$0	\$0	\$165,609
	120	CITY MANAGER	\$624,901	\$94,481	\$73,943	\$168,424	\$0	\$0	\$793,325	\$0	\$0	\$0	\$0	\$793,325
	121	COMUNTY RELTIONS & ORG DEVELOP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
	130	CITY CLERK	\$291,891	\$31,657	\$53,412	\$85,069	\$0	\$0	\$376,960	\$0	\$0	\$0	\$0	\$376,960
	140	CITY TREASURER	\$21,770	\$500	\$0	\$500	\$0	\$0	\$22,270	\$0	\$0	\$0	\$0	\$22,270
	150	CITY ATTORNEY	\$0	\$357,600	\$0	\$357,600	\$0	\$0	\$357,600	\$0	\$0	\$0	\$0	\$357,600
	210	FINANCE ADMINISTRATION	\$79,316	\$5,259	\$29,141	\$34,400	\$0	\$0	\$113,715	\$0	\$0	\$0	\$0	\$113,715
	221	FINANCE OPERATIONS	\$877,882	\$50,798	\$232,671	\$283,469	\$0	\$0	\$1,161,351	\$0	\$0	\$0	\$0	\$1,161,351
	231	HUMAN RESOURCES	\$708,709	\$576,041	\$79,460	\$655,501	\$0	\$0	\$1,364,209	\$0	\$0	\$0	\$0	\$1,364,209
	251	NON-DEPARTMENTAL	\$250,000	\$1,268,033	\$0	\$1,268,033	\$0	\$0	\$1,518,033	\$0	\$0	\$2,576,638	\$495,000	\$4,589,671
	310	POLICE ADMINISTRATION	\$431,181	\$23,631	\$41,343	\$64,973	\$0	\$0	\$496,155	\$0	\$0	\$0	\$0	\$496,155
	320	POLICE SERVICES	\$1,590,960	\$267,328	\$146,665	\$413,992	\$0	\$0	\$2,004,952	\$0	\$0	\$0	\$0	\$2,004,952
	331	POLICE PATROL	\$8,204,089	\$547,792	\$424,955	\$972,747	\$0	\$0	\$9,176,836	\$0	\$28,000	\$235,000	\$0	\$9,439,836
	340	DETECTIVES	\$1,685,131	\$94,843	\$133,568	\$228,411	\$0	\$0	\$1,913,542	\$0	\$0	\$0	\$0	\$1,913,542
	342	COMMUNICATION CRIME ANALYSIS	\$1,236,944	\$224,238	\$76,765	\$301,003	\$0	\$0	\$1,537,947	\$0	\$0	\$0	\$0	\$1,537,947
	350	COMMUNITY POLICING	\$611,739	\$43,817	\$43,400	\$87,216	\$0	\$0	\$698,955	\$0	\$0	\$0	\$0	\$698,955
	360	ANIMAL LICENSE	\$0	\$250,070	\$0	\$250,070	\$0	\$0	\$250,070	\$0	\$0	\$0	\$0	\$250,070
	410	FIRE ADMINISTRATION	\$413,390	\$92,979	\$56,913	\$149,892	\$0	\$0	\$563,282	\$0	\$0	\$0	\$0	\$563,282
	420	FIRE SUPPRESSION	\$9,328,566	\$546,395	\$666,460	\$1,212,856	\$48,811	\$0	\$10,590,233	\$0	\$228,500	\$0	\$0	\$10,818,733
	430	PREVENTION	\$130,546	\$94,007	\$39,612	\$133,619	\$0	\$0	\$264,165	\$0	\$0	\$0	\$0	\$264,165
	441	EMERGENCY MEDICAL SERVICES	\$0	\$469,578	\$0	\$469,578	\$0	\$0	\$469,578	\$0	\$0	\$0	\$0	\$469,578
	442	EMERGENCY PREPAREDNESS	\$0	\$28,799	\$0	\$28,799	\$0	\$0	\$28,799	\$0	\$0	\$0	\$0	\$28,799
	525	BUSINESS LICENSE	\$142,395	\$12,206	\$24,054	\$36,259	\$0	\$0	\$178,654	\$0	\$2,000	\$0	\$0	\$180,654
	529	CODE ENFORCEMENT	\$326,994	\$40,402	\$52,836	\$93,238	\$0	\$0	\$420,232	\$0	\$0	\$0	\$0	\$420,232
	556	MONROVIA AREA PARTNERSHIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,312	\$0	\$0	\$138,312
	610	COMMUNITY SERVICES ADMIN	\$1,222,382	\$77,718	\$509,411	\$587,129	\$0	\$0	\$1,809,511	\$0	\$33,386	\$0	\$0	\$1,842,897
	611	PUBLIC RELATIONS	\$0	\$117,420	\$0	\$117,420	\$0	\$0	\$117,420	\$0	\$0	\$0	\$0	\$117,420
	612	SENIOR PROGRAM	\$0	\$31,900	\$1,333	\$33,233	\$0	\$0	\$33,233	\$0	\$0	\$0	\$0	\$33,233
	613	YOUTH CENTER	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
	614	HISTORICAL MUSEUM	\$0	\$5,356	\$0	\$5,356	\$0	\$0	\$5,356	\$0	\$0	\$0	\$0	\$5,356
	615	COMM CENTER OPERATIONS	\$0	\$13,410	\$67,194	\$80,604	\$0	\$0	\$80,604	\$0	\$0	\$0	\$0	\$80,604
	617	CONCERTS IN THE PARKS	\$0	\$48,400	\$0	\$48,400	\$0	\$0	\$48,400	\$0	\$0	\$0	\$0	\$48,400
	619	CONTRACT CLASSES	\$0	\$36,200	\$0	\$36,200	\$0	\$0	\$36,200	\$0	\$0	\$0	\$0	\$36,200
	620	SPECIAL ACTIVITIES	\$0	\$217,125	\$0	\$217,125	\$0	\$0	\$217,125	\$0	\$10,350	\$0	\$0	\$227,475
	622	CANYON PARK	\$148,890	\$40,700	\$66,912	\$107,612	\$0	\$0	\$256,502	\$0	\$0	\$0	\$0	\$256,502
	623	URBAN PARK RENTAL PROGRAMS	\$0	\$6,200	\$0	\$6,200	\$0	\$0	\$6,200	\$0	\$0	\$0	\$0	\$6,200
	626	NEIGHBORHOOD REC PROGM	\$0	\$9,150	\$0	\$9,150	\$0	\$0	\$9,150	\$0	\$0	\$0	\$0	\$9,150
	627	YOUTH PROGRAMS	\$0	\$7,000	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$7,000
	628	WILDERNESS MGMT PROGRAM	\$135,945	\$22,000	\$8,000	\$30,000	\$24,000	\$0	\$189,945	\$0	\$0	\$0	\$0	\$189,945
	630	PASSPORT SERVICES	\$82,939	\$19,234	\$7,515	\$26,748	\$0	\$0	\$109,687	\$0	\$0	\$0	\$0	\$109,687
	640	LIBRARY ADMINISTRATION	\$1,612,510	\$91,611	\$438,211	\$529,821	\$0	\$0	\$2,142,332	\$0	\$39,325	\$10,000	\$0	\$2,191,657
	642	LIBRARY - ADULT SERVICES	\$0	\$81,210	\$146,083	\$227,293	\$0	\$0	\$227,293	\$0	\$0	\$0	\$0	\$227,293
	643	LIBRARY - YOUTH SERVICES	\$0	\$45,500	\$103,889	\$149,389	\$0	\$0	\$149,389	\$0	\$0	\$0	\$0	\$149,389
	644	LIBRARY CIRCULATION	\$0	\$0	\$34,722	\$34,722	\$0	\$0	\$34,722	\$0	\$0	\$0	\$0	\$34,722
	710	PUBLIC WORKS ADMINISTRATION	\$174,669	\$14,601	\$41,515	\$56,116	\$0	\$0	\$230,785	\$0	\$0	\$0	\$0	\$230,785
	771	PARKS MAINTENANCE	\$341,940	\$360,398	\$133,695	\$494,093	\$0	\$0	\$836,033	\$45,880	\$22,308	\$0	\$0	\$904,221
	111 Total		\$30,787,086	\$6,395,784	\$3,733,680	\$10,129,464	\$72,811	\$0	\$40,989,361	\$70,880	\$507,180	\$2,821,638	\$495,000	\$44,884,059
<b>112 MEASURE K</b>														
	251	NON-DEPARTMENTAL	\$0	\$0	\$0	\$0	\$159,766	\$0	\$159,766	\$0	\$52,625	\$1,000,000	\$0	\$1,212,391
	112 Total		\$0	\$0	\$0	\$0	\$159,766	\$0	\$159,766	\$0	\$52,625	\$1,000,000	\$0	\$1,212,391
<b>211 EMERGENCY RESERVE FUND</b>														
	253	EMERGENCY SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	211 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>212 RETIREMENT</b>														
	252	EMPLOYEE RETIREMENT	\$0	\$170,000	\$0	\$170,000	\$0	\$0	\$170,000	\$0	\$0	\$10,086,583	\$0	\$10,256,583
	212 Total		\$0	\$170,000	\$0	\$170,000	\$0	\$0	\$170,000	\$0	\$0	\$10,086,583	\$0	\$10,256,583
<b>213 STREET MAINTENANCE</b>														
	731	STREET MAINTENANCE	\$491,450	\$173,062	\$259,335	\$432,397	\$0	\$0	\$923,847	\$613,470	\$0	\$210,868	\$0	\$1,748,185
	213 Total		\$491,450	\$173,062	\$259,335	\$432,397	\$0	\$0	\$923,847	\$613,470	\$0	\$210,868	\$0	\$1,748,185

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2021-22**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>214</b>	<b>PENSION OBLIGATION BONDS D/S</b>													
	255	RETIREMENT DEBT SERVICE	\$0	\$6,467,608	\$0	\$6,467,608	\$0	\$0	\$6,467,608	\$0	\$0	\$0	\$0	\$6,467,608
	214 Total		\$0	\$6,467,608	\$0	\$6,467,608	\$0	\$0	\$6,467,608	\$0	\$0	\$0	\$0	\$6,467,608
<b>221</b>	<b>PROPOSITION "A"</b>													
	531	PROPOSITION "A" PROGRAM	\$0	\$7,400	\$0	\$7,400	\$0	\$0	\$7,400	\$0	\$780,000	\$0	\$0	\$787,400
	535	DIAL-A-RIDE	\$0	\$419,500	\$40,178	\$459,678	\$0	\$0	\$459,678	\$0	\$0	\$0	\$0	\$459,678
	536	RECREATION TRANSPORTATION	\$0	\$12,300	\$0	\$12,300	\$0	\$0	\$12,300	\$0	\$0	\$0	\$0	\$12,300
	537	BUS STOP IMPROVEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	221 Total		\$0	\$439,200	\$40,178	\$479,378	\$0	\$0	\$479,378	\$0	\$780,000	\$0	\$0	\$1,259,378
<b>222</b>	<b>PROPOSITION "C"</b>													
	532	PROPOSITION "C" PROGRAM	\$15,207	\$7,223	\$2,635	\$9,858	\$0	\$0	\$25,066	\$0	\$240,000	\$519,501	\$0	\$784,567
	222 Total		\$15,207	\$7,223	\$2,635	\$9,858	\$0	\$0	\$25,066	\$0	\$240,000	\$519,501	\$0	\$784,567
<b>223</b>	<b>AB 2766</b>													
	533	REGIONAL AIR QUALITY IMPR	\$0	\$750	\$0	\$750	\$0	\$0	\$750	\$165,000	\$0	\$0	\$0	\$165,750
	538	DISCOUNT BUS PROGRAM	\$0	\$6,320	\$0	\$6,320	\$0	\$0	\$6,320	\$0	\$0	\$0	\$0	\$6,320
	223 Total		\$0	\$7,070	\$0	\$7,070	\$0	\$0	\$7,070	\$165,000	\$0	\$0	\$0	\$172,070
<b>224</b>	<b>MEASURE "R"</b>													
	539	MEASURE "R"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$494,501	\$0	\$506,501
	224 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$494,501	\$0	\$506,501
<b>225</b>	<b>PROP C &amp; MEAS R PROJ - MONROVIA RENEWAL</b>													
	542	PROP C PROJECTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	225 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>226</b>	<b>PROP C &amp; MEASURE R DEBTSERVICE</b>													
	543	PROP C & MEASURE R DEBTSERVICE	\$0	\$789,001	\$0	\$789,001	\$0	\$0	\$789,001	\$0	\$0	\$0	\$0	\$789,001
	226 Total		\$0	\$789,001	\$0	\$789,001	\$0	\$0	\$789,001	\$0	\$0	\$0	\$0	\$789,001
<b>227</b>	<b>MEASURE "M" FUND</b>													
	540	MEASURE "M"	\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$168,000	\$500,000	\$0	\$678,000
	227 Total		\$0	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$168,000	\$500,000	\$0	\$678,000
<b>231</b>	<b>TRAFFIC SAFETY</b>													
	333	TRAFFIC SAFETY	\$193,931	\$181,187	\$12,903	\$194,090	\$0	\$0	\$388,021	\$0	\$0	\$63,770	\$0	\$451,791
	336	CROSSING GUARDS	\$0	\$136,900	\$0	\$136,900	\$0	\$0	\$136,900	\$0	\$0	\$23,273	\$0	\$160,173
	231 Total		\$193,931	\$318,087	\$12,903	\$330,990	\$0	\$0	\$524,921	\$0	\$0	\$87,043	\$0	\$611,964
<b>232</b>	<b>GAS TAX</b>													
	744	GAS TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$910,736	\$0	\$910,736
	232 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$910,736	\$0	\$910,736
<b>233</b>	<b>BIKEWAY DEVELOPMENT</b>													
	776	BIKEWAY DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54,120	\$0	\$0	\$0	\$54,120
	233 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54,120	\$0	\$0	\$0	\$54,120
<b>234</b>	<b>PUBLIC LIBRARY</b>													
	641	LIBRARY GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$135,800	\$0	\$0	\$135,800
	234 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$135,800	\$0	\$0	\$135,800
<b>235</b>	<b>HAZARDOUS MATERIALS</b>													
	431	HAZARDOUS MATERIALS	\$257,620	\$15,309	\$10,412	\$25,720	\$0	\$0	\$283,340	\$0	\$0	\$0	\$0	\$283,340
	235 Total		\$257,620	\$15,309	\$10,412	\$25,720	\$0	\$0	\$283,340	\$0	\$0	\$0	\$0	\$283,340
<b>236</b>	<b>SB1 RMRA</b>													
	777	SB1 RMRA	\$0	\$39,510	\$0	\$39,510	\$0	\$0	\$39,510	\$1,189,695	\$0	\$0	\$0	\$1,229,205
	236 Total		\$0	\$39,510	\$0	\$39,510	\$0	\$0	\$39,510	\$1,189,695	\$0	\$0	\$0	\$1,229,205
<b>241</b>	<b>OTHER GRANTS</b>													
	260	NON-DEPARTMENTAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$975,000	\$569,000	\$0	\$0	\$1,544,000
	241 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$975,000	\$569,000	\$0	\$0	\$1,544,000
<b>242</b>	<b>ASSET FORFEITURE LA CLEAR</b>													
	375	LA CLEARING HOUSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$313,610	\$0	\$0	\$313,610
	242 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$313,610	\$0	\$0	\$313,610
<b>243</b>	<b>HOUSING DEVELOPMENT</b>													
	527	CDBG-REHABILATION PRESV GRANT	\$0	\$29,015	\$0	\$29,015	\$0	\$0	\$29,015	\$0	\$0	\$0	\$0	\$29,015
	528	CDBG-CODE ENFORCEMENT PRGM	\$178,230	\$3,986	\$0	\$3,986	\$0	\$0	\$182,216	\$0	\$0	\$0	\$0	\$182,216
	541	CDBG PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,500	\$0	\$0	\$61,500
	243 Total		\$178,230	\$33,001	\$0	\$33,001	\$0	\$0	\$211,231	\$0	\$61,500	\$0	\$0	\$272,731
<b>244</b>	<b>FIRE GRANT FUND</b>													
	450	FIRE GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,150	\$0	\$0	\$23,150

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2021-22**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
		244 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,150	\$0	\$0	\$23,150
<b>245</b>	<b>ASSET FORFEITURE</b>													
		341 ASSET FORFEITURE	\$266,255	\$16,438	\$8,246	\$24,684	\$0	\$0	\$290,939	\$0	\$0	\$0	\$0	\$290,939
		245 Total	\$266,255	\$16,438	\$8,246	\$24,684	\$0	\$0	\$290,939	\$0	\$0	\$0	\$0	\$290,939
<b>246</b>	<b>POLICE GRANTS</b>													
		371 POLICE GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$317,725	\$0	\$0	\$317,725
		246 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$317,725	\$0	\$0	\$317,725
<b>247</b>	<b>HIDTA GRANT *</b>													
		375 LA CLEARING HOUSE	\$0	\$3,183,376	\$0	\$3,183,376	\$0	\$0	\$3,183,376	\$0	\$0	\$0	\$0	\$3,183,376
		376 LA HIDTA (DIRECTOR)	\$0	\$1,108,682	\$0	\$1,108,682	\$0	\$0	\$1,108,682	\$0	\$0	\$0	\$0	\$1,108,682
		377 REGIONAL METH TASK FORCE	\$0	\$104,519	\$0	\$104,519	\$0	\$0	\$104,519	\$0	\$0	\$0	\$0	\$104,519
		378 JOINT DRUG INTELLIGENCE GRP	\$0	\$528,643	\$0	\$528,643	\$0	\$0	\$528,643	\$0	\$0	\$0	\$0	\$528,643
		379 SOUTHERN CAL DRUG TASK FORCE	\$0	\$437,883	\$0	\$437,883	\$0	\$0	\$437,883	\$0	\$0	\$0	\$0	\$437,883
		392 ET-DHE	\$0	\$111,332	\$0	\$111,332	\$0	\$0	\$111,332	\$0	\$0	\$0	\$0	\$111,332
		394 ORS (OVERDOSE RESPONSE STRATEGY)	\$0	\$55,276	\$0	\$55,276	\$0	\$0	\$55,276	\$0	\$0	\$0	\$0	\$55,276
		247 Total	\$0	\$5,529,711	\$0	\$5,529,711	\$0	\$0	\$5,529,711	\$0	\$0	\$0	\$0	\$5,529,711
<b>261</b>	<b>LIGHT &amp; LAND ASSESSMENT DIST</b>													
		735 STREET LIGHTING/TRAFF SIGNALS	\$70,480	\$782,364	\$46,429	\$828,793	\$0	\$0	\$899,272	\$0	\$0	\$123,663	\$0	\$1,022,935
		773 STREET TREE & PARK MAINT DIST	\$112,803	\$497,098	\$13,773	\$510,871	\$0	\$0	\$623,674	\$0	\$0	\$85,869	\$0	\$709,543
		774 MEDIAN & PARKWAY MAINT DIST	\$23,296	\$66,220	\$1,763	\$67,983	\$0	\$0	\$91,280	\$0	\$0	\$12,980	\$0	\$104,260
		775 GOLDHILLS LANDSCAPE DISTRICT	\$0	\$4,876	\$0	\$4,876	\$0	\$0	\$4,876	\$0	\$0	\$707	\$0	\$5,583
		261 Total	\$206,579	\$1,350,558	\$61,965	\$1,412,523	\$0	\$0	\$1,619,102	\$0	\$0	\$223,219	\$0	\$1,842,321
<b>266</b>	<b>PARK MAINTENANCE ASSMT DIST</b>													
		772 PARK ASSESSMENT MAINTENANCE	\$96,238	\$78,234	\$58,706	\$136,939	\$0	\$0	\$233,177	\$0	\$0	\$27,879	\$0	\$261,056
		266 Total	\$96,238	\$78,234	\$58,706	\$136,939	\$0	\$0	\$233,177	\$0	\$0	\$27,879	\$0	\$261,056
<b>267</b>	<b>CFD FUND</b>													
		245 COMMUNITY FACILITIES DISTRICT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,323	\$0	\$16,323
		267 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,323	\$0	\$16,323
<b>271</b>	<b>BUSINESS IMPROVEMENT DIST</b>													
		122 BUSINESS IMP ASSMT DIST	\$2,544	\$75,900	\$0	\$75,900	\$0	\$0	\$78,444	\$0	\$0	\$12,148	\$0	\$90,592
		271 Total	\$2,544	\$75,900	\$0	\$75,900	\$0	\$0	\$78,444	\$0	\$0	\$12,148	\$0	\$90,592
<b>281</b>	<b>DEVELOPMENT SERVICES</b>													
		510 COMM DEVELOPMENT ADMINISTRATION	\$382,427	\$16,931	\$32,540	\$49,471	\$0	\$0	\$431,898	\$0	\$0	\$51,917	\$0	\$483,815
		520 BUILDING DEPARTMENT	\$764,560	\$617,654	\$150,038	\$767,692	\$0	\$0	\$1,532,252	\$0	\$58,500	\$187,293	\$0	\$1,778,045
		524 HISTORIC PRESERVATION	\$0	\$2,930	\$0	\$2,930	\$0	\$0	\$2,930	\$0	\$0	\$381	\$0	\$3,311
		530 PLANNING DEPARTMENT	\$786,307	\$43,828	\$104,858	\$148,686	\$0	\$0	\$934,993	\$0	\$406,500	\$133,463	\$0	\$1,474,956
		720 ENGINEERING	\$117,914	\$264,140	\$51,899	\$316,039	\$0	\$0	\$433,953	\$0	\$0	\$49,667	\$0	\$483,620
		281 Total	\$2,051,208	\$945,483	\$339,335	\$1,284,818	\$0	\$0	\$3,336,026	\$0	\$465,000	\$422,721	\$0	\$4,223,747
<b>311</b>	<b>CAPITAL IMPROVEMENT</b>													
		250 CAPITAL IMPROVEMENT PROJECTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$691,398	\$0	\$89,882	\$0	\$781,280
		311 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$691,398	\$0	\$89,882	\$0	\$781,280
<b>411</b>	<b>WATER UTILITY - OPERATIONS</b>													
		227 UTILITY BILLING & COLLECTION	\$738,216	\$292,698	\$183,959	\$476,656	\$0	\$0	\$1,214,872	\$0	\$0	\$289,553	\$0	\$1,504,425
		741 WATER SERVICES	\$1,739,557	\$6,722,551	\$576,481	\$7,299,032	\$1,944,000	\$699,948	\$11,682,537	\$0	\$0	\$1,729,157	\$0	\$13,411,694
		411 Total	\$2,477,773	\$7,015,248	\$760,440	\$7,775,688	\$1,944,000	\$699,948	\$12,897,410	\$0	\$0	\$2,018,710	\$0	\$14,916,120
<b>421</b>	<b>SANITATION - OPERATIONS</b>													
		746 SEWER AND SANITATION	\$119,937	\$1,395,498	\$99,119	\$1,494,617	\$0	\$375,447	\$1,990,000	\$0	\$0	\$264,304	\$0	\$2,254,304
		421 Total	\$119,937	\$1,395,498	\$99,119	\$1,494,617	\$0	\$375,447	\$1,990,000	\$0	\$0	\$264,304	\$0	\$2,254,304
<b>423</b>	<b>STORM DRAINAGE</b>													
		737 STORM DRAIN MAINTENANCE	\$0	\$180,500	\$0	\$180,500	\$0	\$25,000	\$205,500	\$0	\$1,157,860	\$112,283	\$0	\$1,475,643
		423 Total	\$0	\$180,500	\$0	\$180,500	\$0	\$25,000	\$205,500	\$0	\$1,157,860	\$112,283	\$0	\$1,475,643
<b>424</b>	<b>STREET SWEEPING</b>													
		732 STREET SWEEPING	\$0	\$210,780	\$0	\$210,780	\$0	\$5,000	\$215,780	\$0	\$0	\$34,779	\$0	\$250,559
		424 Total	\$0	\$210,780	\$0	\$210,780	\$0	\$5,000	\$215,780	\$0	\$0	\$34,779	\$0	\$250,559
<b>431</b>	<b>ENVIRONMENTAL SERVICES</b>													
		712 ENVIRONMENTAL SVCS-WST MGMNT	\$285,249	\$128,078	\$49,955	\$178,033	\$0	\$2,000	\$465,282	\$0	\$24,810	\$2,097,293	\$0	\$2,587,385
		431 Total	\$285,249	\$128,078	\$49,955	\$178,033	\$0	\$2,000	\$465,282	\$0	\$24,810	\$2,097,293	\$0	\$2,587,385
<b>511</b>	<b>FACILITIES MAINTENANCE</b>													
		755 FACILITIES MAINTENANCE	\$186,664	\$1,310,296	\$126,426	\$1,436,722	\$10,000	\$100,000	\$1,733,386	\$51,039	\$0	\$225,910	\$0	\$2,010,335
		511 Total	\$186,664	\$1,310,296	\$126,426	\$1,436,722	\$10,000	\$100,000	\$1,733,386	\$51,039	\$0	\$225,910	\$0	\$2,010,335



**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2021-22**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>512 EQUIPMENT REPLACEMENT</b>														
	383	POLICE RADIOS	\$0	\$34,100	\$0	\$34,100	\$0	\$45,000	\$79,100	\$0	\$0	\$0	\$0	\$79,100
	384	PD NON-PATROL VEH & MAINT.	\$0	\$25,000	\$40,724	\$65,724	\$71,000	\$65,000	\$201,724	\$0	\$0	\$0	\$0	\$201,724
	390	PATROL VEHICLES REPLACEMENT	\$0	\$65,000	\$88,741	\$153,741	\$163,500	\$115,000	\$432,241	\$0	\$0	\$0	\$0	\$432,241
	460	FIRE EQUIPMENT/RADIOS MAINT	\$0	\$242,650	\$51,664	\$294,314	\$58,000	\$60,000	\$412,314	\$0	\$0	\$0	\$0	\$412,314
	461	FIRE VEHICLE REPLACEMENT	\$0	\$341,167	\$0	\$341,167	\$0	\$150,000	\$491,167	\$0	\$0	\$0	\$0	\$491,167
	751	EQUIPMENT FLEET MAINTENANCE	\$56,382	\$120,494	\$63,954	\$184,448	\$0	\$125,000	\$365,829	\$0	\$482,200	\$92,913	\$0	\$940,942
	753	PW EQUIP & VEHICLE REPLACEMENT	\$0	\$0	\$0	\$0	\$386,000	\$75,000	\$461,000	\$0	\$0	\$0	\$0	\$461,000
	512 Total		\$56,382	\$828,410	\$245,083	\$1,073,493	\$678,500	\$635,000	\$2,443,375	\$0	\$482,200	\$92,913	\$0	\$3,018,488
<b>521 CENTRAL SERVICES</b>														
	222	CENTRAL STORES	\$0	\$57,248	\$0	\$57,248	\$0	\$0	\$57,248	\$0	\$0	\$7,442	\$0	\$64,690
	223	INFORMATION SYSTEMS	\$107,391	\$672,404	\$79,349	\$751,752	\$0	\$30,000	\$889,144	\$0	\$0	\$0	\$0	\$889,144
	224	TELEPHONE MAINTENANCE	\$0	\$297,000	\$695	\$297,695	\$0	\$0	\$297,695	\$0	\$0	\$38,610	\$0	\$336,305
	225	FINANCE COMPUTER SYSTEM	\$92,819	\$105,198	\$9,682	\$114,880	\$0	\$0	\$207,700	\$0	\$0	\$25,742	\$0	\$233,442
	521 Total		\$200,211	\$1,131,850	\$89,726	\$1,221,575	\$0	\$30,000	\$1,451,786	\$0	\$0	\$71,794	\$0	\$1,523,580
<b>531 LIABILITY</b>														
	234	LIABILITY INSURANCE	\$0	\$1,584,482	\$0	\$1,584,482	\$0	\$0	\$1,584,482	\$0	\$0	\$0	\$0	\$1,584,482
	531 Total		\$0	\$1,584,482	\$0	\$1,584,482	\$0	\$0	\$1,584,482	\$0	\$0	\$0	\$0	\$1,584,482
<b>532 WORKER'S COMPENSATION</b>														
	233	WORKERS COMP INSURANCE	\$0	\$2,948,181	\$0	\$2,948,181	\$0	\$0	\$2,948,181	\$0	\$0	\$0	\$0	\$2,948,181
	532 Total		\$0	\$2,948,181	\$0	\$2,948,181	\$0	\$0	\$2,948,181	\$0	\$0	\$0	\$0	\$2,948,181
<b>533 UNEMPLOYMENT INSURANCE</b>														
	236	UNEMPLOYMENT INSURANCE	\$0	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000
	533 Total		\$0	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000
<b>713 HILLSIDE ACQUISITION DEBT SVC</b>														
	256	HILLSIDE ACQUISITION DEBT SVC	\$0	\$499,603	\$0	\$499,603	\$0	\$0	\$499,603	\$0	\$0	\$84,000	\$0	\$583,603
	713 Total		\$0	\$499,603	\$0	\$499,603	\$0	\$0	\$499,603	\$0	\$0	\$84,000	\$0	\$583,603
<b>714 HILLSIDE ACQUISITION CAP PROJ</b>														
	257	HILLSIDE ACQUISITION CAP PROJ	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	714 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>715 LIBRARY BOND DEBT SERVICE</b>														
	258	LIBRARY BOND DEBT SERVICE	\$0	\$936,073	\$0	\$936,073	\$0	\$0	\$936,073	\$0	\$0	\$0	\$0	\$936,073
	715 Total		\$0	\$936,073	\$0	\$936,073	\$0	\$0	\$936,073	\$0	\$0	\$0	\$0	\$936,073
<b>716 LIBRARY BOND CONSTRUCTION PROJ</b>														
	259	LIBRARY BOND CONSTRUCTION PROJ	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$513,201	\$0	\$0	\$0	\$513,201
	716 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$513,201	\$0	\$0	\$0	\$513,201
<b>832 MILLER TRUST</b>														
	699	MILLER TRUST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	832 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>833 BARTLE MEMORIAL TRUST</b>														
	698	BARTLE TRUST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	833 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>921 MONROVIA HOUSING AUTHORITY</b>														
	556	MHA ADMINISTRATION	\$122,492	\$8,140	\$0	\$8,140	\$0	\$0	\$130,632	\$0	\$0	\$74,166	\$0	\$204,798
	921 Total		\$122,492	\$8,140	\$0	\$8,140	\$0	\$0	\$130,632	\$0	\$0	\$74,166	\$0	\$204,798
<b>GRAND TOTAL</b>			<b>\$37,995,055</b>	<b>\$41,128,317</b>	<b>\$5,898,143</b>	<b>\$47,026,460</b>	<b>\$2,865,077</b>	<b>\$1,872,395</b>	<b>\$89,758,987</b>	<b>\$4,323,803</b>	<b>\$5,310,460</b>	<b>\$22,499,193</b>	<b>\$495,000</b>	<b>\$122,387,444</b>
<b>TRANSFERS TO RESERVES - ALL FUNDS</b>														<b>\$8,910,994</b>
<b>TOTAL APPROPRIATIONS</b>														<b>\$131,298,437</b>

\* Reclassified as Maintenance & Operation

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2022-23**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>111 GENERAL</b>														
	110	CITY COUNCIL	\$114,558	\$29,200	\$0	\$29,200	\$0	\$0	\$143,758	\$0	\$0	\$0	\$0	\$143,758
	120	CITY MANAGER	\$666,172	\$96,481	\$75,927	\$172,408	\$0	\$0	\$838,580	\$0	\$0	\$0	\$0	\$838,580
	121	COMUNTY RELTIONS & ORG DEVELOP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$5,000
	130	CITY CLERK	\$313,203	\$32,092	\$55,396	\$87,488	\$0	\$0	\$400,692	\$0	\$0	\$0	\$0	\$400,692
	140	CITY TREASURER	\$22,549	\$500	\$0	\$500	\$0	\$0	\$23,049	\$0	\$0	\$0	\$0	\$23,049
	150	CITY ATTORNEY	\$0	\$357,600	\$0	\$357,600	\$0	\$0	\$357,600	\$0	\$0	\$0	\$0	\$357,600
	210	FINANCE ADMINISTRATION	\$85,611	\$6,559	\$30,629	\$37,188	\$0	\$0	\$122,799	\$0	\$0	\$0	\$0	\$122,799
	221	FINANCE OPERATIONS	\$976,139	\$51,518	\$237,631	\$289,149	\$0	\$0	\$1,265,288	\$0	\$0	\$0	\$0	\$1,265,288
	231	HUMAN RESOURCES	\$765,597	\$434,041	\$82,436	\$516,477	\$0	\$0	\$1,282,074	\$0	\$0	\$0	\$0	\$1,282,074
	251	NON-DEPARTMENTAL	\$250,000	\$1,176,152	\$0	\$1,176,152	\$0	\$0	\$1,426,152	\$0	\$0	\$2,886,671	\$555,000	\$4,867,823
	310	POLICE ADMINISTRATION	\$460,586	\$23,631	\$41,343	\$64,973	\$0	\$0	\$525,559	\$0	\$0	\$0	\$0	\$525,559
	320	POLICE SERVICES	\$1,692,165	\$270,093	\$146,665	\$416,757	\$0	\$0	\$2,108,922	\$0	\$0	\$0	\$0	\$2,108,922
	331	POLICE PATROL	\$8,696,515	\$539,792	\$424,955	\$964,747	\$0	\$0	\$9,661,262	\$0	\$35,000	\$235,000	\$0	\$9,931,262
	340	DETECTIVES	\$1,745,071	\$92,743	\$133,568	\$226,311	\$0	\$0	\$1,971,382	\$0	\$0	\$0	\$0	\$1,971,382
	342	COMMUNICATION CRIME ANALYSIS	\$1,293,917	\$224,238	\$76,765	\$301,003	\$0	\$0	\$1,594,920	\$0	\$0	\$0	\$0	\$1,594,920
	350	COMMUNITY POLICING	\$644,484	\$43,817	\$43,400	\$87,216	\$0	\$0	\$731,700	\$0	\$0	\$0	\$0	\$731,700
	360	ANIMAL LICENSE	\$0	\$257,600	\$0	\$257,600	\$0	\$0	\$257,600	\$0	\$0	\$0	\$0	\$257,600
	410	FIRE ADMINISTRATION	\$431,564	\$90,363	\$60,881	\$151,244	\$0	\$0	\$582,808	\$0	\$0	\$0	\$0	\$582,808
	420	FIRE SUPPRESSION	\$9,805,757	\$524,356	\$673,901	\$1,198,257	\$0	\$0	\$11,004,014	\$0	\$228,500	\$0	\$0	\$11,232,514
	430	PREVENTION	\$138,718	\$91,827	\$43,084	\$134,911	\$0	\$0	\$273,629	\$0	\$0	\$0	\$0	\$273,629
	441	EMERGENCY MEDICAL SERVICES	\$0	\$474,457	\$0	\$474,457	\$0	\$0	\$474,457	\$0	\$0	\$0	\$0	\$474,457
	442	EMERGENCY PREPAREDNESS	\$0	\$27,919	\$0	\$27,919	\$0	\$0	\$27,919	\$0	\$0	\$0	\$0	\$27,919
	525	BUSINESS LICENSE	\$153,180	\$12,406	\$25,046	\$37,451	\$0	\$0	\$190,632	\$0	\$2,200	\$0	\$0	\$192,832
	556	MONROVIA AREA PARTNERSHIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,163	\$0	\$0	\$147,163
	529	CODE ENFORCEMENT	\$350,722	\$41,402	\$54,324	\$95,726	\$0	\$0	\$446,448	\$0	\$0	\$0	\$0	\$446,448
	610	COMMUNITY SERVICES ADMIN	\$1,312,762	\$77,718	\$510,403	\$588,122	\$0	\$0	\$1,900,884	\$0	\$34,868	\$0	\$0	\$1,935,752
	611	PUBLIC RELATIONS	\$0	\$81,420	\$0	\$81,420	\$0	\$0	\$81,420	\$0	\$0	\$0	\$0	\$81,420
	612	SENIOR PROGRAM	\$0	\$31,900	\$1,333	\$33,233	\$0	\$0	\$33,233	\$0	\$0	\$0	\$0	\$33,233
	613	YOUTH CENTER	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
	614	HISTORICAL MUSEUM	\$0	\$4,656	\$0	\$4,656	\$0	\$0	\$4,656	\$0	\$0	\$0	\$0	\$4,656
	615	COMM CENTER OPERATIONS	\$0	\$13,410	\$72,155	\$85,565	\$0	\$0	\$85,565	\$0	\$0	\$0	\$0	\$85,565
	617	CONCERTS IN THE PARKS	\$0	\$48,400	\$0	\$48,400	\$0	\$0	\$48,400	\$0	\$0	\$0	\$0	\$48,400
	619	CONTRACT CLASSES	\$0	\$36,200	\$0	\$36,200	\$0	\$0	\$36,200	\$0	\$0	\$0	\$0	\$36,200
	620	SPECIAL ACTIVITIES	\$0	\$247,125	\$0	\$247,125	\$0	\$0	\$247,125	\$0	\$10,350	\$0	\$0	\$257,475
	622	CANYON PARK	\$157,191	\$36,950	\$70,880	\$107,830	\$0	\$0	\$265,021	\$0	\$0	\$0	\$0	\$265,021
	623	URBAN PARK RENTAL PROGRAMS	\$0	\$5,100	\$0	\$5,100	\$0	\$0	\$5,100	\$0	\$0	\$0	\$0	\$5,100
	626	NEIGHBORHOOD REC PROGM	\$0	\$9,150	\$0	\$9,150	\$0	\$0	\$9,150	\$0	\$0	\$0	\$0	\$9,150
	627	YOUTH PROGRAMS	\$0	\$7,000	\$0	\$7,000	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$7,000
	628	WILDERNESS MGMT PROGRAM	\$143,524	\$21,750	\$8,000	\$29,750	\$0	\$0	\$173,274	\$0	\$0	\$0	\$0	\$173,274
	630	PASSPORT SERVICES	\$89,050	\$19,234	\$7,515	\$26,748	\$0	\$0	\$115,799	\$0	\$0	\$0	\$0	\$115,799
	640	LIBRARY ADMINISTRATION	\$1,749,522	\$93,691	\$441,683	\$535,374	\$0	\$0	\$2,284,896	\$0	\$44,300	\$10,000	\$0	\$2,339,196
	642	LIBRARY - ADULT SERVICES	\$0	\$82,390	\$165,429	\$247,819	\$0	\$0	\$247,819	\$0	\$0	\$0	\$0	\$247,819
	643	LIBRARY - YOUTH SERVICES	\$0	\$46,640	\$117,778	\$164,418	\$0	\$0	\$164,418	\$0	\$0	\$0	\$0	\$164,418
	644	LIBRARY CIRCULATION	\$0	\$0	\$39,683	\$39,683	\$0	\$0	\$39,683	\$0	\$0	\$0	\$0	\$39,683
	710	PUBLIC WORKS ADMINISTRATION	\$198,362	\$14,601	\$43,500	\$58,100	\$0	\$0	\$256,462	\$0	\$0	\$0	\$0	\$256,462
	771	PARKS MAINTENANCE	\$359,752	\$363,498	\$135,183	\$498,681	\$0	\$0	\$858,433	\$0	\$22,308	\$0	\$0	\$880,741
	111 Total		\$32,616,670	\$6,140,617	\$3,819,493	\$9,960,110	\$0	\$0	\$42,576,780	\$0	\$529,688	\$3,131,671	\$555,000	\$46,793,140
<b>112 MEASURE K</b>														
	251	NON-DEPARTMENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	112 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
<b>211 EMERGENCY RESERVE FUND</b>														
	253	EMERGENCY SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	211 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>212 RETIREMENT</b>														
	252	EMPLOYEE RETIREMENT	\$0	\$180,000	\$0	\$180,000	\$0	\$0	\$180,000	\$0	\$0	\$10,546,307	\$0	\$10,726,307
	212 Total		\$0	\$180,000	\$0	\$180,000	\$0	\$0	\$180,000	\$0	\$0	\$10,546,307	\$0	\$10,726,307
<b>213 STREET MAINTENANCE</b>														
	731	STREET MAINTENANCE	\$520,569	\$173,062	\$261,319	\$434,381	\$0	\$0	\$954,950	\$0	\$0	\$117,918	\$0	\$1,072,868
	213 Total		\$520,569	\$173,062	\$261,319	\$434,381	\$0	\$0	\$954,950	\$0	\$0	\$117,918	\$0	\$1,072,868

