

# MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia Community Center, Monroe Room  
119 W. Palm Avenue, Monrovia, California 91016



**Rutilio “Rudy”  
Castrellon**  
Chair

**Diane Balsamo**  
Vice Chair

**Kristin Miller**  
Boardmember

**Millie Olivas**  
Boardmember

**Sean Sprinkel**  
Boardmember

## Welcome to the Monrovia Old Town Advisory Board Meeting Tuesday, January 12, 2016, 9:30 A.M.

Thank you for participating in today’s meeting. The Monrovia Old Town Advisory Board encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

**AGENDA PACKETS:** A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City’s website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Monrovia Old Town Advisory Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Monrovia Old Town Advisory Board refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE MONROVIA OLD TOWN ADVISORY BOARD,** where possible, please complete a “Speaker Card” and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Monrovia Old Town Advisory Board.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as “PUBLIC INPUT.” By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk’s Office at 626.932.5505. Please notify the City Clerk’s Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA  
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

**Regular Meeting**

**Tuesday, January 12, 2016  
Monrovia Community Center  
Monroe Room  
119 W. Palm Avenue, Monrovia, CA  
9:30 A.M.**

**CONVENE** Rutilio "Rudy" Castellon, Chairman

**ROLL CALL** Boardmembers Olivas, Miller, Sprinkel, Vice Chair Balsamo and Chair Castellon.

**PRESENTATIONS:**

**PR-1 Metro March 5 Passenger Services Launch Program Presentation**

**PR-2 San Gabriel Valley COG Green Business Challenge Presentation**

**CONSENT CALENDAR:**

**CC-1 Unadopted Minutes of the November 10, 2015, Regular Meeting**

**CC-2 Unadopted Minutes of the December 8, 2015, Regular Meeting**

**PUBLIC INPUT**

At this time members of the public who wish to speak on any MOTAB business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.

**ADMINISTRATIVE REPORTS:**

**AR-1 Filming in Old Town**

**Staff Reference:** Lisa Hansberger, Senior Recreation Supervisor

**Action Required:** If the board concurs, the appropriate action is a motion to approve the film liaison agreement with Pam Fitzpatrick and direct staff to work with Sub-Committee to clarify Filming Guidelines in Old Town.

**AR-2 Filming and Street Closure Request in Old Town**

**Staff Reference:** Lisa Hansberger, Senior Recreation Supervisor

**Action Required:** If the board concurs, the appropriate action is a motion to approve the filming and street closure request in Old Town.

**REPORTS FROM STAFF:**

**(a) Public Works Update:** Niles Boyer, Field Services Manager

- Colorado Commons Parking Structure
- Myrtle Avenue Banners Specification and Procedures

- Lights in Parking Lot #6

**(b) Monrovia Community Center Development Update:** Tina Cherry, Public Services Director

**REPORTS FROM BOARDMEMBERS:**

- (a) Chair Castrellon
- (b) Vice Chair Balsamo
- (c) Boardmember Olivas
- (d) Boardmember Miller
- (e) Boardmember Sprinkel

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, February 9, 2016, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 S. Ivy Avenue, Monrovia, CA.

**ADJOURNMENT**