

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
Tuesday, January 16, 2024**

**CONVENE:** Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, January 16, 2024 at 9:31 a.m. at the Monrovia City Council Chamber. In attendance were Mayor Becky Shevlin; Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Senior Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers; Recreation Coordinator, Johan Galvan; Public Works Project Manager, Chris Castruita; and Administrative Assistant Nadia Ramirez.

**ROLL CALL:** In attendance were Boardmembers Gina Ammon, Diane Balsamo, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer. Boardmembers Kristin Miller and Dan Wahl were absent excused.

**PRESENTATIONS:** None

**CONSENT CALENDAR:** It was moved by Boardmember Balsamo, seconded by Vice Chair Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

- CC-1 Unadopted Minutes of the October 17, 2023 Regular Meeting
- CC-2 Unadopted Minutes of the November 14, 2023 Special Meeting

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:** None

**REPORTS FROM STAFF:**

1. **Chris Castruita, Public Works Project Manager**
  - a. Staff provided the board an update of various Public Works projects. The report covered the installation of new mid-block pedestrian signals, additional information regarding the parking lot improvement project, and upcoming street improvements around Old Town Monrovia.
2. **Tina Cherry, Community Services Director**
  - a. Staff provided an update regarding the Sampson the Bear Clean up. The Sampson Bears throughout the City need a full rehab as they are well loved. Community Development is working on a proposal to restore the bears to their original condition.
  - b. Staff provided the board with community feedback related to New Year's Eve. Staff cited challenges from previous years such as low interest and not generating enough revenue to justify the cost of organizing the New Year's Eve night event.
  - c. Staff provided the board information for the State of the City on Tuesday, February 13, 2024 at Look Cinemas. The reception is at 5:00 p.m. The address begins at 6:00 p.m.

**CC-1**

**3. Rebecca Sandoval, Recreation Manager**

- a. Staff provided an evaluation of the Holiday Parade in Old Town. Merchant participation, event details and photos were shared with the Board. Staff reviewed recommendations and feedback for future events.
- b. Staff provided the board information and a small flyer for the Valentine’s Day Carriage Rides on Wednesday, February 14, 2024. Please call the Monrovia Community Center to make reservations.
- c. Staff provided the board information about the Monrovia Old Town Wine Walk on Saturday, April 13, 2024. More information to come.

**MONROVIA CHAMBER OF COMMERCE REPORT:** Juliana Onate provided the board an update of upcoming Chamber events including: A Lunch and Learn regarding ADUs at the Monrovia Library Community Room on Tuesday, January 30, 2024 from 12:00 p.m. to 1:00 p.m. On Tuesday, February 6, 2024 at 8:00 a.m., the Chamber is hosting their first Coffee Social at Fred’s Monrovia, 525 S. Shamrock. On March 1, 2024, Monrovia Chamber Awards Gala & Installation Dinner at the Double Tree in Monrovia from 6:00 p.m. to 10:00 p.m.

Ms. Onate added, the Chamber of Commerce’s façade is being addressed.

**REPORTS FROM BOARDMEMBERS**

- a. Chair Spencer – No report
- b. Vice Chair Jurado – No report
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – Announced the tentative date of Kiwanis’s Taste of Old Town for October 13, 2024.
- e. Boardmember Miller – Absent Excused
- f. Boardmember Wahl – Absent Excused
- g. Boardmember Wiseman – None

**NEXT SCHEDULED MEETING:** The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, February 20, 2024 at 9:30 a.m., Monrovia, California.

**ADJOURNMENT:** Chair Spencer adjourned the meeting at 10:19 a.m.