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2022-23**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>214</b>	<b>PENSION OBLIGATION BONDS D/S</b>													
	255	RETIREMENT DEBT SERVICE	\$0	\$6,465,156	\$0	\$6,465,156	\$0	\$0	\$6,465,156	\$0	\$0	\$0	\$0	\$6,465,156
	214 Total		\$0	\$6,465,156	\$0	\$6,465,156	\$0	\$0	\$6,465,156	\$0	\$0	\$0	\$0	\$6,465,156
<b>221</b>	<b>PROPOSITION "A"</b>													
	531	PROPOSITION "A" PROGRAM	\$0	\$7,400	\$0	\$7,400	\$0	\$0	\$7,400	\$0	\$780,000	\$0	\$0	\$787,400
	535	DIAL-A-RIDE	\$0	\$440,500	\$40,178	\$480,678	\$0	\$0	\$480,678	\$0	\$0	\$0	\$0	\$480,678
	536	RECREATION TRANSPORTATION	\$0	\$18,900	\$0	\$18,900	\$0	\$0	\$18,900	\$0	\$0	\$0	\$0	\$18,900
	537	BUS STOP IMPROVEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	221 Total		\$0	\$466,800	\$40,178	\$506,978	\$0	\$0	\$506,978	\$0	\$780,000	\$0	\$0	\$1,286,978
<b>222</b>	<b>PROPOSITION "C"</b>													
	532	PROPOSITION "C" PROGRAM	\$16,408	\$7,223	\$2,635	\$9,858	\$0	\$0	\$26,266	\$0	\$240,000	\$520,851	\$0	\$787,117
	222 Total		\$16,408	\$7,223	\$2,635	\$9,858	\$0	\$0	\$26,266	\$0	\$240,000	\$520,851	\$0	\$787,117
<b>223</b>	<b>AB 2766</b>													
	533	REGIONAL AIR QUALITY IMPR	\$0	\$750	\$0	\$750	\$0	\$0	\$750	\$110,000	\$0	\$0	\$0	\$110,750
	538	DISCOUNT BUS PROGRAM	\$0	\$6,320	\$0	\$6,320	\$0	\$0	\$6,320	\$0	\$0	\$0	\$0	\$6,320
	223 Total		\$0	\$7,070	\$0	\$7,070	\$0	\$0	\$7,070	\$110,000	\$0	\$0	\$0	\$117,070
<b>224</b>	<b>MEASURE "R"</b>													
	539	MEASURE "R"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$495,851	\$0	\$507,851
	224 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$495,851	\$0	\$507,851
<b>225</b>	<b>PROP C &amp; MEAS R PROJECT</b>													
	542	PROP C PROJECTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	225 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>226</b>	<b>PROP C &amp; MEASURE R DEBTSERVICE</b>													
	543	PROP C & MEASURE R DEBTSERVICE	\$0	\$791,701	\$0	\$791,701	\$0	\$0	\$791,701	\$0	\$0	\$0	\$0	\$791,701
	226 Total		\$0	\$791,701	\$0	\$791,701	\$0	\$0	\$791,701	\$0	\$0	\$0	\$0	\$791,701
<b>227</b>	<b>MEASURE "M" FUND</b>													
	540	MEASURE "M"	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168,000	\$450,000	\$0	\$618,000
	227 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$168,000	\$450,000	\$0	\$618,000
<b>231</b>	<b>TRAFFIC SAFETY</b>													
	333	TRAFFIC SAFETY	\$201,218	\$180,787	\$12,903	\$193,690	\$0	\$0	\$394,908	\$0	\$0	\$64,941	\$0	\$459,849
	336	CROSSING GUARDS	\$0	\$144,632	\$0	\$144,632	\$0	\$0	\$144,632	\$0	\$0	\$24,587	\$0	\$169,219
	231 Total		\$201,218	\$325,419	\$12,903	\$338,322	\$0	\$0	\$539,540	\$0	\$0	\$89,528	\$0	\$629,068
<b>232</b>	<b>GAS TAX</b>													
	744	GAS TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$937,878	\$0	\$937,878
	232 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$937,878	\$0	\$937,878
<b>233</b>	<b>BIKEWAY DEVELOPMENT</b>													
	776	BIKEWAY DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	233 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>234</b>	<b>PUBLIC LIBRARY</b>													
	641	LIBRARY GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$83,000	\$0	\$0	\$83,000
	234 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$83,000	\$0	\$0	\$83,000
<b>235</b>	<b>HAZARDOUS MATERIALS</b>													
	431	HAZARDOUS MATERIALS	\$274,186	\$15,204	\$10,908	\$26,112	\$0	\$0	\$300,298	\$0	\$0	\$0	\$0	\$300,298
	235 Total		\$274,186	\$15,204	\$10,908	\$26,112	\$0	\$0	\$300,298	\$0	\$0	\$0	\$0	\$300,298
<b>236</b>	<b>SB1 RMRA</b>													
	777	SB1 RMRA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$739,800	\$0	\$0	\$0	\$739,800
	236 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$739,800	\$0	\$0	\$0	\$739,800
<b>241</b>	<b>OTHER GRANTS</b>													
	260	NON-DEPARTMENTAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
	241 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
<b>242</b>	<b>ASSET FORFEITURE LA CLEAR</b>													
	375	LA CLEARING HOUSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325,198	\$0	\$0	\$325,198
	242 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325,198	\$0	\$0	\$325,198
<b>243</b>	<b>HOUSING DEVELOPMENT</b>													
	527	CDBG-REHABILITATION PRESV GRANT	\$0	\$29,015	\$0	\$29,015	\$0	\$0	\$29,015	\$0	\$0	\$0	\$0	\$29,015
	528	CDBG-CODE ENFORCEMENT PRGM	\$189,853	\$2,700	\$0	\$2,700	\$0	\$0	\$192,553	\$0	\$0	\$0	\$0	\$192,553
	541	CDBG PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	243 Total		\$189,853	\$31,715	\$0	\$31,715	\$0	\$0	\$221,568	\$0	\$0	\$0	\$0	\$221,568
<b>244</b>	<b>FIRE GRANT FUND</b>													
	450	FIRE GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2022-23**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
		244 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>245</b>		<b>ASSET FORFEITURE</b>												
		341 ASSET FORFEITURE	\$272,997	\$16,438	\$8,246	\$24,684	\$0	\$0	\$297,681	\$0	\$0	\$0	\$0	\$297,681
		245 Total	\$272,997	\$16,438	\$8,246	\$24,684	\$0	\$0	\$297,681	\$0	\$0	\$0	\$0	\$297,681
<b>246</b>		<b>POLICE GRANTS</b>												
		371 POLICE GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$155,000	\$0	\$0	\$155,000
		246 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$155,000	\$0	\$0	\$155,000
<b>247</b>		<b>HIDTA GRANT *</b>												
		375 LA CLEARING HOUSE	\$0	\$4,079,758	\$0	\$4,079,758	\$0	\$0	\$4,079,758	\$0	\$0	\$0	\$0	\$4,079,758
		376 LA HIDTA (DIRECTOR)	\$0	\$874,986	\$0	\$874,986	\$0	\$0	\$874,986	\$0	\$0	\$0	\$0	\$874,986
		377 REGIONAL METH TASK FORCE	\$0	\$104,852	\$0	\$104,852	\$0	\$0	\$104,852	\$0	\$0	\$0	\$0	\$104,852
		378 JOINT DRUG INTELLIGENCE GRP	\$0	\$288,050	\$0	\$288,050	\$0	\$0	\$288,050	\$0	\$0	\$0	\$0	\$288,050
		379 SOUTHERN CAL DRUG TASK FORCE	\$0	\$340,000	\$0	\$340,000	\$0	\$0	\$340,000	\$0	\$0	\$0	\$0	\$340,000
		392 ET-DHE	\$0	\$142,665	\$0	\$142,665	\$0	\$0	\$142,665	\$0	\$0	\$0	\$0	\$142,665
		394 ORS (OVERDOSE RESPONSE STRATEGY)	\$0	\$82,500	\$0	\$82,500	\$0	\$0	\$82,500	\$0	\$0	\$0	\$0	\$82,500
		247 Total	\$0	\$5,912,811	\$0	\$5,912,811	\$0	\$0	\$5,912,811	\$0	\$0	\$0	\$0	\$5,912,811
<b>261</b>		<b>LIGHT &amp; LAND ASSESSMENT DIST</b>												
		735 STREET LIGHTING/TRAFF SIGNALS	\$72,890	\$792,064	\$46,925	\$838,989	\$0	\$0	\$911,879	\$0	\$0	\$129,743	\$0	\$1,041,622
		773 STREET TREE & PARK MAINT DIST	\$119,607	\$501,298	\$13,773	\$515,071	\$0	\$0	\$634,678	\$0	\$0	\$90,391	\$0	\$725,069
		774 MEDIAN & PARKWAY MAINT DIST	\$24,641	\$67,520	\$1,763	\$69,283	\$0	\$0	\$93,925	\$0	\$0	\$13,824	\$0	\$107,749
		775 GOLDHILLS LANDSCAPE DISTRICT	\$0	\$4,876	\$0	\$4,876	\$0	\$0	\$4,876	\$0	\$0	\$732	\$0	\$5,608
		261 Total	\$217,138	\$1,365,758	\$62,461	\$1,428,219	\$0	\$0	\$1,645,358	\$0	\$0	\$234,690	\$0	\$1,880,048
<b>266</b>		<b>PARK MAINTENANCE ASSMT DIST</b>												
		772 PARK ASSESSMENT MAINTENANCE	\$101,617	\$80,334	\$60,194	\$140,527	\$0	\$0	\$242,144	\$0	\$0	\$30,022	\$0	\$272,166
		266 Total	\$101,617	\$80,334	\$60,194	\$140,527	\$0	\$0	\$242,144	\$0	\$0	\$30,022	\$0	\$272,166
<b>267</b>		<b>CFD FUND</b>												
		245 COMMUNITY FACILITIES DISTRICT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,976	\$0	\$16,976
		267 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,976	\$0	\$16,976
<b>271</b>		<b>BUSINESS IMPROVEMENT DIST</b>												
		122 BUSINESS IMP ASSMT DIST	\$2,544	\$75,900	\$0	\$75,900	\$0	\$0	\$78,444	\$0	\$0	\$12,148	\$0	\$90,592
		271 Total	\$2,544	\$75,900	\$0	\$75,900	\$0	\$0	\$78,444	\$0	\$0	\$12,148	\$0	\$90,592
<b>281</b>		<b>DEVELOPMENT SERVICES</b>												
		510 COMM DEVELOPMENT ADMINISTRATION	\$409,283	\$17,431	\$33,532	\$50,963	\$0	\$0	\$460,246	\$0	\$0	\$55,473	\$0	\$515,719
		520 BUILDING DEPARTMENT	\$852,352	\$248,919	\$156,982	\$405,901	\$0	\$0	\$1,258,253	\$0	\$44,000	\$148,885	\$0	\$1,451,138
		524 HISTORIC PRESERVATION	\$0	\$2,937	\$0	\$2,937	\$0	\$0	\$2,937	\$0	\$0	\$382	\$0	\$3,319
		530 PLANNING DEPARTMENT	\$840,421	\$46,808	\$109,322	\$156,130	\$0	\$0	\$996,551	\$0	\$142,310	\$133,840	\$0	\$1,272,701
		720 ENGINEERING	\$126,553	\$266,140	\$53,883	\$320,023	\$0	\$0	\$446,576	\$0	\$0	\$51,050	\$0	\$497,626
		281 Total	\$2,228,609	\$582,235	\$353,720	\$935,955	\$0	\$0	\$3,164,564	\$0	\$186,310	\$389,630	\$0	\$3,740,504
<b>311</b>		<b>CAPITAL IMPROVEMENT</b>												
		250 CAPITAL IMPROVEMENT PROJECTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,273,814	\$0	\$4,136	\$0	\$1,277,950
		311 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,273,814	\$0	\$4,136	\$0	\$1,277,950
<b>411</b>		<b>WATER UTILITY - OPERATIONS</b>												
		227 UTILITY BILLING & COLLECTION	\$791,304	\$292,698	\$185,943	\$478,640	\$0	\$0	\$1,269,944	\$0	\$0	\$296,466	\$0	\$1,566,410
		741 WATER SERVICES	\$1,885,721	\$6,573,380	\$580,945	\$7,154,325	\$185,000	\$699,948	\$9,924,994	\$0	\$1,313,933	\$1,734,234	\$0	\$12,973,162
		411 Total	\$2,677,025	\$6,866,077	\$766,888	\$7,632,966	\$185,000	\$699,948	\$11,194,938	\$0	\$1,313,933	\$2,030,700	\$0	\$14,539,572
<b>421</b>		<b>SANITATION - OPERATIONS</b>												
		746 SEWER AND SANITATION	\$130,494	\$1,346,575	\$99,615	\$1,446,190	\$0	\$375,447	\$1,952,131	\$0	\$0	\$271,847	\$0	\$2,223,978
		421 Total	\$130,494	\$1,346,575	\$99,615	\$1,446,190	\$0	\$375,447	\$1,952,131	\$0	\$0	\$271,847	\$0	\$2,223,978
<b>423</b>		<b>STORM DRAINAGE</b>												
		737 STORM DRAIN MAINTENANCE	\$0	\$180,500	\$0	\$180,500	\$0	\$25,000	\$205,500	\$0	\$2,252,140	\$115,685	\$0	\$2,573,325
		423 Total	\$0	\$180,500	\$0	\$180,500	\$0	\$25,000	\$205,500	\$0	\$2,252,140	\$115,685	\$0	\$2,573,325
<b>424</b>		<b>STREET SWEEPING</b>												
		732 STREET SWEEPING	\$0	\$210,780	\$0	\$210,780	\$0	\$5,000	\$215,780	\$0	\$0	\$35,833	\$0	\$251,613
		424 Total	\$0	\$210,780	\$0	\$210,780	\$0	\$5,000	\$215,780	\$0	\$0	\$35,833	\$0	\$251,613
<b>431</b>		<b>ENVIRONMENTAL SERVICES</b>												
		712 ENVIRONMENTAL SVCS-WST MGMNT	\$303,830	\$114,078	\$51,444	\$165,521	\$0	\$2,000	\$471,351	\$0	\$39,504	\$2,102,759	\$0	\$2,613,614
		431 Total	\$303,830	\$114,078	\$51,444	\$165,521	\$0	\$2,000	\$471,351	\$0	\$39,504	\$2,102,759	\$0	\$2,613,614
<b>511</b>		<b>FACILITIES MAINTENANCE</b>												
		755 FACILITIES MAINTENANCE	\$204,163	\$1,349,096	\$129,898	\$1,478,994	\$10,000	\$100,000	\$1,793,157	\$0	\$0	\$242,145	\$0	\$2,035,302
		511 Total	\$204,163	\$1,349,096	\$129,898	\$1,478,994	\$10,000	\$100,000	\$1,793,157	\$0	\$0	\$242,145	\$0	\$2,035,302

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2022-23**

FUND	DEPT	DESCRIPTION	PERSONNEL	M&O	INTERNAL SERVICE	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	SECTION 115	TOTAL
<b>512 EQUIPMENT REPLACEMENT</b>														
	383	POLICE RADIOS	\$0	\$27,600	\$0	\$27,600	\$0	\$45,000	\$72,600	\$0	\$0	\$0	\$0	\$72,600
	384	PD NON-PATROL VEH & MAINT.	\$0	\$25,000	\$40,724	\$65,724	\$0	\$65,000	\$130,724	\$0	\$0	\$0	\$0	\$130,724
	390	PATROL VEHICLES REPLACEMENT	\$0	\$60,000	\$88,741	\$148,741	\$0	\$115,000	\$263,741	\$0	\$0	\$0	\$0	\$263,741
	460	FIRE EQUIPMENT/RADIOS MAINT	\$0	\$237,650	\$51,664	\$289,314	\$28,000	\$60,000	\$377,314	\$0	\$0	\$0	\$0	\$377,314
	461	FIRE VEHICLE REPLACEMENT	\$0	\$341,167	\$0	\$341,167	\$90,000	\$150,000	\$581,167	\$0	\$0	\$0	\$0	\$581,167
	751	EQUIPMENT FLEET MAINTENANCE	\$63,119	\$120,494	\$64,946	\$185,440	\$0	\$125,000	\$373,559	\$0	\$482,200	\$96,200	\$0	\$951,959
	753	PW EQUIP & VEHICLE REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$75,000
	512 Total		\$63,119	\$811,910	\$246,075	\$1,057,985	\$118,000	\$635,000	\$1,874,104	\$0	\$482,200	\$96,200	\$0	\$2,452,504
<b>521 CENTRAL SERVICES</b>														
	222	CENTRAL STORES	\$0	\$57,608	\$0	\$57,608	\$0	\$0	\$57,608	\$0	\$0	\$7,489	\$0	\$65,097
	223	INFORMATION SYSTEMS	\$115,696	\$688,964	\$86,293	\$775,257	\$10,000	\$30,000	\$930,953	\$0	\$0	\$0	\$0	\$930,953
	224	TELEPHONE MAINTENANCE	\$0	\$297,100	\$695	\$297,795	\$0	\$0	\$297,795	\$0	\$0	\$26,454	\$0	\$324,249
	225	FINANCE COMPUTER SYSTEM	\$96,016	\$107,477	\$10,178	\$117,655	\$0	\$0	\$213,671	\$0	\$0	\$38,610	\$0	\$252,281
	521 Total		\$211,713	\$1,151,149	\$97,166	\$1,248,315	\$10,000	\$30,000	\$1,500,028	\$0	\$0	\$72,553	\$0	\$1,572,581
<b>531 LIABILITY</b>														
	234	LIABILITY INSURANCE	\$0	\$1,584,482	\$0	\$1,584,482	\$0	\$0	\$1,584,482	\$0	\$0	\$0	\$0	\$1,584,482
	531 Total		\$0	\$1,584,482	\$0	\$1,584,482	\$0	\$0	\$1,584,482	\$0	\$0	\$0	\$0	\$1,584,482
<b>532 WORKER'S COMPENSATION</b>														
	233	WORKERS COMP INSURANCE	\$0	\$2,948,181	\$0	\$2,948,181	\$0	\$0	\$2,948,181	\$0	\$0	\$0	\$0	\$2,948,181
	532 Total		\$0	\$2,948,181	\$0	\$2,948,181	\$0	\$0	\$2,948,181	\$0	\$0	\$0	\$0	\$2,948,181
<b>533 UNEMPLOYMENT INSURANCE</b>														
	236	UNEMPLOYMENT INSURANCE	\$0	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000
	533 Total		\$0	\$90,000	\$0	\$90,000	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$90,000
<b>713 HILLSIDE ACQUISITION DEBT SVC</b>														
	256	HILLSIDE ACQUISITION DEBT SVC	\$0	\$503,103	\$0	\$503,103	\$0	\$0	\$503,103	\$0	\$0	\$84,000	\$0	\$587,103
	713 Total		\$0	\$503,103	\$0	\$503,103	\$0	\$0	\$503,103	\$0	\$0	\$84,000	\$0	\$587,103
<b>714 HILLSIDE ACQUISITION CAP PROJ</b>														
	257	HILLSIDE ACQUISITION CAP PROJ	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	714 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>715 LIBRARY BOND DEBT SERVICE</b>														
	258	LIBRARY BOND DEBT SERVICE	\$0	\$940,173	\$0	\$940,173	\$0	\$0	\$940,173	\$0	\$0	\$0	\$0	\$940,173
	715 Total		\$0	\$940,173	\$0	\$940,173	\$0	\$0	\$940,173	\$0	\$0	\$0	\$0	\$940,173
<b>716 LIBRARY BOND CONSTRUCTION PROJ</b>														
	259	LIBRARY BOND CONSTRUCTION PROJ	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	716 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>832 MILLER TRUST</b>														
	699	MILLER TRUST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	832 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>833 BARTLE MEMORIAL TRUST</b>														
	698	BARTLE TRUST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	833 Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>921 MONROVIA HOUSING AUTHORITY</b>														
	556	MHA ADMINISTRATION	\$132,256	\$8,140	\$0	\$8,140	\$0	\$0	\$140,395	\$0	\$0	\$76,675	\$0	\$217,070
	921 Total		\$132,256	\$8,140	\$0	\$8,140	\$0	\$0	\$140,395	\$0	\$0	\$76,675	\$0	\$217,070
<b>GRAND TOTAL</b>			<b>\$40,364,408</b>	<b>\$40,741,686</b>	<b>\$6,023,143</b>	<b>\$46,764,828</b>	<b>\$323,000</b>	<b>\$1,872,395</b>	<b>\$89,324,632</b>	<b>\$2,123,614</b>	<b>\$6,766,973</b>	<b>\$23,106,002</b>	<b>\$555,000</b>	<b>\$121,876,221</b>
<b>TRANSFERS TO RESERVES - ALL FUNDS</b>														<b>\$6,964,429</b>
<b>TOTAL APPROPRIATIONS</b>														<b>\$128,840,650</b>

\* Reclassified as Maintenance & Operation



## DISTRIBUTION OF OVERHEAD COSTS

The following table shows the distribution of the various overhead costs among the different funds of the City.

"General Administration Overhead" includes the cost of such activities as City Manager, City Attorney, City Council, City Clerk, Finance, and Human Resources.

"Public Works Overhead" is the cost associated with the Public Works administration activity. Again, by policy, only a portion of the total cost is recovered through a charge to the various funds.

The cost of the engineering activity, "Engineering Overhead," is prorated among the various funds which use engineering services.

"Fire Administration Overhead" is recovered for the management of the Hazardous Materials and Fire Equipment Pool programs.

Police administration time needed to manage various public safety services is shown as "Police Administration Overhead".



**City of Monrovia  
Overhead Recovery  
Distribution of Costs  
Fiscal Year 2021-22 Budget**

Transfer In To Fund:		111-various	111-710	281-720	111-410	281-510	111-310	
		(1), (2)	(1), (2)	(1), (2)	(1)	(1), (2)	(1)	
		General	P.W.	Engineering	Fire	Comm.	Police	
		Admin.	Admin.	Overhead	Admin.	Devel.	Admin	
Fund	Description	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead	Total
		13.00%	1.50%	2.00%	4.00%	4.00%	4.00%	Overhead
								Distribution
111	General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213	Street Maintenance	166,138	19,170	25,560	0	0	0	210,867
231	Traffic Safety	66,562	0	0	0	0	20,481	87,043
235	Haz Mat	0	0	0	0	0	0	0
245	Asset Forfeiture	0	0	0	0	0	0	0
261	Lighting & Tree Maint.	200,127	23,092	0	0	0	0	223,218
266	Parks Maint. Assmt.	24,995	2,884	0	0	0	0	27,879
271	Business Impr. District	12,148	0	0	0	0	0	12,148
281	Development Services	422,720	0	0	0	0	0	422,720
311	Capital Improvement	89,882	0	0	0	0	0	89,882
411	Water	1,207,985	127,765	178,687	0	0	0	1,514,438
421	Sanitation	188,882	21,794	29,059	0	0	0	239,734
423	Storm Drainage	88,465	10,208	13,610	0	0	0	112,283
424	Street Sweeping	27,401	3,162	4,216	0	0	0	34,779
431	Waste Mgmt AB939	56,958	6,572	8,763	0	0	0	72,293
511	Facilities	202,540	23,370	0	0	0	0	225,910
512	Equip. and Radio Maint.	85,680	7,233	0	0	0	0	92,913
521	Central Services	71,794	0	0	0	0	0	71,794
911	Redevelopment	0	0	0	0	0	0	0
921	Set Aside - Housing	16,982	1,959	0	0	5,225	0	24,167
<b>TOTAL DISTRIBUTION</b>		<b>\$2,929,259</b>	<b>\$247,208</b>	<b>\$259,894</b>	<b>\$0</b>	<b>\$5,225</b>	<b>\$20,481</b>	<b>\$3,462,067</b>

(1) = Rates for overhead recovery were initially determined in MSI study performed in May, 1997. Reviewed/updated annually.

(2) = May include capital project overhead recovery.

**City of Monrovia  
Overhead Recovery  
Distribution of Costs  
Fiscal Year 2022-23 Budget**

Transfer In To Fund:		111-various	111-710	281-720	111-410	281-510	111-310	
		(1), (2)	(1), (2)	(1), (2)	(1)	(1), (2)	(1)	
		General	P.W.	Engineering	Fire	Comm.	Police	
		Admin.	Admin.	Overhead	Admin.	Devel.	Admin	
Fund	Description	Overhead	Overhead	Overhead	Overhead	Overhead	Overhead	Total
		13.00%	2.00%	2.00%	4.00%	4.00%	4.00%	Overhead
								Distribution
111	General	\$0	\$0	\$0	\$0	\$0	\$0	\$0
213	Street Maintenance	90,172	13,873	13,873	0	0	0	117,917
231	Traffic Safety	68,463	0	0	0	0	21,065	89,528
235	Haz Mat	0	0	0	0	0	0	0
245	Asset Forfeiture	0	0	0	0	0	0	0
261	Lighting & Tree Maint.	203,397	31,292	0	0	0	0	234,689
266	Parks Maint. Assmt.	26,019	4,003	0	0	0	0	30,022
271	Business Impr. District	12,148	0	0	0	0	0	12,148
281	Development Services	389,630	0	0	0	0	0	389,630
311	Capital Improvement	4,136	0	0	0	0	0	4,136
411	Water	1,153,337	186,526	186,526	0	0	0	1,526,388
421	Sanitation	189,094	29,091	29,091	0	0	0	247,277
423	Storm Drainage	88,465	13,610	13,610	0	0	0	115,685
424	Street Sweeping	27,401	4,216	4,216	0	0	0	35,833
431	Waste Mgmt AB939	59,463	9,148	9,148	0	0	0	77,760
511	Facilities	209,859	32,286	0	0	0	0	242,145
512	Equip. and Radio Maint.	86,556	9,644	0	0	0	0	96,200
521	Central Services	72,553	0	0	0	0	0	72,553
911	Redevelopment	0	0	0	0	0	0	0
921	Set Aside - Housing	18,251	2,808	0	0	5,616	0	26,675
<b>TOTAL DISTRIBUTION</b>		<b>\$2,698,943</b>	<b>\$336,496</b>	<b>\$256,463</b>	<b>\$0</b>	<b>\$5,616</b>	<b>\$21,065</b>	<b>\$3,318,584</b>

(1) = Rates for overhead recovery were initially determined in MSI study performed in May, 1997. Reviewed/updated annually.

(2) = May include capital project overhead recovery.



**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b><u>ELECTED OFFICIALS</u></b>		
<b><i>Administration</i></b>		
Mayor	1.00	1.00
City Council Member	4.00	4.00
City Treasurer	1.00	1.00
City Clerk	1.00	1.00
<b>ELECTED OFFICIALS SUBTOTAL</b>	<b>7.00</b>	<b>7.00</b>
<b><u>CITY MANAGER'S OFFICE</u></b>		
<b><i>Administration</i></b>		
City Manager	1.00	1.00
Assistant City Manager	1.00	1.00
Assistant to the City Manager (Frozen)	1.00	1.00
Communications Analyst	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	2.00	2.00
<b><i>Administration Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b><i>City Clerk's Office</i></b>		
Chief Deputy City Clerk	1.00	1.00
Assistant to the City Clerk (Frozen)	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>City Clerk's Office Subtotal</i></b>	<b>3.00</b>	<b>3.00</b>
<b><i>Human Resources Division</i></b>		
Human Resources Manager	1.00	1.00
Human Resources Officer	1.00	1.00
Human Resources Technician / Senior Human Resources Technician	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Benefits Coordinator	1.00	1.00
Office Aide (Frozen)	0.75	0.75
<b><i>Human Resources Division Subtotal</i></b>	<b>5.75</b>	<b>5.75</b>
<b>CITY MANAGER'S OFFICE SUBTOTAL</b>	<b>14.75</b>	<b>14.75</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Current Positions</u></b> FY 2020/21 (Proposed 4/20/21)	<b><u>Proposed Positions</u></b> FY 2021/22 (Proposed 6/15/21)
<b><u>ADMINISTRATIVE SERVICES DEPARTMENT</u></b>		
<b><i>Finance</i></b>		
Administrative Services / Finance Director	1.00	1.00
Deputy Administrative Services Director / Finance Division Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Budget / Finance Administrator	1.00	1.00
Principal Accountant	2.00	2.00
Accountant	1.00	1.00
Senior Payroll Technician	1.00	1.00
Senior Financial Systems Technician (Frozen)	1.00	1.00
Senior Accounting Assistant	3.00	3.00
Accounting Assistant	2.00	2.00
Information Systems Analyst / Senior Information System Analyst	1.00	1.00
<b><i>Finance Subtotal</i></b>	<b>15.00</b>	<b>15.00</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT SUBTOTAL</b>	<b>15.00</b>	<b>15.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b><u>POLICE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Police Chief	1.00	1.00
Police Captain	2.00	2.00
Police Lieutenant	4.00	4.00
Police Sergeant	7.00	7.00
Police Officer w/ Detective Assignment	6.00	6.00
Police Officer w/ Agent Assignment	6.00	6.00
Police Officer	24.00	24.00
Police Officer - Authorized Overhire Position	2.00	2.00
<b><i>Sworn Subtotal</i></b>	<b>50.00</b>	<b>50.00</b>
<b><i>Non-Sworn</i></b>		
Office Administrator - Police	1.00	1.00
Administrative Assistant / Senior Administrative Assistant - Police	2.00	2.00
Police Service Supervisor	1.00	1.00
Police Services Representative	5.00	5.00
Communications, Crime Analysis & Technology Support	1.00	1.00
Information Systems Technician	1.00	1.00
Police Communications Operator (Dispatch)	8.00	8.00
Lead Parking Control Officer	1.00	1.00
Community Service Officer	4.00	4.00
Jailer	4.00	4.00
<b><i>Non-Sworn Subtotal</i></b>	<b>28.00</b>	<b>28.00</b>
<b>POLICE DEPARTMENT SUBTOTAL</b>	<b>78.00</b>	<b>78.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b><u>FIRE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Fire Chief	1.00	1.00
Fire Division Chief	3.00	3.00
Fire Captain	9.00	9.00
Fire Engineer	9.00	9.00
Firefighter / Firefighter w/ Paramedic Assignment (1 Frozen)	21.00	21.00
<b><i>Sworn Subtotal</i></b>	<b>43.00</b>	<b>43.00</b>
<b><i>Non-Sworn</i></b>		
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Administrative Assistant / Senior Administrative Assistant (Frozen)	1.00	1.00
Hazardous Materials Fire Inspector	1.00	1.00
Fire Inspector - Prevention	1.00	1.00
<b><i>Non-Sworn Subtotal</i></b>	<b>4.00</b>	<b>4.00</b>
<b>FIRE DEPARTMENT SUBTOTAL</b>	<b>47.00</b>	<b>47.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>		
<b><i>Planning Division</i></b>		
Community Development Director	1.00	1.00
Planning Division Manager	1.00	1.00
Project Coordinator	1.00	1.00
Senior Planner	1.00	1.00
Associate Planner	2.00	2.00
Planning Technician / Assistant Planner	2.00	2.00
<b><i>Planning Division Subtotal</i></b>	<b>8.00</b>	<b>8.00</b>
<b><i>Building Division</i></b>		
Building & Safety Division Manager	1.00	1.00
Combination Inspector / Senior Combination Inspector	2.00	2.00
Plans Examiner	1.00	1.00
Building Counter Technician	1.00	1.00
Development Services Technician	1.00	1.00
Administrative Assistant / Senior Administrative Assistant (Frozen)	1.00	1.00
<b><i>Building Division Subtotal</i></b>	<b>7.00</b>	<b>7.00</b>
<b><i>Neighborhood &amp; Business Services Division</i></b>		
Neighborhood & Business Services Division Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	2.00	2.00
Neighborhood Preservation Officer	4.00	4.00
Neighborhood Services Program Coordinator	1.00	1.00
<b><i>Neighborhood &amp; Business Services Division Subtotal</i></b>	<b>8.00</b>	<b>8.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL</b>	<b>23.00</b>	<b>23.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b><u>COMMUNITY SERVICES DEPARTMENT</u></b>		
<b><i>Administration</i></b>		
Community Services Director	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
<b><i>Administration Subtotal</i></b>	<b>2.00</b>	<b>2.00</b>
<b><i>Community Services Division - Recreation</i></b>		
Recreation Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Recreation Supervisor	2.00	2.00
Recreation Coordinator (3 Frozen)	5.00	5.00
Hillside Wilderness Preserve Supervisor	1.00	1.00
<b><i>Community Services Division - Recreation - Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>
<b><i>Community Services Division - Library</i></b>		
Library Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Library Supervisor	2.00	2.00
Librarian (1 Frozen)	5.00	5.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Community Services Division Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>
<b>COMMUNITY SERVICES DEPARTMENT SUBTOTAL</b>	<b>22.00</b>	<b>22.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2021/22  
AUTHORIZED POSITION LISTING**

Department	<u>Current Positions</u> FY 2020/21 (Proposed 4/20/21)	<u>Proposed Positions</u> FY 2021/22 (Proposed 6/15/21)
<b><u>PUBLIC WORKS DEPARTMENT</u></b>		
<b><i>Public Works Administration</i></b>		
Public Works Director	1.00	1.00
Public Works Office Coordinator	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	2.00	2.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Public Works Outreach Officer	1.00	1.00
<b><i>Public Works Administration Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b><i>Engineering / Capital Project Delivery Operation</i></b>		
Deputy Public Works Director	1.00	1.00
Senior Public Works Inspector	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Engineering / Capital Project Delivery Subtotal</i></b>	<b>3.00</b>	<b>3.00</b>
<b><i>Water Production / Utility / Field Services Operation</i></b>		
Deputy Public Works Director	1.00	1.00
Water Quality Superintendent (Frozen)	1.00	1.00
Project Coordinator	1.00	1.00
Water Production Supervisor	1.00	1.00
Water Production Operator	2.00	2.00
Utility System Customer Services Supervisor	1.00	1.00
Customer Service Representative	2.00	2.00
Utility System Maintenance Supervisor	1.00	1.00
Utility Maintenance Lead Worker	2.00	2.00
Utility Maintenance Worker / Senior Utility Maintenance Worker (1 Frozen)	4.00	4.00
Field Services Maintenance Supervisor	1.00	1.00
Maintenance Lead Worker	2.00	2.00
Maintenance Worker / Senior Maintenance Worker*	5.00	5.00
City Facilities Caretaker	2.00	2.00
<b><i>Water Production / Utility / Field Services Operation Subtotal</i></b>	<b>26.00</b>	<b>26.00</b>
<b>PUBLIC WORKS DEPARTMENT SUBTOTAL</b>	<b>35.00</b>	<b>35.00</b>
<b>TOTAL AUTHORIZED FULL-TIME POSITIONS</b>	<b>241.75</b>	<b>241.75</b>



# FUND FINANCIAL SUMMARIES





# FUND FINANCIAL SUMMARIES

This section displays detailed financial information for each of the City's funds. For each of the funds, there is a separate page which shows beginning balances, revenues and expenditures, and the projected fund balance at the close of the fiscal year.



GENERAL FUND	111 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$7,498,011</b>	<b>\$8,189,326</b>	<b>\$8,189,326</b>	<b>\$7,526,126</b>	<b>\$7,649,934</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Tax	13,382,482	13,999,639	13,999,639	14,847,991	15,297,893
Sales Tax	10,456,540	10,919,226	10,919,226	11,110,082	11,529,549
Other Tax	4,147,937	3,351,866	3,351,866	3,901,475	4,111,241
Licenses & Permits	152,746	255,000	255,000	208,250	201,750
Fines & Forfeitures	81,490	24,200	24,200	58,315	85,320
Use of Money & Property	78,106	55,000	55,000	78,000	78,000
Revenue from Other Agencies	352,464	368,500	368,500	1,437,500	1,340,000
Project Revenues	385,173	808,090	808,090	494,135	436,755
Charges for Services	1,448,553	976,786	976,786	1,544,810	1,602,310
Other Revenues	1,915,473	1,578,345	1,578,345	1,803,902	2,810,655
<b>TOTAL REVENUE</b>	<b>32,400,964</b>	<b>32,336,652</b>	<b>32,336,652</b>	<b>35,484,460</b>	<b>37,493,473</b>
Operating Transfer In	8,382,430	9,189,796	9,189,796	9,523,410	9,809,194
<i>Transfer from Designations:</i>					
Special Programs	0	0	0	0	0
Land Held for Resale	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>40,783,394</b>	<b>41,526,448</b>	<b>41,526,448</b>	<b>45,007,870</b>	<b>47,302,667</b>
<b>TOTAL AVAILABLE</b>	<b>48,281,405</b>	<b>49,715,774</b>	<b>49,715,774</b>	<b>52,533,996</b>	<b>54,952,601</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	27,719,217	28,932,648	28,932,646	30,787,088	32,616,671
Maintenance & Operations	9,219,790	9,697,564	9,697,564	10,129,464	9,960,109
Capital Outlay	27,215	93,206	93,206	72,811	0
Other	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>36,966,222</b>	<b>38,723,418</b>	<b>38,723,415</b>	<b>40,989,363</b>	<b>42,576,780</b>
Capital Improvement Projects	0	0	0	70,880	0
Capital & Special Projects	252,817	485,644	485,644	507,181	529,689
<b>TOTAL BUDGET</b>	<b>37,219,039</b>	<b>39,209,062</b>	<b>39,209,060</b>	<b>41,567,424</b>	<b>43,106,469</b>
<i>Operating Transfer Out:</i>					
Retirement Fund	2,600,000	2,100,000	2,100,000	2,400,000	2,700,000
Asset Forfeiture Fund	200,000	225,773	225,773	235,000	235,000
Public Library	0	0	0	10,000	10,000
Hazmat Fund	0	0	0	50,000	50,000
Traffic Safety Fund	0	50,000	50,000	0	0
Affordable Housing (MAP)	73,040	104,815	104,815	126,638	136,671
<i>Transfer to Designations:</i>					
Special Programs	0	0	0	0	0
Section 115 Set Aside - Pension & OPEB	0	500,000	500,000	495,000	555,000
<b>TOTAL APPROPRIATION</b>	<b>40,092,079</b>	<b>42,189,650</b>	<b>42,189,648</b>	<b>44,884,062</b>	<b>46,793,140</b>
<b>NET SURPLUS</b>	<b>691,316</b>	<b>(663,202)</b>	<b>(663,200)</b>	<b>123,808</b>	<b>509,527</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>8,189,326</b>	<b>7,526,124</b>	<b>7,526,126</b>	<b>7,649,934</b>	<b>8,159,461</b>
DESIGNATIONS FOR:					
Section 115 Set Aside - Pension & OPEB	0	500,000	500,000	995,000	1,550,000
Special Programs	69,171	69,171	69,171	69,171	69,171
<b>COMBINED FUND BALANCE</b>	<b>\$8,258,497</b>	<b>\$8,095,295</b>	<b>\$8,095,297</b>	<b>\$8,714,105</b>	<b>\$9,778,632</b>

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# - Ties to Year End Comprehensive Annual Financial Report  
Combined with Funds 112, 211, 281 & 820 on Comprehensive Annual Financial Report

MEASURE K FUND	112 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$890,851	\$890,851	\$5,176,226	\$9,278,835
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Sales Tax	889,865	5,558,000	5,558,000	5,315,000	5,522,000
Use of Money & Property	407	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Other Revenues	579	0	0	0	0
<b>TOTAL REVENUE</b>	<b>890,851</b>	<b>5,558,000</b>	<b>5,558,000</b>	<b>5,315,000</b>	<b>5,522,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>890,851</b>	<b>5,558,000</b>	<b>5,558,000</b>	<b>5,315,000</b>	<b>5,522,000</b>
<b>TOTAL AVAILABLE</b>	<b>890,851</b>	<b>6,448,851</b>	<b>6,448,851</b>	<b>10,491,226</b>	<b>14,800,835</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	159,766	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159,766</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Project Contingency	0	0	0	0	0
Capital & Special Projects	0	125,250	72,625	52,625	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>125,250</b>	<b>72,625</b>	<b>212,391</b>	<b>0</b>
Transfer Out	0	1,200,000	1,200,000	1,000,000	1,000,000
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>1,325,250</b>	<b>1,272,625</b>	<b>1,212,391</b>	<b>1,000,000</b>
<b>TOTAL FUND BALANCE</b>	<b>\$890,851</b>	<b>\$5,123,601</b>	<b>\$5,176,226</b>	<b>\$9,278,835</b>	<b>\$13,800,835</b>

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# - Ties to Year End Comprehensive Annual Financial Report  
 Combined with Funds 111, 211, 281 & 820 on Comprehensive Annual Financial Report

EMERGENCY RESERVE FUND	211 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$13,795	(\$594,141)	(\$594,141)	(\$1,323,599)	(\$97,024)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	178	200	200	0	0
Revenues from Other Agencies	0	1,359,085	202,731	1,226,575	0
Other Revenue	37,405	267,269	267,269	0	0
<b>TOTAL REVENUE</b>	<b>37,583</b>	<b>1,626,554</b>	<b>470,200</b>	<b>1,226,575</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>37,583</b>	<b>1,626,554</b>	<b>470,200</b>	<b>1,226,575</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>51,378</b>	<b>1,032,413</b>	<b>(123,941)</b>	<b>(97,024)</b>	<b>(97,024)</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	645,519	1,199,658	1,199,658	0	0
<b>TOTAL BUDGET</b>	<b>645,519</b>	<b>1,199,658</b>	<b>1,199,658</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>645,519</b>	<b>1,199,658</b>	<b>1,199,658</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$594,141)</b>	<b>(\$167,245)</b>	<b>(\$1,323,599)</b>	<b>(\$97,024)</b>	<b>(\$97,024)</b>

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# Ties to Year End Comprehensive Annual Financial Report  
 Combined with Funds 111, 112, 281 & 820 on Comprehensive Annual Financial Report

**RETIREMENT  
FUND**

**212  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$989,901</b>	<b>\$1,562,620</b>	<b>\$1,562,620</b>	<b>\$1,269,502</b>	<b>\$1,012,971</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Taxes	7,321,355	7,352,332	7,352,332	7,597,052	7,893,014
Use of Money & Property	3,489	7,000	7,000	3,000	3,000
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	4,906	0	0	0	0
<b>TOTAL REVENUE</b>	<b>7,329,750</b>	<b>7,359,332</b>	<b>7,359,332</b>	<b>7,600,052</b>	<b>7,896,014</b>
Transfer In - General Fund	2,600,000	2,100,000	2,100,000	2,400,000	2,700,000
<b>TOTAL RESOURCES</b>	<b>9,929,750</b>	<b>9,459,332</b>	<b>9,459,332</b>	<b>10,000,052</b>	<b>10,596,014</b>
<b>TOTAL AVAILABLE</b>	<b>10,919,651</b>	<b>11,021,951</b>	<b>11,021,951</b>	<b>11,269,554</b>	<b>11,608,985</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	156,168	160,000	160,000	170,000	180,000
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>156,168</b>	<b>160,000</b>	<b>160,000</b>	<b>170,000</b>	<b>180,000</b>
Transfer Out- POB Debt Service Fund	6,009,654	5,950,834	5,950,834	5,978,522	5,980,847
Transfer Out- Reimb Other Funds	3,191,209	3,641,615	3,641,615	4,108,061	4,565,460
<b>TOTAL APPROPRIATIONS</b>	<b>9,357,031</b>	<b>9,752,449</b>	<b>9,752,449</b>	<b>10,256,583</b>	<b>10,726,307</b>
<b>TOTAL FUND BALANCE</b>	<b>\$1,562,620</b>	<b>\$1,269,502</b>	<b>\$1,269,502</b>	<b>\$1,012,971</b>	<b>\$882,678</b>
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# Ties to Year End Comprehensive Annual Financial Report

STREET MAINTENANCE FUND	213 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$52,255)	\$24,795	\$24,795	\$110,999	\$82,831
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Services	0	0	0	0	0
Use of Money & Property	1,162	0	0	1,000	1,000
Grant Reimbursement	20,832	613,469	0	613,470	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>21,994</b>	<b>613,469</b>	<b>0</b>	<b>614,470</b>	<b>1,000</b>
Transfer from Designations:					
Future Street Improvement Projects	0	0	0	0	0
Transfer In - Gas Tax Fund	177,645	239,381	239,381	110,736	137,878
Transfer In - SB1 RMRA	0	0	0	0	0
Transfer In - Waste Fund	300,000	300,000	300,000	225,000	225,000
Transfer In - Retirement	33,935	33,519	33,519	44,811	49,467
Transfer In - Proposition "C"	0	0	0	125,000	125,000
Transfer In - Measure R	50,000	50,000	50,000	100,000	100,000
Transfer In - Measure M	400,000	400,000	400,000	500,000	450,000
Transfer In - Street Sweeping	0	0	0	0	0
Transfer In - Storm Drain	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>983,574</b>	<b>1,636,369</b>	<b>1,022,900</b>	<b>1,720,017</b>	<b>1,088,345</b>
<b>TOTAL AVAILABLE</b>	<b>931,319</b>	<b>1,661,164</b>	<b>1,047,695</b>	<b>1,831,016</b>	<b>1,171,176</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	459,639	398,844	398,844	491,450	520,569
Maintenance & Operations	294,571	407,590	407,590	432,397	434,381
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>754,210</b>	<b>806,434</b>	<b>806,434</b>	<b>923,847</b>	<b>954,950</b>
Capital Improvement Project	0	613,470	0	613,470	0
Capital Improvement Project Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>754,210</b>	<b>1,419,904</b>	<b>806,434</b>	<b>1,537,317</b>	<b>954,950</b>
Transfer Out - Overhead charges (To GF)	134,395	130,262	130,262	210,868	117,918
Transfer Out - Engineering Overhead	17,919	0	0	0	0
Transfer to Designations:					
Future Street Improvement Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>906,524</b>	<b>1,550,166</b>	<b>936,696</b>	<b>1,748,185</b>	<b>1,072,868</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>24,795</b>	<b>110,998</b>	<b>110,999</b>	<b>82,831</b>	<b>98,308</b>
Designated for Future Street Proj.	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$24,795</b>	<b>\$110,998</b>	<b>\$110,999</b>	<b>\$82,831</b>	<b>\$98,308</b>

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# Ties to Year End Comprehensive Annual Financial Report

**PENSION OBLIGATION BONDS DEBT SERVICE  
FUND**

**214  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$39,573	\$57,782	\$57,782	\$69,782	\$86,782
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Taxes	0	0	0	0	0
Use of Money & Property	17,907	12,000	12,000	17,000	17,000
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	203	0	0	0	0
<b>TOTAL REVENUE</b>	<b>18,110</b>	<b>12,000</b>	<b>12,000</b>	<b>17,000</b>	<b>17,000</b>
Transfer In - Retirement Fund	6,009,654	5,950,834	5,950,834	5,978,522	5,980,847
Transfer In - Other Funds	461,042	518,582	518,582	489,086	484,309
<b>TOTAL RESOURCES</b>	<b>6,488,806</b>	<b>6,481,416</b>	<b>6,481,416</b>	<b>6,484,608</b>	<b>6,482,156</b>
<b>TOTAL AVAILABLE</b>	<b>6,528,379</b>	<b>6,539,198</b>	<b>6,539,198</b>	<b>6,554,390</b>	<b>6,568,938</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	3,100	3,200	3,200	2,400	2,400
Debt Service	6,467,497	6,466,216	6,466,216	6,465,208	6,462,756
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>6,470,597</b>	<b>6,469,416</b>	<b>6,469,416</b>	<b>6,467,608</b>	<b>6,465,156</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>6,470,597</b>	<b>6,469,416</b>	<b>6,469,416</b>	<b>6,467,608</b>	<b>6,465,156</b>
<b>TOTAL FUND BALANCE</b>	<b>\$57,782</b>	<b>\$69,782</b>	<b>\$69,782</b>	<b>\$86,782</b>	<b>\$103,782</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**TRANSPORTATION DEV - PROP A**  
**FUND**

