

MONROVIA COMMUNITY SERVICES COMMISSION AGENDA

Monroe Room, Community Center
119 West Palm Avenue, Monrovia, California 91016



Giangelo Leos
Chair

Blane Shepard
Vice Chair

Julie Bank
Commissioner

Edward Belden
Commissioner

Scott Iler
Commissioner

Genia Mills
Commissioner

Fernando Villegas
Commissioner

Welcome to the Monrovia Community Services Commission Tuesday, January 9, 2024 7:00 P.M.

Thank you for participating in tonight's meeting. The Community Services Commission encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Community Services Commission are held on the second Tuesday of each month at 7:00 p.m. in the Monroe Room, Community Center.

AGENDA PACKETS: A full Community Services Commission agenda packet with all backup information is available at the Community Center and on the City's website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Community Services Commission meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Commission. The City requests that persons addressing the Community Services Commission refrain from making personal, slanderous, profane or disruptive remarks. Remarks are limited to three minutes.

TO ADDRESS THE COMMUNITY SERVICES COMMISSION please complete a "Speaker Card" and provide it to the Commission Secretary along with any written materials you may wish the Commission Secretary to distribute to the Community Services Commission.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC INPUT." By State law, the Community Services Commission may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Community Services Commission on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Community Services Commission. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Community Services Commission can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the Community Services Commission and will be acted upon by one motion. There will be no separate discussion on these items unless a Commissioner or citizen requests. In this event, the item will be removed from the Consent Calendar, and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the Commission Secretary or member of the Commission.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Services Department at 626.256.8246. Please notify the Community Services Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility.



MEETING OF THE MONROVIA COMMUNITY SERVICES COMMISSION REGULAR MEETING AGENDA

**Tuesday, January 9, 2024
7:00 P.M.**

CONVENE

Chair Leos

PLEDGE OF ALLEGIANCE

Commissioner Iler

ROLL CALL

Commissioners Bank, Belden, Iler, Mills, Villegas, Vice Chair Shepard, and Chair Leos

PUBLIC INPUT

At this time citizens who wish to speak on any City business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record and limit your comments to three minutes. By State Law, the Community Services Commission may not discuss or vote on items not on the Agenda.

YOUTH COMMISSION – Angelica Luna Garcia, 10th Grade Student at Monrovia High School

PRESENTATION(S) - None

CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine by the Community Services Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply advise the Community Services Commission Chair or a Commissioner.

CC-1 [Unadopted Minutes of the Regular Meeting of the Monrovia Community Services Commission on November 14, 2023](#)

Recommendation: Receive and File the Minutes of the November 14, 2023 Meeting

Staff Reference: Tina Cherry, Director

CC-2 [Unadopted Minutes of the Special Meeting of the Monrovia Community Services Commission on December 12, 2023](#)

Recommendation: Receive and File the Minutes of the December 12, 2023 Special Meeting

Staff Reference: Tina Cherry, Director

CC-3 [Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2023](#)

Recommendation: Receive and File the Canyon Park and Hillside Wilderness Preserve Patrol Update for November 2023

Staff Reference: Rebecca Sandoval, Recreation Manager

CC-4 Canyon Park and Hillside Wilderness Preserve Patrol Update for December 2023

Recommendation: Receive and File the Canyon Park and Hillside Wilderness Preserve Patrol Update for December 2023

Staff Reference: Rebecca Sandoval, Recreation Manager

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

ADMINISTRATIVE REPORTS

AR-1 Recommendation to City Council to name the new park development at 1111 Encino Avenue as Satoru Tsuneishi Park

Recommendation: If the Commission concurs, the appropriate action would be a motion to recommend City Council approve "Satoru Tsuneishi Park" as the name for the new City park at 1111 Encino Avenue.

Staff Reference: Tina Cherry, Director

AR-2 Recommend City Council Approve an Agreement with Perkins Eastman for Professional Design Services Related to the Monrovia Community Center Renovation Project

Recommendation: Recommend City Council approve an agreement with Perkins Eastman for professional design services of plans, specifications, and construction estimates for the Monrovia Community Center Renovation Project and appropriate the necessary funds.

Staff Reference: Tina Cherry, Director

AR-3 Recommendation to City Council to authorize purchase and installation of new playground equipment for Rotary Park (**Verbal Report**)

Recommendation: Recommend Approval to City Council

Staff Reference: Tina Cherry, Director

AR-4 Consideration of Canceling the February 13, 2024 Community Services Meeting

Recommendation: Staff recommends approval of canceling the February 2024 Community Services Meeting

Staff Reference: Tina Cherry, Director

REPORTS FROM STAFF

1. Tina Cherry, Community Services Director

- a. Library Park Shade Enhancement Project Update
- b. Update on Miscellaneous Park Projects

2. Rebecca Sandoval, Recreation Manager

- a. Thankful and Grateful Holiday Gathering Evaluations
- b. Holiday Parade Evaluation
- c. Holiday Home Decorating Evaluation
- d. Noon Year's Eve Family Event Evaluation

COMMISSION REPORTS

- (a) Chair Leos
- (b) Vice Chair Shepard
- (c) Commissioner Bank
- (d) Commissioner Belden
- (e) Commissioner Iler
- (f) Commissioner Mills
- (g) Commissioner Villegas

NEXT SCHEDULED MEETING - The next regularly scheduled meeting is Tuesday, March 12, 2024 at 7:00 p.m.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the forgoing Agenda was posted at the front entrance of the Monrovia Community Center no less than 72 hours prior to the meeting. Dated this 5th day of January 2024.



Tina Cherry, Community Services Director