

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
TUESDAY, September 19, 2023**

CONVENE: Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, September 19, 2023 at 9:33 a.m. at the Monrovia City Council Chamber. In attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval and Administrative Assistant Nadia Ramirez. Senior Management Analyst Heather Gibson.

ROLL CALL: In attendance were Boardmembers Gina Ammon, Diane Balsamo, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer.

PRESENTATIONS:

- PR-1 Introduction of Newly Hired Staff
Rebecca Sandoval, Recreation Manager, introduced newly hired, Nadia Ramirez, Administrative Assistant.
- PR-2 Monrovia Friday Night Street Fair and Farmers Market Update
Tina Cherry, Community Services Director, Melissa Farwell and Katie Rogers the operators of the Monrovia Friday Night Street Fair, were present to address any issues or concerns the Board had.

CONSENT CALENDAR: It was moved by Vice Chair Jurado, seconded by Boardmember Balsamo, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

- CC-1 Unadopted Minutes of the August 15, 2023 Regular Meeting

PUBLIC INPUT: Mr. Brian Yamaguchi suggested the City place the City's name and a Santa Samson Bear underneath the City's Christmas tree as a means of making it more der to offer a place for Instagrammers

ADMINISTRATIVE REPORTS:

- AR-1 Consideration of Cancelling the December 2023 Monrovia Old Town Advisory Board Meeting
Tina Cherry presented the report to the Board. It was moved by Vice Chair Jurado, seconded by Boardmember Balsamo, to approve AR-1, Consideration of Cancelling the December 2023 Monrovia Old Town Advisory Board Meeting.
The motion carried unanimously.
- AR-2 Recommend Approval of an Agreement with Innovative Light Designs (ILD) for Holiday Tree Light Installation at Library Park and White Tree Lights on Myrtle Avenue
Tina Cherry presented the report to the Board. Staff reviewed the project details. It was moved by Boardmember Ammon, seconded by Boardmember Balsamo, to approve AR-2, Recommend Approval of an Agreement with Innovative Light Designs (ILD) for Holiday Tree Light Installation at Library Park and White Tree Lights on Myrtle Avenue.
The motion carried unanimously.
- AR-3 Halloween Spooktacular and Trick or Treat Bash Event Overview and Street Closure Request

Rebecca Sandoval presented the report to the Board. Staff reviewed the details and street closures related to the event.

It was moved by Boardmember Wahl, seconded by Vice Chair Jurado, to approve AR-3, Halloween Spooktacular and Trick or Treat Bash Event. Monrovia Old Town Advisory Board Meeting. The motion carried unanimously.

REPORTS FROM STAFF:

1. Rebecca Sandoval, Recreation Manager

- a. Staff provided an overview of the upcoming programs Old Town Programs for the fall season.
 - i. MAFA Art in the Park – provided an overview of the planned activities for Saturday, October 7
 - ii. Fall Festival – provided an overview of the planned activities for Saturday, October 14
 - iii. Street Rods Forever Car Show – provided an overview of the planned activities for October 21
 - iv. Halloween Spooktacular – provided an overview of the planned activities for Tuesday, October 31

MONROVIA CHAMBER OF COMMERCE REPORT: Vice Chair Jurado provided an update on behalf of the Chamber of Commerce. Announced upcoming Chamber events including: Chamber Mixer, unveiling of the new Samson the Bear honoring the late City Historian Steve Baker and announced the Beer, Wine and Music Festival scheduled on Saturday, September 23 from 4:00 p.m. to 8:00 pm. in Library Park.

REPORTS FROM BOARDMEMBERS

- a. Chair Spencer – No report
- b. Vice Chair Jurado – No report
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – No report
- e. Boardmember Miller – No report
- f. Boardmember Wahl – Excited about the light enhancements in Old Town and at Library Park
- g. Boardmember Wiseman – Reported an increase in kids and adults riding motorized scooters and skate boards on the sidewalk. Would like to see this addressed.

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, October 17, 2023, 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Spencer adjourned the meeting at 10:27 a.m.