**221**  
**NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$15,038</b>	<b>\$100,400</b>	<b>\$100,400</b>	<b>\$447,947</b>	<b>\$393,123</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,721	1,000	1,000	1,000	1,000
Revenue from Other Agencies	834,170	800,653	853,131	875,252	875,252
Charges for Service	214,926	223,135	112,828	259,350	259,845
Other Revenue	106,991	92,600	92,600	68,952	68,952
<b>TOTAL REVENUE</b>	<b>1,157,808</b>	<b>1,117,388</b>	<b>1,059,559</b>	<b>1,204,554</b>	<b>1,205,049</b>
Transfer In	0	0	0	0	0
Transfer from Designations: Transportation Projects	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,157,808</b>	<b>1,117,388</b>	<b>1,059,559</b>	<b>1,204,554</b>	<b>1,205,049</b>
<b>TOTAL AVAILABLE</b>	<b>1,172,846</b>	<b>1,217,788</b>	<b>1,159,959</b>	<b>1,652,501</b>	<b>1,598,172</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	434,253	558,362	398,096	479,378	506,978
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>434,253</b>	<b>558,362</b>	<b>398,096</b>	<b>479,378</b>	<b>506,978</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital and Special Projects	638,193	613,748	313,916	780,000	780,000
<b>TOTAL BUDGET</b>	<b>1,072,446</b>	<b>1,172,110</b>	<b>712,012</b>	<b>1,259,378</b>	<b>1,286,978</b>
Transfer Out	0	0	0	0	0
Transfer to Designations: Transportation Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,072,446</b>	<b>1,172,110</b>	<b>712,012</b>	<b>1,259,378</b>	<b>1,286,978</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>100,400</b>	<b>45,678</b>	<b>447,947</b>	<b>393,123</b>	<b>311,194</b>
Reserved for Transportation Projects	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$100,400</b>	<b>\$45,678</b>	<b>\$447,947</b>	<b>\$393,123</b>	<b>\$311,194</b>
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# - Ties to Year End Comprehensive Annual Financial Report



**TRANSPORTATION DEV - PROP C**  
**FUND**

**222**  
**NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$55,497</b>	<b>\$48,697</b>	<b>\$48,697</b>	<b>\$159,672</b>	<b>\$92,347</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,788	1,000	1,000	2,000	2,000
Revenue from Other Agencies	623,979	586,049	629,574	635,441	635,441
Charges for Services	161,690	117,061	55,355	79,800	79,800
Other Revenue	106,214	11,250	11,250	0	0
<b>TOTAL REVENUE</b>	<b>894,671</b>	<b>715,360</b>	<b>697,179</b>	<b>717,241</b>	<b>717,241</b>
Operating Transfer In	0	0	0	0	0
Transfer from Designations					
Light Rail	0	0	0	0	0
Street Improvements	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>894,671</b>	<b>715,360</b>	<b>697,179</b>	<b>717,241</b>	<b>717,241</b>
<b>TOTAL AVAILABLE</b>	<b>950,168</b>	<b>764,057</b>	<b>745,876</b>	<b>876,913</b>	<b>809,588</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	13,708	14,835	14,835	15,207	16,408
Maintenance & Operations	8,914	9,564	9,564	9,858	9,858
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>22,622</b>	<b>24,399</b>	<b>24,399</b>	<b>25,065</b>	<b>26,266</b>
Capital Improvement Project	0	0	0	0	0
Capital Improvement Project Contingency	0	0	0	0	0
Capital & Special Projects	483,521	325,485	166,477	240,000	240,000
<b>TOTAL BUDGET</b>	<b>506,143</b>	<b>349,884</b>	<b>190,876</b>	<b>265,065</b>	<b>266,266</b>
Transfer Out - Street Fund	0	0	0	125,000	125,000
Transfer Out - LRB's Debt Service Fund	395,328	395,328	395,328	394,501	395,851
<b>TOTAL APPROPRIATION</b>	<b>901,471</b>	<b>745,212</b>	<b>586,204</b>	<b>784,566</b>	<b>787,117</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>48,697</b>	<b>18,845</b>	<b>159,672</b>	<b>92,347</b>	<b>22,471</b>
<b>TOTAL FUND BALANCE</b>	<b>\$48,697</b>	<b>\$18,845</b>	<b>\$159,672</b>	<b>\$92,347</b>	<b>\$22,471</b>

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# - Ties to Year End Comprehensive Annual Financial Report

AIR QUALITY IMPROVEMENT FUND	223 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$383,176	\$441,640	\$441,640	\$353,221	\$238,351
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	6,749	5,000	5,000	6,000	6,000
Revenue From other Agencies	52,876	48,000	48,000	51,200	51,200
Other Revenue	10,200	0	0	0	0
<b>TOTAL REVENUE</b>	<b>69,825</b>	<b>53,000</b>	<b>53,000</b>	<b>57,200</b>	<b>57,200</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>69,825</b>	<b>53,000</b>	<b>53,000</b>	<b>57,200</b>	<b>57,200</b>
<b>TOTAL AVAILABLE</b>	<b>453,001</b>	<b>494,640</b>	<b>494,640</b>	<b>410,421</b>	<b>295,551</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	11,361	4,750	4,750	7,070	7,070
Capital Outlay	0	144,775	136,669	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>11,361</b>	<b>149,525</b>	<b>141,419</b>	<b>7,070</b>	<b>7,070</b>
Capital Improvement Projects	0	112,600	0	165,000	110,000
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>11,361</b>	<b>262,125</b>	<b>141,419</b>	<b>172,070</b>	<b>117,070</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>11,361</b>	<b>262,125</b>	<b>141,419</b>	<b>172,070</b>	<b>117,070</b>
<b>TOTAL FUND BALANCE</b>	<b>\$441,640</b>	<b>\$232,515</b>	<b>\$353,221</b>	<b>\$238,351</b>	<b>\$178,481</b>
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# - Ties to Year End Comprehensive Annual Financial Report

MEASURE R FUND	224 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$139,679	\$64,422	\$64,422	\$89,538	\$64,608
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,922	1,000	1,000	1,000	1,000
Revenue From other Agencies	467,315	439,581	473,064	476,581	476,581
Charges for Services	41,506	3,814	1,804	3,990	3,990
Other Revenue	2,672	0	0	0	0
<b>TOTAL REVENUE</b>	<b>513,415</b>	<b>444,395</b>	<b>475,868</b>	<b>481,571</b>	<b>481,571</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>513,415</b>	<b>444,395</b>	<b>475,868</b>	<b>481,571</b>	<b>481,571</b>
<b>TOTAL AVAILABLE</b>	<b>653,094</b>	<b>508,817</b>	<b>540,290</b>	<b>571,109</b>	<b>546,179</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	143,344	10,605	5,424	12,000	12,000
<b>TOTAL BUDGET</b>	<b>143,344</b>	<b>10,605</b>	<b>5,424</b>	<b>12,000</b>	<b>12,000</b>
Transfer Out - LRB's Debt Service Fund	395,328	395,328	395,328	394,501	395,851
Transfer Out - Street Maintenance	50,000	50,000	50,000	100,000	100,000
<b>TOTAL APPROPRIATION</b>	<b>588,672</b>	<b>455,933</b>	<b>450,752</b>	<b>506,501</b>	<b>507,851</b>
<b>TOTAL FUND BALANCE</b>	<b>\$64,422</b>	<b>\$52,884</b>	<b>\$89,538</b>	<b>\$64,608</b>	<b>\$38,328</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**PROP C & MEASURE R PROJECTS  
FUND**

**225  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$2,741,572	\$1,060,984	\$1,060,984	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	27,651	48,000	48,000	0	0
Other Revenue - Bond Proceeds	21,673	0	0	0	0
<b>TOTAL REVENUE</b>	<b>49,324</b>	<b>48,000</b>	<b>48,000</b>	<b>0</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>49,324</b>	<b>48,000</b>	<b>48,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>2,790,896</b>	<b>1,108,984</b>	<b>1,108,984</b>	<b>0</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Monrovia Renewal - Prop C Funded	878,983	394,419	554,492	0	0
Monrovia Renewal - Measure R Funded	850,929	394,419	554,492	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,729,912</b>	<b>788,838</b>	<b>1,108,984</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,729,912</b>	<b>788,838</b>	<b>1,108,984</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$1,060,984</b>	<b>\$320,146</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**MONROVIA RENEWAL PROP C & MEASURE R DEBT SERVICE  
FUND**

**226  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$6,424	\$8,286	\$8,286	\$7,636	\$8,637
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,948	2,000	2,000	1,000	1,000
Bond Proceeds	0	0	0	0	0
Bond Premium	0	0	0	0	0
Other Revenues	59	0	0	0	0
<b>TOTAL REVENUE</b>	<b>2,007</b>	<b>2,000</b>	<b>2,000</b>	<b>1,000</b>	<b>1,000</b>
Transfer In - Proposition C Fund	395,328	395,328	395,328	394,501	395,851
Transfer In - Measure R Fund	395,328	395,328	395,328	394,501	395,851
Transfer from Designation: Debt Service Reserve - Lease Revenue Bonds	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>792,663</b>	<b>792,656</b>	<b>792,656</b>	<b>790,002</b>	<b>792,702</b>
<b>TOTAL AVAILABLE</b>	<b>799,087</b>	<b>800,942</b>	<b>800,942</b>	<b>797,638</b>	<b>801,339</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	2,695	5,200	5,200	2,695	2,695
Debt Service Payments	788,106	788,106	788,106	786,306	789,006
<b>TOTAL OPERATING BUDGET</b>	<b>790,801</b>	<b>793,306</b>	<b>793,306</b>	<b>789,001</b>	<b>791,701</b>
Transfer to Debt Service Reserve	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>790,801</b>	<b>793,306</b>	<b>793,306</b>	<b>789,001</b>	<b>791,701</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>8,286</b>	<b>7,636</b>	<b>7,636</b>	<b>8,637</b>	<b>9,638</b>
Reserves and Designations Debt Service Reserve - Lease Revenue Bonds	802,177	802,177	802,177	802,177	802,177
<b>TOTAL FUND BALANCE</b>	<b>\$810,463</b>	<b>\$809,813</b>	<b>\$809,813</b>	<b>\$810,814</b>	<b>\$811,815</b>
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# - Ties to Year End Comprehensive Annual Financial Report

MEASURE M FUND	227 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$67,720	\$70,319	\$70,319	\$152,253	\$71,238
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue From other Agencies	527,409	498,141	536,290	540,125	540,125
Charges for Services	49,640	54,627	25,832	55,860	55,860
Other Revenue	2,499	0	0	1,000	1,000
<b>TOTAL REVENUE</b>	<b>579,548</b>	<b>552,768</b>	<b>562,122</b>	<b>596,985</b>	<b>596,985</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>579,548</b>	<b>552,768</b>	<b>562,122</b>	<b>596,985</b>	<b>596,985</b>
<b>TOTAL AVAILABLE</b>	<b>647,268</b>	<b>623,087</b>	<b>632,441</b>	<b>749,238</b>	<b>668,223</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	2,000	2,500	10,000	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>2,000</b>	<b>2,500</b>	<b>10,000</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	176,949	151,891	77,688	168,000	168,000
<b>TOTAL OPERATING BUDGET</b>	<b>176,949</b>	<b>153,891</b>	<b>80,188</b>	<b>178,000</b>	<b>168,000</b>
Transfer Out - Street Maintenance	400,000	400,000	400,000	500,000	450,000
<b>TOTAL APPROPRIATION</b>	<b>576,949</b>	<b>553,891</b>	<b>480,188</b>	<b>678,000</b>	<b>618,000</b>
<b>TOTAL FUND BALANCE</b>	<b>\$70,319</b>	<b>\$69,196</b>	<b>\$152,253</b>	<b>\$71,238</b>	<b>\$50,223</b>

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# - Ties to Year End Comprehensive Annual Financial Report

TRAFFIC SAFETY FUND	231 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$180,086	\$163,059	\$163,059	\$240,937	\$169,835
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Service	512,852	468,200	468,200	525,000	595,000
Use of Money & Property	3,198	2,000	2,000	3,000	3,000
Other Revenue	656	0	0	0	0
<b>TOTAL REVENUE</b>	<b>516,706</b>	<b>470,200</b>	<b>470,200</b>	<b>528,000</b>	<b>598,000</b>
Transfer from Designations:					
Traffic Safety Projects	0	0	0	0	0
Operating Transfer In - General Fund	0	50,000	50,000	0	0
Operating Transfer In - Retirement Fund	11,640	10,863	10,863	12,862	14,182
<b>TOTAL RESOURCES</b>	<b>528,346</b>	<b>531,063</b>	<b>531,063</b>	<b>540,862</b>	<b>612,182</b>
<b>TOTAL AVAILABLE</b>	<b>708,432</b>	<b>694,122</b>	<b>694,122</b>	<b>781,799</b>	<b>782,017</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	181,151	164,935	164,935	193,931	201,218
Maintenance & Operations	282,045	210,711	210,711	330,990	338,322
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>463,196</b>	<b>375,646</b>	<b>375,646</b>	<b>524,921</b>	<b>539,540</b>
Capital Improvement Projects	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>463,196</b>	<b>375,646</b>	<b>375,646</b>	<b>524,921</b>	<b>539,540</b>
Operating Transfer Out	82,177	77,539	77,539	87,043	89,528
Transfer to Designations:					
Traffic Safety Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>545,373</b>	<b>453,185</b>	<b>453,185</b>	<b>611,964</b>	<b>629,068</b>
<b>TOTAL FUND BALANCE</b>	<b>\$163,059</b>	<b>\$240,937</b>	<b>\$240,937</b>	<b>\$169,835</b>	<b>\$152,949</b>
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# - Ties to Year End Comprehensive Annual Financial Report

GAS TAX FUND	232 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	-	-	-	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money and Property	0	0	0	0	0
Revenue from Other Agencies	832,645	889,381	889,381	910,736	937,878
<b>TOTAL REVENUE</b>	<b>832,645</b>	<b>889,381</b>	<b>889,381</b>	<b>910,736</b>	<b>937,878</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>832,645</b>	<b>889,381</b>	<b>889,381</b>	<b>910,736</b>	<b>937,878</b>
<b>TOTAL AVAILABLE</b>	<b>832,645</b>	<b>889,381</b>	<b>889,381</b>	<b>910,736</b>	<b>937,878</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out - Street Maintenance	177,645	239,381	239,381	110,736	137,878
Transfer Out - Development Services	0	50,000	50,000	50,000	50,000
Transfer Out - Lighting & Landscaping	655,000	600,000	600,000	750,000	750,000
<b>TOTAL APPROPRIATION</b>	<b>832,645</b>	<b>889,381</b>	<b>889,381</b>	<b>910,736</b>	<b>937,878</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	#				

# - Ties to Year End Comprehensive Annual Financial Report



**BIKEWAY DEVELOPMENT  
FUND**

233  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from other Agencies	0	0	0	0	0
Other Revenue	0	0	0	54,120	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,120</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,120</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,120</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	54,120	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,120</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,120</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# - Ties to Year End Comprehensive Annual Financial Report

**LIBRARY GRANT  
FUND**

**234  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$78,333</b>	<b>\$70,488</b>	<b>\$70,488</b>	<b>\$72,613</b>	<b>\$73,613</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,996	1,000	1,000	1,000	1,000
Grants/Foundation Support	85,580	93,984	93,984	125,800	73,000
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	482	0	0	0	0
<b>TOTAL REVENUE</b>	<b>88,058</b>	<b>94,984</b>	<b>94,984</b>	<b>126,800</b>	<b>74,000</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Retirement	0	1,125	1,125	10,000	10,000
Transfers from Designation Special Programs	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>88,058</b>	<b>96,109</b>	<b>96,109</b>	<b>136,800</b>	<b>84,000</b>
<b>TOTAL AVAILABLE</b>	<b>166,391</b>	<b>166,597</b>	<b>166,597</b>	<b>209,413</b>	<b>157,613</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	1,341	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,341</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital & Special Projects	94,562	93,984	93,984	135,800	83,000
<b>TOTAL BUDGET</b>	<b>95,903</b>	<b>93,984</b>	<b>93,984</b>	<b>135,800</b>	<b>83,000</b>
Transfer Out	0	0	0	0	0
Transfer to Designation Special Projects	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>95,903</b>	<b>93,984</b>	<b>93,984</b>	<b>135,800</b>	<b>83,000</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>70,488</b>	<b>72,613</b>	<b>72,613</b>	<b>73,613</b>	<b>74,613</b>
Designated for Special Programs	0				0
<b>TOTAL FUND BALANCE</b>	<b>\$70,488</b>	<b>\$72,613</b>	<b>\$72,613</b>	<b>\$73,613</b>	<b>\$74,613</b>
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# - Ties to Year End Comprehensive Annual Financial Report

HAZARDOUS MATERIALS FUND	235 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$110,969	\$54,015	\$54,015	(\$20)	\$20,849
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,220	1,000	1,000	2,000	2,000
Charges for Services	210,484	223,850	223,850	216,624	216,703
Other Revenue	380	0	0	0	0
<b>TOTAL REVENUE</b>	<b>213,084</b>	<b>224,850</b>	<b>224,850</b>	<b>218,624</b>	<b>218,703</b>
Transfer In - General Fund	0	0	0	50,000	50,000
Transfer In - Retirement	8,740	29,050	29,050	35,585	39,530
<b>TOTAL RESOURCES</b>	<b>221,824</b>	<b>253,900</b>	<b>253,900</b>	<b>304,209</b>	<b>308,233</b>
<b>TOTAL AVAILABLE</b>	<b>332,794</b>	<b>307,915</b>	<b>307,915</b>	<b>304,189</b>	<b>329,082</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	140,578	229,473	229,473	257,620	274,186
Maintenance & Operation	37,733	28,054	28,054	25,720	26,112
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>178,311</b>	<b>257,527</b>	<b>257,527</b>	<b>283,340</b>	<b>300,298</b>
Transfer Out	100,468	50,408	50,408	0	0
<b>TOTAL APPROPRIATION</b>	<b>278,779</b>	<b>307,935</b>	<b>307,935</b>	<b>283,340</b>	<b>300,298</b>
<b>TOTAL FUND BALANCE</b>	<b>\$54,015</b>	<b>(\$20)</b>	<b>(\$20)</b>	<b>\$20,849</b>	<b>\$28,784</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**SB1 RMRA  
FUND**

**236  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$536,765	\$1,256,029	\$1,256,029	\$1,498,873	\$1,002,410
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money and Property	0	0	0	0	0
Revenue from Other Agencies	710,632	687,588	650,248	728,742	750,604
Other Revenues	17,402	4,000	17,402	4,000	4,000
<b>TOTAL REVENUE</b>	<b>728,034</b>	<b>691,588</b>	<b>667,650</b>	<b>732,742</b>	<b>754,604</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>728,034</b>	<b>691,588</b>	<b>667,650</b>	<b>732,742</b>	<b>754,604</b>
<b>TOTAL AVAILABLE</b>	<b>1,264,799</b>	<b>1,947,617</b>	<b>1,923,679</b>	<b>2,231,615</b>	<b>1,757,014</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	8,770	0	0	39,510	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>8,770</b>	<b>0</b>	<b>0</b>	<b>39,510</b>	<b>0</b>
Capital Improvement Projects	0	1,681,256	424,806	1,189,695	739,800
Capital Improvement Project Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>8,770</b>	<b>1,681,256</b>	<b>424,806</b>	<b>1,229,205</b>	<b>739,800</b>
Transfer Out - Street Maintenance	0	0	0	0	0
Transfer Out - Street Sweeping	0	0	0	0	0
Transfer Out - Development Services	0	0	0	0	0
Transfer Out - Lighting & Landscaping	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>8,770</b>	<b>1,681,256</b>	<b>424,806</b>	<b>1,229,205</b>	<b>739,800</b>
<b>TOTAL FUND BALANCE</b>	<b>\$1,256,029</b>	<b>\$266,361</b>	<b>\$1,498,873</b>	<b>\$1,002,410</b>	<b>\$1,017,214</b>

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# - Ties to Year End Comprehensive Annual Financial Report

OTHER GRANTS FUND	241 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	4,814	395,745	395,745	1,544,000	200,000
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>4,814</b>	<b>395,745</b>	<b>395,745</b>	<b>1,544,000</b>	<b>200,000</b>
Operating Transfers In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>4,814</b>	<b>395,745</b>	<b>395,745</b>	<b>1,544,000</b>	<b>200,000</b>
<b>TOTAL AVAILABLE</b>	<b>4,814</b>	<b>395,745</b>	<b>395,745</b>	<b>1,544,000</b>	<b>200,000</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Grant Expenditures	4,814	320,745	320,745	569,000	200,000
Capital Improvement Projects	0	75,000	75,000	975,000	0
<b>TOTAL BUDGET</b>	<b>4,814</b>	<b>395,745</b>	<b>395,745</b>	<b>1,544,000</b>	<b>200,000</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>4,814</b>	<b>395,745</b>	<b>395,745</b>	<b>1,544,000</b>	<b>200,000</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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# - Ties to Year End Comprehensive Annual Financial Report

## FUND

## NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$1,841,709	\$1,462,250	\$1,462,250	\$802,935	\$644,325
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	28,266	0	0	0	0
Revenues from Other Agencies	510,437	300,000	300,000	155,000	155,000
Charges for Services	0	0	0	0	0
Other Revenue	3,286	0	0	0	0
<b>TOTAL REVENUE</b>	<b>541,989</b>	<b>300,000</b>	<b>300,000</b>	<b>155,000</b>	<b>155,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>541,989</b>	<b>300,000</b>	<b>300,000</b>	<b>155,000</b>	<b>155,000</b>
<b>TOTAL AVAILABLE</b>	<b>2,383,698</b>	<b>1,762,250</b>	<b>1,762,250</b>	<b>957,935</b>	<b>799,325</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	921,448	959,315	959,315	313,610	325,198
<b>TOTAL BUDGET</b>	<b>921,448</b>	<b>959,315</b>	<b>959,315</b>	<b>313,610</b>	<b>325,198</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>921,448</b>	<b>959,315</b>	<b>959,315</b>	<b>313,610</b>	<b>325,198</b>
<b>TOTAL FUND BALANCE</b>	<b>\$1,462,250</b>	<b>\$802,935</b>	<b>\$802,935</b>	<b>\$644,325</b>	<b>\$474,127</b>
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# - Ties to Year End Comprehensive Annual Financial Report

## HOUSING DEVELOPMENT (CDBG)

243

## FUND

NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$5)</b>	<b>(\$2,929)</b>	<b>(\$2,929)</b>	<b>\$0</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Services	0	127,380	127,380	61,500	0
Revenue from Other Agencies - HCDA	197,800	228,294	232,445	211,230	221,567
Other Revenues	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>197,800</b>	<b>355,674</b>	<b>359,825</b>	<b>272,730</b>	<b>221,567</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Retirement Fund	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>197,800</b>	<b>355,674</b>	<b>359,825</b>	<b>272,730</b>	<b>221,567</b>
<b>TOTAL AVAILABLE</b>	<b>197,795</b>	<b>352,745</b>	<b>356,896</b>	<b>272,730</b>	<b>221,567</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	172,373	186,336	186,336	178,229	189,852
Maintenance & Operation	28,351	43,180	43,180	33,001	31,715
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>200,724</b>	<b>229,516</b>	<b>229,516</b>	<b>211,230</b>	<b>221,567</b>
Capital & Special Projects	0	127,380	127,380	61,500	0
<b>TOTAL BUDGET</b>	<b>200,724</b>	<b>356,896</b>	<b>356,896</b>	<b>272,730</b>	<b>221,567</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>200,724</b>	<b>356,896</b>	<b>356,896</b>	<b>272,730</b>	<b>221,567</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$2,929)</b>	<b>(\$4,151)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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# Ties to Year End Comprehensive Annual Financial Report

FIRE GRANT FUND	244 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$4	(\$3,293)	(\$3,293)	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	45,959	56,525	59,818	23,150	0
<b>TOTAL REVENUE</b>	<b>45,959</b>	<b>56,525</b>	<b>59,818</b>	<b>23,150</b>	<b>0</b>
Transfer In - Retirement Fund	0	0	0	0	0
Transfer In - General Fund	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>45,959</b>	<b>56,525</b>	<b>59,818</b>	<b>23,150</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>45,963</b>	<b>53,232</b>	<b>56,525</b>	<b>23,150</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	49,256	56,525	56,525	23,150	0
<b>TOTAL BUDGET</b>	<b>49,256</b>	<b>56,525</b>	<b>56,525</b>	<b>23,150</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>49,256</b>	<b>56,525</b>	<b>56,525</b>	<b>23,150</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$3,293)</b>	<b>(\$3,293)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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# - Ties to Year End Comprehensive Annual Financial Report



ASSET FORFEITURE FUND	245 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$1,947	\$2,039	\$2,039	\$8,575	\$9,653
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	82	0	0	0	0
Revenue from Other Agencies	23,605	30,000	30,000	18,500	18,500
Charges For Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>23,687</b>	<b>30,000</b>	<b>30,000</b>	<b>18,500</b>	<b>18,500</b>
Transfer In - Retirement Fund	0	35,172	35,172	38,517	41,206
Transfer In - General Fund	230,034	225,773	225,773	235,000	235,000
<b>TOTAL RESOURCES</b>	<b>253,721</b>	<b>290,945</b>	<b>290,945</b>	<b>292,017</b>	<b>294,706</b>
<b>TOTAL AVAILABLE</b>	<b>255,668</b>	<b>292,984</b>	<b>292,984</b>	<b>300,592</b>	<b>304,359</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	233,904	260,966	260,966	266,255	272,997
Maintenance & Operations	19,725	23,443	23,443	24,684	24,684
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>253,629</b>	<b>284,409</b>	<b>284,409</b>	<b>290,939</b>	<b>297,681</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>253,629</b>	<b>284,409</b>	<b>284,409</b>	<b>290,939</b>	<b>297,681</b>
Transfer Out	0	0	0	0	0
Transfer To Reserve	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>253,629</b>	<b>284,409</b>	<b>284,409</b>	<b>290,939</b>	<b>297,681</b>
<b>TOTAL FUND BALANCE</b>	<b>\$2,039</b>	<b>\$8,575</b>	<b>\$8,575</b>	<b>\$9,653</b>	<b>\$6,678</b>
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# - Ties to Year End Comprehensive Annual Financial Report

POLICE GRANTS FUND	246 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$168,045)	(\$56,426)	(\$56,426)	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	360,155	263,651	320,076	317,725	155,000
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>360,155</b>	<b>263,651</b>	<b>320,076</b>	<b>317,725</b>	<b>155,000</b>
Operating Transfers In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>360,155</b>	<b>263,651</b>	<b>320,076</b>	<b>317,725</b>	<b>155,000</b>
<b>TOTAL AVAILABLE</b>	<b>192,111</b>	<b>207,225</b>	<b>263,650</b>	<b>317,725</b>	<b>155,000</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Grant Expenditures	248,537	263,650	263,650	317,725	155,000
<b>TOTAL BUDGET</b>	<b>248,537</b>	<b>263,650</b>	<b>263,650</b>	<b>317,725</b>	<b>155,000</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>248,537</b>	<b>263,650</b>	<b>263,650</b>	<b>317,725</b>	<b>155,000</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>(56,426)</b>	<b>(56,425)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$56,426)</b>	<b>(\$56,425)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**POLICE HIDTA GRANT**  
**FUND**

247  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$10,999)	(\$130,763)	(\$130,763)	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenues from Other Agencies	6,016,048	7,831,317	7,962,080	5,529,711	5,912,811
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>6,016,048</b>	<b>7,831,317</b>	<b>7,962,080</b>	<b>5,529,711</b>	<b>5,912,811</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>6,016,048</b>	<b>7,831,317</b>	<b>7,962,080</b>	<b>5,529,711</b>	<b>5,912,811</b>
<b>TOTAL AVAILABLE</b>	<b>6,005,049</b>	<b>7,700,554</b>	<b>7,831,317</b>	<b>5,529,711</b>	<b>5,912,811</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	6,135,812	7,831,317	7,831,317	5,529,711	5,912,811
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>6,135,812</b>	<b>7,831,317</b>	<b>7,831,317</b>	<b>5,529,711</b>	<b>5,912,811</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>6,135,812</b>	<b>7,831,317</b>	<b>7,831,317</b>	<b>5,529,711</b>	<b>5,912,811</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>6,135,812</b>	<b>7,831,317</b>	<b>7,831,317</b>	<b>5,529,711</b>	<b>5,912,811</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$130,763)</b>	<b>(\$130,763)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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# - Ties to Year End Comprehensive Annual Financial Report  
Combined with Funds 248 and 249

## FUND

## NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$618	\$618	\$618	\$618	\$618
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>618</b>	<b>618</b>	<b>618</b>	<b>618</b>	<b>618</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$618</b>	<b>\$618</b>	<b>\$618</b>	<b>\$618</b>	<b>\$618</b>
	#				

# - Ties to Year End Comprehensive Annual Financial Report  
Combined with Funds 247 and 249

## OTHER FIDUCIARY POLICE GRANTS

249

## FUND

NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$11,456	\$12,551	\$12,551	\$12,651	\$12,651
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	227	100	100	0	0
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	14,036	0	0	0	0
<b>TOTAL REVENUE</b>	<b>14,263</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>14,263</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>25,719</b>	<b>12,651</b>	<b>12,651</b>	<b>12,651</b>	<b>12,651</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	13,168	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>13,168</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>13,168</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>13,168</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUND BALANCE</b>	<b>\$12,551</b>	<b>\$12,651</b>	<b>\$12,651</b>	<b>\$12,651</b>	<b>\$12,651</b>
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# - Ties to Year End Comprehensive Annual Financial Report  
Combined with Funds 247 and 248.

**LIGHTING & LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT  
FUND**

**261  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$110,870)</b>	<b>(\$179,648)</b>	<b>(\$179,648)</b>	<b>\$0</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	19	300	300	0	0
Charges for Services	1,051,331	1,050,192	1,050,192	1,083,308	1,083,308
Revenue from Other Agencies	0	0	0	0	0
Other Revenue	30	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,051,380</b>	<b>1,050,492</b>	<b>1,050,492</b>	<b>1,083,308</b>	<b>1,083,308</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Gas Tax Fund	655,000	600,000	600,000	750,000	750,000
Transfer In - Retirement	15,724	16,729	16,729	19,093	20,926
Transfer In - Measure K	0	200,000	200,000	0	0
Transfer from Designations: Future Street Improvement Projects	0	0	0	0	25,813
<b>TOTAL RESOURCES</b>	<b>1,722,104</b>	<b>1,867,221</b>	<b>1,867,221</b>	<b>1,852,401</b>	<b>1,880,047</b>
<b>TOTAL AVAILABLE</b>	<b>1,611,234</b>	<b>1,687,573</b>	<b>1,687,573</b>	<b>1,852,401</b>	<b>1,880,047</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	212,512	196,810	196,810	206,579	217,138
Maintenance & Operations	1,355,681	1,250,330	1,250,330	1,412,523	1,428,219
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,568,193</b>	<b>1,447,140</b>	<b>1,447,140</b>	<b>1,619,102</b>	<b>1,645,357</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,568,193</b>	<b>1,447,140</b>	<b>1,447,140</b>	<b>1,619,102</b>	<b>1,645,357</b>
Transfer Out - Developmental Services	29,693	28,935	28,935	23,092	31,292
Transfer Out - General Fund	192,996	188,072	188,072	200,127	203,398
Transfer to Designations: Future Street Improvement Projects	0	23,426	23,426	10,080	0
<b>TOTAL APPROPRIATION</b>	<b>1,790,882</b>	<b>1,687,573</b>	<b>1,687,573</b>	<b>1,852,401</b>	<b>1,880,047</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>(179,648)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Designated for Future Projects	0	23,426	23,426	33,506	7,692
<b>TOTAL FUND BALANCE</b>	<b>(\$179,648)</b>	<b>\$23,426</b>	<b>\$23,426</b>	<b>\$33,506</b>	<b>\$7,692</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**PARK MAINTENANCE ASSESSMENT  
FUND**

**266  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$18,950	\$2,218	\$2,218	\$5,617	\$11,630
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	84	50	50	0	0
Revenues from Other Agencies	0	0	0	0	0
Charges For Services	239,223	229,447	229,447	258,757	258,757
Other Revenues	69	0	0	0	0
<b>TOTAL REVENUE</b>	<b>239,376</b>	<b>229,497</b>	<b>229,497</b>	<b>258,757</b>	<b>258,757</b>
Transfer In - General Fund	0	0	0	0	0
Transfer In - Retirement Fund	6,368	7,174	7,174	8,312	9,148
<b>TOTAL RESOURCES</b>	<b>245,744</b>	<b>236,671</b>	<b>236,671</b>	<b>267,069</b>	<b>267,905</b>
<b>TOTAL AVAILABLE</b>	<b>264,694</b>	<b>238,889</b>	<b>238,889</b>	<b>272,686</b>	<b>279,535</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	91,751	92,537	92,537	96,238	101,617
Maintenance & Operations	146,469	110,340	110,340	136,939	140,527
<b>TOTAL OPERATING BUDGET</b>	<b>238,220</b>	<b>202,877</b>	<b>202,877</b>	<b>233,177</b>	<b>242,144</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>238,220</b>	<b>202,877</b>	<b>202,877</b>	<b>233,177</b>	<b>242,144</b>
Transfer Out - General	24,256	30,395	30,395	27,879	30,022
Transfer Out - Development Services	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>262,476</b>	<b>233,272</b>	<b>233,272</b>	<b>261,056</b>	<b>272,166</b>
<b>TOTAL FUND BALANCE</b>	<b>\$2,218</b>	<b>\$5,617</b>	<b>\$5,617</b>	<b>\$11,630</b>	<b>\$7,369</b>
	#				

# - Ties to Year End Comprehensive Annual Financial Report

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Property Tax	0	0	0	16,323	16,976
Revenues from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenue	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,323</b>	<b>16,976</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,323</b>	<b>16,976</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,323</b>	<b>16,976</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	16,323	16,976
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,323</b>	<b>16,976</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**BUSINESS IMPROVEMENT DISTRICT  
FUND**

**271  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$55,284	\$34,804	\$34,804	\$18,787	\$20,595
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	834	0	0	0	0
Charges for Services	6,650	2,830	2,830	39,200	39,200
Assessments	53,118	45,000	45,000	52,000	52,000
Other Revenue	1,246	330	330	1,200	1,200
<b>TOTAL REVENUE</b>	<b>61,848</b>	<b>48,160</b>	<b>48,160</b>	<b>92,400</b>	<b>92,400</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>61,848</b>	<b>48,160</b>	<b>48,160</b>	<b>92,400</b>	<b>92,400</b>
<b>TOTAL AVAILABLE</b>	<b>117,132</b>	<b>82,964</b>	<b>82,964</b>	<b>111,187</b>	<b>112,995</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	3,649	0	0	2,544	2,544
Maintenance & Operation	65,057	52,050	52,050	75,900	75,900
<b>TOTAL OPERATING BUDGET</b>	<b>68,706</b>	<b>52,050</b>	<b>52,050</b>	<b>78,444</b>	<b>78,444</b>
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>68,706</b>	<b>52,050</b>	<b>52,050</b>	<b>78,444</b>	<b>78,444</b>
Transfer Out	13,622	12,127	12,127	12,148	12,148
<b>TOTAL APPROPRIATION</b>	<b>82,328</b>	<b>64,177</b>	<b>64,177</b>	<b>90,592</b>	<b>90,592</b>
<b>TOTAL FUND BALANCE</b>	<b>\$34,804</b>	<b>\$18,787</b>	<b>\$18,787</b>	<b>\$20,595</b>	<b>\$22,403</b>
	#				

# - Ties to Year End Comprehensive Annual Financial Report

DEVELOPMENT SERVICES FUND	281 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	(\$2,231,808)	(\$3,528,682)	(\$3,528,682)	(\$4,015,446)	(\$4,197,616)
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Charges for Services	1,864,052	3,222,427	3,222,427	3,064,475	1,687,351
Project Revenues	204,597	625,250	625,250	384,350	158,210
Other Revenue	0	800	800	450	450
<b>TOTAL REVENUE</b>	<b>2,068,649</b>	<b>3,848,477</b>	<b>3,848,477</b>	<b>3,449,275</b>	<b>1,846,011</b>
Transfer In - Gas Tax/Other	0	50,000	50,000	50,000	50,000
Transfer In - Overhead support	236,107	206,529	206,529	259,895	256,464
Transfer In - Retirement	151,701	182,023	182,023	201,757	228,014
Transfers from Designations:					
Planning - Special Programs	0	425,000	425,000	0	100,000
Building - Special Programs	129,915	401,162	401,162	315,000	86,310
<b>TOTAL RESOURCES</b>	<b>2,586,372</b>	<b>5,113,191</b>	<b>5,113,191</b>	<b>4,275,927</b>	<b>2,566,799</b>
<b>TOTAL AVAILABLE</b>	<b>354,564</b>	<b>1,584,509</b>	<b>1,584,509</b>	<b>260,481</b>	<b>(1,630,817)</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	1,930,411	1,976,630	1,976,630	2,051,208	2,228,609
Maintenance & Operation	1,034,677	1,710,449	1,710,449	1,284,818	935,955
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>2,965,088</b>	<b>3,687,079</b>	<b>3,687,079</b>	<b>3,336,026</b>	<b>3,164,564</b>
Capital Improvement Projects	0	0	0	0	0
Capital & Special Projects	177,798	1,096,162	1,096,162	465,000	186,310
<b>TOTAL BUDGET</b>	<b>3,142,886</b>	<b>4,783,241</b>	<b>4,783,241</b>	<b>3,801,026</b>	<b>3,350,874</b>
Transfer Out - General Overhead	535,763	461,464	461,464	422,721	389,630
Transfer Out - General Fund- Other	0	0	0	0	0
Transfers to Designations:					
Planning - Special Programs	65,645	200,000	200,000	130,000	65,000
Building - Special Programs	138,952	155,250	155,250	104,350	93,210
<b>TOTAL APPROPRIATION</b>	<b>3,883,246</b>	<b>5,599,955</b>	<b>5,599,955</b>	<b>4,458,097</b>	<b>3,898,714</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>(3,528,682)</b>	<b>(4,015,446)</b>	<b>(4,015,446)</b>	<b>(4,197,616)</b>	<b>(5,529,531)</b>
<b>DESIGNATED FOR:</b>					
Planning - Special Programs	346,131	121,131	121,131	251,131	216,131
Building - Special Programs	772,508	526,596	526,596	315,946	322,846
<b>TOTAL FUND BALANCE</b>	<b>(\$2,410,043)</b>	<b>(\$3,367,719)</b>	<b>(\$3,367,719)</b>	<b>(\$3,630,539)</b>	<b>(\$4,990,554)</b>
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# - Ties to Year End Comprehensive Annual Financial Report  
Combined with Funds 111,112, 211 & 820 on Comprehensive Annual Financial Report

CAPITAL IMPROVEMENT FUND	311 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$190,763</b>	<b>\$88,196</b>	<b>\$88,196</b>	<b>\$273,321</b>	<b>\$297,189</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Construction Taxes	24,875	180,125	180,125	104,750	17,500
Use of Money & Property	9,270	5,000	5,000	9,000	9,000
Revenue from Other Agencies	201,445	1,273,814	0	0	1,273,814
Other Revenue	485	691,548	150	691,398	0
<b>TOTAL REVENUE</b>	<b>236,075</b>	<b>2,150,487</b>	<b>185,275</b>	<b>805,148</b>	<b>1,300,314</b>
Transfer In - Measure R	0	0	0	0	0
Transfer In - Library Bond	0	0	0	0	0
Transfer In - Environmental Services	0	0	0	0	0
Transfer from Designations:					
Capital Projects	0	0	0	0	0
Land Held for Resale	0	0	0	0	0
Encumbrances	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>236,075</b>	<b>2,150,487</b>	<b>185,275</b>	<b>805,148</b>	<b>1,300,314</b>
<b>TOTAL AVAILABLE</b>	<b>426,838</b>	<b>2,238,683</b>	<b>273,471</b>	<b>1,078,469</b>	<b>1,597,503</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Capital Improvement Projects	188,642	1,965,362	150	691,398	1,273,814
Capital Improvement Projects Contingency	0	0	0	0	0
Capital and Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>188,642</b>	<b>1,965,362</b>	<b>150</b>	<b>691,398</b>	<b>1,273,814</b>
Transfer Out - Facilities Fund	150,000	0	0	0	0
Transfer Out - General Fund	0	0	0	89,882	4,136
Transfer to Designations:					
Land Held For Resale	0	0	0	0	0
Capital Projects	0	0	0	0	0
Encumbrances	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>338,642</b>	<b>1,965,362</b>	<b>150</b>	<b>781,280</b>	<b>1,277,950</b>
<b>ENDING UNDESIGNATED BALANCE</b>	<b>88,196</b>	<b>273,321</b>	<b>273,321</b>	<b>297,189</b>	<b>319,553</b>
<b>DESIGNATIONS:</b>					
Land Held For Resale	2,438,433	2,438,433	2,438,433	2,438,433	2,438,433
Encumbrances	0	0	0	0	0
Capital Projects	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$2,526,629</b>	<b>\$2,711,754</b>	<b>\$2,711,754</b>	<b>\$2,735,622</b>	<b>\$2,757,986</b>
	#				

# - Ties to Year End Comprehensive Annual Financial Report

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	149,088	189,000	189,000	112,000	112,000
Charges for Services	13,037,992	14,033,892	14,033,892	14,157,359	14,275,000
Other Revenue	63,058	7,500	7,500	4,475,000	1,975,114
<b>TOTAL REVENUE</b>	<b>13,250,138</b>	<b>14,230,392</b>	<b>14,230,392</b>	<b>18,744,359</b>	<b>16,362,114</b>
Transfer In - POB Issuance	0	0	0	0	0
Transfer from Reserve for Corp. Yard Repayment	0	0	0	0	0
Transfer from Reserve for Capital Replacement	0	0	0	0	0
Transfer from Reserve for Investment in Fixed Assets	461,526	280,000	280,000	699,948	699,948
<b>TOTAL RESOURCES</b>	<b>13,711,664</b>	<b>14,510,392</b>	<b>14,510,392</b>	<b>19,444,307</b>	<b>17,062,062</b>
<b>TOTAL AVAILABLE</b>	<b>13,711,664</b>	<b>14,510,392</b>	<b>14,510,392</b>	<b>19,444,307</b>	<b>17,062,062</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	2,463,064	2,388,533	2,388,533	2,477,773	2,677,025
Maintenance & Operations	5,618,596	5,628,476	5,628,476	6,253,894	6,114,372
Debt Service Payment - Principal	525,000	545,000	545,000	570,000	590,000
Debt Service Payment - Interest	993,830	974,094	974,094	951,794	928,594
Capital Outlay	532,733	2,646,235	2,646,235	1,944,000	185,000
GASB 68 & 75 Expense	280,491	0	0	0	0
Depreciation	461,526	280,000	280,000	699,948	699,948
<b>TOTAL OPERATING BUDGET</b>	<b>10,875,239</b>	<b>12,462,338</b>	<b>12,462,338</b>	<b>12,897,410</b>	<b>11,194,938</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	1,313,933
<b>TOTAL BUDGET</b>	<b>10,875,239</b>	<b>12,462,338</b>	<b>12,462,338</b>	<b>12,897,410</b>	<b>12,508,872</b>
Transfer Out - General Fund	1,280,025	1,367,286	1,367,286	1,373,659	1,382,365
Transfer Out - Development Services Fund	168,266	147,487	147,487	178,687	186,526
Transfer Out - POB Debt Service	441,409	496,024	496,024	466,364	461,809
Transfer to Reserves:					
Contributed Capital	0	0	0	0	0
Due From Other Funds	0	0	0	0	0
Capital Replacement	1,752,216	37,256	37,256	4,528,188	2,522,490
POB	0	0	0	0	0
Investment in Fixed Assets	591,846	0	0	0	0
Accrual Adjustments	(525,000)	0	0	0	0
Adjustment to GASB 68 & 75 Accrual	(280,491)	0	0	0	0
Restatement	0	0	0	0	0
Adjustment - Reserve for Inv in Fixed Assets	(591,846)	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>13,711,664</b>	<b>14,510,392</b>	<b>14,510,392</b>	<b>19,444,307</b>	<b>17,062,062</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserve for Capital Replacement	7,589,457	7,626,713	7,626,713	12,154,901	14,677,390
Total Operating Funds and Capital Reserves	7,589,457	7,626,713	7,626,713	12,154,901	14,677,390
Reserve for Investment in Fixed Assets	9,280,663	9,000,663	9,000,663	8,300,715	7,600,767
Reserve - Other	(3,059,871)	(3,059,871)	(3,059,871)	(3,059,871)	(3,059,871)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$13,810,249</b>	<b>\$13,567,505</b>	<b>\$13,567,505</b>	<b>\$17,395,745</b>	<b>\$19,218,286</b>
# - Ties to Year End Comprehensive Annual Financial Report	#				
<b>MONROVIA RENEWAL PROJECT FUNDS</b>					
Beginning Balance	\$10,307,887	\$1,684,725	\$1,684,725	\$0	\$0
Less: Total Adjustments	0	0	0	0	0
Less: Total Capital Expenditures	8,623,162	320,531	1,684,725	0	0
Ending Bond Proceed Balance	\$1,684,725	\$1,364,194	\$0	\$0	\$0

