

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
HELD TUESDAY, MAY 12, 2015**

CONVENE: Chairman Rutilio “Rudy” Castrellon convened the Regular Meeting of the Monrovia Old Town Advisory Board of Tuesday, May 12, 2015, at 9:30 a.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, Senior Management Analyst Lauren Vasquez, Management Analyst Heather Greer, Management Assistant Angel Carrillo, and Administrative Clerk Candace Rogers.

ROLL CALL: In attendance were Boardmember Diane Balsamo, Millie Olivas, Vanessa de la Riva, Vice Chair Brian Germany, and Chair Rutilio “Rudy” Castrellon.

APPROVAL OF MINUTES: Management Assistant Angel Carrillo advised the Board that the Minutes would be presented to the Board at the next Regular Meeting.

PUBLIC INPUT:

1. Pam Fitzpatrick – Old Town Merchant.

ADMINISTRATIVE REPORTS:

AR-1 Review of Budget Expenditures and Revenues – April 2015

Management Assistant Angel Carrillo reviewed the Agenda Report, including monthly revenues and expenditures for the month of April 2015.

It was moved by Boardmember Olivas, seconded by Boardmember Balsamo, to receive and file the report. The motion carried unanimously.

AR-2 2015-16 Fiscal Year Budget

City Manager Oliver Chi reviewed the Agenda Report, with the aid of PowerPoint. Discussion ensued regarding the recommended budget plans for the fiscal year 2015-16, with plans to bring back a capital improvement plan for Old Town following City Council approval of the Fiscal Year 2015-2017 budget.

It was moved by Vice Chair Germany, seconded by Boardmember de la Riva, to receive and file the report.

AR-3 Happenings in Old Town Monrovia

Management Assistant Angel Carrillo reviewed the Agenda Report. Discussion ensued regarding the Old Town vacancy list presented to the Board and status was provided on the businesses that are in process of opening in Old Town.

It was moved by Boardmember Olivas, seconded by Vice Chair Germany, to receive and file the report. The motion carried unanimously.

AR- 4 Request for Street Closure- 4th of July Concert and Firework Show

Recreation Supervisor, Lisa Hansberger reviewed the Agenda Report.

It was moved by Boardmember Balsamo, seconded by Boardmember Olivas, to approve the street closures of Myrtle Ave from Lemon Ave to Foothill Blvd and Palm and Lime Avenues from Myrtle to Primrose Avenues from 4 p.m. to 10 p.m. and street closure of Primrose Ave from Palm to Lime Avenues from 8 p.m. to 10 p.m. The motion carried unanimously.

AR-5 Friday Night Family Street Fair Oversight Committee

Management Analyst, Heather Greer reviewed the Agenda Report. Staff recommended to appoint Pam Fitzpatrick as the Merchant at-large, Chair Castrellon and Vice Chair Germany to the Oversight Committee to provide continuity from the RFP committee.

It was moved by Vice Chair Germany, seconded by Boardmember Olivas, to approve the appointment of Pam Fitzpatrick as the Merchant at-large and Chair Rutilio "Rudy" Castrellon and Vice Chair Brian Germany as the MOTAB Boardmembers to the Friday Night Family Street Fair Oversight Committee. The motion carried unanimously.

REPORTS FROM STAFF:

- (a) Hair Salon Ordinance in Old Town:** Angel Carrillo, Management Assistant reported that the amendment of the zoning ordinance was moving forward at the next City Council meeting. If approved, it would go into effect in early July.
- (b) Public Services Update:** Tina Cherry, Director of Public Services presented a district program for Old Town, explaining that this new program would help a team to focus on one district for per month and rotate to be more responsive to problem areas and to ensure that every street in Monrovia is being looked at every year. An informational flyer of problem areas in the Old Town district that was set to be completed in 3 weeks was provided.
- (c) Skateboarding in Old Town Update:** Heather Greer, Management Analyst reported that following discussions with Sergeant Patty Newton at Monrovia Police Department regarding increased patrols after school hours and asked the Board to report any increase in skateboarders so that the Police Department could address is..

REPORTS FROM BOARDMEMBERS:

- (a) Chair Castrellon:** announced his appreciation to City Manager Oliver Chi for his presence at this meeting. He stated that the last month in Old Town had been good and he encouraged all merchants to keep up the great work.
- (b) Vice Chair Germany:** announced that he would like to recognize Mr. Gayman for his 22 years of service operating the Friday Festival and requested Staff to coordinate it for next meeting.
- (c) Boardmember Balsamo:** announced the Don Montgomery Golf Tournament scheduled for Friday, May 15, 2015 at 1 p.m. in Azusa.
- (d) Boardmember De La Riva:** no reports.
- (e) Boardmember Olivas:** was happy to report that the scaffolding was down at 316 Myrtle, questioned when the fencing would be taken down, and asked staff contact new tenants at the old Merengue building to request the face of the building be cleaned up.

NEXT SCHEDULED MEETING:

Management Assistant Angel Carrillo announced his resignation from the City and stated that this would be his last meeting. All members of the Board wished him well on his new position

The next Regular Meeting of the Monrovia Old Town Advisory Board was scheduled for Tuesday June 9, 2015, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 South Ivy Avenue, Monrovia, California.

AJOURNMENT: Chair Rutilio "Rudy" Castellon adjourned the meeting at 10:42 a.m.