Fee Adjustments Related to Development Applications and Collections Processing Fees

CITY COUNCIL MEETING

APRIL 16, 2024

Fee Adjustments

Background

- During each budget cycle, staff performs a review of user fees, whereby the goal is to analyze the extent to which costs are recovered for specific non-general services provided by the City.

- A key objective is to recover 100% of the City's costs as much as possible.

- The City cannot recover more than its costs of providing services and does not attempt to do so.

Fee Adjustments

Development-Related Pass-Through Charges - This charge requires the developer to reimburse the City's actual, direct costs incurred in processing development applications that are not already calculated in the application fee. This charge will be billed based on the City's contracted rates with outside providers.

- ▶ Includes consultant costs and legal fees.

- ▶ Staff time is already included in the application fee.

Fee Adjustments

Collections Processing Fees – This charge is a direct pass-through of the City's actual cost for collection services on delinquent accounts. This charge will ensure the City recovers the full cost of the billed amount of the services previously provided and the fees charged by the collections agency, when permitted by applicable law. The current fee for collections is 18% of the outstanding delinquent amount.

Fee Adjustments

- If approved, both of these new charges will allow the City to recover 100% of the actual costs associated with processing large development applications and collecting delinquent debt.

- Any revenue collected will go back to the department where the costs were incurred.

Questions

Thank you!