SEWER FUND	421 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	86,809	83,000	83,000	68,000	68,000
Charges for Services	1,609,580	1,576,822	1,576,822	1,587,860	1,603,739
Other Revenue	2,137	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,698,526</b>	<b>1,659,822</b>	<b>1,659,822</b>	<b>1,655,860</b>	<b>1,671,739</b>
Transfer In - POB Issuance	0	0	0	0	0
Transfer from Reserve for Due From Other Funds	0	0	0	0	0
Transfer from Reserve for Fixed Assets	243,823	178,000	178,000	375,447	375,447
Transfer from Reserve for Capital Replacement	0	0	0	222,997	176,792
<b>TOTAL RESOURCES</b>	<b>1,942,349</b>	<b>1,837,822</b>	<b>1,837,822</b>	<b>2,254,304</b>	<b>2,223,978</b>
<b>TOTAL AVAILABLE</b>	<b>1,942,349</b>	<b>1,837,822</b>	<b>1,837,822</b>	<b>2,254,304</b>	<b>2,223,978</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	115,888	121,106	121,106	119,937	130,494
Maintenance & Operations	426,929	632,658	632,658	881,749	832,722
Debt Service Payment - Principal	210,000	220,000	220,000	230,000	240,000
Debt Service Payment - Interest	399,803	391,868	391,868	382,868	373,468
Capital Outlay	0	0	0	0	0
GASB 68 & 75 Expense	(75,602)	0	0	0	0
Depreciation	243,823	178,000	178,000	375,447	375,447
<b>TOTAL OPERATING BUDGET</b>	<b>1,320,841</b>	<b>1,543,632</b>	<b>1,543,632</b>	<b>1,990,000</b>	<b>1,952,131</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,320,841</b>	<b>1,543,632</b>	<b>1,543,632</b>	<b>1,990,000</b>	<b>1,952,131</b>
Transfer out - General Fund	148,059	173,902	173,902	212,523	220,256
Transfer out - Street Maintenance	0	0	0	0	0
Transfer out - Development Services	19,741	22,957	22,957	29,059	29,091
Transfer out - Street Sweeping	0	0	0	0	0
Transfer out - Water Fund (CIP)	0	0	0	0	0
Transfer out - POB Debt Service	19,633	22,558	22,558	22,722	22,500
Transfer to Reserves:					
Capital Replacement	568,473	74,773	74,773	0	0
Transfer to Reserve for Contributed Capital	0	0	0	0	0
Transfer to Reserve for Due From Other Funds	0	0	0	0	0
Investment in Fixed Assets	0	0	0	0	0
POB	0	0	0	0	0
Accrual Adjustments	(210,000)	0	0	0	0
Adjustment to GASB 68 & 75 Accrual	75,602	0	0	0	0
Adjustment - Reserve for Inv in Fixed Assets	0	0	0	0	0
	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,942,349</b>	<b>1,837,822</b>	<b>1,837,822</b>	<b>2,254,304</b>	<b>2,223,978</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserve for Capital Replacement	2,605,135	2,679,909	2,679,909	2,456,911	2,280,119
Total Operating Funds and Capital Reserves	2,605,135	2,679,909	2,679,909	2,456,911	2,280,119
Reserve - Due From Other funds	0	0	0	0	0
Reserve for Investment In Fixed Assets	3,044,519	2,866,519	2,866,519	2,491,072	2,115,625
Reserve - Other	259,814	259,814	259,814	259,814	259,814
<b>TOTAL RETAINED EARNINGS</b>	<b>\$ 5,909,469</b>	<b>\$ 5,806,242</b>	<b>\$ 5,806,242</b>	<b>\$ 5,207,798</b>	<b>\$ 4,655,558</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**MONROVIA RENEWAL PROJECT FUNDS**

Beginning Balance	\$4,581,251	\$2,216,555	\$2,216,555	\$0	\$0
Less: Total Adjustments	0	0	0	0	0
Less: Total Capital Expenditures	2,364,696	376,817	2,216,555	0	0
Ending Bond Proceed Balance	\$2,216,555	\$1,839,738	\$0	\$0	\$0

**STORM DRAIN MAINTENANCE  
FUND**

423  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	13,017	10,000	10,000	13,000	13,000
Charges for Services	295,349	285,000	285,000	285,000	285,000
Other Revenue	2,249	780,000	780,000	1,222,860	2,317,140
<b>TOTAL REVENUE</b>	<b>310,615</b>	<b>1,075,000</b>	<b>1,075,000</b>	<b>1,520,860</b>	<b>2,615,140</b>
Transfer In - Environmental Services	50,000	50,000	50,000	0	0
Transfer from Reserves:					
Capital Replacement.	0	0	0	0	0
Investment in Fixed Assets	22,020	22,000	22,000	25,000	25,000
<b>TOTAL RESOURCES</b>	<b>382,635</b>	<b>1,147,000</b>	<b>1,147,000</b>	<b>1,545,860</b>	<b>2,640,140</b>
<b>TOTAL AVAILABLE</b>	<b>382,635</b>	<b>1,147,000</b>	<b>1,147,000</b>	<b>1,545,860</b>	<b>2,640,140</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	118,754	138,500	138,500	180,500	180,500
Capital Outlay	0	0	0	0	0
Depreciation	22,020	22,000	22,000	25,000	25,000
<b>TOTAL OPERATING BUDGET</b>	<b>140,774</b>	<b>160,500</b>	<b>160,500</b>	<b>205,500</b>	<b>205,500</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	780,000	780,000	1,157,860	2,252,140
<b>TOTAL BUDGET</b>	<b>140,774</b>	<b>940,500</b>	<b>940,500</b>	<b>1,363,360</b>	<b>2,457,640</b>
Transfer out - General	68,625	68,475	68,475	98,673	102,075
Transfer out - Water Fund	0	0	0	0	0
Transfer out - Street Maintenance	0	0	0	0	0
Transfer out - Development Services	9,150	9,130	9,130	13,610	13,610
Transfer To Reserves:					
Capital Replacement.	164,086	128,895	128,895	70,217	66,815
Investment in Fixed Asset	0	0	0	0	0
Adjustment for Capitalized Assets	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>382,635</b>	<b>1,147,000</b>	<b>1,147,000</b>	<b>1,545,860</b>	<b>2,640,140</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserves - Capital Replacement	593,212	722,107	722,107	792,324	859,139
Total Operating Funds and Capital Reserves	593,212	722,107	722,107	792,324	859,139
Reserves - Investment in FA	392,755	370,755	370,755	345,755	320,755
<b>TOTAL RETAINED EARNINGS</b>	<b>\$985,967</b>	<b>\$1,092,862</b>	<b>\$1,092,862</b>	<b>\$1,138,079</b>	<b>\$1,179,894</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**STREET SWEEPING  
FUND**

424  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$0	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	3,262	3,000	3,000	3,000	3,000
Charges for Services	216,674	210,000	210,000	210,000	210,000
Other Revenue	853	0	0	0	0
<b>TOTAL REVENUE</b>	<b>220,789</b>	<b>213,000</b>	<b>213,000</b>	<b>213,000</b>	<b>213,000</b>
Transfers from Reserves:					
Capital Replacement	0	0	0	32,559	33,613
Investments in Fixed Assets	3,528	3,000	3,000	5,000	5,000
<b>TOTAL RESOURCES</b>	<b>224,317</b>	<b>216,000</b>	<b>216,000</b>	<b>250,559</b>	<b>251,613</b>
<b>TOTAL AVAILABLE</b>	<b>224,317</b>	<b>216,000</b>	<b>216,000</b>	<b>250,559</b>	<b>251,613</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	167,599	181,520	181,520	210,780	210,780
Depreciation	3,528	3,000	3,000	5,000	5,000
<b>TOTAL OPERATING BUDGET</b>	<b>171,127</b>	<b>184,520</b>	<b>184,520</b>	<b>215,780</b>	<b>215,780</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>171,127</b>	<b>184,520</b>	<b>184,520</b>	<b>215,780</b>	<b>215,780</b>
Transfer Out - General Fund	31,155	27,228	27,228	30,563	31,617
Transfer Out - Development Services	4,154	3,630	3,630	4,216	4,216
Transfer Out - Streets	0	0	0	0	0
Transfer to Reserves:					
Capital Replacement	17,881	622	622	0	0
Investments in Fixed Assets	0	0	0	0	0
Adjustment for Capitalized Assets	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>224,317</b>	<b>216,000</b>	<b>216,000</b>	<b>250,559</b>	<b>251,613</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserves - Capital Replacement	212,230	212,852	212,852	180,293	146,680
Total Operating Funds and Capital Reserves	212,230	212,852	212,852	180,293	146,680
Reserves - Investments in Fixed Assets	58,220	55,220	55,220	50,220	45,220
<b>TOTAL RETAINED EARNINGS</b>	<b>\$270,450</b>	<b>\$268,072</b>	<b>\$268,072</b>	<b>\$230,513</b>	<b>\$191,900</b>
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# - Ties to Year End Comprehensive Annual Financial Report

ENVIRONMENTAL SERVICES FUND	431 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$1,076,009</b>	<b>\$481,963</b>	<b>\$481,963</b>	<b>\$89,378</b>	<b>\$38,735</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Fees and Permits	2,345,000	2,450,914	2,450,914	2,499,932	2,549,931
Use of Money & Property	10,108	9,000	9,000	10,000	10,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Service	0	0	0	0	0
Other Revenue (Projects)	43,689	49,750	49,750	24,810	39,504
<b>TOTAL REVENUE</b>	<b>2,398,797</b>	<b>2,509,664</b>	<b>2,509,664</b>	<b>2,534,742</b>	<b>2,599,435</b>
Transfer In From Reserves: Investment in Fixed Assets	1,633	1,000	1,000	2,000	2,000
<b>TOTAL RESOURCES</b>	<b>2,400,430</b>	<b>2,510,664</b>	<b>2,510,664</b>	<b>2,536,742</b>	<b>2,601,435</b>
<b>TOTAL AVAILABLE</b>	<b>3,476,439</b>	<b>2,992,628</b>	<b>2,992,628</b>	<b>2,626,120</b>	<b>2,640,170</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	134,115	261,897	261,897	285,249	303,830
Maintenance & Operations	403,548	119,605	119,605	178,033	165,521
Capital Outlay	0	20,000	20,000	0	0
GASB 68 Expense	0	0	0	0	0
Depreciation	1,633	1,000	1,000	2,000	2,000
<b>TOTAL OPERATING BUDGET</b>	<b>539,296</b>	<b>402,502</b>	<b>402,502</b>	<b>465,282</b>	<b>471,351</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	45,355	49,750	49,750	24,810	39,504
<b>TOTAL BUDGET</b>	<b>584,651</b>	<b>452,252</b>	<b>452,252</b>	<b>490,092</b>	<b>510,855</b>
Transfer Out - General Fund	1,606,668	1,642,998	1,642,998	1,863,530	1,868,611
Transfer Out - Development Services	3,156	8,000	8,000	8,763	9,148
Transfer Out - Storm Drain Maintenance	50,000	50,000	50,000	0	0
Transfer Out - Street Maintenance	300,000	300,000	300,000	225,000	225,000
Transfer Out - General Fund Add'l Support	450,000	450,000	450,000	0	0
Transfer Out - Capital Improvement	0	0	0	0	0
Transfer to Reserves:					
Investment in Fixed Assets	0	0	0	0	0
Adjustment to GASB 68 Balance	0	0	0	0	0
Adjustment for Capitalized Assets	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>2,994,475</b>	<b>2,903,250</b>	<b>2,903,250</b>	<b>2,587,385</b>	<b>2,613,614</b>
<b>OPERATING FUNDS</b>	<b>481,963</b>	<b>89,378</b>	<b>89,378</b>	<b>38,735</b>	<b>26,556</b>
Reserves- Capital Replacement	0	0	0	0	0
Total Operating Funds and Capital Reserves	481,963	89,378	89,378	38,735	26,556
Reserve - Investment in Fixed Assets	18,784	17,784	17,784	15,784	13,784
<b>TOTAL RETAINED EARNINGS</b>	<b>\$500,747</b>	<b>\$107,162</b>	<b>\$107,162</b>	<b>\$54,519</b>	<b>\$40,340</b>

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# - Ties to Year End Comprehensive Annual Financial Report



FACILITIES MAINTENANCE FUND	511 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$725,056	\$0	\$0	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	15,403	9,000	9,000	15,000	15,000
Charges for Services	1,900,000	1,800,000	1,800,000	1,800,000	1,800,000
Other Revenue	36,530	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,951,933</b>	<b>1,809,000</b>	<b>1,809,000</b>	<b>1,815,000</b>	<b>1,815,000</b>
Transfer In - Retirement	13,924	8,448	8,448	17,483	20,012
Transfer In - Facilities	150,000	0	0	0	0
Transfer In - Retirement POB Issuance	0	0	0	0	0
Transfer from Facility Projects Reserve	0	10,943	10,943	77,852	100,290
Transfer from Investment in Fixed Assets	98,484	88,000	88,000	100,000	100,000
<b>TOTAL RESOURCES</b>	<b>2,214,341</b>	<b>1,916,391</b>	<b>1,916,391</b>	<b>2,010,335</b>	<b>2,035,302</b>
<b>TOTAL AVAILABLE</b>	<b>2,939,397</b>	<b>1,916,391</b>	<b>1,916,391</b>	<b>2,010,335</b>	<b>2,035,302</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	186,552	109,216	109,216	186,664	204,163
Maintenance & Operations	1,171,871	1,347,568	1,347,568	1,436,722	1,478,994
Capital Outlay	5,887	0	0	10,000	10,000
GASB 68 & 75 Expense	(17,732)	0	0	0	0
Depreciation	98,484	88,000	88,000	100,000	100,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,445,062</b>	<b>1,544,783</b>	<b>1,544,783</b>	<b>1,733,386</b>	<b>1,793,157</b>
Capital Improvement Project	339,284	126,039	126,039	51,039	0
Capital Improvement Project - Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,784,346</b>	<b>1,670,822</b>	<b>1,670,822</b>	<b>1,784,425</b>	<b>1,793,157</b>
Operating Transfer Out	236,575	245,569	245,569	225,910	242,145
Transfer to Reserves:					
Facility Projects Reserve	900,745	0	0	0	0
Investments in Fixed Assets	292,696	0	0	0	0
POB	0	0	0	0	0
Adjustment to GASB 68 & 75 Accrual	17,732	0	0	0	0
Adjustment for Capitalized Asset Accrual	(292,696)	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>2,939,397</b>	<b>1,916,391</b>	<b>1,916,391</b>	<b>2,010,335</b>	<b>2,035,302</b>
<b>OPERATING FUNDS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reserve - Facility Projects	900,745	889,801	889,801	811,949	711,659
Total Operating and Capital Reserves	900,745	889,801	889,801	811,949	711,659
Reserve - Investment in Fixed Assets	2,307,212	2,219,212	2,219,212	2,119,212	2,019,212
Reserve - Other	(333,803)	(333,803)	(333,803)	(333,803)	(333,803)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$2,874,154</b>	<b>\$2,775,210</b>	<b>\$2,775,210</b>	<b>\$2,597,358</b>	<b>\$2,397,068</b>

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# - Ties to Year End Comprehensive Annual Financial Report

EQUIPMENT MAINTENANCE FUND	512 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$296,221	\$47,218	\$47,218	\$0	\$0
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	38,102	33,000	33,000	38,000	38,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Service	1,457,486	1,993,369	1,993,369	1,921,304	1,882,058
Other Revenue	62,890	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,558,478</b>	<b>2,026,369</b>	<b>2,026,369</b>	<b>1,959,304</b>	<b>1,920,058</b>
Transfer in - Retirement	5,670	5,052	5,052	5,627	6,570
Transfer in - POB Issuance	0	0	0	0	0
Transfer from Reserves for:					
PW Vehicle/Equipment Replacement	46,609	31,721	327,445	386,000	0
PW Vehicle/Equipment Maintenance	237,319	295,112	295,112	263,823	272,429
Investment in Fixed Assets	579,852	679,000	679,000	635,000	635,000
Fuel Station	436,477	537,330	537,330	552,119	554,530
Police Patrol Vehicle Replacement	136,643	232,600	232,600	317,241	148,741
Police Non Patrol Vehicle Replacement	62,536	309,200	309,200	136,724	65,724
Fire Equipment/Vehicle Maintenance	276,932	319,165	319,165	352,314	317,314
Fire Vehicle Pool Replacement	67,163	341,167	341,167	341,167	431,167
Police Radios	23,811	52,681	52,681	34,100	27,600
<b>TOTAL RESOURCES</b>	<b>3,431,490</b>	<b>4,829,397</b>	<b>5,125,121</b>	<b>4,983,419</b>	<b>4,379,133</b>
<b>TOTAL AVAILABLE</b>	<b>3,727,711</b>	<b>4,876,615</b>	<b>5,172,339</b>	<b>4,983,419</b>	<b>4,379,134</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	73,564	55,727	55,727	56,382	63,119
Maintenance & Operations	606,594	745,365	737,265	732,326	716,819
Lease Principal Payment	0	270,122	270,122	297,883	308,160
Lease Interest Payment	70,217	71,046	71,046	43,284	33,007
GASB 68 & 75 Expense	(3,929)	0	0	0	0
Capital Outlay	274,412	1,068,857	690,957	678,500	118,000
Depreciation	579,852	679,000	679,000	635,000	635,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,600,709</b>	<b>2,890,116</b>	<b>2,504,116</b>	<b>2,443,375</b>	<b>1,874,104</b>
Capital Improvement Projects	32,323	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	371,272	471,200	471,200	482,200	482,200
<b>TOTAL BUDGET</b>	<b>2,004,305</b>	<b>3,361,316</b>	<b>2,975,316</b>	<b>2,925,575</b>	<b>2,356,304</b>
Operating Transfer Out	108,111	165,602	165,602	92,913	96,200
Transfer to Reserves for:					
PW Vehicle/Equip. Replacement	430	363,591	363,591	363,591	363,591
PW Vehicle/Equip. Maint.	314,732	288,052	288,052	318,627	319,570
Investment in Fixed Assets	245,074	0	0	0	0
Fuel Station	396,275	486,080	486,080	482,200	482,200
Police Patrol Vehicle Replacement	245,800	250,800	250,800	241,941	236,941
Police Non Patrol Vehicle Replacement	184,822	145,585	145,585	145,554	145,554
Police Radios	0	87,324	87,324	87,324	87,324
Fire Equipment/Vehicle Maint.	422,089	409,989	409,989	325,694	291,448
Fire Vehicle Pool Replacement	0	0	0	0	0
POB Issuance	0	0	0	0	0
Adjustment to GASB 68 & 75 Accrual	3,929	0	0	0	0
Adjustment for Capitalized Asset Accrual	(245,074)	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>3,680,492</b>	<b>5,558,339</b>	<b>5,172,339</b>	<b>4,983,419</b>	<b>4,379,132</b>
<b>OPERATING FUNDS</b>	<b>\$47,218</b>	<b>(\$681,724)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>
Reserves	2,295,818	2,208,263	1,912,539	1,493,982	1,603,105
Total Operating Funds and Reserves	2,343,036	1,526,539	1,912,539	1,493,982	1,603,106
Reserve - POB Issuance	344,485	344,485	344,485	344,485	344,485
Reserve - Investment in Fixed Assets	1,867,497	1,188,497	1,188,497	553,497	(81,503)
Reserve - GASB 68 & 75	(498,352)	(498,352)	(498,352)	(498,352)	(498,352)
Reserve - Other	(153,867)	(153,867)	(153,867)	(153,867)	(153,867)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$4,056,666</b>	<b>\$2,561,169</b>	<b>\$2,947,169</b>	<b>\$1,893,612</b>	<b>\$1,367,736</b>

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CENTRAL SERVICES FUND	521 NUMBER				
	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$55,618</b>	<b>\$89,278</b>	<b>\$89,278</b>	<b>\$89,278</b>	<b>\$89,279</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	8,858	5,000	5,000	8,000	8,000
Charges for Service	1,648,538	1,663,606	1,663,606	1,580,732	1,705,732
Other Revenue	4,142	19,762	19,762	0	0
<b>TOTAL REVENUE</b>	<b>1,661,538</b>	<b>1,688,367</b>	<b>1,688,367</b>	<b>1,588,732</b>	<b>1,713,732</b>
Transfer In - Retirement	16,274	17,210	17,210	19,496	21,554
Transfer In -POB Issuance	0	0	0	0	0
Transfer In - Equipment Maintenance Fund	0	0	0	0	0
Transfer from Reserves:					
Capital Replacement	63,767	64,464	64,464	64,690	65,097
Finance Computer System Replacement	228,582	222,025	222,025	233,442	252,281
Information Systems	953,233	972,625	972,625	859,144	900,953
Telephone System	366,404	352,497	352,497	336,305	324,249
Investment In Fixed Assets	26,996	25,000	25,000	30,000	30,000
Prepaid Items	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>3,316,794</b>	<b>3,342,188</b>	<b>3,342,188</b>	<b>3,131,809</b>	<b>3,307,866</b>
<b>TOTAL AVAILABLE</b>	<b>3,372,412</b>	<b>3,431,466</b>	<b>3,431,466</b>	<b>3,221,087</b>	<b>3,397,145</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	199,889	189,727	189,727	200,211	211,713
Maintenance & Operations	1,134,097	1,296,871	1,296,871	1,221,575	1,248,315
GASB 68 & 75 Expense	43,139	0	0	0	0
Capital Outlay	0	43,000	43,000	0	10,000
Depreciation	26,996	25,000	25,000	30,000	30,000
<b>TOTAL OPERATING BUDGET</b>	<b>1,404,121</b>	<b>1,554,598</b>	<b>1,554,598</b>	<b>1,451,786</b>	<b>1,500,028</b>
Capital Improvement Projects	32,515	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
Capital & Special Projects	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>1,436,637</b>	<b>1,554,598</b>	<b>1,554,598</b>	<b>1,451,786</b>	<b>1,500,028</b>
Transfer Out - General Fund	211,824	82,013	82,013	71,794	72,553
Transfer to Reserves:					
Capital Replacement (Stores)	93,396	90,606	90,606	95,732	95,732
Finance Computer System Replacement	169,361	168,474	168,474	234,359	235,120
Information System Equip. Replacement	996,660	1,008,736	1,008,736	885,137	1,011,434
Telephone System	418,395	437,762	437,762	393,000	393,000
Investment In Fixed Assets	9,478	0	0	0	0
Prepaid Items	0	0	0	0	0
POB Issuance	0	0	0	0	0
Adjustment to GASB 68 & 75 Accrual	(43,139)	0	0	0	0
Adjustment for Capitalized Asset Accrual	(9,478)	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>3,283,133</b>	<b>3,342,189</b>	<b>3,342,189</b>	<b>3,131,808</b>	<b>3,307,867</b>
<b>OPERATING FUNDS</b>	<b>89,278</b>	<b>89,278</b>	<b>89,278</b>	<b>89,279</b>	<b>89,278</b>
Reserves	374,134	468,101	468,101	582,748	775,454
Total Operating Funds and Capital Reserves	463,412	557,379	557,379	672,027	864,732
Reserve - Investment In Fixed Assets	116,294	91,294	91,294	61,294	31,294
Reserve - Other	(141,495)	(141,495)	(141,495)	(141,495)	(141,495)
<b>TOTAL RETAINED EARNINGS</b>	<b>\$438,212</b>	<b>\$507,178</b>	<b>\$507,178</b>	<b>\$591,826</b>	<b>\$754,532</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**S.I.R. LIABILITY  
FUND**

**531  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$40,752	\$146,046	\$146,046	\$85,759	\$101,277
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Charges to Other Funds	1,450,000	1,450,000	1,450,000	1,600,000	1,600,000
Other Revenues	10,087	3,000	3,000	0	0
<b>TOTAL REVENUE</b>	<b>1,460,087</b>	<b>1,453,000</b>	<b>1,453,000</b>	<b>1,600,000</b>	<b>1,600,000</b>
Transfer from Reserves for: Future Claims	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,460,087</b>	<b>1,453,000</b>	<b>1,453,000</b>	<b>1,600,000</b>	<b>1,600,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,500,839</b>	<b>1,599,046</b>	<b>1,599,046</b>	<b>1,685,759</b>	<b>1,701,277</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	1,354,793	1,448,073	1,448,073	1,584,482	1,584,482
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,354,793</b>	<b>1,448,073</b>	<b>1,448,073</b>	<b>1,584,482</b>	<b>1,584,482</b>
Transfer to Reserves for: Future Claims Reserve	0	0	65,214	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,354,793</b>	<b>1,448,073</b>	<b>1,513,287</b>	<b>1,584,482</b>	<b>1,584,482</b>
<b>OPERATING FUNDS</b>	<b>146,046</b>	<b>150,973</b>	<b>85,759</b>	<b>101,277</b>	<b>116,795</b>
Reserve - Future Claims (IBNR's)	(427,468)	(427,468)	(362,254)	(362,254)	(362,254)
<b>TOTAL RETAINED EARNINGS</b>	<b>(\$281,422)</b>	<b>(\$276,496)</b>	<b>(\$276,496)</b>	<b>(\$260,978)</b>	<b>(\$245,460)</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**S.I.R. WORKERS' COMPENSATION  
FUND**

**532  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$139,247)</b>	<b>\$434,580</b>	<b>\$434,580</b>	<b>\$1,148,491</b>	<b>\$1,242,310</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	0	0	0	0	0
Charges to Other Funds	1,800,000	2,200,000	2,200,000	2,100,000	2,100,000
Other Revenue	488,804	619,039	619,039	442,000	442,000
<b>TOTAL REVENUE</b>	<b>2,288,804</b>	<b>2,819,039</b>	<b>2,819,039</b>	<b>2,542,000</b>	<b>2,542,000</b>
Transfer In	100,000	500,000	500,000	500,000	500,000
Transfer from Reserves	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>2,388,804</b>	<b>3,319,039</b>	<b>3,319,039</b>	<b>3,042,000</b>	<b>3,042,000</b>
<b>TOTAL AVAILABLE</b>	<b>2,249,557</b>	<b>3,753,619</b>	<b>3,753,619</b>	<b>4,190,491</b>	<b>4,284,310</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	1,814,977	2,605,128	2,605,128	2,948,181	2,948,181
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>1,814,977</b>	<b>2,605,128</b>	<b>2,605,128</b>	<b>2,948,181</b>	<b>2,948,181</b>
Transfer to Reserves for: Future Claims	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,814,977</b>	<b>2,605,128</b>	<b>2,605,128</b>	<b>2,948,181</b>	<b>2,948,181</b>
<b>OPERATING FUNDS</b>	<b>434,580</b>	<b>1,148,491</b>	<b>1,148,491</b>	<b>1,242,310</b>	<b>1,336,129</b>
Reserve - Future Claims	(1,592,131)	(1,592,131)	(1,592,131)	(1,592,131)	(1,592,131)
<b>TOTAL RETAINED EARNINGS</b>	<b>(\$1,157,551)</b>	<b>(\$443,640)</b>	<b>(\$443,640)</b>	<b>(\$349,821)</b>	<b>(\$256,002)</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**SELF INSURED UNEMPLOYMENT  
FUND**

**533  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$160,064	\$29,318	\$29,318	\$69,318	\$62,858
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,947	2,000	2,000	1,000	1,000
Charges to Other Funds	40,200	78,000	78,000	82,540	87,193
Other Revenue	565	0	0	0	0
<b>TOTAL REVENUE</b>	<b>42,712</b>	<b>80,000</b>	<b>80,000</b>	<b>83,540</b>	<b>88,193</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>42,712</b>	<b>80,000</b>	<b>80,000</b>	<b>83,540</b>	<b>88,193</b>
<b>TOTAL AVAILABLE</b>	<b>202,776</b>	<b>109,318</b>	<b>109,318</b>	<b>152,858</b>	<b>151,051</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	73,458	40,000	40,000	90,000	90,000
<b>TOTAL OPERATING BUDGET</b>	<b>73,458</b>	<b>40,000</b>	<b>40,000</b>	<b>90,000</b>	<b>90,000</b>
Transfer Out - SIR WC Fund	100,000	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>173,458</b>	<b>40,000</b>	<b>40,000</b>	<b>90,000</b>	<b>90,000</b>
<b>OPERATING FUNDS</b>	<b>29,318</b>	<b>69,318</b>	<b>69,318</b>	<b>62,858</b>	<b>61,051</b>
<b>TOTAL RETAINED EARNINGS</b>	<b>\$29,318</b>	<b>\$69,318</b>	<b>\$69,318</b>	<b>\$62,858</b>	<b>\$61,051</b>
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# - Ties to Year End Comprehensive Annual Financial Report

HILLSIDE ACQUISITION DEBT SVCS  
FUND

713  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$24,775	\$32,087	\$32,087	\$36,444	\$193,841
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	179	400	400	0	0
Open Space Tax	740,931	732,600	732,600	741,000	741,000
Open Space Maintenance Tax	0	0	0	0	0
Other Revenues	66	0	0	0	0
Bond Premium	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>741,176</b>	<b>733,000</b>	<b>733,000</b>	<b>741,000</b>	<b>741,000</b>
Transfers In from Reserves:					
Wilderness Preserve	0	0	0	0	0
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>741,176</b>	<b>733,000</b>	<b>733,000</b>	<b>741,000</b>	<b>741,000</b>
<b>TOTAL AVAILABLE</b>	<b>765,951</b>	<b>765,087</b>	<b>765,087</b>	<b>777,444</b>	<b>934,841</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Other Financing Uses - Bond Defeasance	0	0	0	0	0
Debt Service Payment	495,669	492,143	492,143	491,518	495,018
Maintenance and Operations	8,195	6,500	6,500	8,085	8,085
<b>TOTAL OPERATING BUDGET</b>	<b>503,864</b>	<b>498,643</b>	<b>498,643</b>	<b>499,603</b>	<b>503,103</b>
Transfer Out- General Fund (HWP)	84,000	84,000	84,000	84,000	84,000
Transfer Out- Hillside Capital Project	146,000	146,000	146,000	0	0
Transfer to Reserve for:					
Debt Service	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>733,864</b>	<b>728,643</b>	<b>728,643</b>	<b>583,603</b>	<b>587,103</b>
<b>OPERATING FUNDS</b>	<b>32,087</b>	<b>36,444</b>	<b>36,444</b>	<b>193,841</b>	<b>347,738</b>
RESERVE - Debt Service	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$32,087</b>	<b>\$36,444</b>	<b>\$36,444</b>	<b>\$193,841</b>	<b>\$347,738</b>

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# - Ties to Year End Comprehensive Annual Financial Report

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>(\$18,895)</b>	<b>\$122,085</b>	<b>\$122,085</b>	<b>\$258,985</b>	<b>\$258,985</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	959	0	0	0	0
Property Taxes	0	0	0	0	0
Revenue from Other Agencies	205	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,164</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer In From Debt Service Fund	146,000	146,000	146,000	0	0
<b>TOTAL RESOURCES</b>	<b>147,164</b>	<b>146,000</b>	<b>146,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL AVAILABLE</b>	<b>128,269</b>	<b>268,085</b>	<b>268,085</b>	<b>258,985</b>	<b>258,985</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	6,184	9,100	9,100	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>6,184</b>	<b>9,100</b>	<b>9,100</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	0	0	0	0	0
Capital Improvement Projects Contingency	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>6,184</b>	<b>9,100</b>	<b>9,100</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>6,184</b>	<b>9,100</b>	<b>9,100</b>	<b>0</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>122,085</b>	<b>258,985</b>	<b>258,985</b>	<b>258,985</b>	<b>258,985</b>
<b>TOTAL FUND BALANCE</b>	<b>\$122,085</b>	<b>\$258,985</b>	<b>\$258,985</b>	<b>\$258,985</b>	<b>\$258,985</b>
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# - Ties to Year End Comprehensive Annual Financial Report



**LIBRARY BOND DEBT SERVICE  
FUND**

**715  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	<b>\$288,421</b>	<b>\$196,146</b>	<b>\$196,146</b>	<b>\$98,133</b>	<b>\$209,060</b>
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	2,064	2,000	2,000	2,000	2,000
Property Taxes	1,044,223	1,034,550	1,034,550	1,045,000	1,045,000
Bond Proceeds	0	0	0	0	0
Other Revenues	996	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,047,283</b>	<b>1,036,550</b>	<b>1,036,550</b>	<b>1,047,000</b>	<b>1,047,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,047,283</b>	<b>1,036,550</b>	<b>1,036,550</b>	<b>1,047,000</b>	<b>1,047,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,335,704</b>	<b>1,232,696</b>	<b>1,232,696</b>	<b>1,145,133</b>	<b>1,256,060</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Debt Service Payment and Bank Charges	939,558	934,563	934,563	936,073	940,173
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>939,558</b>	<b>934,563</b>	<b>934,563</b>	<b>936,073</b>	<b>940,173</b>
Transfer Out - Library Bond Capital Project	200,000	200,000	200,000	0	0
<b>TOTAL APPROPRIATION</b>	<b>1,139,558</b>	<b>1,134,563</b>	<b>1,134,563</b>	<b>936,073</b>	<b>940,173</b>
<b>OPERATING FUNDS</b>	<b>196,146</b>	<b>98,133</b>	<b>98,133</b>	<b>209,060</b>	<b>315,887</b>
<b>TOTAL FUND BALANCE</b>	<b>\$196,146</b>	<b>\$98,133</b>	<b>\$98,133</b>	<b>\$209,060</b>	<b>\$315,887</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**LIBRARY BOND CAPITAL PROJECT  
FUND**

716  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$937,188	\$1,129,032	\$1,129,032	\$1,331,635	\$835,434
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	17,674	12,000	12,000	17,000	17,000
Property Taxes	0	0	0	0	0
Other Revenue	4,489	0	0	0	0
<b>TOTAL REVENUE</b>	<b>22,163</b>	<b>12,000</b>	<b>12,000</b>	<b>17,000</b>	<b>17,000</b>
Transfer In - Library Bond Debt Service	200,000	200,000	200,000	0	0
<b>TOTAL RESOURCES</b>	<b>222,163</b>	<b>212,000</b>	<b>212,000</b>	<b>17,000</b>	<b>17,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,159,351</b>	<b>1,341,032</b>	<b>1,341,032</b>	<b>1,348,635</b>	<b>852,434</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	0	0	0	0	0
Maintenance & Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Improvement Projects	30,319	522,598	9,397	513,201	0
Capital Improvement Projects Contingency	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>30,319</b>	<b>522,598</b>	<b>9,397</b>	<b>513,201</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>30,319</b>	<b>522,598</b>	<b>9,397</b>	<b>513,201</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>1,129,032</b>	<b>818,434</b>	<b>1,331,635</b>	<b>835,434</b>	<b>852,434</b>
<b>TOTAL FUND BALANCE</b>	<b>\$1,129,032</b>	<b>\$818,434</b>	<b>\$1,331,635</b>	<b>\$835,434</b>	<b>\$852,434</b>

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# - Ties to Year End Comprehensive Annual Financial Report

**MILLER MEMORIAL TRUST  
FUND**

**832  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$34,174	\$36,415	\$36,415	\$2,515	\$3,515
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,782	1,000	1,000	1,000	1,000
Other Revenue	459	0	0	0	0
<b>TOTAL REVENUE</b>	<b>2,241</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>2,241</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL AVAILABLE</b>	<b>36,415</b>	<b>37,415</b>	<b>37,415</b>	<b>3,515</b>	<b>4,515</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	0	34,900	34,900	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>0</b>	<b>34,900</b>	<b>34,900</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>0</b>	<b>34,900</b>	<b>34,900</b>	<b>0</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>36,415</b>	<b>2,515</b>	<b>2,515</b>	<b>3,515</b>	<b>4,515</b>
RESTRICTED RESERVE PER TRUST	70,000	70,000	70,000	70,000	70,000
<b>TOTAL FUND BALANCE</b>	<b>\$106,415</b>	<b>\$72,515</b>	<b>\$72,515</b>	<b>\$73,515</b>	<b>\$74,515</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**BARTLE MEMORIAL TRUST  
FUND**

**833  
NUMBER**

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 PROPOSED BUDGET	2022-23 PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$69,019	\$70,486	\$70,486	\$35,386	\$36,386
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Use of Money & Property	1,181	0	0	1,000	1,000
Other Revenue	304	0	0	0	0
<b>TOTAL REVENUE</b>	<b>1,485</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
Transfer In	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>1,485</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL AVAILABLE</b>	<b>70,504</b>	<b>70,486</b>	<b>70,486</b>	<b>36,386</b>	<b>37,386</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Maintenance & Operations	18	35,100	35,100	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>18</b>	<b>35,100</b>	<b>35,100</b>	<b>0</b>	<b>0</b>
Capital Improvement Project	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfer Out	0	0	0	0	0
<b>TOTAL APPROPRIATION</b>	<b>18</b>	<b>35,100</b>	<b>35,100</b>	<b>0</b>	<b>0</b>
<b>OPERATING FUNDS</b>	<b>70,486</b>	<b>35,386</b>	<b>35,386</b>	<b>36,386</b>	<b>37,386</b>
RESTRICTED RESERVE PER TRUST	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$70,486</b>	<b>\$35,386</b>	<b>\$35,386</b>	<b>\$36,386</b>	<b>\$37,386</b>
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# - Ties to Year End Comprehensive Annual Financial Report

**MONROVIA HOUSING AUTHORITY**  
**FUND**

921  
NUMBER

	2019-20 ACTUAL	2020-21 REVISED BUDGET	2020-21 ESTIMATED ACTUAL	2021-22 * PROPOSED BUDGET	2022-23 * PROPOSED BUDGET
<b>BEGINNING BALANCE</b>	\$792,891	\$644,356	\$644,356	\$336,805	\$177,007
<b>RESOURCES</b>					
<b>REVENUE:</b>					
Extraordinary Gain	0	0	0	0	0
Use of Money & Property	24,508	25,000	25,000	30,000	30,000
Project Revenues	187,464	2,000	2,000	0	0
Other Revenue	0	0	0	15,000	15,000
<b>TOTAL REVENUE</b>	<b>211,972</b>	<b>27,000</b>	<b>27,000</b>	<b>45,000</b>	<b>45,000</b>
Transfer In - Retirement Fund	12,858	10,009	10,009	0	0
Transfer In - Housing Bond Fund	0	0	0	0	0
Transfer In - General Fund for MAP	79,818	113,166	113,166	0	0
Transfer from Reserves for:					
Long Term Receivables	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0
Land Held For Housing	0	0	0	0	0
Owed to General Fund	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>304,648</b>	<b>150,175</b>	<b>150,175</b>	<b>45,000</b>	<b>45,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,097,539</b>	<b>794,531</b>	<b>794,531</b>	<b>381,805</b>	<b>222,007</b>
<b>APPROPRIATIONS</b>					
<b>CURRENT EXPENSES:</b>					
Personnel	169,115	111,696	111,696	122,492	132,256
Maintenance & Operations	9,514	86,919	86,919	8,140	8,140
Capital Outlay	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>178,629</b>	<b>198,615</b>	<b>198,615</b>	<b>130,632</b>	<b>140,396</b>
Extraordinary Loss	0	0	0	0	0
Capital & Special Projects	94,378	117,157	117,157	0	0
<b>TOTAL BUDGET</b>	<b>273,007</b>	<b>315,772</b>	<b>315,772</b>	<b>130,632</b>	<b>140,396</b>
Transfer Out - General Overhead & Homeless Programs	180,176	141,954	141,954	74,166	76,675
Transfer to Reserves for:					
Long Term Receivables	0	0	0	0	0
Advances to Successor Agency	0	0	0	0	0
Land Held For Housing	0	0	0	0	0
Owed to General Fund	0	0	0	0	0
<b>TOTAL APPROPRIATIONS</b>	<b>453,183</b>	<b>457,726</b>	<b>457,726</b>	<b>204,798</b>	<b>217,071</b>
<b>UNDESIGNATED FUND BALANCE</b>	<b>644,356</b>	<b>336,805</b>	<b>336,805</b>	<b>177,007</b>	<b>4,936</b>
Reserve - Land Held For Housing	0	0	0	0	0
Reserve - Long Term Receivables	450,000	450,000	450,000	450,000	450,000
Reserve - Advances to Successor Agency	2,551,385	2,551,385	2,551,385	2,551,385	2,551,385
Reserve - Owed to General Fund	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>	<b>\$3,645,741</b>	<b>\$3,338,190</b>	<b>\$3,338,190</b>	<b>\$3,178,392</b>	<b>\$3,006,321</b>

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# - Ties to Year End Comprehensive Annual Financial Report

\* - MAP Program moved to General Fund (Fund 111) in Fiscal Year 2021-22 and 2022-23



# CAPITAL IMPROVEMENT PROJECTS



## CAPITAL IMPROVEMENT PROJECTS

### Fiscal Years 2021-22 & 2022-23



Proj No.	Project Description	Total Project Estimate	FY2021-22 Estimated Cost *	FY2022-23 Estimated Cost *	Funding Source
52	Community Center Planning	\$66,750	\$51,039	\$0	Facilities Maintenance Fund
75	Bradoaks/Santa Fe Project	\$911,041	\$871,298	\$0	SRTS Grant, RMRA Fund
76	Huntington Drive Phase II	\$2,209,800	\$0	\$2,013,614	Prop C Fund, RMRA Fund, RSTP Grant, STPL Grant
77	Huntington Drive / 5th Avenue	\$1,024,960	\$787,420	\$0	RMRA Fund, HSIP Grant, HUD Grant, Street Maintenance Fund
80	Comprehensive Old Town Upgrades	\$845,000	\$635,845	\$0	AQMD Fund, RMRA Fund, CIP Fund, Development Services Fund, Prop C Fund, Storm Drain Fund, Measure R Fund, Environmental Services Fund
82	Comprehensive Library Park Upgrades	\$715,000	\$513,201	\$0	Library Fund
91	Mountain Avenue Resurfacing Project	\$200,000	\$200,000	\$0	SB1 RMRA
92	Lucinda Garcia Park Project	\$1,100,000	\$1,100,000	\$0	SPP Grant, Measure A, LA County TDA Funds, Mayor's Conference Grant, LACRPOSD Excess Funding
93	EV Charging Stations	\$0	\$165,000	\$110,000	AQMD Fund
<b>Total Estimated Cost</b>		<b>\$7,072,551</b>	<b>\$4,323,803</b>	<b>\$2,123,614</b>	

\* Total Estimated Cost for FY 2021-22 and FY 2022-23 may not agree to the Total Project Estimate, as actual expenditures have been incurred in previous years and cost estimates span future years.



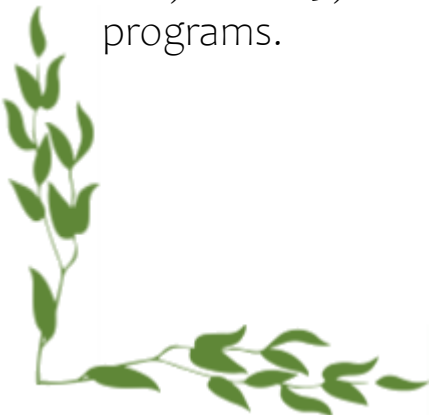
# DEPARTMENT PROGRAM BUDGETS





# DEPARTMENT PROGRAM BUDGETS

This section represents the budgets for each program/facility. They are grouped by department and a summary sheet is included where, at a glance, the reader can see: 1) the various programs which are the department's responsibility, 2) the totals for the entire department in the major categories of expenditure (i.e., salaries, maintenance & operations, etc.), and 3) the various funds which support the department's programs.





# CITY MANAGER'S OFFICE



The City Manager's Office is headed by the City Manager and is responsible for coordinating the following City operations:

- City Clerk's Office
- Administration
- Human Resources

An overview of each of the above listed functions is included below.

## **CITY CLERK'S OFFICE**

The City Clerk's Office maintains the record of all City Council legislative proceedings and decisions, including Minutes, Ordinances, and Resolutions; manages all official City records and archives; administers City elections and serves as the filing officer for Political Reform Act statements; provides administrative services for the City Council; receives and processes claims, subpoenas, summons and requests for public records; and coordinates the recruitment of City Commissioners and Board Members.

## **ADMINISTRATION**

The Administration Division is responsible for the administration of all City operations through the provision of City Council support, managing citywide strategic planning efforts, coordinating special projects, strengthening intergovernmental relations, and managing the City's public information / community outreach activities.

### ECONOMIC DEVELOPMENT

The Administration Division also helps promote and sustain economic growth in the community through a variety of mechanisms, including marketing and outreach efforts, workforce development, development support for key projects, strengthening established and emerging industries in Monrovia, establishing public / private partnerships, and streamlining Citywide processes to support business activities.

