

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
HELD TUESDAY, APRIL 14, 2015**

**CONVENE:** Chairman Rutilio “Rudy” Castellon convened the Regular Meeting of the Monrovia Old Town Advisory Board of Tuesday, April 14, 2015, at 9:30 a.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Management Analyst Heather Greer, Management Assistant Angel Carrillo, and Administrative Clerk I Candace Rogers.

**ROLL CALL:** In attendance were Boardmember Diane Balsamo, Millie Olivas, Vanessa de la Riva, Vice Chair Brian Germany, and Chair Rutilio “Rudy” Castellon.

**APPROVAL OF MINUTES:** Chair Castellon noted an error in the minutes under item AR-2 Request for Street Closure – Custom Car Show. The correct motion for that item is as follows:

**“It was moved by Vice Chair Germany, seconded by Boardmember Balsamo, to approve the closure of Myrtle Avenue between Palm and Chestnut Avenues, Saturday, September 12, 2015, 5:45 a.m. to 4:00 p.m. The motion carried unanimously.”**

**It was moved by Vice Chair Germany, seconded by Boardmember Balsamo, to approve the Minutes of the March 10, 2015, Regular Meeting, with the noted revision. The motion carried unanimously.**

**PUBLIC INPUT:**

1. Pam Fitzpatrick – Old Town Merchant.
2. Dave Gayman- Family Festival Productions, Inc.
3. Andre Simonian - Current vendor for children’s area at the Family Festival on Friday nights.
4. Kristin Miller- Old Town Merchant.
5. David Nemetz- LA Party Works

**ADMINISTRATIVE REPORTS:**

**AR-1 Review of Budget Expenditures and Revenues – March 2015**

Management Assistant Angel Carrillo reviewed the Agenda Report, including monthly revenues and expenditures for the month of March 2015.

**It was moved by Boardmember Balsamo, seconded by Boardmember Olivas, to receive and file the report. The motion carried unanimously.**

**AR-2 Request for Street Closure – Fountain to the Falls 7 Mile Run/Walk**

Recreation Supervisor, Lisa Hansberger reviewed the Agenda Report. Discussion ensued regarding time difference shown on the report and on the agenda. Lisa stated to the board that after a discussion with Monrovia Police Department it was concluded that the street closure would be until 11a.m and not 12p.m.

**It was moved by Boardmember Balsamo, seconded by Boardmember de la Riva, to approve the closure of Myrtle Avenue from Lime Avenue to Foothill Boulevard, Saturday, May 9, 2015, 5 a.m. to 11 a.m.** The motion carried unanimously.

#### **AR-3 Request for Funding- Fourth of July**

Recreation Supervisor, Lisa Hansberger reviewed the Agenda Report. Discussion was had on last year's event and how much funding was requested and how much was actually approved.

**It was moved by Vice Chair Germany, seconded by Boardmember Olivas, to approve the sponsorship request in the amount of \$2500 towards the 4<sup>th</sup> of July Concert & Fireworks show.** The motion carried unanimously.

#### **AR-4 Request for Street Closure – Pancake Breakfast and Jr. Firefighter Challenge**

Management Assistant, Angel Carrillo reviewed the Agenda Report. Discussion ensued regarding last year's barricades blocking unnecessary streets. Board was advised that this error would be corrected this year.

**It was moved by Boardmember Balsamo, seconded by Vice Chair Germany, to approve the closure of Lemon Avenue between Myrtle and Ivy Avenues, May 9, 2015, 7 a.m. to 11:00 a.m.** The motion carried unanimously.

#### **AR-5 Request for Street Closure- Television Commercial Filming**

Management Assistant, Angel Carrillo reviewed the Agenda Report. Discussion ensued regarding permits being processed.

**It was moved by Vice Chair Germany, seconded by Boardmember Olivas, to approve the closure of Lemon Avenue, between Myrtle and Ivy Avenues, for the morning of May 4, 2015.** The motion carried unanimously.

#### **REPORTS FROM STAFF:**

- (a) Family Festival Productions, Inc., RFP Committee Update:** Angel Carrillo, Management Assistant, stated that the RFP Committee would meet on Thursday April 16, 2015, to decide on a recommended vendor. A Special MOTAB Meeting scheduled for Monday, April 20, 2015 at 8 a.m. for MOTAB to review decision and request recommendation from Board.
- (b) Hair Salon Ordinance in Old Town:** Heather Greer, Management Analyst reported that a recommendation would be made to the Planning Commission at their meeting on Wednesday, April 15, 2015 to review and update the zoning Ordinance to reflect current needs. Staff expected a final decision in May.

#### **REPORTS FROM BOARDMEMBERS:**

- (a) **Chair Castrellon:** announced that he had been in contact with Dale and Teresa from Film Festival. They advised Chair that the Film Festival for this year will be scheduled for September 18- 25, 2015.
- (b) **Vice Chair Germany:** praised the Public Works Department for the outstanding job of helping in Old Town. He announced the tree trimming in Old Town was tentatively set for May 2, 2015 to trim the trees on Myrtle Avenue and that a second date will be set to trim the trees on all side streets in Old Town.
- (c) **Boardmember Balsamo:** announced the upcoming Don Montgomery Golf Tournament on May 15.
- (d) **Boardmember De La Riva:** requested signage for pedestrians in front of Krikorian due to vehicles not stopping. She also requested staff to look at the breaking sidewalk near the Verizon building.
- (e) **Boardmember Olivas:** expressed concerns regarding skateboarders in Old Town. Merchants want the youth presence in Old Town, but requested Staff look into some kind of policing or consequence for skateboarding on sidewalk.

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board was scheduled for Tuesday May 12, 2015, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 South Ivy Avenue, Monrovia, California.

**AJOURNMENT:** Chair Rutilio "Rudy" Castrellon adjourned the meeting at 10:30 a.m.