

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
TUESDAY, MAY 16, 2023**

CONVENE: Chair Ammon convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, May 16, 2023 at 9:30 a.m. at the Monrovia City Council Chamber. In attendance were Councilmember Gloria Crudginton; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson and Recreation Supervisor Heather Sayers.

ROLL CALL: In attendance were Boardmembers Diane Balsamo, Ricardo Jurado, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Shawn Spencer and Chair Gina Ammon.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Balsamo, seconded by Boardmember Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the April 18, 2023 Regular Meeting

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 July 4th Concert and Firework Spectacular Street Closure Recommendation
Rebecca Sandoval, Recreation Manager, provided the July 4th Concert & Fireworks Show Street Closure Report to the Board. Following the discussion, it was moved by Boardmember Miller, seconded by Vice Chair Spencer to approve Option No. 1, approval of the 2023 July 4th Fireworks Show Street Closure Request in Old Town.

AR-2 Update on Parking Lot 7 & 8 Renovations (Verbal)
Chris Castruita, Public Works Project Manager, provided the verbal report to the Board. The discussion included: background on the project, current parking lot conditions, proposed improvements and the phasing and outreach for the project. The Board provided their input and suggestions related to the project. There was no action to take on this report.

REPORTS FROM STAFF:

1. Tina Cherry, Community Services Director

- a. Provided an update on the recent Boards and Commissions recruitment.

2. Rebecca Sandoval, Recreation Manager

- a. Reminded the Board of the upcoming Monrovia Days Parade scheduled for Saturday, May 20 at 10:00 a.m. in Old Town.
- b. Provided an update on the greenway finding signs and informed the Board staff would be updating the signs quarterly.

MONROVIA CHAMBER OF COMMERCE REPORT: Juliana Onate, Executive Director, provided the calendar of upcoming events hosted by the Monrovia Chamber of Commerce.

REPORTS FROM BOARDMEMBERS

- a. Chair Ammon – Requested the Board discuss a “Welcome Packet” Program for new businesses at a future meeting.
- b. Vice Chair Spencer – Requested the Board discuss a Halloween Window Decorating Program at a future meeting.
- c. Boardmember Balsamo – Shared her concerns related to the current conditions of Lemon Court. Staff will share concerns with Public Works.
- d. Boardmember Jurado – No report
- e. Boardmember Miller – Requested the Board discuss the white lights in the trees on Myrtle Avenue at a future meeting.
- f. Boardmember Wahl –
 - a. Thanked the Board and Staff for continuing to make Old Town a destination for visitors around the area. Shared testimonials from other visitors and how they enjoy spending their time in Old Town.
 - b. Suggested the Old Home Tour hosted by MOHPG expand to the Old Town Businesses.
 - c. Shared that there seems to be a private property owner issue with some of the businesses in Old Town. As a result, some of the long-term businesses are relocating.
- g. Boardmember Wiseman – Requested the Board discuss at a future meeting how we can support the businesses in Old Town be successful

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, June 20, 2023, 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Ammon adjourned the meeting at 9:59 a.m.