### INFORMATION SYSTEMS

The Administration Division is responsible for managing the City's information technology resources in order to provide staff with the tools necessary to perform their job functions, while keeping data systems secure. Acorn Technology Services is the City's current contract IT services provider assisting with day-to-day support, network and server maintenance, and strategic planning.

## **HUMAN RESOURCES**

The Human Resources Division is responsible for attracting, developing, supporting and retaining a highly skilled and diverse workforce that embraces the City's mission and organizational values. Human Resources also focuses on organizational development efforts by facilitating employee relations, talent management, succession planning, training, safety/risk management, employee engagement, and organizational health and wellness initiatives.



# CITY MANAGER'S OFFICE



## PRIOR FISCAL YEAR ACCOMPLISHMENTS

Throughout FY 2020-2021 the City Manager's Office provided the leadership needed for the entire organization to address the City Council's Strategic Goals. Specific highlights for which the Department was directly responsible include:

- COVID Response
  - Remote setup - A total of 59 employees were able to access the City's network and work remotely from home within 3 weeks of the State Order.
  - Continued to provide front desk customer service.
  - Setup and enhanced Virtual Council Meetings.
  - Continued to make the public records requests available to the public, responding to nearly 1,000 requests.
  - Virtual State of the City with over 650 views.
  - Maintained extensive communications during the Bobcat Fire, totaling over 1.1 million page views during the height of the emergency.
  - Completed Virtual Onboarding
  - Completed Virtual Wellness Month and Health Fair
    - Successful – socially distant – Employee flu shot program
  - Completed Virtual Employee Recognition Event
  - Completed Virtual Mandatory and Regulatory Trainings
  - Completed successful transition to virtual recruiting
- Integrated new cybersecurity software to combat malicious actors and prevent attacks.
- Replaced 30+ computers and upgraded the Police Department's server infrastructure.
- Assessed wireless access points throughout City facilities and provide public WiFi in Library Park.
- Received over 2 million views on our website. To put this into perspective, the City's website received about 800,000 total page views during the entirety of 2019.
- Combined total of 20,000 followers, totaling over 2 million views across City's social media platforms.



# CITY MANAGER'S OFFICE



## **BUDGET HIGHLIGHTS**

### City Clerk's Office

- Coordinate 2022 General Municipal Election, including Mayor, two City Councilmembers, City Clerk, and City Treasurer, as well as a special ballot measure.
- Enhance annual Board and Commission recruitment process, from informational meetings and application solicitation, through coordination of selection committee appointments and onboarding.
- Complete departmental review and updates for redesigned Citywide Records Retention/Destruction Schedule.
- Coordinate mandatory ethics training for 91 designated City officials and employees.
- Develop internal trainings related to agenda reports, contracts, insurance, and records retention.
- Coordinate annual recognition events for volunteer Commissioners and Boardmembers.
- Enhance Monrovia Store merchandise and explore avenues to implement online orders for broader reach.
- Enhance transparency through improved access to electronic public records through online portal.

### Administration

- Upgrade the City's Document Management System and Financial Enterprise Resource Planning Solution.
- Evaluate the City's cybersecurity program and maintain staff's awareness to protect the City's IT infrastructure.
- Systematically replace outdated hardware, including computers, monitors, and servers to prevent significant one-time expenditures.
- Enhance and refresh Monrovia's brand and establish a unified City-wide voice.
- Develop a Strategic Communication Plan outlining communications goals and outreach campaigns, including a social media policy.
- Continue to develop and introduce innovative programs to offer residents a premier quality of life. Examples including public transportation programs like the City's partnership with Lyft and Biking for Bucks.
- Continue work with developers to add to the City's housing stock through the creation of Community Facility Districts (CFD) and encouraging mixed-use developments.
- Maintain positive working relationships with regional agencies and neighboring cities to collectively work towards common goals. Examples of regional agencies include the San Gabriel Valley Council of Governments (SGVCOG), Southern California Association of Governments (SCAG) and San Gabriel Valley Regional Housing Trust (SGVRHT).



# CITY MANAGER'S OFFICE



## Human Resources

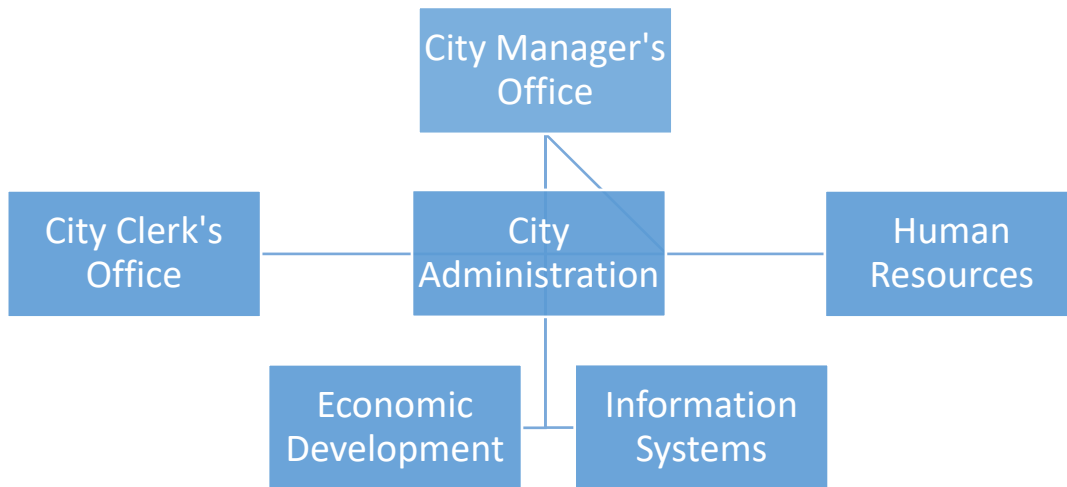
- Begin negotiations for new labor contracts with Monrovia Municipal Employees' Association (MMEA), Monrovia Firefighters' Association (MFA), Monrovia Police Officers' Association (MPOA), Mid-Management Employees, Management Employees and Elected & Appointed Officials.
- Update the Personnel Rules and Regulations.
- Maintain hiring standards with focus on diversity, equity and inclusion in the recruitment life cycles.
- Continue to monitor evaluations and ensure that they are current in order to cultivate professional growth and provide constructive feedback to all our employees.
- Continue to monitor and close out the tail end claims for workers' compensation.
- Continue to provide guidance on COVID-19 matters.
- Coordinate annual wellness month and Health Fair for all employees and retirees to coincide with open enrollment.
- Coordinate Annual Employee Service Recognition Awards and luncheon.
- Coordinate mandatory and diversity training to all staff.
- Continue to provide enhanced experiences to promote retention and continuously foster a culture of inclusion.
- Continue to conduct 1:1 New Supervisor Orientation for all new supervisors, managers and directors.
- Continue to update Administrative Policies.



# CITY MANAGER'S OFFICE



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**City Manager's Office  
City Council**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-110**

**PROGRAM DESCRIPTION:**

The City Council Program is the legislative branch of the Monrovia City government and is responsible for formulation of City policy.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$94,873	\$103,662	\$111,409	\$114,558
Maintenance & Operations	13,941	34,200	29,200	29,200
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>108,814</b>	<b>137,862</b>	<b>140,609</b>	<b>143,758</b>
CIP	0	0	0	0
Capital/Special Projects	3,458	25,000	25,000	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$112,272</b>	<b>\$162,862</b>	<b>\$165,609</b>	<b>\$143,758</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	5.00	5.00	5.00	5.00



**City Manager's Office  
Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-120**

**PROGRAM DESCRIPTION:**

The City Manager is appointed by the City Council to serve as the Chief Executive Officer for the organization and is responsible for implementing policies established by the City Council through coordination with all City Departments. The Administration Division is responsible for City Council support, Citywide initiatives, coordination of special projects, intergovernmental relations, public information, community outreach, economic development, and information systems.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$630,045	\$574,253	\$624,901	\$666,172
Maintenance & Operations	135,739	148,191	168,424	172,408
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>765,784</b>	<b>722,444</b>	<b>793,325</b>	<b>838,580</b>
CIP	0	0	0	0
Capital/Special Projects	219	5,000	5,000	5,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$766,003</b>	<b>\$727,444</b>	<b>\$798,325</b>	<b>\$843,580</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.70	3.20 *	3.20 *	3.20 *
* 1 frozen position				





**City Manager's Office  
City Clerk**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-130**

**PROGRAM DESCRIPTION:**

The City Clerk's division is responsible for preparation of agendas, minutes, ordinances and resolutions for the City Council, Successor Agency to the Monrovia Redevelopment Agency, Housing Authority, and the Financing Authority, and ensures completion of actions directed. As the Records Manager, the City Clerk maintains the central and legal files of the City, provides public information and responds to public records requests, publishes and posts legal notices, processes claims and lawsuits, and is responsible for the maintenance and distribution of the Municipal Code. The City Clerk also conducts all stand-alone municipal elections and is the Filing Officer for Fair Political Practices Commission campaign finance and economic interest disclosure forms.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$338,722	\$265,821	\$291,891	\$313,203
Maintenance & Operations	105,150	84,264	85,069	87,488
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>443,872</b>	<b>350,085</b>	<b>376,960</b>	<b>400,691</b>
CIP	0	0	0	0
Capital/Special Projects	3,966	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$447,838</b>	<b>\$350,085</b>	<b>\$376,960</b>	<b>\$400,691</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	4.00	2.90 *	2.90 *	2.90 *
<i>* 1 frozen position</i>				



**City Manager's Office  
City Treasurer**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-140**

**PROGRAM DESCRIPTION:**

The City Treasurer provides oversight of cash management and related fiscal matters. The City Treasurer is an elected position and serves a four-year term. Duties include the review/preparation of financial transactions and the review and approval of accounts payable warrants and payroll checks. In the absence of the Treasurer, the City Clerk provides support for this function.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$18,808	\$13,010	\$21,770	\$22,549
Maintenance & Operations	523	500	500	500
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>19,331</b>	<b>13,510</b>	<b>22,270</b>	<b>23,049</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$19,331</b>	<b>\$13,510</b>	<b>\$22,270</b>	<b>\$23,049</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**City Manager's Office  
City Attorney**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-150**

**PROGRAM DESCRIPTION:**

The City Attorney accounts for general legal services for the City. The City Attorney is appointed by, and serves at the pleasure of, the City Council. This does not include specialized personnel and labor relations counsel, which is managed by the Human Resources Department. Special legal counsel for worker's compensation matters and legal services related to liability claims are charged against the Workers' Compensation and Liability Funds, respectively.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	463,616	864,000	357,600	357,600
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>463,616</b>	<b>864,000</b>	<b>357,600</b>	<b>357,600</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$463,616</b>	<b>\$864,000</b>	<b>\$357,600</b>	<b>\$357,600</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office  
Information Systems**



**Fund Name:**

**Central Services**

**Fund Number/Department Number:**

**521-223**

**PROGRAM DESCRIPTION:**

Information Systems consists of City staff, contract managed services, and various consultants with subject-matter expertise. Information Systems is responsible for maintaining the City's network and server infrastructure; procuring and supporting all hardware and software applications; managing data storage, backup, and related security measures; and overseeing the City's Geographical Information Systems (GIS) database and internal/external websites. Additionally, the Division provides day-to-day support and troubleshooting assistance for computers, printers, telephones, and emails throughout the City.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel*	\$114,966	\$100,430	\$107,391	\$115,696
Maintenance & Operations	665,251	820,744	751,752	775,257
Capital Outlay*	0	43,000	0	10,000
Depreciation	26,996	25,000	30,000	30,000
<b>Total Operating Budget</b>	<b>807,213</b>	<b>989,174</b>	<b>889,143</b>	<b>930,953</b>
CIP	32,515	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	124,127	8,450	0	0
<b>Program Total:</b>	<b>\$963,855</b>	<b>\$997,624</b>	<b>\$889,143</b>	<b>\$930,953</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**City Manager's Office  
Telephone Maintenance**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-224**

**PROGRAM DESCRIPTION:**

Telephone Maintenance is an internal service operation that is responsible for the procurement, maintenance, and management of the City's telecommunications system, including internet services, dark fiber, cellular phones, and the telephone system.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	311,601	311,825	297,695	297,795
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>311,601</b>	<b>311,825</b>	<b>297,695</b>	<b>297,795</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	54,803	40,672	38,610	26,454
<b>Program Total:</b>	<b>\$366,404</b>	<b>\$352,497</b>	<b>\$336,305</b>	<b>\$324,249</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office  
Human Resources**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-231**

**PROGRAM DESCRIPTION:**

The Human Resources Program is responsible for providing all personnel services in the City, including employee recruitment and selection, classification, compensation, employee benefits, employee relations, risk management, organizational development, and training.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$563,393	\$663,679	\$708,709	\$765,597
Maintenance & Operations	398,526	542,400	655,501	516,477
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>961,919</b>	<b>1,206,079</b>	<b>1,364,210</b>	<b>1,282,074</b>
CIP	0	0	0	0
Capital/Special Projects	100	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$962,019</b>	<b>\$1,206,079</b>	<b>\$1,364,210</b>	<b>\$1,282,074</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	5.95	5.20 *	5.20 *	5.20 *
* 1 frozen position				



**City Manager's Office  
Workers' Compensation**



**Fund Name:**

**SIR Workers' Comp**

**Fund Number/Department Number:**

**532-233**

**PROGRAM DESCRIPTION:**

The City's Workers' Compensation Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the City's workers' compensation related matters.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	1,814,977	2,605,128	2,948,181	2,948,181
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,814,977</b>	<b>2,605,128</b>	<b>2,948,181</b>	<b>2,948,181</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,814,977</b>	<b>\$2,605,128</b>	<b>\$2,948,181</b>	<b>\$2,948,181</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office  
Liability & Insurance**



**Fund Name:**

**SIR Liability**

**Fund Number/Department Number:**

**531-234**

**PROGRAM DESCRIPTION:**

The General Liability Program is housed in this program area. The City is a member of the California Joint Powers Insurance Authority (CJPIA), which handles all of the liability claims and lawsuits filed against the City.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	1,354,793	1,448,073	1,584,482	1,584,482
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,354,793</b>	<b>1,448,073</b>	<b>1,584,482</b>	<b>1,584,482</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,354,793</b>	<b>\$1,448,073</b>	<b>\$1,584,482</b>	<b>\$1,584,482</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**City Manager's Office  
Unemployment Insurance**



**Fund Name:**

**SIR Unemployment**

**Fund Number/Department Number:**

**533-236**

**PROGRAM DESCRIPTION:**

The Unemployment Insurance Program is housed in this program area. The City is self-insured for purposes of unemployment insurance, and this program is responsible for all claims for unemployment filed by employees who have separated from the City.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	73,458	40,000	90,000	90,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>73,458</b>	<b>40,000</b>	<b>90,000</b>	<b>90,000</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	100,000	0	0	0
<b>Program Total:</b>	<b>\$173,458</b>	<b>\$40,000</b>	<b>\$90,000</b>	<b>\$90,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**City Manager's Office  
Affordable Housing**



**Fund Name:**

**Housing Authority**

**Fund Number/Department Number:**

**921-556**

**PROGRAM DESCRIPTION:**

The City's Housing Authority activities are accounted for in this particular program area.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22 *</u></b>	<b><u>2022-23 *</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$169,115	\$111,696	\$122,492	\$132,255
Maintenance & Operations	9,514	86,919	8,140	8,140
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>178,629</b>	<b>198,615</b>	<b>130,632</b>	<b>140,395</b>
Extraordinary Loss	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	180,176	141,954	74,166	76,675
<b>Program Total:</b>	<b>\$358,805</b>	<b>\$340,569</b>	<b>\$204,798</b>	<b>\$217,070</b>

<b><u>PERSONNEL:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	1.10	0.07	0.70	0.70

\* - MAP Program moved to General Fund (Fund 111) in Fiscal Year 2021-22 and 2022-23



# ADMINISTRATIVE SERVICES



The Administrative Services Department is responsible for the overall management and oversight of the City's financial assets and financial transactions. The Department plans, organizes, leads, and monitors the financial activities of the City and is responsible for coordinating the following operational areas:

- Finance Administration
- Finance Operations
  - Budgeting and Long-Term Financial Planning
  - General Accounting and Financial Reporting
  - Treasury/Cash Management
  - Payroll
  - Accounts Payable
  - Accounts Receivable and Cashiering/Cash Handling
  - Monrovia Successor Agency Administration
- Central Stores
- Finance Computer System
- Utility Billing and Collections
- Non-Departmental

An overview of each of the above listed functions is included below.

## **FINANCE ADMINISTRATION**

The Administrative Services Department is focused on developing innovative and cost-effective ways of financing City services and facilities, preparing and implementing policies and plans for effectively managing the City's financial resources, preserving the City's long-term financial health, and advising the City Council and the City Manager on fiscal matters. In addition, the Department also coordinates the preparation of the budget and long-term financial.

## **FINANCE OPERATIONS**

The Administrative Services Department is responsible for overseeing the City's budgeting and financial reporting process and the City's day-to-day financial transactions, which includes paying the City's financial obligations and processing cash collections within the City's financial system. The following operational areas are included in the Finance Operations function:

### **BUDGETING AND LONG-TERM FINANCIAL PLANNING**

The budgeting and long-term financial planning function involves the preparation of the annual budget for approval by City Council and working with operating departments, throughout the year, to continually track and monitor budget to actual performance. As part of the budget process, an ongoing review and analysis of the City's long-term fiscal health is performed, and appropriate adjustments are made to programs, operations, expenditures, and revenues, as needed, to ensure the City's long-term fiscal sustainability.

### **GENERAL ACCOUNTING AND FINANCIAL REPORTING**

The general accounting and financial reporting function involves maintaining the general ledger system and chart of accounts, reconciling monthly bank accounts, providing monthly financial reports for operating departments, tracking the City's financial and capital assets, preparing the annual State Controller's Report, compiling data for the City's annual financial audit and all other regulatory audits, and preparing the Comprehensive Annual Financial Report. In addition, this function is also responsible for preparing and recording the financial transactions of the Monrovia Successor Agency, which includes preparing the annual Recognized Obligation Payment Schedule (ROPS).



# ADMINISTRATIVE SERVICES



## TREASURY/CASH MANAGEMENT

The treasury/cash management function is focused on ensuring that the City has available funds to pay its short-term operational and capital costs. Any idle funds not needed to fund the City's short-term costs are prudently invested in allowable long-term investments as outlined in the City's Investment Policy. As provided in the Investment Policy, funds are invested in order to ensure safety, liquidity, and return on investment, among other key objectives.

## PAYROLL

The payroll function involves processing the City's bi-weekly payroll and ensuring that all monthly, quarterly, and annual federal and state reports are filed timely with the taxing authorities and regulatory agencies.

## ACCOUNTS PAYABLE

The accounts payable function involves processing the City's bills and issuing payments to vendors. Other duties of the accounts payable operation include filing annual reports required by regulatory agencies, reviewing internal controls, adhering to established payable procedures, and maintaining vendor and encumbrance files.

## ACCOUNTS RECEIVABLE AND CASHIERING/CASH HANDLING

The accounts receivable function involves processing the City's accounts receivable billings, maintaining customer aging schedules and files, processing delinquent accounts, and initiating collection procedures. In addition, this operation is responsible for timely deposit and safekeeping of cash.

## MONROVIA SUCCESSOR AGENCY

The City of Monrovia serves as the Successor Agency for the former Monrovia Redevelopment Agency. The Administrative Services Department oversees and records the financial transactions related to the winding down of the former Monrovia Redevelopment Agency, which includes preparation and submission of the annual Recognized Obligation Payment Schedule (ROPS).

## **CENTRAL STORES**

The Central Stores function provides operating departments with photo copying and other services. The Administrative Services Department works closely with the City Manager's Office to provide these services. All costs charged to this program are recovered through service charges to other departments.

## **FINANCE COMPUTER SYSTEM**

The Finance Computer system provides a fully-integrated software system for collecting and managing the City's financial data for record keeping and reporting purposes. The Tyler Munis financial software system houses all of the City's general ledger and budgeting data. All costs charged to this program are recovered through service charges to other departments.

## **UTILITY BILLING AND COLLECTIONS**

The utility billing function involves processing monthly utility billings for approximately 10,000 residential and business customers. In addition to issuing monthly bills to customers, the utility billing function is also responsible for initiating customer turn on/turn off service requests, maintaining customer history files, receiving and posting utility-related payments, and assisting customers with all account-related inquiries.

## **NON DEPARTMENTAL**

The Non-Departmental Program accounts for all expenditures and revenues that cannot be assigned to another specific department of the General Fund. The Administrative Services Department works closely with the City Manager's Office to manage the revenues and expenditures housed within this function.



# ADMINISTRATIVE SERVICES



## PRIOR FISCAL YEAR ACCOMPLISHMENTS

- When the COVID-19 pandemic first impacted the City's finances, the Administrative Services Department was able to work with the City's operating departments to make quick and impactful adjustments to the budget for both fiscal years to help offset the anticipated decrease in revenues. Originally, a loss of \$2.6 million in General Fund revenues was expected for Fiscal Year 2019-20 and over \$2 million was expected for Fiscal Year 2020-21. With the efforts and hard work of all operating departments, the City closed the Fiscal Year 2019-20 with a surplus of \$691,000 and Fiscal Year 2020-21 is expected to close with a deficit of only \$663,000. When combined, both years will result in an estimated net surplus of \$28,000.
- The Administrative Services Department implemented Senate Bill 998, also known as the Water Shut-off Protection Act, which made major overhauls to the City's water shut-off procedures to allow additional time for low-income and other qualifying customers to pay their water bills. This was a big undertaking that resulted in changes to the City's municipal code, water bill format, and billing and collection procedures.
- This past year, the City was required to respond to health and safety guidelines related to the COVID-19 pandemic. The Administrative Services Department has taken the lead on collecting costs related to the City's response and submitting those costs for reimbursement to the Federal Emergency Management Agency (FEMA).
- In September 2020, the City experienced a major wildfire in the Foothills of Monrovia. This fire, also known as the Bobcat Fire, resulted in significant out-of-pocket costs for the City. The Administrative Services Department has taken the lead on collecting costs related to the Bobcat Fire and is currently in the process of requesting reimbursement from FEMA and the California Office of Emergency Services (Cal OES).
- Due to the impact of the pandemic on the City's finances and the resulting uncertainty of the future, quarterly budget updates were provided to the City Council throughout the Fiscal Year 2020-21.
- In light of the COVID-19 pandemic and resulting closure of City Hall to the public, the Administrative Services Department was still able to meet all deadlines for processing payroll, financial reporting, accounts payable check runs, and utility bills.
- For the first time since the City started offering payroll direct deposit to employees, the Administrative Services Department was able to achieve 100% enrollment for City employees. This resulted in overall reduced costs and improved efficiencies.
- After undergoing the annual financial audit, the City received a clean audit with no findings from the City's auditors.



# ADMINISTRATIVE SERVICES



## BUDGET HIGHLIGHTS

### Finance Operations

- Submit an award winning Comprehensive Annual Financial Report and Budget Book.
- Maintain a balanced City Budget. As the City of Monrovia continues its recovery from the financial impacts of the pandemic, the Administrative Services Department will continue to closely monitor the City's finances and provide City Council with regular updates, throughout the year, in order to keep City Council apprised of the status of the City's finances.
- In the upcoming year, Administrative Services will partner with City departments to develop a long-term CIP budget that plans for long-term investment in capital assets and infrastructure replacement.
- Continue to develop long-term financial strategies for developing innovative and cost-effective ways of financing City services and facilities and preserving the City's long-term financial health.
- As a priority work plan item in the upcoming year, the Administrative Services Team will continue to collect costs and request reimbursement from FEMA and the State of California for two major emergency events, the Bobcat Fire and the COVID-19 Pandemic. It is the City's goal to request reimbursement for a majority of the costs in order to minimize out-of-pocket expenses for the City.
- The City will be required to implement Governmental Accounting Standards Board (GASB) 87, the new lease accounting standard, as part of the Comprehensive Annual Financial Report. Staff will be required to compile an inventory of leases throughout the City and analyze that inventory in order to ensure proper reporting per the new standard.
- Monitor the City's Unfunded Actuarial Liabilities (UAL) and continue to set aside funds in the City's Section 115 Trust for PERS and OPEB liabilities.
- Meet all required reporting for State, Federal and other governmental agencies and submit the annual State Controller's Report.
- As part of the Administrative Services Department's ongoing objective to improve efficiencies within the operation, staff will continue to look for ways to streamline and automate manual processes.

### Utility Billing and Collections

- In Fiscal Year 2019-20, the City developed a new Water Shut-Off Policy in accordance with Senate Bill 998 (SB998), the Water Shut-Off Act. However, the pandemic halted the implementation of this new policy beginning in March of 2020. In the upcoming year, the newly-developed Water Shut-Off Policy will be implemented for the first time.

### Finance Computer System

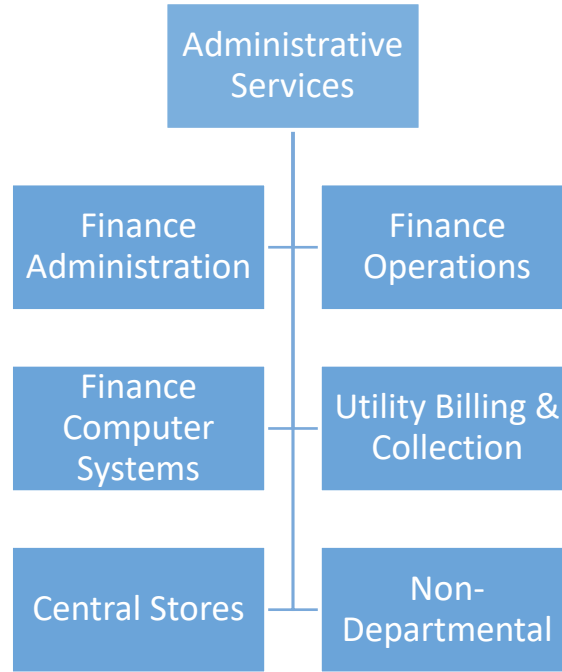
- Upgrade the Tyler Munis Financial System to a web-based version of the software. This upgrade will ensure that the City is on the latest software version, which will improve overall efficiency and enhance financial reporting capacity.



# ADMINISTRATIVE SERVICES



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**Administrative Services  
Finance Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-210**

**PROGRAM DESCRIPTION:**

The Finance Administration Program manages and coordinates the financial functions of the City and the Successor Agency to the Monrovia Redevelopment Agency. It provides fiscal guidance on accounting issues to all departments. Finance Administration develops and monitors a stable, long-term financial plan for the City of Monrovia. Responsibilities include investment and cash management, creation and revision of department and City-wide policies regarding financial issues, budget preparation and monitoring, and long-term strategic and financial forecasting.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$74,778	\$71,841	\$79,316	\$85,611
Maintenance & Operations	32,231	33,919	34,400	37,188
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>107,009</b>	<b>105,760</b>	<b>113,716</b>	<b>122,799</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$107,009</b>	<b>\$105,760</b>	<b>\$113,716</b>	<b>\$122,799</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.40	0.40	0.40	0.40





**Administrative Services  
Finance Operations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-221**

**PROGRAM DESCRIPTION:**

The Finance Operations Program is responsible for the overall daily accounting for City revenues, expenditures, and asset management. The department provides budgeting and financial reporting services to operating and support departments. Additionally, Finance is responsible for all accounting functions, including accounts payable, accounts receivable, cash collections, general ledger, fixed assets and payroll.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$833,469	\$863,239	\$877,882	\$976,139
Maintenance & Operations	249,391	247,945	283,469	289,149
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,082,860</b>	<b>1,111,184</b>	<b>1,161,351</b>	<b>1,265,288</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,082,860</b>	<b>\$1,111,184</b>	<b>\$1,161,351</b>	<b>\$1,265,288</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	7.55	7.05 *	7.05 *	7.05 *
*1 frozen position				



**Administrative Services  
Central Stores**



**Fund Name:** **Central Services**  
**Fund Number/Department Number:** **521-222**

**PROGRAM DESCRIPTION:**

The Central Stores Program provides operating departments with photo copying and other services. All costs to the Central Stores Program are recovered through service charges to other departments.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	55,732	57,048	57,248	57,608
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>55,732</b>	<b>57,048</b>	<b>57,248</b>	<b>57,608</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	8,035	7,416	7,442	7,489
<b>Program Total:</b>	<b>\$63,767</b>	<b>\$64,464</b>	<b>\$64,690</b>	<b>\$65,097</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Finance Computer System**



**Fund Name:**

**Central Services**

**Fund Number/Department Number:**

**521-225**

**PROGRAM DESCRIPTION:**

The Finance Computer System Program is the responsibility of the Administrative Services Department. The fully-integrated financial software program manages all of the general ledger and budgeting data that occurs within the City, including applications such as accounting, payroll, accounts payable and receivable, cash collections, utility billing, and purchase orders.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel*	\$84,923	\$89,297	\$92,819	\$96,016
Maintenance & Operations*	101,514	107,254	114,880	117,655
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>186,437</b>	<b>196,551</b>	<b>207,699</b>	<b>213,671</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	24,859	25,474	25,742	38,610
<b>Program Total:</b>	<b>\$211,296</b>	<b>\$222,025</b>	<b>\$233,441</b>	<b>\$252,281</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.60	0.60	0.60	0.60



**Administrative Services  
Utility Billing and Collection**



**Fund Name:**

**Water Utility**

**Fund Number/Department Number:**

**411-227**

**PROGRAM DESCRIPTION:**

The Utility Billing and Collection Program is responsible for generating utility bills for the City's approximately 10,000 customers each month. Direct program costs to generate bills, including staffing costs, are reflected in this program. The Utility Billing Department currently prepares approximately 120,000 utility bills a year, which generates an estimated \$14 million in water sales revenue for the Water Service Division.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel*	\$734,083	\$699,648	\$738,216	\$791,304
Maintenance & Operations	412,002	406,063	476,656	478,640
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,146,085</b>	<b>1,105,711</b>	<b>1,214,872</b>	<b>1,269,944</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	281,986	299,383	289,553	296,466
<b>Program Total:</b>	<b>\$1,428,071</b>	<b>\$1,405,094</b>	<b>\$1,504,425</b>	<b>\$1,566,410</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry.

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	6.35	5.85 *	5.85 *	5.85 *
* 1 frozen position				



**Administrative Services  
Community Facilities District**



**Fund Name:** *Community Facilities District*  
**Fund Number/Department Number:** *267-245*

**PROGRAM DESCRIPTION:**

The City Council approved the creation of Community Facilities Districts as a funding mechanism to cover the costs associated with providing services to new residential development projects. Revenues collected are recorded in this department and then transferred to the fund which houses the corresponding expenditures.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>	<b><i>Adopted Budget</i></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	16,323	16,976
<b>Program Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,323</b>	<b>\$16,976</b>

<b><u>PERSONNEL:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>	<b><i>Adopted Budget</i></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Non-Departmental**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-251**

**PROGRAM DESCRIPTION:**

The Non-Departmental Program accounts for all expenditures and revenues that cannot be assigned to specific departments of the General Fund. Property taxes, sales taxes, and transient occupancy taxes are accounted for in this program. Also included in this program are costs not associated with a specific department or program.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$250,000	\$250,000	\$250,000
Maintenance & Operations	1,291,089	1,070,673	1,763,033	1,731,152
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,291,089</b>	<b>1,320,673</b>	<b>2,013,033</b>	<b>1,981,152</b>
CIP	0	0	0	0
Capital/Special Projects	575	15,500	0	0
Transfers Out	2,673,040	2,254,815	2,576,638	2,886,671
<b>Program Total:</b>	<b>\$3,964,704</b>	<b>\$3,590,988</b>	<b>\$4,589,671</b>	<b>\$4,867,823</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Measure K**



**Fund Name:**

**Measure K**

**Fund Number/Department Number:**

**112-251**

**PROGRAM DESCRIPTION:**

Measure K is a 3/4% sales tax that was approved by City voters in November 2019 and became effective on April 1, 2020. Measure K, the Keep Monrovia Revenues Local Sales Tax Measure, ensures new sales tax revenues stay in Monrovia to be reinvested into the community. Measure K will generate an estimated \$5 million per year in additional sales tax revenues for the City.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	159,766	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>159,766</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	0	125,250	52,625	0
Transfers Out	0	1,200,000	1,000,000	1,000,000
<b>Program Total:</b>	<b>\$0</b>	<b>\$1,325,250</b>	<b>\$1,212,391</b>	<b>\$1,000,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Employee Retirement**



**Fund Name:**

**Retirement**

**Fund Number/Department Number:**

**212-252**

**PROGRAM DESCRIPTION:**

The Employee Retirement Program tracks revenues and costs associated with providing pension benefits to the City's employees. Revenues that are generated through an override tax are used to help augment costs associated with the City's pension program. The City currently participates in the California Public Employees' Retirement System (CalPERS).

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	156,168	160,000	170,000	180,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>156,168</b>	<b>160,000</b>	<b>170,000</b>	<b>180,000</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	9,200,863	9,592,449	10,086,583	10,546,307
<b>Program Total:</b>	<b>\$9,357,031</b>	<b>\$9,752,449</b>	<b>\$10,256,583</b>	<b>\$10,726,307</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Administrative Services  
Emergency Services**



**Fund Name:** *Emergency Services*  
**Fund Number/Department Number:** *211-253*

**PROGRAM DESCRIPTION:**

The Emergency Services program captures costs resulting from one-time emergency events occurring within the City. Recent events accounted for in this cost center include the COVID-19 global pandemic, the civil unrest events of 2020, and the Bobcat Fire.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
		<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	645,519	1,199,658	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$645,519</b>	<b>\$1,199,658</b>	<b>\$0</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
		<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Retirement Debt Service**



**Fund Name:**

**Pension Obligation Bonds**

**Fund Number/Department Number:**

**214-255**

**PROGRAM DESCRIPTION:**

The Retirement Debt Service Program accounts for all debt service payments for Taxable Pension Obligation Bonds. The proceeds of the bonds were used to pay off a portion of the City's unfunded liability to the California Public Employees' Retirement System (CalPERS). Funds from the City's pension override tax are used to pay principal and interest on these bonds.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	3,100	3,200	2,400	2,400
Debt Service	6,467,497	6,466,216	6,465,208	6,462,756
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>6,470,597</b>	<b>6,469,416</b>	<b>6,467,608</b>	<b>6,465,156</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$6,470,597</b>	<b>\$6,469,416</b>	<b>\$6,467,608</b>	<b>\$6,465,156</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Hillside Acquisition Debt Service**



**Fund Name:**

**Hillside Acquisition Debt Service**

**Fund Number/Department Number:**

**713-256**

**PROGRAM DESCRIPTION:**

The Hillside Acquisition Debt Service Program accounts for all debt service payments for the Hillside Wilderness Preserve Bonds. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The maintenance tax generates approximately \$84,000 a year. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Debt Service Program is used to pay debt service related to the bond issue.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	8,195	6,500	8,085	8,085
Debt Service	495,669	492,143	491,518	495,018
Capital Outlay		0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>503,864</b>	<b>498,643</b>	<b>499,603</b>	<b>503,103</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	230,000	230,000	84,000	84,000
<b>Program Total:</b>	<b>\$733,864</b>	<b>\$728,643</b>	<b>\$583,603</b>	<b>\$587,103</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Hillside Acquisition Capital Project**



**Fund Name:**

**Hillside Acquisition Capital Project**

**Fund Number/Department Number:**

**714-257**

**PROGRAM DESCRIPTION:**

The Hillside Wilderness Capital Project Program accounts for all capital improvements associated with the Hillside Wilderness Preserve Project Area. In July 2000, the voters of Monrovia approved the "Wilderness Preserve Open Space" tax measure. Voters approved the protection and preservation of open space by the adoption of the "Hillside Wilderness Preserve" and "Hillside Recreation" designations. Voters also approved the funding for the acquisition and maintenance of open space land by creating a special tax. The tax generated for the acquisition of open space resulted in a bond issue of \$9,500,000. The Hillside Acquisition Capital Project Program is used to purchase property for the Hillside Wilderness Preserve and to pay for other project expenses related to the Hillside Wilderness Preserve.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	\$6,184	\$9,100	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>6,184</b>	<b>9,100</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$6,184</b>	<b>\$9,100</b>	<b>\$0</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Library Bond Debt Service**



**Fund Name:** **Library Bond Debt Service**  
**Fund Number/Department Number:** **715-258**

**PROGRAM DESCRIPTION:**

In March 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library by creating a special parcel tax. The revenues generated by the special parcel tax resulted in a bond issue of \$15,850,000, which was later refinanced in 2017. The Library Bond Debt Service program is used to pay for the debt service related to the bond issue.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,195	5,200	7,085	7,085
Debt Service	934,363	929,363	928,988	933,088
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>939,558</b>	<b>934,563</b>	<b>936,073</b>	<b>940,173</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	200,000	200,000	0	0
<b>Program Total:</b>	<b>\$1,139,558</b>	<b>\$1,134,563</b>	<b>\$936,073</b>	<b>\$940,173</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administration Services  
Other Grants**



**Fund Name:**

**Other Grants**

**Fund Number/Department Number:**

**241-260**

**PROGRAM DESCRIPTION:**

The Other Grants cost center accounts for all City grants that are not directly associated with public safety or that don't have a direct nexus to another cost center within the City. Examples of grants accounted for in this cost center include Homeless Initiative grants, as well as other various grants.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	4,814	425,745	1,544,000	200,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$4,814</b>	<b>\$425,745</b>	<b>\$1,544,000</b>	<b>\$200,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
HIDTA Grant Program**



**Fund Name:**

**HIDTA Grant**

**Fund Number/Department Number:**

**247-3XX**

**PROGRAM DESCRIPTION:**

The HIDTA Grant Program helps fund law enforcement activities that combat drug trafficking within the Los Angeles HIDTA area. Beginning in fiscal year 2006-2007, the City of Monrovia accepted fiduciary responsibility for the administration of the High Intensity Drug Trafficking Area (HIDTA) Grant. As fiduciary, the City is a conduit for the grant funds. The City makes payment for grant-related expenditures based upon approved invoices, and subsequently requests reimbursement from the Office of National Drug Control Policy.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	6,135,812	7,831,317	5,529,711	5,912,811
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>6,135,812</b>	<b>7,831,317</b>	<b>5,529,711</b>	<b>5,912,811</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$6,135,812</b>	<b>\$7,831,317</b>	<b>\$5,529,711</b>	<b>\$5,912,811</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Asset Forfeiture - LA Clear**



**Fund Name:**

**Asset Forfeiture LA Clear**

**Fund Number/Department Number:**

**242-375**

**PROGRAM DESCRIPTION:**

The Asset Forfeiture - Los Angeles Regional Criminal Information Clearing House (LA CLEAR) Program accounts for seized assets that have been illegally derived from criminal activity. LA CLEAR, a multi-agency investigative and intelligence law enforcement task force, participates with other law enforcement agencies to investigate mid to high-level narcotics trafficking and money laundering. Assets seized are accounted for in this cost center and may be used for a variety of law enforcement activities as allowed by federal guidelines.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	921,448	959,315	313,610	325,198
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$921,448</b>	<b>\$959,315</b>	<b>\$313,610</b>	<b>\$325,198</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Administrative Services  
LA CLEAR Discretionary**



**Fund Name:**

**Other Fiduciary Police Grants**

**Fund Number/Department Number:**

**249-381**

**PROGRAM DESCRIPTION:**

The LA CLEAR Discretionary Program tracks fiduciary grants and other funding for the Los Angeles Regional Criminal Information Clearing House (LA CLEAR), a multi-agency investigative and intelligence law enforcement task force. The City, acting in a fiduciary capacity, is a conduit for the funds generated through LA CLEAR.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	13,168	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>13,168</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$13,168</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Administrative Services  
Prop C & Measure R Debt Service**



**Fund Name:** *Prop C & Measure R Debt Service*  
**Fund Number/Department Number:** **226-543**

**PROGRAM DESCRIPTION:**

Proposition C and Measure R Debt Service Program funds have been secured through a bond measure to fund eligible street repairs for the Monrovia Renewal Capital Improvement Program. The main function of this department is to use annual Proposition C and Measure R revenues to pay the annual debt service payments on the bonds. The Proposition C and Measure R bond proceeds totaled approximately \$13,600,000 and will be paid off over the course of 30 years (due December 1, 2045).

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	2,695	5,200	2,695	2,695
Debt Service	788,106	788,106	786,306	789,006
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>790,801</b>	<b>793,306</b>	<b>789,001</b>	<b>791,701</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$790,801</b>	<b>\$793,306</b>	<b>\$789,001</b>	<b>\$791,701</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



# POLICE



The Monrovia Police Department has a long tradition of innovation and service. This tradition has been carried on by highly qualified police professionals, who exhibit the passion and energy needed to fulfill the law enforcement role in our community. The overall values that are the hallmark of our organization are integrity first, service before self, and excellence in everything we do. The Department is responsible for coordinating the following operations:

- Administration
- Support Services
- Operations Patrol
- Detective Bureau
- Asset Forfeiture Program
- Communications, Crime Analysis and Technology (CCAT) Bureau
- Community Policing Program
- Animal Control Services
- Crossing Guards Program

An overview of each of the above listed functions is included below.

## **ADMINISTRATION**

The Chief of Police is the executive officer of the Police Department and is responsible for administration of day-to-day affairs of the police organization. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. Administration also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

## **SUPPORT SERVICES DIVISION**

The Support Services Division is managed by a captain. The division is comprised of Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing and the Special Enforcement Team. Personnel from this Division perform in support roles to many of the Department's operational areas.

## **OPERATIONS PATROL DIVISION**

The Operations Division is managed by a captain. The division includes Uniform Patrol Services, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Traffic Safety, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Personnel from this Division are the first responders to all calls for service and conduct most preliminary investigations.

## **DETECTIVE BUREAU**

The Detective Bureau is commanded by a lieutenant who works under the supervision of the Services Captain. The Detective Bureau is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for targeting specific crime problems with an emphasis on narcotics and gang enforcement.

## **ASSET FORFEITURE PROGRAM**

This program account funds the detective position assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating city.



# POLICE



## **COMMUNICATIONS, CRIME ANALYSIS AND TECHNOLOGY (CCAT) BUREAU**

The Communications, Crime Analysis and Technology Bureau is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for both Police and Fire Department 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

## **COMMUNITY POLICING PROGRAM**

The Community Policing Bureau is run by a sergeant and is staffed with a community policing officer and a school resource officer. The bureau seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. The Community Policing Sergeant and Officer coordinates a variety of resources to eliminate neighborhood problems and blighted conditions and manages a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, station volunteers as well as with the assigned Los Angeles County Mental Health Clinician. The school resource officer works directly with the students and faculty of the Monrovia Unified School District to educate, counsel and liaison between the district and the police department on all related matters.

## **ANIMAL CONTROL SERVICES**

The Police Department contracts with the Pasadena Humane Society (PHS) to provide animal control services to the community. PHS officers provide day-to-day field services, handling all animal related calls for service. PHS provides shelter and veterinarian services, animal licensing, and responds to emergency call outs.

## **CROSSING GUARDS**

The Police Department contracts with All Cities Management Services to provide school crossing guards for 9 locations near the Elementary and Middle Schools of the Monrovia School District. All Cities Management Services completely manages the hiring, training and operation of all school crossing guards throughout the school year.

## **PRIOR FISCAL YEAR ACCOMPLISHMENTS**

Regardless of the changing landscape of criminal reform, we can assure you that the Police Department is committed to providing excellent public safety services for the community.

The Police Department continues to focus on proactive, community collaborative law enforcement services that includes:

- Responding to medical emergencies
- Collaborating with the Monrovia Unified School District
- Weekly Homelessness Outreach
- And partnerships with the Los Angeles County Department of Mental Health when responding to mental health emergencies

On average, the Monrovia Police Department responds to over 19,000 calls for service annually. And even though we cannot make immediate changes to the laws, your police department remains committed to focusing on response times, crime rates, and continuing to build trust with the community.



# POLICE



And building the community's acceptance and trust is not something that can be accomplished overnight. In 2020, the Police Department celebrated 30 years of our award-winning Community Activist Policing Bureau. Established in June 1990, CAP was created to build in-depth connections, eliminate prejudice, and strengthen relationships between law enforcement and those they serve. To this day, Community Activist Policing remains the cornerstone of the Monrovia Police Department.

## **BUDGET HIGHLIGHTS**

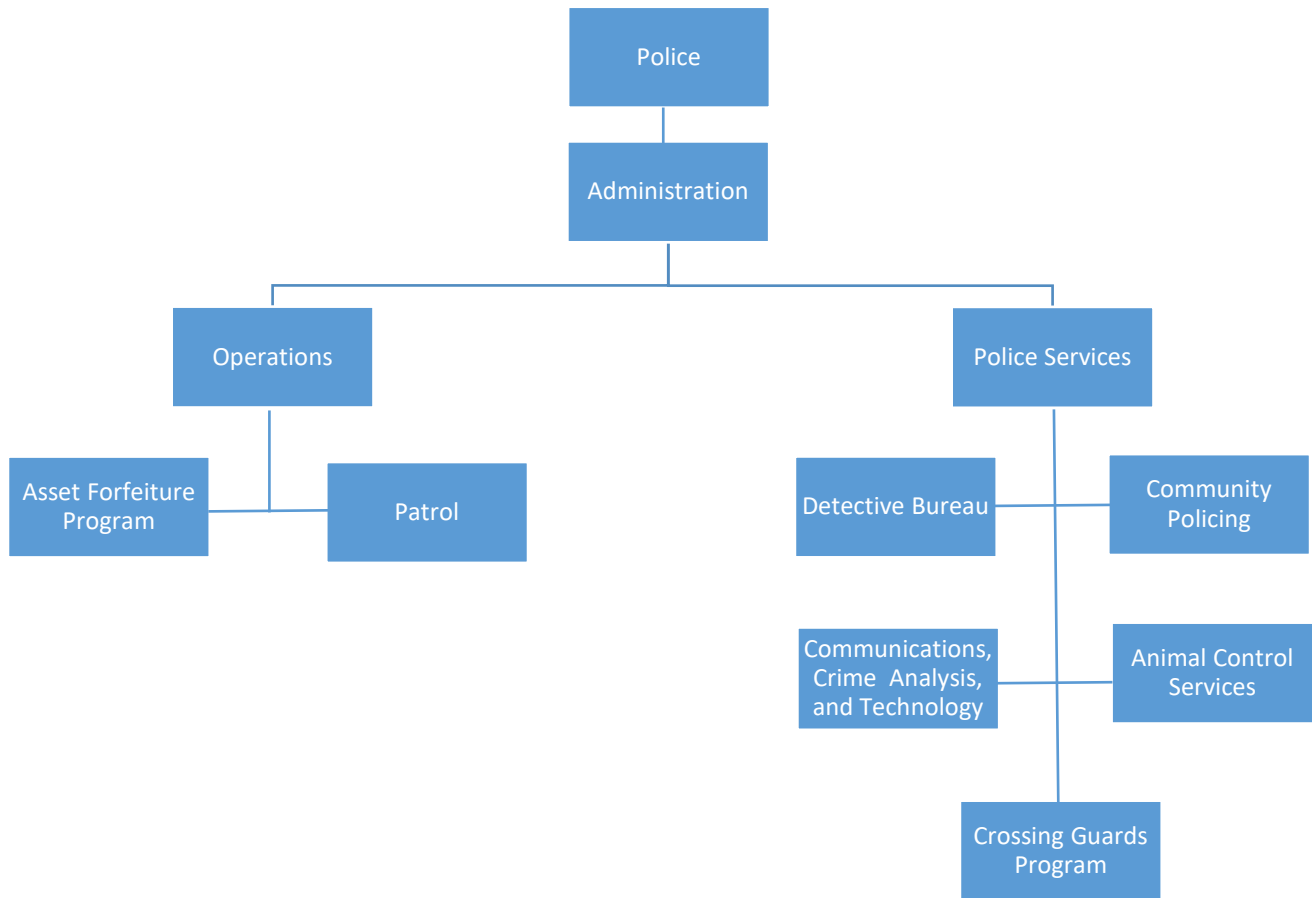
- Ensure compliance with State and Federal National Incident-Based Reporting System (NIPRS) and Racial and Identity7 Profiling Act (RIPA) mandated reporting standards.
- Research and pursue technology to include drones and any other digital media to be integrated into police operations including File on Que Evidence Module.
- Continue research and finalizing Body Worn Camera (BWC) program through continued testing and vetting of BCW products and companies.
- Finalize the implementation of the Public Safety Software Applications for projects such as Field Training Software, Managing Employee Training Records, Use of Force, Internal Affairs, Vehicle Pursuit Reporting, and Employee Vehicle Damage Documentation.
- Continue to seek qualified applicants to fill current vacancies for all MPD positions without compromising established qualifications and industry standards.



# POLICE



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**Police Department  
Police Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-310**

**PROGRAM DESCRIPTION:**

The Chief of Police is the executive officer of the Police Department and is responsible for administration of the day-to-day affairs of the Department. The Chief provides leadership and general administrative direction necessary for effective delivery of law enforcement services. This program also includes budget coordination and management, personnel and payroll administration, strategic planning, organizational mentoring and development, and community support.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$393,786	\$396,387	\$431,181	\$460,586
Maintenance & Operations	59,681	63,749	64,973	64,973
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>453,467</b>	<b>460,136</b>	<b>496,154</b>	<b>525,559</b>
CIP	0	0	0	0
Capital/Special Projects	251	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$453,718</b>	<b>\$460,136</b>	<b>\$496,154</b>	<b>\$525,559</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.00	2.00	2.00	2.00



**Police Department  
Support Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-320**

**PROGRAM DESCRIPTION:**

The Support Services Program is managed by a police captain with overall responsibility for Records, Jail Operations, Court Services, Property and Evidence, Communications, Crime Analysis, Technology, Detectives, Community Policing, and the Special Enforcement Team. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. This particular program identifies specific Records Bureau performance indicators and objectives. The Records Bureau is responsible for records management, Inmate Worker Program, evidence and property handling, purchasing of office supplies, filing of misdemeanor criminal cases, and facilities maintenance.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,478,330	\$1,617,403	\$1,590,960	\$1,692,165
Maintenance & Operations	309,595	405,458	413,992	416,757
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,787,925</b>	<b>2,022,861</b>	<b>2,004,952</b>	<b>2,108,922</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,787,925</b>	<b>\$2,022,861</b>	<b>\$2,004,952</b>	<b>\$2,108,922</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	15.00	15.00	15.00	15.00





**Police Department  
Operations Patrol**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-331**

**PROGRAM DESCRIPTION:**

The Operations Patrol Program is managed by a police captain and three patrol lieutenants with overall responsibility for Uniform Patrol Services, Canine, Bicycle Patrol, Chaplains, Reserve Police Officers, Traffic Enforcement, Regional Tactical Team Management, Explorers, Homeland Security Responsibilities, Personnel and Training, and Air Support. Many of these areas of responsibility have individual program accounts, which are reflected in other areas of the budget. Personnel from this division are the first responders to all calls for service and conduct most preliminary investigations.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$6,545,130	\$7,562,596	\$8,204,089	\$8,696,515
Maintenance & Operations	886,392	930,964	972,747	964,747
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>7,431,522</b>	<b>8,493,560</b>	<b>9,176,836</b>	<b>9,661,262</b>
CIP	0	0	0	0
Capital/Special Projects	5,137	24,325	28,000	35,000
Transfers Out	200,000	225,773	235,000	235,000
<b>Program Total:</b>	<b>\$7,636,659</b>	<b>\$8,743,658</b>	<b>\$9,439,836</b>	<b>\$9,931,262</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	39.00	36.00 *	40.00	40.00
* 4 frozen positions				



**Police Department  
Traffic Safety**



**Fund Name:**

**Traffic Safety**

**Fund Number/Department Number:**

**231-333**

**PROGRAM DESCRIPTION:**

The Traffic Safety Program supports the effective operation of the community's parking resources. This is accomplished through enforcement of parking regulations throughout the commercial and residential areas of the community. Parking enforcement ensures that street sweeping services are delivered without unnecessary delay, and parking accommodations are available to those who live and conduct business in the community. The full time parking control position is a lead parking control officer who is responsible for coordinating services and managing the administrative review process. Parking enforcement officers are also responsible for marking and impounding abandoned vehicles. Additionally, traffic safety and speed reduction trailers are used throughout the community to augment the Department's traffic safety efforts.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$181,151	\$164,935	\$193,931	\$201,218
Maintenance & Operations	197,787	165,211	194,090	193,690
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>378,938</b>	<b>330,146</b>	<b>388,021</b>	<b>394,908</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	60,703	55,850	63,770	64,941
<b>Program Total:</b>	<b>\$439,641</b>	<b>\$385,996</b>	<b>\$451,791</b>	<b>\$459,849</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Police Department  
Crossing Guards**



**Fund Name:**

**Traffic Safety**

**Fund Number/Department Number:**

**231-336**

**PROGRAM DESCRIPTION:**

The Crossing Guards Program was designed to safely assist Monrovia's elementary and middle school students to and from school. The City contracts with a Crossing Guard Company that mans and operates numerous school crossing locations. This company reports directly to the Police Department.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	84,258	45,500	136,900	144,632
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>84,258</b>	<b>45,500</b>	<b>136,900</b>	<b>144,632</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	21,474	21,689	23,273	24,587
<b>Program Total:</b>	<b>\$105,732</b>	<b>\$67,189</b>	<b>\$160,173</b>	<b>\$169,219</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department  
Detectives**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-340**

**PROGRAM DESCRIPTION:**

The Detective Bureau Program is responsible for follow-up and completion of felony and misdemeanor criminal cases, and preparation of these cases for filing with the District Attorney's Office. The Special Enforcement Team (SET) is also managed through the Detective Bureau, and consists of a sergeant and three police officers. SET is responsible for addressing specific criminal activities with emphasis on narcotics and gang enforcement. The Detective Bureau is commanded by a lieutenant.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,681,146	\$1,687,700	\$1,685,131	\$1,745,071
Maintenance & Operations	221,935	221,648	228,411	226,311
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,903,081</b>	<b>1,909,348</b>	<b>1,913,542</b>	<b>1,971,382</b>
CIP	0	0	0	0
Capital/Special Projects	0	17,623	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,903,081</b>	<b>\$1,926,971</b>	<b>\$1,913,542</b>	<b>\$1,971,382</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	8.00	7.00	7.00	7.00



**Police Department  
Asset Forfeiture**



**Fund Name:**

**Asset Forfeiture**

**Fund Number/Department Number:**

**245-341**

**PROGRAM DESCRIPTION:**

The Asset Forfeiture Program funds the detective position activities assigned to the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT). LA IMPACT is a multi-agency task force which targets, investigates, and prosecutes persons involved in mid to high-level narcotics trafficking and money laundering. Through the asset forfeiture process, the task force seizes illegally derived assets and returns a portion to each participating agency. Assets seized by local narcotics detectives are also tracked in this account.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$233,904	\$260,966	\$266,255	\$272,997
Maintenance & Operations	19,725	23,443	24,684	24,684
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>253,629</b>	<b>284,409</b>	<b>290,939</b>	<b>297,681</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$253,629</b>	<b>\$284,409</b>	<b>\$290,939</b>	<b>\$297,681</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Police Department**  
**Communications, Crime Analysis and Technology**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-342**

**PROGRAM DESCRIPTION:**

The Communications, Crime Analysis and Technology Program is managed by a civilian supervisor with overall responsibility over these units. The Police Communications Center is the public safety answering point for 9-1-1 emergency calls. The Center also receives and dispatches all other calls for service received by the Police Department. Crime Analysis collects, collates, and analyzes crime data from the Department's information system and a variety of other sources. This data is then disseminated to patrol officers and investigators to provide information concerning crime trends, patterns, and suspect information. Additionally, this unit produces reports for administrative studies and projects, as well as provides training, help desk, and technical support for all users. Technology Services provides daily maintenance, support and upkeep of all computer, communications, and video systems within the Police Department.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,192,310	\$1,230,602	\$1,236,944	\$1,293,917
Maintenance & Operations	261,074	285,335	301,003	301,003
Capital Outlay	0	15,206	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,453,384</b>	<b>1,531,143</b>	<b>1,537,947</b>	<b>1,594,920</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,453,384</b>	<b>\$1,531,143</b>	<b>\$1,537,947</b>	<b>\$1,594,920</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	10.00	10.00	10.00	10.00



**Police Department  
Community Policing**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-350**

**PROGRAM DESCRIPTION:**

The Community Policing Program seeks to improve the quality of life for Monrovia residents by targeting criminal and social problems in the community. This program is run by the Community Policing Sergeant, who along with a Community Policing Officer, coordinates a variety of resources from within and throughout the City to eliminate neighborhood problems and blighted conditions. The Community Policing Sergeant and Community Policing Officer coordinate and manage a variety of ongoing programs, including Neighborhood Watch, At Risk Youth Counseling, child identification and printing, station tours, home security checks and seminars, business security and crime prevention training, Citizen Patrol, the Los Angeles County Mental health Clinician and station volunteers. A School Resource Officer is also assigned to the Bureau. This officer is a liason with all public schools in the City. The School Resource Officer advises school staff on safety issues, counsels students and conducts investigations that arise in the schools.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$567,579	\$607,100	\$611,739	\$644,484
Maintenance & Operations	80,405	84,377	87,216	87,216
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>647,984</b>	<b>691,477</b>	<b>698,955</b>	<b>731,700</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$647,984</b>	<b>\$691,477</b>	<b>\$698,955</b>	<b>\$731,700</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.00	3.00	3.00	3.00



**Police Department  
Animal Control**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-360**

**PROGRAM DESCRIPTION:**

The Animal Control Program is provided through a contract with the Pasadena Humane Society. The services provided include animal shelter, veterinary costs, response to calls for service, patrol, emergency call out, dog licensing, and code enforcement.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	185,772	190,713	250,070	257,600
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>185,772</b>	<b>190,713</b>	<b>250,070</b>	<b>257,600</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$185,772</b>	<b>\$190,713</b>	<b>\$250,070</b>	<b>\$257,600</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Police Department  
Police Grants**



**Fund Name:**

**Police Grants**

**Fund Number/Department Number:**

**246-371**

**PROGRAM DESCRIPTION:**

The Police Grants Program accounts for funding received from Federal, State, and Local grant authorities and through the California's Citizens Option for Public Safety Grant Program. The program provides supplemental funding to municipal law enforcement agencies for field operations. This account is also used to fund Foothills Special Enforcement Team Operations and our commitment to the Foothill Air Support Team.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Grant Expenditures	248,537	263,650	317,725	155,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$248,537</b>	<b>\$263,650</b>	<b>\$317,725</b>	<b>\$155,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department  
Police Radios**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-383**

**PROGRAM DESCRIPTION:**

The Police Radio Maintenance Program is responsible for the management, accounting, purchasing, maintenance, repair, and disposal of radio equipment used by the Police Department.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	23,811	35,120	34,100	27,600
Capital Outlay	0	0	0	0
Depreciation	4,864	41,000	45,000	45,000
<b>Total Operating Budget</b>	<b>28,675</b>	<b>76,120</b>	<b>79,100</b>	<b>72,600</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	24,767	0	0
<b>Program Total:</b>	<b>\$28,675</b>	<b>\$100,887</b>	<b>\$79,100</b>	<b>\$72,600</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department  
Non-Patrol Vehicle and Maintenance**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-384**

**PROGRAM DESCRIPTION:**

The Police Department Non-Patrol Vehicle and Maintenance Program is managed by a police lieutenant. This program is responsible for the accounting, purchasing, maintenance, repair, and disposal of all police vehicles other than patrol vehicles.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	62,536	65,200	65,724	65,724
Capital Outlay	0	207,794	71,000	0
Depreciation	61,776	81,000	65,000	65,000
<b>Total Operating Budget</b>	<b>124,312</b>	<b>353,994</b>	<b>201,724</b>	<b>130,724</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$124,312</b>	<b>\$353,994</b>	<b>\$201,724</b>	<b>\$130,724</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Police Department  
Patrol Vehicle and Maintenance**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-390**

**PROGRAM DESCRIPTION:**

The Police Department Patrol Vehicle and Maintenance Program is managed by a police lieutenant who is responsible for the accounting, purchasing, maintenance, repair and disposal of patrol vehicles used by the Police Department.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	136,643	162,600	153,741	148,741
Capital Outlay*	0	99,000	163,500	0
Depreciation	111,011	117,000	115,000	115,000
<b>Total Operating Budget</b>	<b>247,654</b>	<b>378,600</b>	<b>432,241</b>	<b>263,741</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$247,654</b>	<b>\$378,600</b>	<b>\$432,241</b>	<b>\$263,741</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



# FIRE



Monrovia Fire & Rescue is an “All-Risk” professional public safety department providing fire suppression, emergency medical service, fire prevention and public education assistance to all constituents living, working or visiting within the City. The department is responsible for coordinating the following operations:

- Administration
- Fire Suppression
- Fire Prevention
- Emergency Medical Services
- Community Risk Reduction/Disaster Preparedness
- Hazardous Materials

An overview of each of the above listed functions is included below.

## **ADMINISTRATION**

The Fire Administration Division is tasked with the overall effectiveness and efficiency of Monrovia Fire & Rescue. Consisting of the Fire Chief and Senior Management Analyst, the Fire Administration Division is responsible for overall leadership and strategic management of the department. Critical to these tasks are the management and coordination of all activities within the department, including budget coordination and oversight; personnel and payroll administration; planning and organizational development; leadership and succession planning. Administration supports each division within the department to provide exceptional fire and life safety service within available resources.

## **FIRE SUPPRESSION**

The Fire Suppression Division includes those activities that are most traditional to the fire service. Suppression personnel respond to fires, floods, medical aid calls, hazardous material release incidents and extrication rescue calls, while also providing non-emergency public assistance. This division includes activities related to fire prevention, business and brush inspections, pre-fire planning, training, apparatus maintenance and emergency two-way radio communication support. Personnel in this division are assigned to a regional arson task force and investigate fires within the city limits and assist other local agencies in a reciprocal agreement.

## **FIRE PREVENTION**

The Fire Prevention Division is tasked with one of the most important aspects in the fire service – reducing the likelihood of fires and fire-related injuries, while mitigating the potential severity of those events that do occur. Fire prevention activities include inspections of buildings and premises for code compliance; fire suppression equipment plans reviews; preparing and revising laws and codes; safety and fire prevention public education; and enforcement of fire regulations.

## **EMERGENCY MEDICAL SERVICES**

The Emergency Medical Services (EMS) Division provides both basic life support (BLS) and advanced life support (ALS) in the pre-hospital setting. This encompasses emergency medical care, patient stabilization, and patient transportation to the appropriate medical facilities under the proper level of care. The EMS Division has become the most widely utilized service within the fire department, accounting for 80% of the department’s 4,500 calls for service each year. The EMS Division is positioned to provide efficient and effective life safety services while utilizing the most advanced pre-hospital medical technology available. An emphasis on superior quality of patient care is maintained through continuing education and quality assurance mandates of all EMS personnel.



# FIRE



## **COMMUNITY RISK REDUCTION/DISASTER PREPAREDNESS**

The Community Risk Reduction/Disaster Preparedness Division utilizes an integrated approach that balances proactive strategies with emergency response to effectively reduce risk. Division personnel assess a wide range of community vulnerabilities from large to small, and implement mitigation plans accordingly. Examples include CERT, public education, brush inspections and community volunteers. Division personnel also manage disaster planning, response and recovery. This is accomplished through Emergency Operations Center (EOC) management, preparedness programs and development and maintenance of the City's Emergency Operations Plan, Hazardous Mitigation Plan and Disaster plans.

## **HAZARDOUS MATERIALS**

The Hazardous Materials Division ensures compliance with the mandates of the State Legislature for the hazardous materials disclosure program. The Division monitors hazardous material storage and disclosure information of all businesses within the City of Monrovia, and assists with the development of business and area plans in the event of accidental release. Activities include the important aspect of chemical inventory and disclosure which assists fire suppression personnel with the proper tactics and strategies to take in the event of a hazardous materials release, thereby further improving fire and life safety within the community.

## **PRIOR FISCAL YEAR ACCOMPLISHMENTS**

- Staffing changes - The department was able to promote one fire captain, two fire engineers, and hire three entry-level firefighters and safely and successfully get them through their recruit academy.
- Completion, delivery and training on new ladder truck - This was a multi-year process to accomplish. The ladder truck is longer than our previous, but articulates and can maneuver in much smaller areas. This allows our department to carry many of the needed tools for performing specialized rescues.
- Installation of a new storage building at Fire Station 102 to house the reserve ladder truck.
- Fire station 101 kitchen remodel - The kitchen was long overdue and was thoroughly remodeled, including new appliances.
- Fire station 102 office space upgrades. New carpet, desks, ergonomic chairs and computer workstations were installed.
- Issue new department policy manual - Every policy was reviewed and revised where necessary. The project took months of collaboration between management and labor and together were able to release a completely updated policy manual. This includes a new and recurring monthly training component.
- Bobcat Fire - Effectively responded to the Bobcat Fire, while assisting with EOC operations, normal emergency responses and routine duties.
- Responded to thousands of fire, emergency medical and service calls. Amid a global pandemic, safety of personnel and those we serve was an extraordinary challenge.
- Leveraged data to drive and improve service delivery in emergency response, public education programs and risk reduction.



# FIRE



## **BUDGET HIGHLIGHTS**

### Administration

- Develop electronic COVID tracking tools for response, exposure, and personal protective equipment.
- Manage entry-level and promotional recruitments for all sworn positions.
- Manage State Homeland Security grant funds in multiple disciplines.
- Manage a \$300,000 Wildfire Mitigation Grant from the Rivers and Mountains Conservancy.
- Manage FEMA reimbursement claims for the Bobcat Fire.

### Fire Suppression

- Promote one captain, two engineers and three entry-level firefighters.
- Design and start the build of a new paramedic squad.
- Complete capital projects at both fire stations.
- Train and place into service new tractor drawn aerial ladder truck.

### Fire Prevention

- Manage large development projects (Avalon Bay, Townplace, Alexan).
- Conduct Remote Video Inspections (RVI's) during pandemic to continue essential.
- Provide virtual public education and risk reduction programs for the community.
- Develop and implement temporary plan submittal process to assist developers and residents.

### Emergency Medical Services

- Establish and implement new response guidelines due to pandemic.
- Obtain Measure B funding and deploy two Lucas cardiac resuscitation devices.
- Train personnel as COVID vaccinators and assist in vaccinations of over 1,200 firefighters.
- Maintain licensing, accreditation, and continuing education of all EMT's and Paramedics.

### Community Risk Reduction/Disaster Preparedness

- Manage a CERT/Listos grant.
- Manage brush inspection program for 1,450 properties.
- Staff and manage EOC for multiple large scale incidents.
- Deploy community volunteers during the Bobcat Fire.

### Hazardous Materials

- Ensure compliance with all State mandated regulations.
- Obtain 100% inspection compliance on triannual inspections.
- Respond to and investigate numerous illegal cannabis grow labs.
- Manage safe handling and disposal of hazardous materials/waste on various incidents.



# FIRE



## DEPARTMENT ORGANIZATIONAL STRUCTURE







**Fire Department  
Fire Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-410**

**PROGRAM DESCRIPTION:**

The Fire Administration Program is responsible for planning, organizing and directing all activities within the Fire Department, including fire suppression, emergency medical services and prevention activities. Supervision of department staff, coordination of activities with other departments, completion of complex assignments and staff assistance to the City Manager and City Council is included. Of importance is budget management, personnel and payroll administration and organizational development. Administration supports each division of the department to provide the most effective service level within available resources.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$444,045	\$373,600	\$413,390	\$431,564
Maintenance & Operations	147,548	152,232	149,892	151,244
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>591,593</b>	<b>525,832</b>	<b>563,282</b>	<b>582,808</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$591,593</b>	<b>\$525,832</b>	<b>\$563,282</b>	<b>\$582,808</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.50	1.50 *	1.50 *	1.50 *
<i>*1 frozen position</i>				



## Fire Department Fire Suppression



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-420**

**PROGRAM DESCRIPTION:**

The Fire Suppression Program is responsible for efficient and effective response to fires, floods, medical emergencies, hazardous materials releases, extrication incidents and other rescue calls, while also providing non-emergency public assistance. Functions include fire prevention, fire suppression, pre-hospital emergency medical care, pre-fire planning, training, apparatus maintenance and communications support.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$8,902,682	\$8,925,449	\$9,328,566	\$9,805,757
Maintenance & Operations	1,210,021	1,206,265	1,212,856	1,198,257
Capital Outlay	0	60,000	48,811	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>10,112,703</b>	<b>10,191,714</b>	<b>10,590,233</b>	<b>11,004,014</b>
CIP	0	0	0	0
Capital/Special Projects	84,667	289,231	228,500	228,500
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$10,197,370</b>	<b>\$10,480,945</b>	<b>\$10,818,733</b>	<b>\$11,232,514</b>

<b><u>PERSONNEL:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	42.00	41.00 *	41.00 *	41.00 *
* 1 frozen position				



## Fire Department Fire Prevention



<b>Fund Name:</b>	<b>General</b>
<b>Fund Number/Department Number:</b>	<b>111-430</b>

**PROGRAM DESCRIPTION:**

The Fire Prevention Program is responsible for reducing the likelihood of fires and mitigating the potential severity of those events that occur. Fire prevention activities include inspections of buildings and premises, enforcement of fire regulations, brush abatement, fire suppression equipment plan reviews, fire investigations, preparation and revision of laws and codes, and public education.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$122,090	\$128,423	\$130,546	\$138,718
Maintenance & Operations	119,151	115,965	133,619	134,911
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>241,241</b>	<b>244,388</b>	<b>264,165</b>	<b>273,629</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$241,241</b>	<b>\$244,388</b>	<b>\$264,165</b>	<b>\$273,629</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00	1.00



## Fire Department Hazardous Materials



**Fund Name:**

**Hazardous Materials**

**Fund Number/Department Number:**

**235-431**

**PROGRAM DESCRIPTION:**

The Hazardous Materials Program complies with the mandates of the State Legislature for administering the hazardous materials disclosure program. Hazardous materials storage and disclosure information is monitored to assist with the development of business and area plans to reduce the likelihood of an accidental release and to mitigate the effects in the event a hazardous materials release occurs. The Hazardous Materials Division works closely with fire prevention and fire suppression to catalogue and monitor the hazardous materials and processes used by businesses within the City, with the goal of continued public safety.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$140,578	\$229,473	\$257,620	\$274,186
Maintenance & Operations	37,733	28,054	25,720	26,112
Capital Outlay		0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>178,311</b>	<b>257,527</b>	<b>283,340</b>	<b>300,298</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	100,468	50,408	0	0
<b>Program Total:</b>	<b>\$278,779</b>	<b>\$307,935</b>	<b>\$283,340</b>	<b>\$300,298</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.50	1.50 *	1.50 *	1.50 *
*1 frozen position				



**Fire Department  
Emergency Medical Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-441**

**PROGRAM DESCRIPTION:**

The Emergency Medical Services Program provides pre-hospital emergency medical care and patient stabilization, while assisting with transportation to medical facilities, as necessary. Care provided to patients that are injured or ill includes advanced life support by State licenced Paramedics and basic life support by State Certified Emergency Medical Technicians. Continuing education, quality assurance of care and advanced use of medical equipment and technology support the services provided.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	426,086	464,781	469,578	474,457
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>426,086</b>	<b>464,781</b>	<b>469,578</b>	<b>474,457</b>
CIP	0	0	0	0
Capital/Special Projects	0	35,000	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$426,086</b>	<b>\$499,781</b>	<b>\$469,578</b>	<b>\$474,457</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



## Fire Department Community Risk Reduction



<b>Fund Name:</b>	<b>General</b>
<b>Fund Number/Department Number:</b>	<b>111-442</b>

**PROGRAM DESCRIPTION:**

The Community Risk Reduction (CRR) Division utilizes an integrated approach that balances proactive strategies with emergency response to effectively reduce risk. Division personnel assess a wide range of community vulnerabilities from large to small, and implement mitigation plans accordingly. Examples include Emergency Operations Center (EOC) management, preparedness programs, development and maintenance of the City disaster plan, CERT, public education, brush inspections and community volunteers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	16,860	23,176	28,799	27,919
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>16,860</b>	<b>23,176</b>	<b>28,799</b>	<b>27,919</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$16,860</b>	<b>\$23,176</b>	<b>\$28,799</b>	<b>\$27,919</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



## Fire Department Fire Grants



**Fund Name:**

**Fire Grant**

**Fund Number/Department Number:**

**244-450**

**PROGRAM DESCRIPTION:**

The Fire Grants Program accounts for funding received from Federal, State, and Local grant authorities. Service expectations placed on emergency services organizations are increasing, including the fire service's role in Emergency Medical Services (EMS) delivery, response to natural disasters, hazardous materials incidents, technical rescue, and acts of terrorism. This expanding mission comes at a time when local government budgets are stretched increasingly thin, which translates into more duties with fewer dollars to support them. Actively pursuing grants (such as Homeland Security, Assistance to Firefighters and California Fire Safe Council) has become a priority and an attractive funding stream to support service delivery.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	49,256	56,525	23,150	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$49,256</b>	<b>\$56,525</b>	<b>\$23,150</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Fire Department  
Fire Equipment/Radios Maintenance**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-460**

**PROGRAM DESCRIPTION:**

The Fire Equipment/Radios Maintenance Program is responsible for the purchase and maintenance of all equipment, tools and two-way emergency radios necessary to support fire and emergency medical service delivery. Included in the program are depreciation schedules and replacement cycles for critical equipment that supports the safety of personnel and the community, as well as recommendations for new technology and equipment upgrades to improve service delivery.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	247,594	276,900	294,314	289,314
Capital Outlay*	29,338	26,900	58,000	28,000
Depreciation	56,346	55,000	60,000	60,000
<b>Total Operating Budget</b>	<b>333,278</b>	<b>358,800</b>	<b>412,314</b>	<b>377,314</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	40,865	0	0
<b>Program Total:</b>	<b>\$333,278</b>	<b>\$399,665</b>	<b>\$412,314</b>	<b>\$377,314</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00





## Fire Department Fire Vehicle Replacement



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-461**

**PROGRAM DESCRIPTION:**

The Fire Vehicle Replacement Program is coordinated by the Operations Chief who, working with staff, evaluates and recommends the replacement cycle and budget requirements that are needed to support the replacement of fleet vehicles and fire apparatus. Included in this program are the development of depreciation schedules and replacement cycles for apparatus, design and selection of replacement apparatus, and oversight of placing new apparatus into service.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	67,163	71,046	43,284	33,007
Capital Outlay*	0	240,000	0	90,000
Depreciation	146,859	156,000	150,000	150,000
<b>Total Operating Budget</b>	<b>214,022</b>	<b>467,046</b>	<b>193,284</b>	<b>273,007</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$214,022</b>	<b>\$467,046</b>	<b>\$193,284</b>	<b>\$273,007</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



# COMMUNITY DEVELOPMENT



The Community Development Department is dedicated to serving the community, protecting the quality of life, preserving property values, and improving the built and natural environment. The Department is responsible for coordinating the following operations:

- Administration
- Planning
- Building
- Neighborhood and Business Services

## **ADMINISTRATION**

The Director of Community Development is responsible for administration and overall operation of the department, the budget, staff and Commissioner training, public records management, regional coordination, monitoring state and federal legislation, and staff support to the Art in Public Places (AIPP) Committee and the Board of Appeals. Efficient coordination of the Development Services process among three separate departments is an important goal.

## **PLANNING DIVISION**

The Planning Division plays a critical role in achieving the City Council's goals and objectives relative to the physical development of Monrovia. The Division's responsibilities are in three primary areas: current planning, long-range (advance) planning and historic preservation. Staff provides support to the Planning Commission, Historic Preservation Commission, and Development Review Committee. The Division also provides staff support to the City Council in the review of development proposals and land use policy considerations.

### CURRENT PLANNING

Current planning focuses on the day-to-day activities of the Division. Planning staff provides zoning information to the public, the review of development plans for compliance with applicable zoning regulations, field inspections of approved projects, and compliance with the National Environmental Protection Act (NEPA) and the California Environmental Quality Act (CEQA).

### LONG-RANGE PLANNING

Long-range, or advance planning, is focused on the administration of the City's General Plan, which includes the land use, housing, circulation, open space, conservation, noise, safety and environmental justice elements. The City is currently updating the housing and safety elements and preparing a new environmental justice element for adoption. Long-range Planning also includes the continued implementation of the Neighborhood Study, aligning multifamily development standards with State housing laws, a comprehensive review of Monrovia's development, design and historic preservation regulations, which will continue to be a priority.

### HISTORIC PRESERVATION

Monrovia has a very rich heritage, which has been successfully maintained through a robust Historic Preservation program. Planning staff administers the provisions of the Historic Preservation Ordinance, which includes oversight of the City's Register of over 155 historic landmarks, two historic districts, and the administration of over 140 Mills Act Contracts. A Citywide Historic Context Statement was recently adopted to facilitate the identification and review of historic resources. Historic Preservation is a labor intensive activity of the Planning Division and will continue to require an increased level of staff support to administer the program.

Evaluation of the City's processes and regulations, as it relates to the Mills Act Program, and key initiatives for the Historic Preservation work program will continue to be monitored to ensure its long term sustainability.



# COMMUNITY DEVELOPMENT



## **BUILDING DIVISION**

The Building and Safety Division is organized into plan check, permitting and inspection services of construction occurring on private property. Building is charged with keeping all municipal codes in compliance with the California Code of Regulations Title 24 and applicable state legislation, as well as ensuring all staff maintains a high level of training and has all necessary ICC Certificates (International Code Council). Building also coordinates with other departments involved with the City's overall development services activities as well as providing support to Code Enforcement.

## **NEIGHBORHOOD AND BUSINESS SERVICES**

The Neighborhood and Business Services (NBS) Division is comprised of three sections: Code Enforcement, Neighborhood Services, and Business Services.

### CODE ENFORCEMENT

The Code Enforcement Section is responsible for the enforcement of violations of state, county, and municipal codes related to public nuisances, unsafe substandard conditions, property maintenance, and zoning/land use on residential and commercial properties. The result is the preservation of the quality of life, community environment and property values for the citizens of Monrovia.

Code Enforcement staff respond to citizen complaints seven days a week. This includes investigating code violations, abating inoperable junk vehicles, and coordinating the removal of discarded shopping carts, trash, and other debris from the public right-of-way. Code Enforcement Officers provide Code-Ed educational workshops to residents, and facilitate California Association of Code Enforcement Officers (CACEO) continuing education workshops attended by code enforcement personnel from surrounding cities. Additionally, Code Enforcement staff routinely partner with Community Policing staff to provide comprehensive enforcement strategies to gain compliance at properties where both crime and blight conditions exist.

Code Enforcement's primary compliance tool is the Administrative Citation Program. This program became effective in 2008 and has proven successful in gaining compliance, reducing repeat violators and has decreased City costs of filing criminal cases.

### NEIGHBORHOOD SERVICES

The Neighborhood Services section is responsible for the administration of the Community Development Block Grant (CDBG) program and the Monrovia Area Partnership (MAP) program. The CDBG program includes the administration (involving adherence to strict Federal HUD guidelines) of grant monies that assist in funding the Code Enforcement Program and the Residential Rehabilitation (Grant) Program as well as the CDBG-CV (COVID) grants.

MAP began in 2006 with a concerted effort to address increased crime, blight and resident apathy in focused areas of Monrovia. Over the life of the program, the overall MAP philosophy of partnership and community engagement have spread city-wide.

Neighborhood Services staff advance the goals of MAP of increasing community engagement, partnership, and neighborhood building through various programs. Resident education is accomplished through the MAP Adult Leadership Academy, MAP Youth Leadership Academy, MAP Quarterly Educational Workshops, and the MAP Annual Neighborhood Conference. Engagement is facilitated through efforts such as the MAP Neighborhood News Newsletter, Neighborhood Block Parties, MAP Neighborhood Leader Alerts, the Neighborhood Fix Blog, and the Care for Your Neighborhood program. The Neighborhood Treasures Program is another MAP strategy in partnership with AIPP to celebrate the unsung heroes of Monrovia's past through art pieces placed throughout our neighborhoods.



# COMMUNITY DEVELOPMENT



## BUSINESS SERVICES

The Business Services section is responsible for the processing of business licenses for in town and out of town businesses who conduct business in the City of Monrovia. Additionally, specialized business licenses, including massage, autos for hire, sidewalk and mobile vendors, are tracked for compliance with applicable regulations. This section is also tasked with monitoring illegal business activities and unpermitted vending. The addition of a Code Enforcement Officer focused on commercial properties and added weekend enforcement to deter unpermitted sign placement, business and construction provides a much needed support to the business license and commercial code enforcement sections.

## **PRIOR FISCAL YEAR ACCOMPLISHMENTS**

- Focused General Plan Update – Coming off of 2020's record-breaking entitlements (the tallest, the largest and the densest housing projects in Monrovia's history), the Planning Division kicked off an update of the City's General Plan focused on updating the Housing and Safety Elements and a new Environmental Justice Element. Last year, the Planners engaged with the community to garner public input to identify the issues important to Monrovia. This will result in the adoption of these Elements in the Fall 2021.
- MAP-edu – Taking the limitations imposed by COVID in stride, the NBS Team reimagined MAP in a ZOOM-world. Both the MAP-edu and the MAP Leadership Academy (adult and youth) were completely retooled as virtual experiences and all three had record participation. This kept MAP at the forefront of engagement during COVID.
- Temporary Outdoor Business Operation (TOBO) Permits – In order to provide the business community additional options to conduct business during the COVID-19 pandemic, City staff implemented the TOBO permit to allow *any* business that is generally open to the public to expand their operations outdoors. Over 30 businesses took advantage of this opportunity.
- Avalon Monrovia – The Building staff had to develop new ways to plan check, permit and inspect to keep development moving forward while trying to keep our staff, residents and the development community safe. Led by the Building Division, the Avalon Monrovia project exemplifies the ability of all Development Services staff (Fire, Public Works and Community Development), to react to a quickly changing environment. This project broke ground right before COVID hit and, through continual communication between the developer and our staff, this project stayed on schedule. This project provides much needed housing opportunities, including 13 affordable units.

## **BUDGET HIGHLIGHTS**

### Administration

- Monitor Development Services coordination for transition from entitlement to construction.
- Complete a process manual (Counter Notebook) to document department procedures and policies.
- Update subdivision processes.
- Install new entry monuments on Huntington Drive funded through Art in Public Places.
- Ongoing implementation of Art in Public Places Signature programs (Art on the Box, Samson, Footnotes, Neighborhood Treasures).



# COMMUNITY DEVELOPMENT



- Enhance of Commission Onboarding/Training program (Bricks & Mortar).
- Maximize use of OnBase for electronic document management.

## Planning Division

- Adopt Focused General Plan Update (Housing, Safety, Environmental Justice Elements).
- Implement Vehicle Miles Traveled (VMT) Program.
- Implement Mills Act Review and Inspection Program.
- Adopt Wireless Ordinance (Titles 12 and 17).
- Continue to implement Planning HOME project (SB 2/LEAP Grants), including lot line adjustment requirements, review minimum dwelling size and parking requirements.
- Complete Inclusionary Housing Study.
- Amend Density Bonus Ordinance.

## Building and Safety Division

- Manage large development projects (TownePlace, Alexan, Adept).
- Develop Expedited Plan Check Policy/Process.
- Develop process to facilitate ADU construction.
- Implement Phase 2 of Fee Study (simple, predictable and fair).
- Advanced certification for Staff (e.g. CASp).

## Neighborhood and Business Services Division

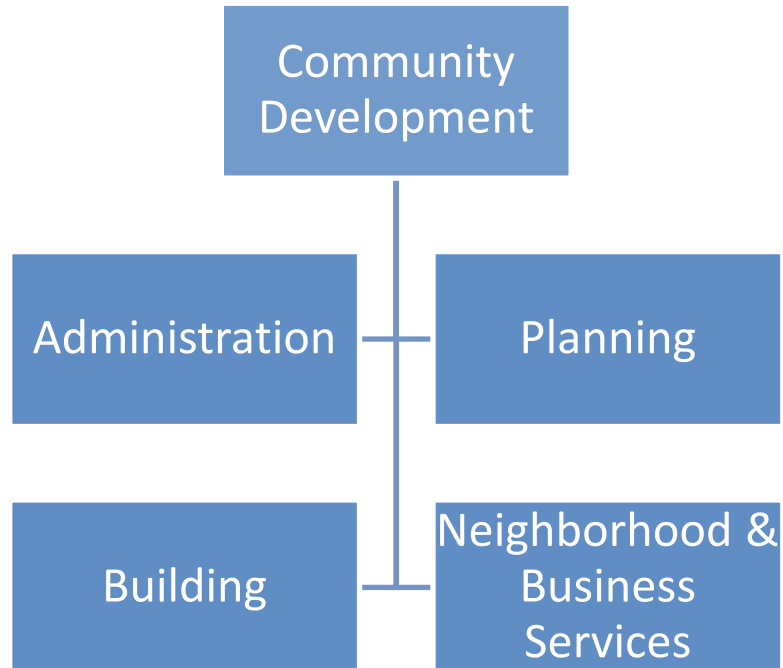
- Update unpermitted work process.
- Streamline Red/Yellow Tag Procedure (work with Building Division).
- Rollout “Be a Good Neighbor” Program for auto repair businesses.
- Select new CDBG consultant.
- Develop “Alumni” program to keep MAP Leaders engaged.



# COMMUNITY DEVELOPMENT



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**Community Development  
Community Development Administration**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-510**

**PROGRAM DESCRIPTION:**

The Community Development Administration funds the Director of the Community Development and support staff who oversee the overall operation of department activities, including Planning, Building and Safety, Business Services, Code Enforcement, MAP, Historic Preservation, and Art in Public Places. The Community Development Director prioritizes operational efficiencies to support and enhance economic development and development services.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	349,470	352,010	382,427	409,283
Maintenance & Operations	45,461	46,421	49,471	50,963
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>394,931</b>	<b>398,431</b>	<b>431,898</b>	<b>460,246</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	37,153	50,861	51,917	55,473
<b>Program Total:</b>	<b>\$432,084</b>	<b>\$449,292</b>	<b>\$483,815</b>	<b>\$515,719</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.80	1.80	1.80	1.80



## Community Development Building



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-520**

**PROGRAM DESCRIPTION:**

The Building and Safety Division is responsible for all plan check, permitting and inspections of construction occurring on private property. Personnel assigned to this division review plans for compliance with applicable local and state codes. The Division coordinates with other departments involved in the City's development services activities as well as providing support to Code Enforcement Officers.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	692,554	762,672	764,560	852,352
Maintenance & Operations	528,516	1,129,248	767,692	405,901
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,221,070</b>	<b>1,891,920</b>	<b>1,532,252</b>	<b>1,258,253</b>
CIP	0	0	0	0
Capital/Special Projects	76,774	42,662	58,500	44,000
Transfers Out	306,959	226,025	187,293	148,885
<b>Program Total:</b>	<b>\$1,604,803</b>	<b>\$2,160,607</b>	<b>\$1,778,045</b>	<b>\$1,451,138</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	6.35	6.05	6.05	6.05





**Community Development  
Historic Preservation**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-524**

**PROGRAM DESCRIPTION:**

The City's Historic Preservation Program is staffed by the Planning Division to administer the requirements of the Historic Preservation Ordinance. Activities include processing applications for historic landmarks and districts, Mills Act Contracts, Certificates of Appropriateness and demolition reviews. During this budget period, special projects include a review of the Ordinance and Mills Act Contract policies. Planning provides staff support to the Historic Preservation Commission.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	250	375	2,930	2,937
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>250</b>	<b>375</b>	<b>2,930</b>	<b>2,937</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	306	49	381	382
<b>Program Total:</b>	<b>\$556</b>	<b>\$424</b>	<b>\$3,311</b>	<b>\$3,319</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



## Community Development Business License



<b>Fund Name:</b>	<b>General</b>
<b>Fund Number/Department Number:</b>	<b>111-525</b>

**PROGRAM DESCRIPTION:**

The Business License Program administers and enforces the City's business license regulations. All businesses located within the City and out-of-town businesses conducting commercial activities within the City are required to be licensed. The section also administers special business permits (sidewalk and mobile vendors, autos for hire & massage) and yard sale permits.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$128,251	\$139,851	\$142,395	\$153,180
Maintenance & Operations	34,858	35,384	36,259	37,451
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>163,109</b>	<b>175,235</b>	<b>178,654</b>	<b>190,631</b>
CIP	0	0	0	0
Capital/Special Projects	1,000	2,000	2,000	2,200
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$164,109</b>	<b>\$177,235</b>	<b>\$180,654</b>	<b>\$192,831</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.50	1.50	1.50	1.50



**Community Development  
CDBG - Rehabilitation Preservation Grant**



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**243-527**

**PROGRAM DESCRIPTION:**

The CDBG - Rehabilitation Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance through home repair grants to eligible single-family homeowners. Through the Home Rehabilitation Grant Program, an average of three qualified homeowners, per year, will receive approximately \$20,000, each, in home repairs, including labor and materials.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$5,872	\$0	\$0	\$0
Maintenance & Operations	26,594	9,416	29,015	29,015
Capital Outlay	0	31,064	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>32,466</b>	<b>40,480</b>	<b>29,015</b>	<b>29,015</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$32,466</b>	<b>\$40,480</b>	<b>\$29,015</b>	<b>\$29,015</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.15	0.00	0.00	0.00



**Community Development  
CDBG - Code Enforcement Program**



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**243-528**

**PROGRAM DESCRIPTION:**

The CDBG - Code Enforcement Program's goal is to eliminate blight, improve substandard housing conditions, and to promote property maintenance to insure compliance with the municipal code, health & safety regulations and building codes within CDBG eligible Census Tracts.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$166,501	\$186,336	\$178,230	\$189,853
Maintenance & Operations	1,757	2,700	3,986	2,700
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>168,258</b>	<b>189,036</b>	<b>182,216</b>	<b>192,553</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$168,258</b>	<b>\$189,036</b>	<b>\$182,216</b>	<b>\$192,553</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.60	1.82	1.74	1.74



## Community Development Code Enforcement



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**111-529**

**PROGRAM DESCRIPTION:**

The Code Enforcement Program's purpose is to eliminate blight, substandard housing conditions, and to promote property maintenance to insure compliance with municipal codes, health & safety regulations and building codes. Code enforcement operations are also accounted for under CDBG. This department accounts for code enforcement activity not funded through CDBG.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$305,259	\$310,947	\$326,994	\$350,722
Maintenance & Operations	86,326	86,704	93,238	95,726
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>391,585</b>	<b>397,651</b>	<b>420,232</b>	<b>446,448</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$391,585</b>	<b>\$397,651</b>	<b>\$420,232</b>	<b>\$446,448</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	2.95	2.75	2.83	2.83



## Community Development Planning



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-530**

**PROGRAM DESCRIPTION:**

The Planning Division Program is responsible for current and advanced planning of the community. Current planning activities include providing zoning information to the public and reviewing development plans for compliance with neighborhood compatibility, zoning regulations and CEQA. Advanced planning includes the development of Specific Plans and updates to the Municipal Code, General Plan and special studies. The Planning Division provides staff support for the Planning Commission, Historic Preservation Commission, and Development Review Committee.

