

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, December 5, 2023, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - To provide comments from your computer, laptop, or smartphone, contact the City Clerk's Office at cityclerk@ci.monrovia.ca.us. Staff will provide the necessary Zoom Meeting ID and password as soon as feasible. Please be advised that responses may be delayed if the request is made after the meeting begins.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. There will be no video available for Zoom participants. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Comments will be limited to three minutes and must be within the subject matter jurisdiction of the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda, and will not consider comments on items that are not within the subject matter jurisdiction of the City Council. Comments that disrupt the meeting will not be tolerated.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the time frame determined by the City for the item.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a maximum five (5) minute time frame to be heard on the specific issue, with no rebuttal time.

REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 5, 2023
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
 INVOCATION Police Chaplain Terrence Brown
 PLEDGE OF ALLEGIANCE Councilmember Dr. Tamala Kelly
 ROLL CALL Councilmembers Gloria Crudginton, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Excused: Councilmember Sergio P. Jiménez.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of Monrovia Public Library Bookmark Contest Winners
 Staff Reference: Annette Simpson, Youth Services Librarian

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Guadalupe Hilario

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the November 16, 2023, Special Meeting and the November 21, 2023, Special and Regular Meetings of the Monrovia City Council](#)
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt the Minutes of the November 16, 2023, Special Meeting and the November 21, 2023, Special and Regular Meetings
- CC-2 [Payroll No. 24 in the Net Amount of \\$845,050.65, and Warrant Registers dated November 22 and November 30, 2023, in the Total Amounts of \\$418,719.80 and \\$389,521.55, Respectively](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Approve Payroll No. 24 in the net amount of \$845,050.65, and Warrant Registers dated November 22, and November 30, 2023, in the total amounts of \$418,719.80 and \$389,521.55, respectively
- CC-3 [Approval of the 2023 Local Appointments List and Designation of the Monrovia Public Library to Receive a Copy of the List](#)
 Staff Reference: Alice D. Atkins, City Clerk
 Recommendation: Approve the Local Appointments List and designate the Monrovia Public Library to receive a copy of the list

- CC-4 [Agreement with NetFile, Inc., Related to E-Filing and Administration of Fair Political Practice Commission \(FPPC\) Statement of Economic Interest and Campaign Disclosure Forms for the Period Ending December 31, 2028, in the Amount of \\$5,100.00 Annually](#)
Staff Reference: Alice D. Atkins, City Clerk
Recommendation: Approve a five-year agreement with NetFile, Inc., related to e-filing and administration of Fair Political Practice Commission (FPPC) Statement of Economic Interest and Campaign Disclosure Forms for the period ending December 31, 2028, in the amount of \$5,100.00 annually, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Amendment No. 3 to the Consultant Services Agreement dated November 1, 2016, with Acorn Technology Corporation Related to Ongoing Managed Information Technology Services in an Amount Not to Exceed \\$87,085.00 for a Revised Fiscal Year 2023-2024 Amount Not to Exceed \\$553,681.00](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve Amendment No. 3 to the Consultant Services Agreement dated November 1, 2016, with Acorn Technology Corporation in an amount not to exceed \$87,085.00 related to information technology projects for a Fiscal Year 2023-024, for a revised Fiscal Year 2023-2024 amount not to exceed \$553,681, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Community Facilities District Annual Accountability Reports for Fiscal Year 2023-2024; Receive and File](#)
Staff Reference: Angela Cho, Assistant to the City Manager
Recommendation: Receive and file the report
- CC-7 [Affiliation Agreement with The Regents of the University of California Related to EMT-Paramedics Training and Instruction Programs for the Period Ending December 5, 2028](#)
Staff Reference: Chris Huson, Fire Division Chief
Recommendation: Approve the affiliation agreement with the Regents of the University of California on behalf of the UCLA Center for Prehospital Care related to EMT-Paramedics training and instruction programs for the period ending December 5, 2028, and authorize the City Manager to execute the necessary documents in form approved by the City Attorney
- CC-8 [Purchase of Seven \(7\) Motorola APX 8500 All-Band Portable Radios from Motorola in the Amount of \\$72,284.30](#)
Staff Reference: Heath Harvey, Police Service Captain
Recommendation: Approve the purchase of seven (7) Motorola APX 8500 all-band portable radios from Motorola in the amount of \$72,284.30, and authorize the City Manager to execute the necessary documents in a form approved by the City Manager
- CC-9 [Temporary License and Operating Agreement with Food ED for the Monrovia Community Garden South Project](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve the Temporary License and Operating Agreement with Food ED for the Monrovia Community Garden South Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF**RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Gloria Crudgington

RCC-2 Councilmember Sergio P. Jiménez - Excused

RCC-3 Councilmember Dr. Tamala Kelly

RCC-4 Mayor Pro Tem Larry J. Spicer

RCC-5 Mayor Becky A. Shevlin

ADMINISTRATIVE REPORTS - None**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 19, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of November, 2023.

Alice D. Atkins, MMC, City Clerk



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 626-932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

