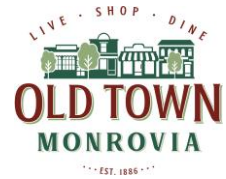




**CITY OF MONROVIA
MONROVIA OLD TOWN ADVISORY BOARD
AGENDA REPORT**



DEPARTMENT: Community Services

MEETING DATE: October 17, 2023

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-2

TITLE: Request to Cancel the November 2023 Meeting and to Convene a Special Meeting on Tuesday, November 14

DISCUSSION: At the September 2023 MOTAB Meeting, the Board asked about the November Board meeting as it would occur the Tuesday before the Thanksgiving Holiday. Due to many people traveling and spending time with family during this holiday week, it was suggested that we move the November meeting a week early to Tuesday, November 14. Since this would be outside the normally scheduled meeting, it would be considered a special meeting however would include the usual meeting content.

OPTIONS: Staff has provided the following options for consideration:

1. Recommend canceling the November 2023 normal meeting and convene a special meeting on Tuesday, November 14
2. Do not approve and request additional information from staff.

STAFF RECOMMENDATION: Staff recommends the board approve option No. 1; recommend canceling the November 2023 normal meeting and convene a special meeting on Tuesday, November 14.

ACTION: If Board concurs, the appropriate action is a motion to recommend canceling the November 2023 normal meeting and convene a special meeting on Tuesday, November 14.

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