**PROGRAM EXPENDITURES:**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$741,740	\$745,385	\$786,307	\$840,421
Maintenance & Operations	158,658	153,039	148,686	156,130
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>900,398</b>	<b>898,424</b>	<b>934,993</b>	<b>996,551</b>
CIP	0	0	0	0
Capital/Special Projects	101,024	1,053,500	406,500	142,310
Transfers Out	126,100	125,140	133,463	133,840
<b>Program Total:</b>	<b>\$1,127,522</b>	<b>\$2,077,064</b>	<b>\$1,474,956</b>	<b>\$1,272,701</b>

**PERSONNEL:**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	7.00	6.00 *	6.00 *	6.00 *
* 1 frozen position				



**Community Development  
CDBG Programs**



**Fund Name:**

**Housing Development**

**Fund Number/Department Number:**

**243-541**

**PROGRAM DESCRIPTION:**

Distribution of CDBG-CV funds for rental and utility assistance for Monrovia residents that have been impacted by COVID-19 as well as support for the Foothill Unity Center and the San Gabriel Valley Volunteer Center. These funds are being allocated as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	127,380	61,500	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$127,380</b>	<b>\$61,500</b>	<b>\$0</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Development  
Monrovia Area Partnership**



**Fund Name:**

**General**

**Fund Number/Department Number:**

**111-XXX-55070**

**PROGRAM DESCRIPTION:**

Established in 2006, the Monrovia Area Partnership (MAP) program is a community based program to address crime, blight and resident apathy through programs that provide education and engagement to empower residents to get involved with their city government. Some of the key programs include the Adult and Youth Leadership Academies, MAP-edu(cation), and the Annual Neighborhood Conference.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
Extraordinary Loss	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	94,378	117,157	138,312	147,163
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$94,378</b>	<b>\$117,157</b>	<b>\$138,312</b>	<b>\$147,163</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.35	1.48	1.48	1.48





# COMMUNITY SERVICES



The Community Services Department is dedicated to providing a healthy, thriving and premier community. The Department is responsible for coordinating the following operations:

- Administration
- Recreation
- Library

An overview of each of the above listed functions is included further below.

The Monrovia Community Services Department aims to be thoughtful in the selection and execution of the various programs and services the City offers. To accomplish this, the Department listens to the community to understand the needs of residents and businesses and then determine how best to fill their needs. The Department recognizes that, at times, resources can be limited and the City aims to avoid any duplication of efforts that another service provider offers in town. The Department seeks partnerships to further leverage limited resources and look for ways to collaborate with the subject area experts in town to ensure the Department is delivering its very best. The Department serves as community connectors; finding ways to link residents to needed services. The Department finds ways to support those service providers in the community rather than being everything to everyone.

The Community Services Department does, however, believe there are several service areas that are unique and make the Department's role in the community very special – the Department creates community and provides essential social services for Monrovia. The Department's efforts and activities bring people together. Community Services creates the space for residents and businesses to be proud of our town. The Department helps create lifelong memories for youth and their families. Various programs are offered for veterans and seniors to connect with others and enjoy much needed fellowship. The Department also offers programs for youth struggling to find their path in life. The Community Services team hosts programs to help adults better themselves for the job market. The Community Services Department creates community through people, parks, and programs!

## **ADMINISTRATION**

Over the last few years, several Citywide programs have transitioned to the Community Services Department from other operating Departments. Many of these programs are customer facing and involve the coordination of people. Customer Care is an area of expertise for the Community Services Team and, therefore, these programs fit well with the Department.

Programs currently managed under the Administration Division include:

1. Management and implementation of the Monrovia Homeless Response Plan including the Housing Displacement Response Plan (HDRP), the Emergency COVID Housing Impact Program (eCHIP), and the annual Point In Time Count, as well as represent the City's Plan at key stakeholder meetings.
2. Management of the Community Garden Pilot Program.
3. Issuance and management of all Film Permits.
4. Management of the Friday Night Farmers Market and Street Fair Contract and Oversight Committee.
5. Issuance and management of the all Citywide Special Event Permits.
6. Management and tracking of various County and State Grants.
7. Management of the Citywide Memorial Bench and Tree Program.
8. Management of the Citywide Banner Program.
9. Provide customer service and tracking of all GoMonrovia participants.
10. Management of various Capital Improvement Projects.
11. Track the implementation of the Park Master Plan.



# COMMUNITY SERVICES



In addition, this work unit is responsible for the development of the annual budget, mid-year requests, review of the fees and charges, and updates to the quarterly grant tracker.

## **RECREATION PROGRAM AREA**

The Recreation Division staffs two Commissions, the Community Services Commission and the Monrovia Old Town Advisory Board. This includes developing monthly agendas and necessary staff reports as well as coordinating monthly meetings and updates as needed. In addition, Recreation oversees the front office operations providing customer service to the public through the dissemination of information, class/program registration, MTA/Bus Pass sales, managing purchase orders, payment of department invoices, daily revenue deposits, and personnel records. In addition, Recreation provides enriched programs and opportunities for the entire community. This is accomplished by offering active and passive recreation programs, community events, facility rentals, and the opportunity to experience the natural resources that exist within the urban and wilderness park areas. Events, activities, and programs are developed based on the community dynamic, and the ability to deliver all services with the highest level of customer service. Our success is achieved through thoughtful planning and evaluation, effective collaboration, and a desire to create a premier community where all individuals thrive.

### **YOUTH PROGRAMS**

Youth programs provide opportunities to take part in character development activities that teach responsibility, hard work, as well as aim to improve academics. These programs engage youth in wellness activities during critical unstructured afterschool leisure times, when youth are most likely at risk to participate in unhealthy activities. The programs are designed to be affordable in order to reach the greatest number of participants. Youth programs vary depending on community needs and wants, and typically include Youth Sports, Summer Science Academy, and Youth Commission.

### **THERAPEUTIC RECREATION**

Sunshine Company is the City's Therapeutic Recreation. Sunshine Company is a specialized program that focuses on providing recreation, socialization, and leisure services for individuals with disabilities. The purpose of the program is to improve the lives of these individuals through recreational activities and life skill lessons. Sunshine Company meets two times a week and once or twice a month on the weekends for fieldtrips. Activities and services include life skills, socialization, grocery shopping, cooking, crafts, excursions, movies, nutrition, and grooming lessons.

### **COMMUNITY EVENTS**

Community events are an integral part of the quality of life for Monrovia. Recreation staff designs these events to provide celebrations that are affordable, safe, fun, and promote community togetherness. Many of the activities are made possible through contributions from local merchants and business owners who sponsor these events. Examples of traditional events include the Halloween Carnival, Holiday Parade and Tree Lighting, Monrovia Days Celebration, Spring Egg Hunt and Healthy Kids Days, and July 4<sup>th</sup> Celebration.

### **CONTRACT CLASSES**

Recreation staff recruits instructors who offer classes that promote health, wellness, and personal growth in an affordable setting. They are fun by nature, trend-driven, and pay-to-play oriented. Classes focus on the social, educational, physical, nutritional, mental, and occupational components of wellness. Quarterly classes are offered to youth and adults, and typically include exercise, dance, crafts, sports, and music.

### **FACILITY RENTALS**

The Facility Rental Program is designed to promote rental and/or use of the City public venues. Facilities are used by the general public for private rentals, local organizations / businesses for various functions,



## COMMUNITY SERVICES



and for City-sponsored programs. Rental locations include the Community Center, Historical Museum, Urban Parks, Canyon Park Cabin and Fireman's Flat, and the Library Community Room. Program success is measured by positive feedback from customers, customer return rate, and revenue goals.

### PASSPORT APPLICATION SERVICES

The Passport Application Services are offered Monday, Wednesday and Friday, from 8am to 5pm, by appointment only. Agents review, screen and process applications for individuals applying for a U.S. Passport from the U.S. Department of State, Bureau of Consular Affairs. Passport photos are available at a cost. Customer service assistance and information is also provided. Each passport generates income for the Recreation Division and is used to offset the expenses related to the program.

### MONROVIA OLD TOWN BUSINESS IMPROVEMENT DISTRICT

The Recreation Division supports the Monrovia Old Town Business Improvement District activities and is responsible for designating a staff liaison to the Monrovia Old Town Advisory Board (MOTAB); preparing minutes and agendas for MOTAB meetings; implementing programs and special events as directed by MOTAB; serving as liaison to individual merchants in the Old Town District; coordinating construction projects within the Old Town District, as well as minimizing the impact of these projects on the merchants; and managing the oversight of filming in Old Town.

### ACTIVE ADULTS AND SENIOR PROGRAMMING

This program is comprised of clubs, excursions, activities, and presentations that serve the adult and senior populations. The objective is to provide individuals with a wide variety of passive and active recreation experiences, promoting human connectivity and community engagement. These activities improve quality of life through various life stages.

### CANYON PARK

Canyon Park is an 80 acre Nature Park that is open daily for recreation hiking and experiencing nature. The mission is to preserve Monrovia Canyon Park in its natural state, so the public has an opportunity to experience the beauty and solitude of nature. Canyon Park programs foster an appreciation, understanding, and respect for nature through education, while providing a safe, attractive and peaceful environment in a natural setting. Program areas include interpretative programming, family campouts, outdoor education, a nature center, a volunteer program, facility rentals, educational tours, and self-guided hiking. The department partners with MUSD schools each year to conduct educational tours for all student in Kindergarten to 5<sup>th</sup> grade.

### HILLSIDE WILDERNESS PRESERVE

The Hillside Wilderness Preserve was established in March 2000, when voters approved two measures on the municipal ballot. Measure A set reasonable housing densities for hillside properties and defined "Wilderness Preserve" or "Hillside Recreation" zones for City-owned hillside properties. Measure B approved a parcel tax to raise \$10 million in acquisition and maintenance funds to purchase hundreds of acres of privately owned land. The Preserve contains approximately 1,400 acres of hillside, riparian canyons, and wildlife habitat. Staff's goal is to balance public access, community education, and environmental stewardship. In 2016, Staff perfected the access points at Sleepy Hollow, Ridgeside, Cloverleaf, and Highland to open 4.5 miles of passive trails. The Hillside Wilderness Preserve is monitored daily for appropriate recreational use, invasive plant management, and native plant and land restoration. A Ranger Reserve Program was established to support staff in their endeavors to monitor the hillsides.



# COMMUNITY SERVICES



## **LIBRARY PROGRAM AREA**

The Monrovia Public Library enriches lives by fostering life-long learning. This is achieved by ensuring every member of the community has access to a range of ideas and information, in a variety of formats, to meet the educational, informational, and recreational needs of the community. Staff monitors economic, educational, technological, and library trends to plan services and programs. Staff promotes services and programs through marketing and publicity, including social media. The library includes five points of service: Circulation, Youth, Adult, Literacy, and Veterans. Most importantly, the library is a place for the community to meet, discover, and learn. In 2017, the City adopted a Library Strategic Plan focused on six strategic directions: Enhance Experiences; Enhance Access; Enhance Partnerships; Enhance Technology; Enhance Image; and Enhance Staff Development. In February 2021, 53 of the 66 Goals within the Plan (or 80.3%) were complete. In addition, as the Library responded to the COVID-19 Pandemic, Civil Unrest, and the Bobcat Fire, it became clear that additional themes were emerging. Since the Plan was intended to be a “living” document, in June of 2021, the following focus areas were added: Equity, Diversity, and Inclusion; Virtual Services and Programming; Redesigning of the Physical Space; Meaningful Access; and Job Skills and Career Resources.

Following is a summary of the Library Program Areas.

### **CIRCULATION SERVICES**

Circulation Services is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports patrons and directs incoming calls. Staff creates new library accounts for patrons, checks materials in and out of the library, processes new library materials, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

### **YOUTH SERVICES**

Youth Services presents programs and activities to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and reader’s advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21<sup>st</sup> century job skills, literacy development, educational and recreational needs, and local school curriculum.

### **ADULT SERVICES**

Adult Services provides ready reference and reader’s advisory services to adults using a collection of current and relative materials in a variety of formats including digital, print, and non-print resources. Educational and cultural programs and activities that support life-long learning for adults of all ages. Preservation of local history supports the community’s heritage. Staff uses volunteers to deliver library materials to homebound patrons and is responsible for managing the Volunteer Program by recruiting, hiring, and training quality volunteers to support the goals of the library.

### **LITERACY SERVICES**

The Adult Literacy Program provides one-to-one, or small group, instruction by trained volunteer tutors. Resources include digital and print materials and instruction is based on each individual’s goals and supports English speaking adults with basic reading and writing skills. As a result, adult learners can reach their potential as workers, parents, community members, and life-long learners.

Staff is responsible for managing the Adult Literacy Program, as well as recruiting, hiring, and training volunteer tutors. This is the only program dependent on donations and grants, and staff is responsible



## COMMUNITY SERVICES



for fundraising, grant writing, and reporting statistical information to the State Library in support of the California Library Literacy Services Grant.

### VETERANS SERVICES

The Veteran's Connect @ the Library Project provides assistance to reintegrate California veterans into the California workforce and our community. Veteran benefits and local service information to veterans and family members, and links to other organizations serving veterans, especially local County Veteran Service Offices, CalVet, and the Federal VA are provided.

### MONROVIA READS MOBILE LITERACY PROGRAM

The new, literacy-focused version of the Monrovia Reads & Plays program, was re-launched as the Monrovia Reads Mobile Literacy Program (or Monrovia Reads Van) in March 2018. The Library oversees and staffs the van with funding from the City and the nonprofit Monrovia Reads as well as their corporate sponsors. During the academic year, the van visits each Monrovia elementary school after dismissal, providing: library books for check out, creating library cards for parents and families, as well as literacy rich activities. During the summer, the Monrovia Reads Van offers mobile library services for summer school programs and local community events.

## **PRIOR FISCAL YEAR ACCOMPLISHMENTS**

- In an effort to keep all City staff connected during the COVID closures and telecommuting, the department launched the Monrovia Strong weekly newsletter, highlighting the good we found while in a pandemic. (Total of 61 publications were produced)
- To provide easy access to essential services for the community during the pandemic, the department developed the Monrovia Strong landing page on the City's website. This page provided endless resources to help the community with various needs, such as tutoring for youth, access to mental health services, virtual adult programming, and access to financial assistance. (Total of 64 unique resources are available)
- In response to COVID and the need to meet the LA County Department of Public Health Guidelines for trails, the department launched an innovative Trail Reservation system for those looking to access Canyon Park. This system became the industry standard for other regional parks.
- During the eleven days when the City faced the Bobcat Fire, the department staffed a 24/7 Cooling and Information Center at the Community Center, where residents could get updated information and have their questions answered.
- Following the grant award of \$675,000 from the California Statewide Park Development and Community Revitalization Program, the department secured an additional \$300,000 from Supervisor Barger and LA County that allowed us to fully fund the expansion and renovation of Lucinda Garcia Park.
- Selected RHA Landscape Architects through a formal Request for Proposal process, to design the renovations for Lucinda Garcia Park. (Received 15 proposals)
- Transitioned to virtual meetings using the Zoom Platform, resulting in a seamless transition and the ability to continue to keep the Commission and Board Members informed.
- Successfully completed year two of the three year Monrovia Community Garden Pilot Program and received recognition awards for the program from SCAG and CPRS.
- Established the Bobcat Ridge Trail (formerly known as the Native Plant Restoration Garden Trail) within the Hillside Wilderness Preserve.
- Expanded MOTAB from a five (5) member Board to a seven (7) member Board.
- Developed several innovative programs to ensure the community stayed connected while having to stay apart throughout the pandemic.
  - Comfy Campout / Family Adventures at Home Program (160 participants)



# COMMUNITY SERVICES



- Hosted Virtual Summer Concerts at Home Program (508 YouTube views)
- Developed weekly Senior wellness check and deliveries to home bound seniors (5,200 Wellness calls)
- Developed a reservation based Movies in the Park program (720 participants)
- Virtual Garden workshops (150 participants)
- Hosted various Holiday Home Decorating Contests
- Developed the Recess Program in neighborhood parks (200 participants)
- Partnered with MAFA to host their Chalksgiving Event
- Expanded the Santa Tours Program to brighten the holidays for the community
- Developed the 12 Days of Recreation Program during the winter
- Developed a moving tribute to all Veterans with a Field of Honor in Library Park (105 Written messages received)
- Continued to offer Virtual Contract Classes (265 Participants)
- Hosted Enhanced Spring Programs including a Drive Through Egg-stravaganza and a Spring Bunny Family Photo Experience (224 participants)
- Worked alongside MAFA to relaunch the Artist Alley Program at the Community Center in the Summer of 2021.
- Transitioned the Monrovia Today to a virtual publication four times per year.
- Relaunched a scaled down version of the Farmers Market and Street Fair in July following a four-month closure. Then reopened the full Farmers Market and Street Fair on July 2, 2021.
- Hosted a Vote Center for an 11-day Presidential Election, resulting in one of the most active centers in LA County.
- Re-opened the Passport Center in April with overwhelming response.
- Transitioned the Wilderness Preserve Foundation to separate organization, no longer managed by the City, to the Monrovia Parks, Wilderness and Recreation Foundation
- Conducted Trail repairs to the Hillside Wilderness Preserve following the winter of 2020.
- Submitted and awarded recognition for the Canyon Park Volunteers from the State Board of the California Parks and Recreation Society.
- Created an innovative way to host Monrovia Days while still meeting the LA County Department of Public Health Guidelines. (Estimated 2,500 attendees)
- Continued to provide staff to support the efforts of the Foothill Unity Center. (1,560 hours of service)
- Awarded \$315,000 in grants to support homeless prevention programs and services for people experiencing homelessness.
- Awarded \$150,000 in grants to support families impacted by COVID through the Emergency COVID Housing Impact Program, which supported 77 households / 283 individuals.
- Added 1,800 followers to the Old Town Monrovia Instagram Account.
- Worked with the Old Town merchants to create Enhanced Outdoor Dining in the 400 block of Myrtle on Friday and Saturday nights.
- Began to study the feasibility of a Dog Park at Recreation Park.
- In response to COVID, the Library offered virtual Story times and Craft program (viewed 45,977 times).
- The Library re-opened on May 3 following sixteen months of closure. In May and June, the Library welcomed back 2,830 visitors.
- The Library received a \$42,580 grant to install a Book Locker at Recreation Park to further expand access to more users.
- Library launched Curbside Pickup Service July 6, allowing patrons to borrow 49,411 items (July)
- Met 80.3%, or 53, of the 66 Goals outlined in the Library's 2017-2022 Strategic Plan
- Update and standardize policies and procedures across service areas of the Library to ensure a more consistent user experience.



# COMMUNITY SERVICES



## BUDGET HIGHLIGHTS

### Program Goals

- *Post COVID Program Development*
  - Throughout the pandemic, the Department continued to offer a variety of virtual programs. Many of these programs were well received by the public due to their flexibility in the schedule and convenience. Offering both the programs provided pre-COVID as well as these new virtual programs is not viable due to limited staff and resources.
  - Study current programs and events offered in Library Services and Recreation to determine how to transition to a hybrid model of virtual and in-person programming.
  - Take the lessons learned during COVID and continue to offer certain virtual programs enjoyed by the community.
- *Financial Sustainability*
  - Develop a plan and strategies to make the Library and Hillside Wilderness Preserve sustainable operations with sufficient funding in reserves.
- *Develop a Healthy Monrovia initiative*
  - Many of the programs, places, and policies developed by the Community Services Departments benefit the overall health of the community. Creating a Healthy Monrovia umbrella to highlight and celebrate these initiatives will better position the City for additional grant funding and regional recognition. Furthermore, making these connections will better inform the community on the relevance of Community Services.
- *Perform Recreation Marketing and Outreach*
  - Review current marketing strategies and identify gaps in our communications.
  - Develop an inclusive marketing strategy.
  - Focus on telling our story and connecting the community to the outcomes related to our programs and events.
- *Complete Program Evaluations*
  - Develop a program evaluation tool that can be used universally across all programs and events.
  - Seek meaningful feedback related to our performance measures.
  - Look into gathering demographic information about the program participants.
- *Develop Citywide Volunteer Recognition Program*
  - Coordinate with all City Departments to develop an Annual City Wide Recognition Program.
  - Include Annual Award categories, Year End Review highlight video, and Thank You gift for all volunteers.
- *Complete Park Master Plan – Program Goals*
  - Create a tracking system to measure the department's accomplishments and missed target related to the Goals outlined in the Park Master Plan.
- *Administer the Monrovia Community Garden*
  - Develop next steps for the Community Garden following the completion of the three year Pilot Program.
- *Continue to evaluate the Library Hours of Operation*
  - Further study the operating hours of the library to evaluate if we are meeting the needs of the community or if any changes to the schedule would be appropriate.
- *Citywide Volunteer Recognition Event*
  - Host a Citywide Volunteer Recognition event to celebrate the contributions of our community stakeholders. This is a new event and additional funds were included in the Special Activity Budget to host this program.
- *Mutt Mitt Memorial Program*



# COMMUNITY SERVICES



- Added a program to allow residents to purchase a Mutt Mitt Station to honor a beloved pet of family member.
- Program fees cover the expense of the purchase and installation of the Mutt Mitt Station.

## Project Goals

- *Canyon Park Restoration Project*
  - Finalize the restorations of Canyon Park following the Bobcat Fire and reopen the park to public access by the end of Q1.
- *Lucinda Garcia Park Expansion and Renovation Project*
  - Finalize the design of the expansion and renovation of the park (December 2021); Award a Contract for Construction (January 2022); and begin construction of the project (February 2022).
- *Library Enhancement Project*
  - Finalize design plans for the expanded and enhanced space around the exterior of the Library.
  - Create larger outdoor space for gatherings over 100 people.
  - Create more space for independent study / Wi-Fi access in a comfortable outdoor environment.
  - Create an outdoor space for youth to engage in STEAM learning.
  - Create an outdoor space for teens to gather, share, and learn.
- *Community Center Renovation Project*
  - Complete the space study and feasibility analysis of the Community Center.
  - Create concept designs for the renovated center.
- *Monrovia Dog Park Development*
  - Continue to gather feedback on the propose Dog Park location.
  - Develop maintenance strategies and cost estimates related to managing a Dog Park.
  - Seek funding to construct the proposed Dog Park.
- *Hillside Wilderness Preserve*
  - Continue to seek trail connectors to diffuse the public and parking impacts at each access point.
  - Seek destination points throughout the trail system to offer more interpretive opportunities for the community.
- *Monrovia Reads*
  - Complete fabrication of the new Literacy Van for the Monrovia Reads program
  - Develop strategy for the return of in-person literacy services at all MUSD schools.
- *Monrovia Public Library Book Locker Installation*
  - Work with IT and Public Works to install the grant funded Book Locker and develop standard operational procedure to support the program.
- *Park Master Plan – Project Goals*
  - Continue to work toward implementation of the renovations as outlined in the Park Master Plan.
- *Class Registration System – RecPro*
  - Evaluate the current class registration system and determine if this is the time to replace the system to a Cloud Based platform with more usable features and enhanced data collection.

## Notable Changes in M&O

- *Blue Star Banners*
  - Contact all Blue Star Banner Participants and create new banners for all those still serving in the Military.
- *Monrovia Today*
  - Reduced budget to continue only mailing a postcard promoting the quarterly brochure. Brochure will be digital with limited hard copies.





## COMMUNITY SERVICES



- ***Canyon Park / Hillside Wilderness Preserve Drone***
  - The department will be purchasing a Drone as well as sending staff to the appropriate Drone flight school.
  - Having this tool will allow staff to provide better land management and evaluate trails in remote or challenging locations.
  - This tool will also provide video for communications with the public and document habitat restoration.
- ***Hillside Wilderness Preserve Tuff Shed***
  - Capital Outlay of \$24,000 to provide funding for a Tuff Shed building to be placed near Station 103 in the Preserve.
  - This building will house needed tools for staff as well as the Polaris vehicles used to patrol the Preserve.

### Notable Changes in Personnel

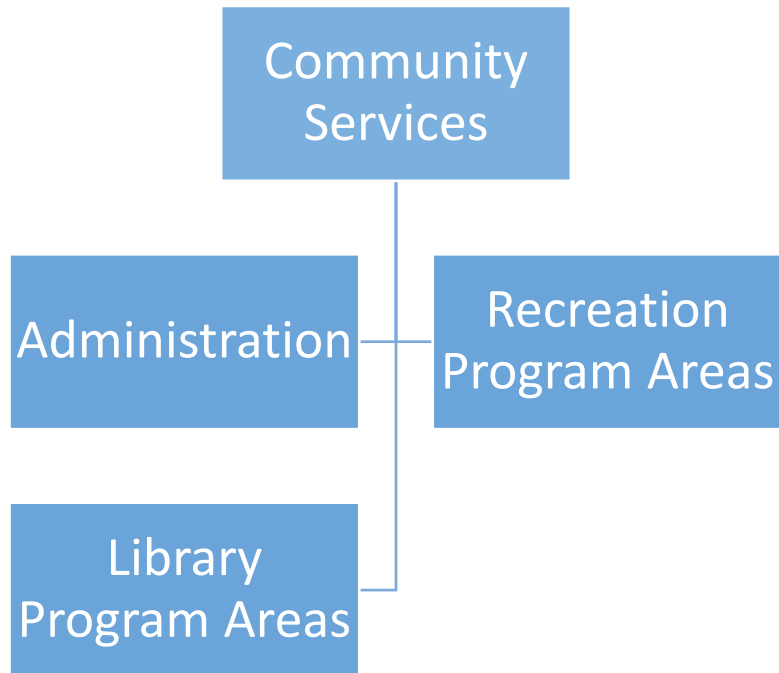
- ***Full Time Staffing***
  - The department begins the 2021/2022 Fiscal Year with four frozen Full Time positions. This includes three Recreation Coordinators and one Adult Services Librarian. In addition, there is a fifth vacant full time position that is expected to be filled by the end of Q1.
- ***Part Time Staffing***
  - The department begins the 2021/2022 Fiscal Year under staffed in part time Recreation Leaders, Park Naturalists, and Library Associates. All three classifications will be recruited and filled by the end Q1.



# COMMUNITY SERVICES



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**Community Services  
Recreation Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-610**

**PROGRAM DESCRIPTION:**

The Recreation Administration Program is responsible for the management, support and coordination of all the program activities within the Recreation Division. This section ensures programs under Recreation meet the needs of Monrovia residents and enhances their quality of life.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,158,375	\$1,050,549	\$1,222,382	\$1,312,762
Maintenance & Operations	604,803	584,568	587,129	588,122
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,763,178</b>	<b>1,635,117</b>	<b>1,809,511</b>	<b>1,900,884</b>
CIP	0	0	0	0
Capital/Special Projects	56,575	22,625	33,386	34,868
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,819,753</b>	<b>\$1,657,742</b>	<b>\$1,842,897</b>	<b>\$1,935,752</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	10.50	7.50 *	7.50 *	7.50 *
* 3 frozen positions				



**Community Services  
Public Relations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-611**

**PROGRAM DESCRIPTION:**

The Public Relations Program coordinates all advertising and printing activities for the Recreation Division, including news media, press releases, public service announcements, marketing materials, posters and flyers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	76,282	77,745	117,420	81,420
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>76,282</b>	<b>77,745</b>	<b>117,420</b>	<b>81,420</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$76,282</b>	<b>\$77,745</b>	<b>\$117,420</b>	<b>\$81,420</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Senior Program**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-612**

**PROGRAM DESCRIPTION:**

The Senior Program is designed to provide seniors with recreational, social, and health and wellness leisure time activities. Programs and services include senior clubs, health screenings, informational seminars, volunteer projects, trips, classes, community projects and special events. Emphasis is placed on maintaining the physical and mental vitality of the senior population ages 55 and up.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	19,442	8,638	33,233	33,233
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>19,442</b>	<b>8,638</b>	<b>33,233</b>	<b>33,233</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$19,442</b>	<b>\$8,638</b>	<b>\$33,233</b>	<b>\$33,233</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Youth Center**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-613**

**PROGRAM DESCRIPTION:**

The Mary Wilcox Youth Center is currently being leased by the Boys & Girls Club. The Boys and Girls Club, along with the City, offer programming in the facility. Priority programming is given to City programs.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	1,000	1,000	1,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Historical Museum**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-614**

**PROGRAM DESCRIPTION:**

The Monrovia Historical Museum is located in Recreation Park and includes a 16,500 square foot garden area and a 200 square foot interior lobby area available to rent for special occasion gatherings. Amenities include men's and women's restrooms, a private sitting room and kitchen. The exterior garden space includes a cemented courtyard with a fountain and a fully-landscaped grass and garden area.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
	<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	4,686	3,900	5,356	4,656
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>4,686</b>	<b>3,900</b>	<b>5,356</b>	<b>4,656</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$4,686</b>	<b>\$3,900</b>	<b>\$5,356</b>	<b>\$4,656</b>

<b><u>PERSONNEL:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
	<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Community Center Operations**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-615**

**PROGRAM DESCRIPTION:**

The Community Center Operations Program accounts for the maintenance and operating expenses for use of the facility. The Community Center is used for classes, meetings and is available for rent for special occasions, such as weddings, receptions, birthday parties, anniversary parties, and family reunions. The larger rooms for rent include the Kay Dalton Room, East Room, and West Room. Small meeting rooms include the Iris, Monroe, and Senior Game Rooms, which are ideal for business meetings and seminars.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	73,917	82,761	80,604	85,565
Capital Outlay	2,715	3,000	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>76,632</b>	<b>85,761</b>	<b>80,604</b>	<b>85,565</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$76,632</b>	<b>\$85,761</b>	<b>\$80,604</b>	<b>\$85,565</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Community Services  
Concerts in the Parks**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-617**

**PROGRAM DESCRIPTION:**

The Concerts in the Park Program offers a family oriented, musically diverse, free event for the entire community. Concerts are held in the summer at the Library Park Rotary Club Bandshell on Sunday evenings. Concerts are sponsored by local companies, individuals, and organizations. Concerts have now been expanded to include Station Square Park Concerts beginning in the summer of 2016.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	55,567	16,800	48,400	48,400
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>55,567</b>	<b>16,800</b>	<b>48,400</b>	<b>48,400</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$55,567</b>	<b>\$16,800</b>	<b>\$48,400</b>	<b>\$48,400</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Contract Classes**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-619**

**PROGRAM DESCRIPTION:**

The Contract Classes Program provides leisure, fitness and educational opportunities to the community. Classes include, but are not limited to, fitness, tennis, tap, ballet, yoga, health and wellness seminars, line dancing, karate and educational seminars. Specialty classes are offered for infants, youth, adults and seniors.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	32,951	4,450	36,200	36,200
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>32,951</b>	<b>4,450</b>	<b>36,200</b>	<b>36,200</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$32,951</b>	<b>\$4,450</b>	<b>\$36,200</b>	<b>\$36,200</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



## Community Services Special Events



<b>Fund Name:</b>	<b>General</b>
<b>Fund Number/Department Number:</b>	<b>111-620</b>

**PROGRAM DESCRIPTION:**

The Special Events Program provides special event opportunities to the community. Events include the Halloween Carnival and Costume Contest, Holiday Tree Lighting Ceremony, Holiday Home Decorating Contest, Holiday Parade, Arbor Day, the Spring Egg Hunt, Monrovia Days, and 4th of July Concert and Fireworks show.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	106,717	63,225	217,125	247,125
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	106,717	63,225	217,125	247,125
CIP	0	0	0	0
Capital/Special Projects	2,357	6,450	10,350	10,350
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$109,074</b>	<b>\$69,675</b>	<b>\$227,475</b>	<b>\$257,475</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Canyon Park**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-622**

**PROGRAM DESCRIPTION:**

The Canyon Park Program is responsible for the operation and maintenance of the nature center, designated picnic areas, hiking trails, a natural waterfall, and a cabin/conference facility available for rental purposes. The Park is an 80-acre wilderness environment (with 22 developed acres) used for outdoor education purposes, hiking, picnicking, nature activities and overnight camping.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$130,379	\$118,612	\$148,890	\$157,191
Maintenance & Operations	93,545	111,119	107,612	107,830
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>223,924</b>	<b>229,731</b>	<b>256,502</b>	<b>265,021</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$223,924</b>	<b>\$229,731</b>	<b>\$256,502</b>	<b>\$265,021</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Urban Park Rental Programs**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-623**

**PROGRAM DESCRIPTION:**

The Urban Park Rental Program is responsible for the park rental activities of the City's eight urban parks, including Library Park, Recreation Park, Rotary Park, Evergreen Plaza, Julian Fisher Park, Kiwanis at Grand Avenue Park, Station Square Park and Lucinda Garcia Park. Four of the eight parks are available for rent, including Library, Recreation, Station Square and Julian Fisher. Each park offers a variety of amenities, such as bathrooms, drinking fountains, play equipment, gazebos, picnic tables and other amenities.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	4,339	4,300	6,200	5,100
Capital Outlay	24,500	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>28,839</b>	<b>4,300</b>	<b>6,200</b>	<b>5,100</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$28,839</b>	<b>\$4,300</b>	<b>\$6,200</b>	<b>\$5,100</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Jr. Researchers Summer Academy**



**Fund Name:**

**General Fund**

**Fund Number/Department Number:**

**111-626**

**PROGRAM DESCRIPTION:**

Participants are introduced to a variety of scientific fields through hands-on experiments mentored by research scientists. Students experience "learning by doing" as they participate in labs using scientific thinking and techniques to solve clues to help uncover a mystery. Students will be exposed to biology, chemistry, physics, and computer science in an engaging yet fun research environment. This full day program is in partnership with Oak Crest Institute of Science and also provides a recreation component where participants can engage in activities and fieldtrips. This department was previously used for Summer Extravaganza.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,549	5,150	9,150	9,150
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>5,549</b>	<b>5,150</b>	<b>9,150</b>	<b>9,150</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$5,549</b>	<b>\$5,150</b>	<b>\$9,150</b>	<b>\$9,150</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Youth Sports**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-627**

**PROGRAM DESCRIPTION:**

The Youth Sports Program supports youth sports activities and the Youth Commission. The goal of Youth Sports is to help 4th and 5th grade MUSD students develop physically, mentally, and socially. The program offers football, basketball, soccer, and cheerleading. The Youth Commission challenges and empowers local middle and high school students to develop programs, services and volunteer opportunities. The students volunteer at Citywide programs and average 5,000 – 7,000 volunteer hours annually.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	6,063	4,100	7,000	7,000
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>6,063</b>	<b>4,100</b>	<b>7,000</b>	<b>7,000</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$6,063</b>	<b>\$4,100</b>	<b>\$7,000</b>	<b>\$7,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Wilderness Management**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-628**

**PROGRAM DESCRIPTION:**

The Wilderness Preserve and Hillside Recreation designations were established in March of 2000 as a result of the voters approving Measures A and B. The Preserve contains approximately 1,400 acres of hillside, riparian canyons and wildlife habitat. In 2016, the access points were perfected and roughly four miles of trails are open for passive recreational use.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$155,500	\$97,945	\$135,945	\$143,524
Maintenance & Operations	18,291	19,600	30,000	29,750
Capital Outlay	0	0	24,000	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>173,791</b>	<b>117,545</b>	<b>189,945</b>	<b>173,274</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$173,791</b>	<b>\$117,545</b>	<b>\$189,945</b>	<b>\$173,274</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Community Services  
Passports**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-630**

**PROGRAM DESCRIPTION:**

The Passports Program acts as an authorized passport acceptance facility on behalf of the U.S. Department of State. As part of the acceptance process, the acceptance agents must examine each application for legibility and completeness, screen citizenship evidence and photographs for acceptability, record identification, collect the required fees, and execute the application by administering an oath as to the truth of the statements given and witness the applicant's signature on the application. Applications are forwarded to the Passport Agency for final processing. The program also offers on-site Passport Photo services.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$71,680	\$77,823	\$82,939	\$89,050
Maintenance & Operations	16,805	13,474	26,748	26,748
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>88,485</b>	<b>91,297</b>	<b>109,687</b>	<b>115,798</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$88,485</b>	<b>\$91,297</b>	<b>\$109,687</b>	<b>\$115,798</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.00	1.00	1.00	1.00



**Community Services  
Business Improvement Assessment District**



**Fund Name:**

**Business Improvement**

**Fund Number/Department Number:**

**271-122**

**PROGRAM DESCRIPTION:**

The Business Improvement Assessment District Program is responsible for supporting and promoting the district's local merchant activities. In 1968, the City formed a Business Improvement Area (the central business district bound by Palm Olive, Primrose and Ivy Avenues) and imposed an assessment on each business computed under various rate structures. A Board of Directors, made up of merchants from the area, is appointed to administer the activities of the Business Improvement Area. The City is responsible for collection of the assessments. In November 1985, the District was enlarged to include the area bound by Foothill Blvd, Ivy, Olive, and Primrose Avenues (Foothill Park Plaza). The Community Services Department provides the administration and oversight of this program.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$3,649	\$0	\$2,544	\$2,544
Maintenance & Operations	65,057	52,050	75,900	75,900
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>68,706</b>	<b>52,050</b>	<b>78,444</b>	<b>78,444</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	13,622	12,127	12,148	12,148
<b>Program Total:</b>	<b>\$82,328</b>	<b>\$64,177</b>	<b>\$90,592</b>	<b>\$90,592</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Recreation Transportation**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-536**

**PROGRAM DESCRIPTION:**

The Recreation Transportation Program funds the transportation operations for recreation programs, including the Junior Researcher Academy, Sunshine Company and Senior Trip Program.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	7,181	0	12,300	18,900
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>7,181</b>	<b>0</b>	<b>12,300</b>	<b>18,900</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$7,181</b>	<b>\$0</b>	<b>\$12,300</b>	<b>\$18,900</b>

<b><u>PERSONNEL:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Library Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-640**

**PROGRAM DESCRIPTION:**

The Library Administration Program accounts for the operations and administration of the Monrovia Public Library. The Library provides residents with cultural, educational and recreational experiences; mobile library services via the Monrovia Reads Mobile Literacy Program; information and ideas necessary to support lifelong learning; strengthens and extends appreciation of the cultural values of life for all ages; provides outreach services to the community; and encourages children to read with materials and programs that foster a love of learning.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Original Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,417,424	\$1,369,358	\$1,612,510	\$1,749,522
Maintenance & Operations	539,732	527,233	529,821	535,374
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,957,156</b>	<b>1,896,591</b>	<b>2,142,331</b>	<b>2,284,896</b>
CIP	0	0	0	0
Capital/Special Projects	76,797	22,890	39,325	44,300
Transfers Out	0	0	10,000	10,000
<b>Program Total:</b>	<b>\$2,033,953</b>	<b>\$1,919,481</b>	<b>\$2,191,656</b>	<b>\$2,339,196</b>

<b><u>PERSONNEL:</u></b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Original Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	10.50	9.50 *	9.50 *	9.50 *
*1 frozen position				



**Community Services  
Library Grant**



**Fund Name:** **Public Library**  
**Fund Number/Department Number:** **234-641**

**PROGRAM DESCRIPTION:**

The Public Library Grant Program provides additional revenue for libraries (due to the signing of SB-558). The City must utilize this money on expenditures over and above the normal operating budget. These funds are for the software upgrade project, including equipment upgrades, program add-ons, annual maintenance, etc. The Adult Literacy Program, which receives such funds, provides instruction to adults in need of basic reading and writing skills to encourage life-long learning.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$1,341	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,341</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	94,562	93,984	135,800	83,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$95,903</b>	<b>\$93,984</b>	<b>\$135,800</b>	<b>\$83,000</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Library - Adult Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-642**

**PROGRAM DESCRIPTION:**

The Library - Adult Services Program provides ready reference and readers' advisory services to adults using a collection of current and relative materials in a variety of formats, including digital, print, and non-print resources. Educational and cultural programs and activities support life-long learning for adults of all ages. Preservation of local history supports the community's heritage.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	230,803	166,262	227,293	247,819
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>230,803</b>	<b>166,262</b>	<b>227,293</b>	<b>247,819</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$230,803</b>	<b>\$166,262</b>	<b>\$227,293</b>	<b>\$247,819</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Library - Youth Services**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-643**

**PROGRAM DESCRIPTION:**

The Library - Youth Services Program provides activities and programs to support educational, recreational and developmental needs of children through literacy and STEAM programs. Types of programming include storytimes, inquiry-based learning, technology programming, class visits, and outreach events. Staff provides reference services and readers' advisory services to youth of all ages, parents, caregivers, and people who work with youth. Staff develops a collection of resources in both print and non-print formats to support 21st Century job skills, literacy development, educational and recreational needs, and local school curriculum.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	157,748	163,799	149,389	164,418
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>157,748</b>	<b>163,799</b>	<b>149,389</b>	<b>164,418</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$157,748</b>	<b>\$163,799</b>	<b>\$149,389</b>	<b>\$164,418</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Library - Circulation**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-644**

**PROGRAM DESCRIPTION:**

The Library Circulation Program is the first point of contact for the public. Staff greets customers as they enter the building, answers directional and informational questions, supports telephone patrons and directs incoming calls. Staff checks materials in and out of the Library, processes new Library materials to make them ready for the public, and manages overdue fines and payments. Additionally, staff provides administrative support by monitoring the budget and processing invoices and personnel forms.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	39,127	39,683	34,722	39,683
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>39,127</b>	<b>39,683</b>	<b>34,722</b>	<b>39,683</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$39,127</b>	<b>\$39,683</b>	<b>\$34,722</b>	<b>\$39,683</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Community Services  
Bartle Memorial Trust**



<b>Fund Name:</b>	<b>Bartle Trust</b>
<b>Fund Number/Department Number:</b>	<b>833-698</b>

**PROGRAM DESCRIPTION:**

The Bartle Memorial Trust Program was funded by an estate donation of \$281,000 in the Spring of 2003. The funds are used to enhance the Library's books, periodicals, and digital collection.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	18	35,100	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	18	35,100	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$18</b>	<b>\$35,100</b>	<b>\$0</b>	<b>\$0</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Miller Trust**



**Fund Name:** **Miller Trust**  
**Fund Number/Department Number:** **832-699**

**PROGRAM DESCRIPTION:**

The Miller Trust Program was funded by an estate donation of \$70,000 in 1988. Interest earned on these funds can be used to purchase books for the various library programs. The \$70,000 must remain in this fund in perpetuity as directed by the Miller Memorial Trust.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	34,900	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>34,900</b>	<b>0</b>	<b>0</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$34,900</b>	<b>\$0</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Community Services  
Library Bond Capital Project**



**Fund Name:**

**Library Bond Capital Project**

**Fund Number/Department Number:**

**716-259**

**PROGRAM DESCRIPTION:**

The Library Bond Capital Project Program accounts for capital improvements made to the City Library. In March 2007, the voters of Monrovia approved the passage of Measure L, a ballot measure which approved the funding to pay for the design, construction, and furnishing of a new Monrovia Public Library. The revenues generated by this special parcel tax resulted in a bond issue of \$15,850,000. The Library Bond Construction Project program was initially established to pay for costs related to the design and construction of the new Library. It now accounts for the remaining bond proceeds that will be utilized for future Library capital improvement needs.

