

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
Tuesday, March 19, 2024**

CONVENE: Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, March 19, 2024 at 9:30 a.m. at the Monrovia City Council Chamber. In attendance were Mayor Becky Shevlin; Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Senior Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers; Recreation Coordinator, Johan Galvan; Community Development Director, Crag Jimenez; Community Development Deputy Director, Sheri Bermejo; and Administrative Assistant Nadia Ramirez.

ROLL CALL: In attendance were Boardmembers Gina Ammon, Diane Balsamo, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer.

PRESENTATIONS: Recognition of Board Chair Spencer
Community Services Director, Tina Cherry, recognized Board Chair Spencer as the recipient of the Pam Fitzpatrick award awarded by the Monrovia Chamber of Commerce.

CONSENT CALENDAR: It was moved by Boardmember Balsamo and seconded by Vice Chair Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the February 20, 2024 Regular Meeting

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS: None

REPORTS FROM STAFF:

1. Craig Jimenez, Community Development Director

- a. Staff provided the Board an overview on existing sign regulations that specifically relate to Old Town. The report covered a variety of signs and the prohibition of sidewalk signs/A-Frame signs due to hazards and liability reasons. Staff answered questions from the Board.

2. Tina Cherry, Community Services Director

- a. Staff provided an overview of the Older Monrovia of the Year award. The deadline to nominate an individual is Friday, March 29 and the award presentation is on Thursday, April 25.
- b. Staff notified the Board of a private rental on Sunday, March 31 at Library Park.

CC-1

- c. Staff provided the Boardmembers information regarding a Board and Commission Recruitment Period for the following terms:
 - i. Vice Chair Jurado
 - ii. Boardmember Ammon
 - iii. Boardmember BalsamoDeadline to apply is May 1, 2024.

3. Rebecca Sandoval, Recreation Manager

- a. Staff provided the Board an overview of the Spring Bunny Photos held on Saturday, March 23, 2024 from 10:00 a.m. to 2:00 p.m. Staff reviewed the program details and noted feedback for future programs.
- b. Staff provided the Board an overview of the Monrovia Old Town Wine Walk on Saturday, April 13, 2024 from 6:00 p.m. to 9:00 p.m. Staff reviewed the planned activities, event details and answered questions from the Board.

MONROVIA CHAMBER OF COMMERCE REPORT:

Executive Director, Juliana Onate, provided the Board an update of the upcoming Chamber events including: Ribbon Cutting recognizing a project completed by Boden Development at 423 Palm Avenue and a multi-Chamber mixer on Thursday, March 20 from 5:00 p.m. to 7:00 p.m. Please register on Arcadia's Chamber of Commerce website. She also announced the Chamber's participation in Wine Walk.

REPORTS FROM BOARDMEMBERS

- a. Chair Spencer – Asked staff regarding current Old Town projects and staff answered her questions
- b. Vice Chair Jurado – Asked staff to clarify a few Old Town projects and staff answered his questions
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – No report
- e. Boardmember Miller – No report
- f. Boardmember Wahl – Will be relocating by the end of the month to new location on Myrtle Ave.
- g. Boardmember Wiseman – No report

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, April 16, 2024 at 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Spencer adjourned the meeting at 10:19 a.m.