

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
Tuesday, February 20, 2024**

**CONVENE:** Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, February 20, 2024 at 9:30 a.m. at the Monrovia City Council Chamber. In attendance were Mayor Becky Shevlin; Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Senior Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers; Recreation Coordinator, Johan Galvan; Public Works Project Manager, Chris Castruita; and Administrative Assistant Nadia Ramirez.

**ROLL CALL:** In attendance were Boardmembers Gina Ammon, Diane Balsamo, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer.

**PRESENTATIONS:** None

**CONSENT CALENDAR:** It was moved by Vice Chair Jurado and seconded by Boardmember Balsamo, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

**CC-1** Unadopted Minutes of the January 16, 2024 Regular Meeting

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

AR-1 Quarterly Budget Update (Verbal Report)  
Community Services Director, Tina Cherry, presented the Commission with the Quarterly Budget Update. It was moved by Boardmember Wahl and seconded by Boardmember Balsamo to approve AR-1, Quarterly Budget Update.  
The motion carried unanimously.

AR-2 Street Rods Forever Car Show Street Closure  
Tina Cherry presented the report to the Board. It was moved by Boardmember Miller and seconded by Boardmember Wiseman to approve AR-2, Street Rods Forever Car Show Street Closure.  
The motion carried unanimously.

**REPORTS FROM STAFF:**

**1. Chris Castruita, Public Works Project Manager**

- a. Staff provided the board an update of various Public Works projects and Capital Improvement Projects (CIPs). The report covered additional information regarding the parking lot improvement project and upcoming street improvements around Old Town Monrovia.

**CC-1**

**2. Rebecca Sandoval, Recreation Manager**

- a. Staff provided an evaluation of the Valentine’s Day Carriage Ride in Old Town. Youth Commission participation and event details were shared with the Board. Staff reviewed recommendations and feedback for future events.
- b. Staff provided the board an overview of the Monrovia Old Town Wine Walk on Saturday, April 13, 2024. Please call the Monrovia Community Center to purchase tickets.

**MONROVIA CHAMBER OF COMMERCE REPORT:** None

**REPORTS FROM BOARDMEMBERS**

- a. Chair Spencer – Discussion related to smoking in Old Town
- b. Vice Chair Jurado – No report
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – No report
- e. Boardmember Miller – No report
- f. Boardmember Wahl – No report
- g. Boardmember Wiseman – No report

**NEXT SCHEDULED MEETING:** The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, March 19, 2024 at 9:30 a.m., Monrovia, California.

**ADJOURNMENT:** Chair Spencer adjourned the meeting at 10:14 a.m.