**PROGRAM EXPENDITURES:**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	30,319	522,598	513,201	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$30,319</b>	<b>\$522,598</b>	<b>\$513,201</b>	<b>\$0</b>

**PERSONNEL:**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



# PUBLIC WORKS



The Public Works Department coordinates all planning, construction, and maintenance of the City's public infrastructure to create a premier physical environment for the benefit of the City. The community relies on the Public Works Department for the maintenance and upkeep of the City's infrastructure, sanitation systems, utilities and other amenities. The Public Works Department's mission is to serve Monrovia's future by planning, designing and building infrastructure, utilities, parks, and facilities to meet the community's needs and ensure an enriched community will thrive. The Department is responsible for coordinating the following operations:

- Administration
- Operations / Field Services
- Utilities

An overview of each of the above listed functions is included below.

## **ADMINISTRATION**

The Administrative Section in Public Works includes the oversight and management of the City's Environmental Services program, Fleet Management, and Transit Operations.

**ENVIRONMENTAL SERVICES** - Environmental Services includes solid waste and recycling management, storm water management and compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board as well as implementing the City's Hazardous Waste and Recycling programs.

**FLEET SERVICES** - Fleet service includes the management of over fifty diverse vehicles, as well as the regular and ongoing maintenance of the fleet. In addition, this division manages the procurement of fuel for the fleet, as well as the billing of fuel usage from neighboring agencies.

**TRANSIT OPERATIONS** - Transit operations include the management of a contract provider who oversees the deployment of ADA accessible public transit vehicles and dispatch services for GoMonrovia.

**ENGINEERING SERVICES** - The City is has completed a robust Capital Improvement Program that includes improvements of the City's streets, sidewalks, traffic signals, street lighting, storm drains, and the sewer, and water systems. Engineering services are provided through a partnership of contract services and City staff. The Engineering Services Section staff is responsible for oversight of all City projects, including design, management, utility coordination, inspection, and reviews all plans and construction for private development projects.

## **OPERATIONS / FIELD SERVICES**

The Operations / Field Services Section in Public Works includes the oversight and management of the City's Parks, Facilities, and Streets.

**PARKS** - Responsible for the maintenance of the City's 9 park sites (equivalent to approximately 113 acres), all of the play equipment, the Skate Park, and the landscaping and turf around City Hall, Youth Center and the Museum gardens. Additional areas of responsibility include all median and parkway landscaping, maintenance and trash pickup in Old Town, and oversight and maintenance of the City's urban forest. Parks staff also provides oversight of the graffiti abatement program.



# PUBLIC WORKS



**FACILITIES** - Responsible for the routine maintenance, repairs, and improvements for 17 City-owned buildings. Staff performs a number of duties and services, in addition to overseeing several maintenance contracts, including janitorial services, security systems, and HVAC maintenance. This section is also responsible for the oversight and maintenance of the City's equipment fleet, street lights, and traffic signals.

**STREETS** - Responsible for the 90 miles of streets and 14 miles of alleys, repairing and maintaining street right-of-ways, filling potholes, replacing damaged sidewalks/curbs/gutters, grinding and/or filling high spots, repairing tripping hazards, cleaning storm water catch basins and open channels, and administering the City's Street Sweeping Program. In addition, the Streets Section is responsible for painting all of traffic and roadway markings and maintaining 8,500 traffic signs as well as 40 signalized intersections.

## **UTILITIES**

The Utilities Section is divided into four distinct areas of responsibilities: Maintenance, Production, Customer Service, and Sewer Maintenance.

**WATER MAINTENANCE** - Responsible for the installation, maintenance, and repairs of the 84 miles of water mains and approximately 9,500 water services throughout the City, including all of the appurtenances and other infrastructure within the distribution system.

**WATER PRODUCTION** - Responsible for the treatment and delivery of over 3 billion gallons of potable water annually, and the daily maintenance and operation of 2 water treatment facilities, 5 deep water wells, and 18 booster pumps, along with taking weekly system-wide water samples to meet the State mandated water quality testing requirements.

**CUSTOMER SERVICE** - Responsible for reading over 9,500 water meters on a monthly basis, replacing damaged or broken water meters, lids and boxes, repairing meter leaks, performing emergency water shut-downs and restorations, performing leak detection testing and administering the City's Cross Connection Inspection Program for over 1,200 backflow devices.

**SEWER MAINTENANCE** - Responsible for the prevention of sewer overflows by maintaining and cleaning 90 miles of sewer mains. This is done through high pressure water jetting and video inspection of problem areas.

## **PRIOR FISCAL YEAR ACCOMPLISHMENTS**

In 2015, we broke ground on a project known as Monrovia Renewal. This \$55.2 million project improved streets, sidewalks, water system, and sewer lines, and was awarded with the Strategic Leadership & Governance Award from the International City/County Management Association!

During the past few years, the Public Works Department has completed the following improvements:

- Over 10.7 million square feet of street improvements.
- 211 thousand square feet of sidewalk replacements.
- 168 thousand linear feet of new curbs and gutters.
- Over 2.5 miles of new water pipelines.



# PUBLIC WORKS



- Nearly 6 miles of sewer improvements.
- 351 point repairs to our sewer lines, and
- 300 new water service lines installed.

## **BUDGET HIGHLIGHTS**

### Administration

- Develop and implement enhancements to GoMonrovia through the administration of the Metro 5310 Grant.
- Construct the Huntington Drive Monuments Project.
- Construct the Safe Routes to School Project.
- Construct the Huntington Drive Phase II Project.
- Construct the Highway Safety Improvements Project.
- Construct the Wellfield Electrical Improvements Project.
- Construct the City's first EV Charging Stations.
- Continued Implementation of the Rio Hondo/San Gabriel River Water Quality Group's Revised Watershed Management Plan (rWMP).
- Develop and implement an SB 1383 compliance strategy.
- Develop an enhanced Water Conservation Outreach Program.

### Operations

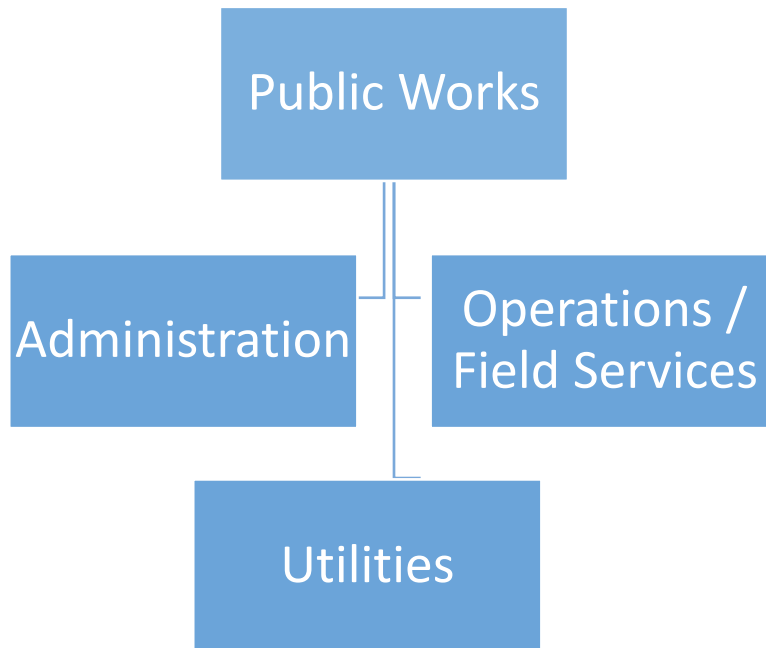
- Continued implementation of the City's Sanitary Sewer Master Plan.
- Update and implement maintenance sections and schedules for jetting and CCTV the City's Sanitary Sewer System.
- Ongoing maintenance of the City's 9 park sites, medians, and open spaces.
- Continued maintenance of the City's 17 facilities.
- Ongoing maintenance of the City's rights-of-way, including sidewalks, curb, gutter, parking lots and roadway markings and signs.
- Ongoing maintenance of the City's 84 miles of water system pipeline.
- Safe and reliable delivery of over 3 billion gallons of water.
- Read over 9,500 meters on a monthly basis.



# PUBLIC WORKS



## DEPARTMENT ORGANIZATIONAL STRUCTURE





**Public Works  
Public Works Administration**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-710**

**PROGRAM DESCRIPTION:**

The Public Works Administration Program is responsible for all management and administrative functions to support the Public Works Division. These activities include oversight, planning, personnel and payroll administration, and oversight and coordination of all financial and budgetary functions of the Division, including purchasing.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$171,121	\$174,854	\$174,669	\$198,362
Maintenance & Operations	59,390	59,181	56,116	58,100
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>230,511</b>	<b>234,035</b>	<b>230,785</b>	<b>256,462</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$230,511</b>	<b>\$234,035</b>	<b>\$230,785</b>	<b>\$256,462</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.70	1.50	1.50	1.50





**Public Works  
Environmental Services**



**Fund Name:**

**Environmental Services**

**Fund Number/Department Number:**

**431-712**

**PROGRAM DESCRIPTION:**

The Environmental Services Program implements the City's waste management responsibilities as mandated by state solid waste and recycling laws (AB 939 - California Integrated Waste Management Act, AB 341 - Mandatory Commercial Recycling, AB 1826 - Organics Recycling, etc.) and described in Monrovia's Source Reduction and Recycling Element (SRRE). The comprehensive nature of this program includes planning, development, and implementation of recycling and waste reduction activities aimed at maintaining the State's solid waste diversion goals.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel*	\$131,649	\$261,897	\$285,249	\$303,830
Maintenance & Operations	403,548	119,605	178,033	165,521
Capital Outlay	0	20,000	0	0
Depreciation	1,633	1,000	2,000	2,000
<b>Total Operating Budget</b>	<b>536,830</b>	<b>402,502</b>	<b>465,282</b>	<b>471,351</b>
CIP	0	0	0	0
Capital/Special Projects	45,355	49,750	24,810	39,504
Transfers Out	2,409,824	2,450,998	2,097,293	2,102,759
<b>Program Total:</b>	<b>\$2,992,009</b>	<b>\$2,903,250</b>	<b>\$2,587,385</b>	<b>\$2,613,614</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.95	2.15	2.15	2.15



**Public Works  
Engineering**



**Fund Name:**

**Development Services**

**Fund Number/Department Number:**

**281-720**

**PROGRAM DESCRIPTION:**

The Engineering Program, consisting of City staff and contract engineering services, is responsible for the design and construction administration for projects within the public right-of-way and on City properties. Responsibilities include design, preparation of construction plans, specifications, engineering estimates, administration, and inspection of all City capital improvement projects, including Monrovia Renewal. The Division works cooperatively with Community Development to review subdivision maps, grading, drainage plans, and other impacts related to private development projects.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$146,648	\$116,563	\$117,914	\$126,553
Maintenance & Operations	301,792	381,366	316,039	320,023
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>448,440</b>	<b>497,929</b>	<b>433,953</b>	<b>446,576</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	65,245	59,390	49,667	51,050
<b>Program Total:</b>	<b>\$513,685</b>	<b>\$557,319</b>	<b>\$483,620</b>	<b>\$497,626</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	1.60	1.10	1.10	1.10



**Public Works  
Street Maintenance**



**Fund Name:**

**Street Maintenance**

**Fund Number/Department Number:**

**213-731**

**PROGRAM DESCRIPTION:**

The Street Maintenance Program is responsible for the repair and preventive maintenance of all City streets to ensure effective transportation of vehicular and pedestrian traffic. The Street Division is responsible for overseeing 90 miles of streets, 12 miles of alleys, 160 miles of curbs and gutters, 2,500,000 square feet of sidewalks, 15 City parking lots, all traffic markings, such as lane lines, red curbs and crosswalks, and 8,500 traffic signs. Activities include sealing cracks in the pavement, repairing pot holes, overlaying streets with asphalt, repairing concrete pavement, curbs, gutters, sidewalks, and placement of sandbags for property preservation.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel	\$459,639	\$398,844	\$491,450	\$520,569
Maintenance & Operations	294,571	407,590	432,397	434,381
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>754,210</b>	<b>806,434</b>	<b>923,847</b>	<b>954,950</b>
CIP	0	613,470	613,470	0
Capital/Special Projects	0	0	0	0
Transfers Out	152,314	130,262	210,868	117,918
<b>Program Total:</b>	<b>\$906,524</b>	<b>\$1,550,166</b>	<b>\$1,748,185</b>	<b>\$1,072,868</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	5.80	4.15 *	4.65	4.65
* 1 frozen position				



**Public Works  
Street Sweeping**



**Fund Name:**

**Street Sweeping**

**Fund Number/Department Number:**

**424-732**

**PROGRAM DESCRIPTION:**

The Street Sweeping Program ensures that public streets and alleys are kept in a clean and sanitary condition. The program is responsible for sweeping along the curbs of residential and commercial streets, alleys, medians, and City parking lot sweeping. The City is currently divided into a series of residential zones that are each swept once every week. The commercial and industrial areas and the central downtown business district are swept every week, and alleys are swept once a month.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	167,599	181,520	210,780	210,780
Capital Outlay	0	0	0	0
Depreciation	3,528	3,000	5,000	5,000
<b>Total Operating Budget</b>	<b>171,127</b>	<b>184,520</b>	<b>215,780</b>	<b>215,780</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	35,309	30,858	34,779	35,833
<b>Program Total:</b>	<b>\$206,436</b>	<b>\$215,378</b>	<b>\$250,559</b>	<b>\$251,613</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works**  
**Street Lighting / Traffic Signals**



**Fund Name:**

**Light & Land Assessment District**

**Fund Number/Department Number:**

**261-735**

**PROGRAM DESCRIPTION:**

The Street Lighting and Traffic Signal Maintenance Program provides for the maintenance needs of the 1,350 streetlights and the 43 traffic signalized intersections. Activities include maintenance, repair, damage replacement, and the management of contract services.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$72,850	\$69,577	\$70,480	\$72,890
Maintenance & Operations	765,885	750,978	828,793	838,989
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>838,735</b>	<b>820,555</b>	<b>899,273</b>	<b>911,879</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	117,913	123,184	123,663	129,743
<b>Program Total:</b>	<b>\$956,648</b>	<b>\$943,739</b>	<b>\$1,022,936</b>	<b>\$1,041,622</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.95	0.70	0.70	0.70



**Public Works  
Storm Drain Maintenance**



**Fund Name:**

**Storm Drain Maintenance**

**Fund Number/Department Number:**

**423-737**

**PROGRAM DESCRIPTION:**

The Storm Drain Maintenance Program is responsible for the maintenance, operation and repair of 5 miles of City owned storm drains and 154 catch basins/culverts. The program is also responsible for the City's compliance with the LA County Municipal Separate Storm Sewer System, National Pollution Discharge Elimination System (MS4 NPDES) permit issued by the State of California, Los Angeles Regional Water Quality Control Board. This permit requires compliance with water quality based objectives, total maximum daily loads (TMDLs), and receiving water limitations. Compliance is obtained through coordinated monitoring, implementation of watershed management programs, restriction of non-stormwater discharges through inspection and enforcement programs, ongoing use of minimum control measures, and education/outreach, in order to eliminate pollutant discharges to local waters via the City's storm drain system.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	118,754	138,500	180,500	180,500
Capital Outlay	0	0	0	0
Depreciation	22,020	22,000	25,000	25,000
<b>Total Operating Budget</b>	<b>140,774</b>	<b>160,500</b>	<b>205,500</b>	<b>205,500</b>
CIP	0	0	0	0
Capital/Special Projects	0	780,000	1,157,860	2,252,140
Transfers Out	77,775	77,605	112,283	115,685
<b>Program Total:</b>	<b>\$218,549</b>	<b>\$1,018,105</b>	<b>\$1,475,643</b>	<b>\$2,573,325</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Water Services**



**Fund Name:**

**Water Utility**

**Fund Number/Department Number:**

**411-741**

**PROGRAM DESCRIPTION:**

The Water Services Program is responsible for the delivery of potable water to approximately 9,300 service connections, for the safe and efficient operation in the production and treatment of over two billion gallons of water annually, and for the daily operation of the VOC Treatment Facility at the Monrovia Well Field. The Water Division oversees all maintenance and activities related to the production and distribution system, in addition to reading all customer meters and providing customer service. This Division works to implement regulatory compliance related to water quality and conservation, and is responsible for the overall health and oversight of the City's water system. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel*	\$1,728,961	\$1,688,886	\$1,739,557	\$1,885,721
Maintenance & Operations	5,206,594	5,222,413	5,777,238	5,635,731
Debt Service	1,518,830	1,519,094	1,521,794	1,518,594
Capital Outlay*	532,733	2,646,235	1,944,000	185,000
Depreciation	461,526	280,000	699,948	699,948
<b>Total Operating Budget</b>	<b>9,448,643</b>	<b>11,356,628</b>	<b>11,682,537</b>	<b>9,924,994</b>
CIP*	0	0	0	0
Capital/Special Projects	0	0	0	1,313,933
Transfers Out	1,607,714	1,711,414	1,729,157	1,734,234
<b>Program Total:</b>	<b>\$11,056,357</b>	<b>\$13,068,041</b>	<b>\$13,411,694</b>	<b>\$12,973,161</b>
<b><u>Monrovia Renewal Project Funds</u></b>				
CIP - Monrovia Renewal *	\$8,365,641	\$0	\$0	\$0

\*Note: FY19-20 Actuals excludes GASB 68 and other adjusting accrual entries.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	18.20	15.50 *	15.55 **	15.55 **
* 3 frozen positions				



**Public Works  
Gas Tax**



<b>Fund Name:</b>	<b>Gas Tax</b>
<b>Fund Number/Department Number:</b>	<b>232-744</b>

**PROGRAM DESCRIPTION:**

The Gas Tax Program accounts for State Gas Tax revenues, also known as Highway Users Tax or Motor Vehicle Fuel Tax revenues. These revenues are derived from a tax collected on each gallon of gasoline purchased in the State of California. Gas Tax revenues are restricted for expenditures related to planning, construction, improvement, maintenance, and operation of public streets and highways. Gas Tax is allocated to cities based primarily on population. Revenues are accounted for in this program and are transferred out to other funds, such as the Street Maintenance Fund and the Street Sweeping Fund, to help fund eligible expenditures within those funds.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	832,645	889,381	910,736	937,878
<b>Program Total:</b>	<b>\$832,645</b>	<b>\$889,381</b>	<b>\$910,736</b>	<b>\$937,878</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Public Works  
Sewer and Sanitation**



**Fund Name:**

**Sanitation**

**Fund Number/Department Number:**

**421-746**

**PROGRAM DESCRIPTION:**

The Sewer and Sanitation Program is responsible for maintaining and cleaning 92 miles of sewer lines. The primary preventative maintenance of the system consists of cleaning by high pressure water jet flushing and inspecting using closed circuit television. These activities are completed on a recurring schedule. The City is currently working with a contract service company to perform all scheduled preventative maintenance. In addition, the contractor provides 24-hour emergency standby service for any sewer issue that may arise, including sewer stoppages, leaks, or overflows. The shift to more contract services is correlated to the reduction in staffing for these program areas. Additional funds may be added to this program as appropriations are awarded by City Council throughout the year.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel *	\$115,888	\$121,102	\$119,937	\$130,494
Maintenance & Operations	426,929	632,658	881,749	832,722
Debt Service	609,803	611,868	612,868	613,468
Capital Outlay	0	0	0	0
Depreciation	243,823	178,000	375,447	375,447
<b>Total Operating Budget</b>	<b>1,396,443</b>	<b>1,543,628</b>	<b>1,990,001</b>	<b>1,952,131</b>
CIP *	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	187,433	219,418	264,304	271,847
<b>Program Total:</b>	<b>\$1,583,876</b>	<b>\$1,763,046</b>	<b>\$2,254,305</b>	<b>\$2,223,978</b>
 <b><u>Monrovia Renewal Project Funds:</u></b>				
CIP - Monrovia Renewal *	\$2,365,459	\$0	\$0	\$0

\*Note: FY19-20 Actuals excludes GASB 68, GASB 75, and other adjusting accrual entries.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	1.15	1.05 *	1.00 *	1.00 *
* 1 frozen position				



**Public Works  
Equipment Pool Maintenance**



**Fund Name:**

**Equipment Maintenance**

**Fund Number/Department Number:**

**512-751**

**PROGRAM DESCRIPTION:**

The Equipment Pool Maintenance Program is an internal services fund that provides management, cost accounting, procurement, disposal, cost allocation for internal service charges, license renewal, equipment fuel, maintenance, and repair services for the vehicle and equipment pool.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Personnel*	\$73,564	\$55,727	\$56,382	\$63,119
Maintenance & Operations	139,064	205,545	184,448	185,440
Capital Outlay	88,456	0	0	0
Depreciation	125,121	135,000	125,000	125,000
<b>Total Operating Budget</b>	<b>426,205</b>	<b>396,272</b>	<b>365,830</b>	<b>373,559</b>
CIP*	0	0	0	0
Capital/Special Projects	371,272	471,200	482,200	482,200
Transfers Out	108,111	99,971	92,913	96,200
<b>Program Total:</b>	<b>\$905,588</b>	<b>\$967,443</b>	<b>\$940,943</b>	<b>\$951,959</b>

\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

<b><u>PERSONNEL:</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
	<b><u>Actuals</u></b>	<b><u>Revised</u></b>	<b><u>Adopted</u></b>	<b><u>Adopted</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>
Full Time (F.T.E)	1.10	0.40	0.40	0.40



**Public Works**  
**Public Works Equipment & Vehicle Replacement**



**Fund Name:**

**Equipment Replacement**

**Fund Number/Department Number:**

**512-753**

**PROGRAM DESCRIPTION:**

The Public Works Vehicle and Equipment Replacement Program is an internal services fund that provides management, cost accounting, procurement, disposal, and cost allocation of replacement costs to the departments/divisions that manage and operate all units of equipment in the total equipment pool.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	156,617	495,163	386,000	0
Depreciation	73,875	94,000	75,000	75,000
<b>Total Operating Budget</b>	<b>230,492</b>	<b>589,163</b>	<b>461,000</b>	<b>75,000</b>
CIP	32,323	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$262,815</b>	<b>\$589,163</b>	<b>\$461,000</b>	<b>\$75,000</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Facilities Maintenance**



**Fund Name:**

**Facilities Maintenance**

**Fund Number/Department Number:**

**511-755**

**PROGRAM DESCRIPTION:**

The Facilities Maintenance Program is an internal services fund which provides management, cost accounting, construction oversight, maintenance and repairs for all City buildings. The Facilities Maintenance program provides for all routine maintenance, projects, and planning for facilities. Services are provided through utilizing a combination of in-house staff and contract service providers.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Personnel**	\$186,552	\$109,216	\$186,664	\$204,163
Maintenance & Operations	1,171,871	1,347,568	1,436,722	1,478,994
Capital Outlay	5,887	0	10,000	10,000
Depreciation	98,484	88,000	100,000	100,000
<b>Total Operating Budget</b>	<b>1,462,794</b>	<b>1,544,784</b>	<b>1,733,386</b>	<b>1,793,157</b>
CIP**	339,284	126,039	51,039	0
Capital/Special Projects	0	0	0	0
Transfers Out	236,575	245,569	225,910	242,145
<b>Program Total:</b>	<b>\$2,038,653</b>	<b>\$1,916,392</b>	<b>\$2,010,335</b>	<b>\$2,035,302</b>

\*\*Note: FY19-20 Actuals excludes GASB adjusting entry and adjusting entry for capitalization.

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised</b>	<b>Adopted</b>	<b>Adopted</b>
		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	2.35	0.90 *	1.90	1.90
* 2 frozen positions				



**Public Works  
Parks Maintenance**



**Fund Name:** **General**  
**Fund Number/Department Number:** **111-771**

**PROGRAM DESCRIPTION:**

The Parks Maintenance Program is responsible for the maintenance, coordination, and planning for 9 park sites (121.8 acres), Skate Park (10,000 sq. ft.), Youth Center Landscape (27,400 sq. ft.), City Hall Landscape (20,000 sq. ft.), and the Museum Garden (8,000 sq ft.). Within the parks' physical inventory is 770,200 sq. ft. of turf, 3,990 sq. ft. of planters, 177,050 sq. ft. of landscape, 10,060 linear feet of walkways, 13 barbecues, 16 drinking fountains, 6 play structures, and an irrigation system, which consists of 27 controllers and 3,000 sprinkler heads.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$300,042	\$257,944	\$341,940	\$359,752
Maintenance & Operations	338,123	447,733	494,093	498,681
Capital Outlay	0	15,000	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>638,165</b>	<b>720,677</b>	<b>836,033</b>	<b>858,433</b>
CIP	0	0	45,880	0
Capital/Special Projects	17,715	20,000	22,308	22,308
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$655,880</b>	<b>\$740,677</b>	<b>\$904,221</b>	<b>\$880,741</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	3.90	2.80 *	3.30	3.30
* 1 frozen position				



**Public Works  
Park Maintenance Assessment**



**Fund Name:** **Park Maintenance Assessment District**  
**Fund Number/Department Number:** **266-772**

**PROGRAM DESCRIPTION:**

The Park Maintenance Assessment Program accounts for the operation and upkeep of the City's parks. In conformance with Proposition 218, a Park Assessment was brought to vote and approved by City property owners in July 1997. Revenues from the assessment are used to provide management and maintenance of the City's parks.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$91,751	\$92,537	\$96,238	\$101,617
Maintenance & Operations	146,469	110,340	136,939	140,527
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>238,220</b>	<b>202,877</b>	<b>233,177</b>	<b>242,144</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	24,256	30,395	27,879	30,022
<b>Program Total:</b>	<b>\$262,476</b>	<b>\$233,272</b>	<b>\$261,056</b>	<b>\$272,166</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	1.20	1.00	1.00	1.00



**Public Works  
Street Tree and Parks Maintenance District**



**Fund Name:**

**Light and Land Assessment District**

**Fund Number/Department Number:**

**261-773**

**PROGRAM DESCRIPTION:**

The Street Tree and Parks Maintenance District Program is responsible for tree maintenance, including annual trimmings, planting, and establishing all trees, and responding to emergency situations. Monrovia is recognized as a Tree City USA and it maintains an inventory of approximately 9,500 street and park trees. In addition, this program maintains the annual brush clearance of approximately 5 miles of roadside areas. A portion of the maintenance is included for the City's three regional parks (Canyon, Recreation, and Library).

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$116,840	\$105,370	\$112,803	\$119,607
Maintenance & Operations	515,369	426,183	510,871	515,071
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>632,209</b>	<b>531,553</b>	<b>623,674</b>	<b>634,678</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	91,242	79,596	85,869	90,391
<b>Program Total:</b>	<b>\$723,451</b>	<b>\$611,149</b>	<b>\$709,543</b>	<b>\$725,069</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	1.40	1.10	1.10	1.10



**Public Works  
Median and Parkway Maintenance**



**Fund Name:**

**Light and Land Assessment District**

**Fund Number/Department Number:**

**261-774**

**PROGRAM DESCRIPTION:**

The Median and Parkway Maintenance District Program is responsible for the upkeep and maintenance of the street medians and parkway areas. Monrovia is recognized as a Tree City USA, maintaining approximately 9,500 street and park trees. Twenty percent of the parkway inventory is trimmed each year. The program is also responsible for 5 miles of roadside clearance, planting the urban forest, and responding to emergency situations as required. A portion of the maintenance is included for the City's 3 regional parks (Canyon, Recreation, and Library).

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$22,822	\$21,862	\$23,296	\$24,641
Maintenance & Operations	72,458	68,669	67,983	69,283
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>95,280</b>	<b>90,531</b>	<b>91,279</b>	<b>93,924</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	12,799	13,550	12,980	13,824
<b>Program Total:</b>	<b>\$108,079</b>	<b>\$104,081</b>	<b>\$104,259</b>	<b>\$107,748</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.30	0.25	0.25	0.25





**Public Works  
Goldhills Landscape District**



**Fund Name:** *Light and Land Assessment District*  
**Fund Number/Department Number:** **261-775**

**PROGRAM DESCRIPTION:**

The Goldhills Landscape District Program provides for the landscape maintenance and upkeep of the Gold Hills District area. Maintenance includes the common area on the west side of North Myrtle Avenue, north of Scenic Drive and one block south of Alta Vista. This district area was established in fiscal year 1995-96.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	1,969	4,499	4,876	4,876
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>1,969</b>	<b>4,499</b>	<b>4,876</b>	<b>4,876</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	735	675	707	732
<b>Program Total:</b>	<b>\$2,704</b>	<b>\$5,174</b>	<b>\$5,583</b>	<b>\$5,608</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Bikeway Development**



**Fund Name:**

**Bikeway Development**

**Fund Number/Department Number:**

**233-776**

**PROGRAM DESCRIPTION:**

The Bikeway Development Program provides for the construction and maintenance of a Citywide bikeway system and/or pedestrian facilities. SB821 requires that all project developments benefit commuters who prefer to bicycle or walk to work. Recreational aspects are an additional, secondary benefit.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>	<b><i>Adopted Budget</i></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	0	54,120	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$54,120</b>	<b>\$0</b>

<b><u>PERSONNEL:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised Budget</i></b>	<b><i>Adopted Budget</i></b>	<b><i>Adopted Budget</i></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Road Repair and Accountability**



**Fund Name:** **RMRA**  
**Fund Number/Department Number:** **236-777**

**PROGRAM DESCRIPTION:**

Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017, signed by Governor Brown on April 28, 2017, provides funding for essential maintenance, rehabilitation, and safety improvements for local streets and roads. Funding may also be used to improve transit and active transportation facilities.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	8,770	0	39,510	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>8,770</b>	<b>0</b>	<b>39,510</b>	<b>0</b>
CIP	0	1,106,450	1,189,695	739,800
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$8,770</b>	<b>\$1,106,450</b>	<b>\$1,229,205</b>	<b>\$739,800</b>

**Monrovia Renewal Project Funds**

CIP - Monrovia Renewal *	\$0	\$574,806	\$0	\$0
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<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works**  
**Public Works - Capital Improvement Projects**



**Fund Name:** *Capital Improvement*  
**Fund Number/Department Number:** **311-250**

**PROGRAM DESCRIPTION:**

The Public Works - Capital Improvement Projects Program accounts for the funding of Citywide capital improvements not specifically accounted for in another department. Capital improvements include new building construction, land acquisition, and major facility improvements and/or expansion. Because there is not an ongoing, dedicated revenue source to fund these projects, projects are budgeted and approved only as funding sources are identified and secured.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$6,021	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	182,621	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>188,642</b>	<b>0</b>	<b>0</b>	<b>0</b>
CIP	0	1,965,362	691,398	1,273,814
Capital/Special Projects	0	0	0	0
Transfers Out	150,000	0	89,882	4,136
<b>Program Total:</b>	<b>\$338,642</b>	<b>\$1,965,362</b>	<b>\$781,280</b>	<b>\$1,277,950</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Proposition A Program**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-531**

**PROGRAM DESCRIPTION:**

The Proposition A Program is supported by Metro Local Return Funds that are used for the operation and administration of transit programs, including Monrovia Transit, Recreational Transportation, GoMonrovia, and the Senior Trip Program. This fund also provides for the maintenance of transit infrastructure and amenities through the Bus Stop Improvement Program. The fund also supports Transit Administration and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PROGRAM EXPENDITURES:</u></b>	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	6,526	7,400	7,400	7,400
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>6,526</b>	<b>7,400</b>	<b>7,400</b>	<b>7,400</b>
CIP	0	0	0	0
Capital/Special Projects	638,193	613,748	780,000	780,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$644,719</b>	<b>\$621,148</b>	<b>\$787,400</b>	<b>\$787,400</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b><u>PERSONNEL:</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Proposition C Program**



**Fund Name:**

**Proposition C**

**Fund Number/Department Number:**

**222-532**

**PROGRAM DESCRIPTION:**

The Proposition C Program is supported by Local Return Funds that are used for transportation-related capital projects, such as street resurfacing, Congestion Transportation programs administration, and San Gabriel Valley Council of Governments (SGVCOG) regional planning dues. Street expenditures are allowed only on streets that carry regularly scheduled, fixed-route public transit and paratransit services. Proposition C funds were used to secure a bond measure to fund eligible street repairs for the Monrovia Renewal Infrastructure Improvement Program. This program will provide for major Citywide street infrastructure improvements over the next several years.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Personnel	\$13,708	\$14,835	\$15,207	\$16,408
Maintenance & Operations	8,914	9,564	9,858	9,858
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>22,622</b>	<b>24,399</b>	<b>25,065</b>	<b>26,266</b>
CIP	0	0	0	0
Capital/Special Projects	483,521	325,485	240,000	240,000
Transfers Out	395,328	395,328	519,501	520,851
<b>Program Total:</b>	<b>\$901,471</b>	<b>\$745,212</b>	<b>\$784,566</b>	<b>\$787,117</b>

<b><u>PERSONNEL:</u></b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
Full Time (F.T.E)	0.10	0.10	0.10	0.10



**Public Works  
Regional Air Quality Improvement**



**Fund Name:** AB 2766  
**Fund Number/Department Number:** 223-533

**PROGRAM DESCRIPTION:**

The Regional Air Quality Improvement Program is used for activities that help to reduce emissions and improve air quality. This fund supports the implementation and administration of programs, including the Discount Bus Passes and the leasing or purchasing of electric or hybrid-powered vehicles.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,550	4,750	750	750
Capital Outlay	0	144,775	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>5,550</b>	<b>149,525</b>	<b>750</b>	<b>750</b>
CIP	0	0	0	0
Capital/Special Projects	0	112,600	165,000	110,000
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$5,550</b>	<b>\$262,125</b>	<b>\$165,750</b>	<b>\$110,750</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Dial-A-Ride**



**Fund Name:**

**Proposition A**

**Fund Number/Department Number:**

**221-535**

**PROGRAM DESCRIPTION:**

The City's Dial-a-Ride Program, Monrovia Transit, provides a curb-to-curb transit service for residents and visitors of Monrovia. In addition to serving the residents of Monrovia, Monrovia Transit also provides service to portions of unincorporated Los Angeles County. The County of Los Angeles provides a proportional reimbursement to the City of Monrovia for these services.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	420,546	550,962	459,678	480,678
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	<b>420,546</b>	<b>550,962</b>	<b>459,678</b>	<b>480,678</b>
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$420,546</b>	<b>\$550,962</b>	<b>\$459,678</b>	<b>\$480,678</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00





**Public Works  
Discount Bus Program**



**Fund Name:** **AB 2766**  
**Fund Number/Department Number:** **223-538**

**PROGRAM DESCRIPTION:**

The Discount Bus Program helps to subsidize the cost of Metro and Foothill Transit transportation passes for Monrovia's residents.

<b><u>PROGRAM EXPENDITURES:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
		<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	5,811	0	6,320	6,320
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	5,811	0	6,320	6,320
CIP	0	0	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$5,811</b>	<b>\$0</b>	<b>\$6,320</b>	<b>\$6,320</b>

<b><u>PERSONNEL:</u></b>	<b><i>2019-20</i></b>	<b><i>2020-21</i></b>	<b><i>2021-22</i></b>	<b><i>2022-23</i></b>
	<b><i>Actuals</i></b>	<b><i>Revised</i></b>	<b><i>Adopted</i></b>	<b><i>Adopted</i></b>
		<b><i>Budget</i></b>	<b><i>Budget</i></b>	<b><i>Budget</i></b>
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Measure R**



**Fund Name:**

**Measure R**

**Fund Number/Department Number:**

**224-539**

**PROGRAM DESCRIPTION:**

The Measure R Program is supported by Local Return Funds that are used to maintain streets, such as pavement crack sealing, slurry sealing, and street striping. Funds are also used in support of transportation and street infrastructure projects. Measure R funds were used to secure a bond to fund eligible street repairs for the Monrovia Renewal Infrastructure Improvement Program. This program will provide for major citywide street infrastructure improvements over the next several years.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP	0	0	0	0
Capital/Special Projects	143,344	10,605	12,000	12,000
Transfers Out	445,328	445,328	494,501	495,851
<b>Program Total:</b>	<b>\$588,672</b>	<b>\$455,933</b>	<b>\$506,501</b>	<b>\$507,851</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Measure M**



**Fund Name:**

**Measure M**

**Fund Number/Department Number:**

**227-540**

**PROGRAM DESCRIPTION:**

The Measure M Program is supported by Local Return Funds that are used to maintain streets and provide transit services. In November of 2016, LA County voters passed a Metro ballot measure known as the Los Angeles County Traffic Improvement Plan, which is referred to as Measure M. This plan will provide local return revenues to the City of Monrovia to fund street and sidewalks repairs, synchronized signals, transit programs for seniors, disabled and student riders, expanded transportation systems, and improved street connections.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	2,000	10,000	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	2,000	10,000	0
CIP	0	0	0	0
Capital/Special Projects	176,949	151,891	168,000	168,000
Transfers Out	400,000	400,000	500,000	450,000
<b>Program Total:</b>	<b>\$576,949</b>	<b>\$553,891</b>	<b>\$678,000</b>	<b>\$618,000</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



**Public Works  
Prop C & Measure R Projects**



**Fund Name:**

**Prop C & Measure R**

**Fund Number/Department Number:**

**225-542 & 225-544**

**PROGRAM DESCRIPTION:**

Proposition C and Measure R funds have been secured through a bond measure to fund eligible street repairs for the Monrovia Renewal Infrastructure Improvement Program, as outlined in the 2015 Citywide Street Reconstruction Plan.

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PROGRAM EXPENDITURES:</u></b>				
Personnel	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Capital Outlay	0	0	0	0
Depreciation	0	0	0	0
<b>Total Operating Budget</b>	0	0	0	0
CIP - Monrovia Renewal	1,729,912	788,838	0	0
Capital/Special Projects	0	0	0	0
Transfers Out	0	0	0	0
<b>Program Total:</b>	<b>\$1,729,912</b>	<b>\$788,838</b>	<b>\$0</b>	<b>\$0</b>

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actuals</b>	<b>Revised Budget</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>
<b><u>PERSONNEL:</u></b>				
Full Time (F.T.E)	0.00	0.00	0.00	0.00



# GLOSSARY

## GLOSSARY

**Accounting System** - The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

**Adopted Budget** - Revenues and appropriations approved by the City Council for the following fiscal year(s).

**Allocated Costs** - An expense charged by one department/division to another for services performed or expenditures of a general nature, which are charged to one main account and allocated to other departments/divisions by a specified formula.

**Appropriation** - An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**Assessed Valuation** - A value established by the County Assessor, which approximates fair market value of real or personal property. By state law, one hundred percent of the property value is used for determining the basis for levying property taxes.

**Assessments** - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Authorized Positions** - The number of full time and permanent part time staff identified within a division or program measured on a full-time equivalent (FTE) basis.

**Bonds** - A written promise to pay a sum of money on a specific date at a specified interest rate.

**Budget** - A financial plan for a specific period of time (fiscal year or years) that matches all planned revenues and expenditures with various municipal services.

**Budget Amendment** - A legal procedure utilized by the City Manager to revise a budget appropriation. Adjustments to expenditures within or between departmental budgets may be accomplished administratively. City Council approval is required for additional appropriations from fund balance or new revenue sources.

**Capital Improvement Program** - Annual appropriations in the City's budget for capital improvement projects, such as street or park improvements, building construction and various kinds of major facility maintenance. They are often multi-year projects, which require funding beyond the one year period of the annual budget.

**Capital Outlay** - Expenditures relating to the purchase of furniture, land, vehicles, computers and equipment.

**COLA** - Cost of living adjustment.

## GLOSSARY

**Consumer Price Index (CPI)** - A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

**Contingency** - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending legal settlements.

**Cost Recovery** - The establishment of user fees which are less than or equal to the full cost of providing services.

**Debt Service** - The payment of principal and interest on borrowed funds such as bonds.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Department** - A major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Designated Fund Balance** - A portion of fund balance set aside to pay for special programs or expenditures in a future period.

**Division** - A unit of organization which reports to a department.

**Encumbrance** - An amount of money committed for the payment of goods and services not yet received or paid for.

**Enterprise Fund** - A fund established to account for activities that are financial and operated in a manner similar to private business enterprises in which costs of providing services are fully recovered through user fees.

**Estimated Budget or Estimated Year End** - The status of appropriations between July 1 and June 30. Appropriations include the adopted budget, budget amendments, prior year encumbrances, approved carry forwards and transfers between objects, divisions and departments.

**Estimated Revenue** - The amount of revenue expected in some future period.

**Expenditure** - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

**Expenditure Category** - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are salaries and benefits, maintenance and operations, capital outlay, debt service and capital projects.

**Fiscal Year** - A twelve month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 for its fiscal year.

## GLOSSARY

**Full-Time Equivalent (FTE)** – Full-time and part-time positions expressed as a fraction of full-time positions (2080 hours per year). Example: 3 part-time positions working ½ time equals 1 ½ FTE's.

**Fund** - A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

**Fund Balance** - The net effect of assets less liabilities at any given point in time.

**General Fund** - the fund used to account for the major operating revenues and expenditures of the City, except for those resources that are required to be accounted for in another fund category. General Fund revenues are derived primarily from property, sales, and other taxes, and are used to pay for tax-supported services, such as park maintenance, library, fire and police.

**General Government** - A grouping of administrative departments (City Manager, City Clerk, City Attorney, Human Resources, and Administrative Services) that support the operating departments which provide direct service to the public.

**General Obligation (GO) Bonds** - Legal debt instruments used to finance public projects. These bonds are backed by the full faith and credit of the issuing government and are paid off through general tax revenues and other legally available resources.

**Goals** - Tasks or projects which identify the focus of a program's activities within the budget year. These are presented to provide the reader with information regarding what can be expected based upon the resources allocated to a particular division or program.

**Grants** - Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity or facility.

**Gross** - Amount prior to any deductions.

**Infrastructure** - A substructure or underlying foundation on which the continuance or growth of a community is dependent, such as streets, sidewalks, medians, sewer systems and storm drains.

**Interfund Transfers** - Movement of money from one fund to another within the City of Monrovia.

**Intergovernmental Revenue** - Grants, entitlements and cost reimbursements from another federal, state or local government unit.

**Internal Service Fund** - A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.



## GLOSSARY

**Long-Term Debt** - Debt with a maturity of more than one year after the date of issue.

**Net** - Amount after consideration of any adjustments.

**Objectives** - Statements of measurable results to be accomplished within a specific time frame. Objectives support long-term goals.

**Operating Budget** - A financial plan for the provision of direct service and support functions that provide basic government services. The operating budget contains appropriations for such expenditures as salaries, benefits, services, supplies, capital outlay and debt service. It does not include Capital Improvement or Special Project expenditures.

**PERS** - Public Employees Retirement System.

**Performance Measurement** - The performance measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

**Program** - A unit or organization which reports and is an activity of a division.

**Property Tax Apportionment** - The allotment of direct taxes on the basis of population.

**Reserve** - An account used to designate a portion of the fund balance for a specific future use and which is, therefore, not available for general appropriation.

**Revenue** - Increases in fund resources. Revenues include income from user fees, taxes, permits, licenses, interest earnings and other sources.

**Revenue Enhancements** - Any action that increases current revenue sources or creates new ones.

**Revised Budget** - The Adopted Budget plus/minus any mid-year City Council actions.

**Secured** - Debt obligation guaranteed by the pledge of assets or other collateral.

**Self-Supporting Activity** - An enterprise activity where all service costs (including principal and interest debt payments) are covered solely from the earnings of the enterprise.

**Subsidy** - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular person or property for current or permanent benefits, such as assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., building permits, engineering fees, facility rentals).

## GLOSSARY

**Unsecured** - Debt Obligation not backed by the pledge of specific collateral.

**User Fees** - Fees charged to users of a particular service provided by the City. Fees are established based upon cost recovery policy decisions reviewed on an annualized basis.

**Utilities** - A public service such as gas, electricity, water or transportation. Also used to account for a program's expenditures for services such as gas, electricity, water, refuse collection, etc.