

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, APRIL 9, 2024**

CONVENE: Chair Leos convened the Regular Meeting of the Community Services Commission on Tuesday, April 9, 2024 at 7:04 p.m. in the Community Center Monroe Room, Monrovia, California. In attendance were Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Senior Management Analyst, Heather Gibson; and Administrative Assistant, Nadia Ramirez.

PLEDGE OF ALLEGIANCE: Commissioner Villegas led the Flag Salute

ROLL CALL: In attendance were Commissioners Bank, Iler, Mills, Villegas, and Chair Leos. Vice Chair Shepard was absent excused.

PUBLIC INPUT: None

YOUTH COMMISSION: Jane Martinez, an 11th Grade Student at Monrovia High School, provided the Commission with updates on her experience of the service projects with the Youth Commission. Additionally, she provided an upcoming date for a service project: Arbor Day and Earth Day Celebration on Saturday, April 20, in Library Park.

PRESENTATION (S):

- PR-1** Remarks from Outgoing City Council Liaison, Gloria Crudgington
Outgoing City Council Liaison, Gloria Crudgington expressed gratitude for the opportunity to be an active member in the community. Additionally, she expressed gratitude towards all of the volunteers in the City.
On behalf of the Commission, Chair Leos reciprocated gratitude and appreciation towards Outgoing City Council Liaison Crudgington. The Commission provided comments of appreciation.
- PR-2** 2024 Monrovia Area Partnership (MAP) Neighborhood Conference – Neighborhood Services & Business Division Manager, Joslyn Blakely, Jesse Woo, Neighborhood Services Program Coordinator and Neighborhood Services Administrative Assistant, Paulina Reyes; provided an overview of the 14th Annual Neighborhood Conference to the Commission.

CONSENT CALENDAR: It was moved by Chair Leos, seconded by Commissioner Mills to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

- CC-1** Unadopted Minutes of the March 12, 2024 Regular Meeting
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for March 2024

CC-1

ADMINISTRATIVE REPORTS:

AR-1 2022-2023 Options For Learning Annual Report

Recreation Supervisor, Heather Sayers, presented the Commission with the 2022-2023 Options for Learning Annual Report. The City and Options for Learning have longstanding lease agreements at Recreation Park and Rotary Park to conduct Early Learning programs. Family Engagement Supervisor, Monica Morales and Senior Provider Outreach Manager, Jodi Hernandez provided further details on the program and answered questions from the Commission.

Following the AR-1 presentation, it was moved by Commissioner Mills seconded by Commissioner Iler, to receive and file AR-1 2022-2023 Options for Learning Annual Report.

REPORTS FROM STAFF:

1. Tina Cherry, Community Services Director

- a. Provided an update on the Board and Commission Recruitment Deadline on May 1, 2024. The three-year term begins July 1, 2024.
- b. Provided an update regarding the proposed Farmers Market at Station Square. Staff have been working on enhancing programming at Station Square to populate the park. Staff answered questions.
- c. Project Updates
 - i. Staff provided an update on the Canyon Park Renovation Project. An invitation was sent to key stakeholders for the Ground Breaking Ceremony on Tuesday, April 16 at 9:30 a.m. The event will be broadcast by KGEM.
 - ii. An update on the Tsuneishi Park Development was provided to the Commission. A recap of the committee meeting held on Tuesday, March 26 included overview of the updated concepts from RHA, proposed playground style were shown, shade study findings and furnishings were reviewed for the park. Staff answered the Commission's questions.

2. Rebecca Sandoval, Recreation Manager

- a. Provided an evaluation for the Junior Naturalist for a Day Program. Staff provided details of the event and shared photos with the Commission.
- b. Invited the Commission and reviewed the upcoming Older Monrovia of the Year Award Recognition luncheon on Thursday, April 25 from 11:00 a.m. to 1:00 p.m. in the Kay Dalton Room. Ten nominees were selected out of 24 nominations. The honoree will be recognized at the luncheon.
- c. Reviewed the program details for the Earth Day & Arbor Day Celebration on Saturday, April 20 from 1:00 p.m. to 4:00 p.m. in Library Park.
- d. Invited the Commission to the upcoming Monrovia Days Parade scheduled on Thursday, May 16 at 5:00 p.m.
- e. Provided an overview of Summer Concerts. The Summer Concerts program will kick off on Sunday, May 26 in Station Square. The program portion at Station Square will conclude on Sunday, June 30. The Library Park Concerts will begin on Sunday, July 7 and will end on Sunday, August 11. Staff answered questions.

COMMISSION LIAISON REPORTS:

- a. Chair Leos – Announced the addition of a fourth bin to the Monrovia Community Garden.
- b. Vice Chair Shepard – Absent Excused
- c. Commissioner Bank – Announced Monrovia High School's "Mean Girls" performance on Thursday, April 25 through Saturday, April 27.
- d. Commissioner Iler – No Report
- e. Commissioner Mills – Provided a recap of Monrovia Area Partnership (MAP) and reminded the Commission to attend the 14th Annual MAP Neighborhood Conference on Saturday, April 27 at 8:00 a.m.
- f. Commissioner Villegas – No Report

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, May 14, 2024 at 7:00 p.m., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:14 p.m.

DRAFT