



CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, September 20, 2023, at 4:06 p.m. In attendance were Planning Division Manager Sheri Bermejo, Assistant Planner Austin Arnold, Assistant Planner Vincent Gillespie, Planning Technician Brenda Quezada, and Administrative Assistant April Kea.

ROLL CALL: In attendance were Committee members Fire Chief Jeremy Sanchez, Police Chief Alan Sanvictores, and Community Development Director Craig Jimenez. Community Services Director Tina Cherry and Public Works Director Alex Tachiki were excused.

APPROVAL OF MINUTES: It was moved by Committee member Sanvictores, seconded by Committee member Sanchez to approve the minutes of the September 6, 2023 regular meeting. The motion carried unanimously with a 3-0 vote.

PUBLIC INPUT: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

**AR-1 Design Review; DR2023-0024
542 North Alta Vista Avenue, Robert Acon, Applicant**

Assistant Planner Austin Arnold presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to approve DR2023-0024 with conditions. The motion carried unanimously with a 3-0 vote.

**AR-2 Design Review; DR2023-0026
733 Valley View Avenue, Michelle Hoy, Applicant**

Planning Technician Brenda Quezada informed the Committee that the applicant submitted a request to continue the meeting in order to confer with their arborist regarding the oak tree on the property. This item was continued to the next Development Review Committee meeting on October 4, 2023.

The following individual submitted written public comment before the meeting:

1. Michael Hegeman, Monrovia resident, submitted a written comment in opposition of the project. The resident believes that the floor plan is laid out poorly and could be suggestive of unlawful uses for the house.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to continue DR2023-0026 to the October 4, 2023 Development Review Committee meeting. The motion carried unanimously with a 3-0 vote.

**AR-3 Design Review; DR2023-0027
619 Laurel Lane, Sheri Nilson, Applicant**

Assistant Planner Austin Arnold presented the staff report and answered questions of the Development Review Committee regarding the type of trees that the applicant proposed to plant in order to maintain the privacy of their neighbors to the east.

The following individual submitted written public comment before the meeting:

1. Alan Opel, Monrovia resident, submitted a written comment in favor of the project.

Public Input:

1. Richard Mosteller, Monrovia resident, spoke with concerns regarding the integrity of the proposed balcony support posts in the event of an earthquake.

Chair Jimenez closed the public input portion, as there was no one else present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Sanvictores, to approve DR2023-0027 with conditions. The motion carried unanimously with a 3-0 vote.

**AR-4 Design Review; DR2023-0028
422 South Sunset Place, Jorge Polanco, Applicant**

Assistant Planner Vincent Gillespie presented the staff report and answered questions of the Development Review Committee regarding whether the windows of the proposed addition will match the existing windows of the house.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to approve DR2023-0028 with conditions. The motion carried unanimously with a 3-0 vote.

**AR-5 Major Determination and Sign Review; MAJD2023-0009 and SIGN2023-0038
1450 South Shamrock Avenue, Sergio Coronado, Applicant**

Planning Technician Brenda Quezada presented the staff report and answered questions of the Development Review Committee regarding the size of the proposed sign in comparison to the existing sign.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanvictores, seconded by Committee member Sanchez, to approve MAJD2023-0009 and SIGN2023-0038 as presented. The motion carried unanimously with a 3-0 vote.

**AR-6 Sign Review; SIGN2023-0037
117 East Lime Avenue, Vixxo Sign + Lighting (Liz Nicolet), Applicant**

Assistant Planner Vincent Gillespie presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Sanvictores, to approve SIGN2023-0037 as presented. The motion carried unanimously with a 3-0 vote.

Chair Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

REPORTS FROM STAFF: None

ADJOURNMENT: Chair Jimenez adjourned the meeting at 4:35 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee