

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
HELD TUESDAY, JUNE 9, 2015**

CONVENE: Chairman Rutilio “Rudy” Castrellon convened the Regular Meeting of the Monrovia Old Town Advisory Board of Tuesday, June 9, 2015, at 9:35 a.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, Senior Management Analyst Lauren Vasquez, Management Analyst Heather Greer and Administrative Clerk Candace Rogers.

ROLL CALL: In attendance were Boardmember Diane Balsamo, Millie Olivas, Vanessa de la Riva, Vice Chair Brian Germany, and Chair Rutilio “Rudy” Castrellon.

APPROVAL OF MINUTES: It moved by Boardmember Balsamo, seconded by Boardmember de la Riva to approve the Minutes of the April 14, 2015, Regular Meeting. The motion carried unanimously.

It was moved by Vice Chair Germany, seconded by Boardmember Balsamo to approve the Minutes of the April 20, 2015, Special Meeting. The motion carried unanimously.

It was moved by Boardmember de la Riva, seconded by Boardmember Olivas to approve the Minutes of the May 12, 2015, Regular Meeting. The motion carried unanimously.

PUBLIC INPUT:

1. Karen Crehan – Monrovia Chamber of Commerce

REPORTS FROM STAFF:

- (a) Hair Salon Ordinance in Old Town:** Heather Greer, Management Analyst reported that the amendment of the ordinance is moving forward. It was approved by City Council at their meeting held May 19, 2015, and will be effective July 3, 2015.
- (b) Old Town Updates:** Management Analyst Greer reported that staff had been in contact with the with the owner of 316 Myrtle Avenue fencing would remain until a safety issue was resolved. Greer also provided an update on the openings Le Gourmand and 38 Degrees, reporting that staff would continue to monitor the maintenance and appearance of the old Merengue building.
- (c) Public Services Update:** Tina Cherry, Director of Public Services, reported that all of the tasks on the list presented to the Board at the last meeting had been addressed and provided status on the repair and replacement of drinking fountains in Old Town. Cherry also announced current and future events around town; she thanked the Board for their support on Fourth of July events and encouraged everyone to attend; and she announced that City Council had approved the Fiscal Year 2015-2016 Budget, which included fund for capital improvements to Old Town landscaping and light post improvements. In response to a question from the public, Cherry stated staff could look in to the possibility of an “adopt-a-street” program for businesses in Monrovia if the capital improvement funds run out.
- (d) MOTAB Reporting Structure:** Oliver Chi, City Manager, announced that after a great deal of review, Staff has decided to transition the support of MOTAB functions from the City Manager’s office to the Public Services department; City Manager’s office staff would continue to attend all MOTAB meetings, but asked the Board to direct any questions and or concerns to Tina Cherry, Director of Public Services.

REPORTS FROM BOARDMEMBERS:

- (a) **Chair Castrellon:** reported a broken pipe and dry landscaping near Opus One Bank, and requested that be addressed by the Public Services department. He also reported that fencing on the old Merengue building during removal of the sign was encroaching on the sidewalk, reducing the pedestrians and ADA accessibility.
- (b) **Vice Chair Germany:** thanked Niles Boyer and the Public Services department for all of their hard work on completing repairs in Old Town. He encouraged everyone to attend the Fourth of July event in Old Town and requested the businesses in Monrovia, especially in the downtown area to “look alive” and stay open during festivities.
- (c) **Boardmember Balsamo:** announced the Kiosk had a profit of about \$800; she encouraged everyone to attend the Summer Concert Series starting July 12 and the Monrovia Reads Chili cook-off.
- (d) **Boardmember De La Riva:** had no report.
- (e) **Boardmember Olivas:** expressed concerns regarding fencing at 316 Myrtle that was open; she the Public Services department for all their hard work and dedication to the Old Town area, and reported a valve leaking between the Mundial building and Box Jewelers.

NEXT SCHEDULED MEETING:

The next Regular Meeting of the Monrovia Old Town Advisory Board was scheduled for Tuesday, July 14, 2015, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 South Ivy Avenue, Monrovia, California.

AJOURNMENT: Chair Rutilio “Rudy” Castrellon adjourned the meeting at 10:00 a.m.