

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, MARCH 12, 2024**

**CONVENE:** Chair Leos convened the Regular Meeting of the Community Services Commission on Tuesday, March 12, 2024 at 7:02 p.m. in the Community Center Monroe Room, Monrovia, California. In attendance were Community Services Director, Tina Cherry; Recreation Supervisor, Tiffany Peterson; Canyon Park and Hillside Wilderness Preserve Supervisor, Eugene Suk; Senior Management Analyst, Heather Gibson; and Administrative Assistant, Nadia Ramirez.

**PLEDGE OF ALLEGIANCE:** Commissioner Mills led the Flag Salute

**ROLL CALL:** In attendance were Commissioners Bank, Belden, Iler, Mills, Villegas, Vice Chair Shepard, and Chair Leos.

**PUBLIC INPUT:** None

**YOUTH COMMISSION:** Rodney Martinez, a 9th Grade Student at Monrovia High School, provided the Commission with updates of his experience of the service projects with Youth Commission such as: Make a Difference Day, the Halloween Spooktacular and Trick-or-Treat Bash, Thankful and Grateful Holiday Gathering, State of the City and the rose and candy sale during the Valentine's Day Carriage Rides. Additionally, he provided upcoming dates of service projects, including: Sunny Bunny Photos on Saturday, March 23 in Library Park and the Spring Egg Hunt & Healthy Kids Day on Saturday, March 30 in Recreation Park.

**PRESENTATION(S):** None

**CONSENT CALENDAR:** It was moved by Commissioner Bank, seconded by Commissioner Mills to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the January 9, 2024 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for January 2024

**CC-3** Canyon Park and Hillside Wilderness Preserve Patrol Update for February 2024

**ADMINISTRATIVE REPORTS:** None

**REPORTS FROM STAFF:**

**1. Tina Cherry, Community Services Director**

a. Project Updates

- i. Provided an update on the Rotary Park Playground Renovation Project. Presented to the Commission an update on the timeline of the new playground, shared photos of the final renderings and answered questions from the Commission.
- ii. Provided an update on the Canyon Park Renovation Project. Reported the on the current conditions of the park, no reported damaged after the last two heavy

**CC-1**

rain events. Provided an update on the status of the bids for the project, the timeline for approval of a contract and a tentative mobilization date for the contractor to begin work in the park.

- iii. Provided an update on the Monrovia Community Center Renovation Project. Presented the Commission an overview of the scope of this project, provided an updated of meetings held with the design team, Perkins Eastman and shared the timeline.
- iv. Update on Tsuneishi Park Development. Presented the Commission the overview of the history of the project, current status and project goals. Shared a draft concept and informed the Commission more complete concepts will be shared at future meetings. Staff answered questions.
- v. Updated the Commission on the Recreation Park Playground Renovation. Informed the Commission that the project will be moving onto the next phase and updates will come to future meetings.
- vi. Provided an update on Monrovia Days. Shared the upcoming schedule of events. Staff answered the Commission's questions.
  - a. Thursday, May 16 - 7:00 p.m. - Monrovia Days Parade in Old Town
  - b. Friday, May 17 - 5:00 to 10:00 p.m. – Community Festival
  - c. Saturday, May 18 - 12:00 to 10:00 p.m. – Community Festival
  - d. Sunday, May 19 - 12:00 to 8:00 p.m. – Community Festival

## **2. Tiffany Peterson, Recreation Supervisor**

- a. Provided an overview for the upcoming Spring Egg Hung & Healthy Kids Day schedule for Saturday, March 30 from 9:00 a.m. to 1:00 p.m. in Recreation Park.
- b. Provided an update on Older Monrovia of the Year.
  - i. Nominee application deadline is Thursday, March 28. Staff answered questions from the Commission.
  - ii. Invited the Commission to the Older Monrovia Recognition Luncheon on Thursday, April 25 at 11:00 a.m. in the Kay Dalton Room.
- c. Provided an update for the upcoming 2024 YES Internship Program. Informed the Commission of the recruitment and program timeline for this year's program.

## **3. Eugene Suk, Canyon Park and Hillside Wilderness Preserve Supervisor**

- a. Provided an overview on the new Eco-Counter at the Ridgeside Access Point. Staff provided an overview of the new equipment and how the new data is supporting our understanding of trail usage. Staff answered questions from the Commission.

### **COMMISSION LIAISON REPORTS:**

- a. Chair Leos – Announced the upcoming Community Hike hosted by MPWR on Saturday, March 16 at 6:00 p.m. Monrovia Community Garden is hosting a Veggie Workshop on Thursday, March 21 at 7:00 p.m.
- b. Vice Chair Shepard – No Report
- c. Commissioner Bank – Provided an update on KGEM and announced Monrovia High School's "Mean Girls" performance from Thursday, April 25 through Saturday, April 27.
- d. Commissioner Belden – No Report
- e. Commissioner Iler – Announced Mr. Flint Fertig will remain the interim Superintendent of Monrovia Unified School District until the position has been filled.

- f. Commissioner Mills – Provided a recap of Monrovia Area Partnership (MAP) events and announced the 14<sup>th</sup> Annual MAP Neighborhood Conference on Saturday, April 27 at 8:00 a.m.
- g. Commissioner Villegas – No report

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, April 9, 2024 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:19 p.m.