

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
Tuesday, May 21, 2024**

**CONVENE:** Chair Spencer convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, May 21, 2024 at 9:33 a.m. at the Monrovia City Council Chamber. In attendance were Councilmember, Dr. Tamala Kelley; Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Senior Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers; Recreation Coordinator, Johan Galvan; and Administrative Assistant, Nadia Ramirez.

**ROLL CALL:** In attendance were Board members Gina Ammon, Kristin Miller, Dan Wahl, Roy Wiseman, Vice Chair Ricardo Jurado and Chair Shawn Spencer. Boardmember Diane Balsamo was absent excused.

**PRESENTATIONS:** Overview of the Care Solace Program  
Community Services Director, Tina Cherry, provided an overview of the Care Solace Program, a social purpose company focused on providing an equitable mental health program for Monrovia residents and the community. It is a 24/7/365 program.  
Staff answered the Board members' questions.

**CONSENT CALENDAR:** It was moved by Boardmember Wahl and seconded by Vice Chair Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

**CC-1** Unadopted Minutes of the March 19, 2024 Regular Meeting

**PUBLIC INPUT:** None

**ADMINISTRATIVE REPORTS:**

AR-1 Monrovia Music Fest Street Closure Request scheduled for Sunday, June 30, 2024.  
Recreation Supervisor, Heather Sayers, presented the Commission with the Quarterly Budget Update. It was moved by Boardmember Miller and seconded by Boardmember Ammon to approve AR-1, Monrovia Music Fest Street Closure Request  
The motion carried unanimously.

AR-2 July 4<sup>th</sup> Concert and Firework Spectacular Street Closure Recommendation scheduled for Thursday, July 4, 2024.  
Recreation Manager, Rebecca Sandoval, presented the report to the Board. It was moved by Boardmember Ammon and seconded by Boardmember Wiseman to approve AR-2, July 4<sup>th</sup> Concert and Firework Spectacular Street Closure Recommendation  
The motion carried unanimously.

**CC-1**

## REPORTS FROM STAFF:

### 1) Tina Cherry, Community Services Director

- a) Staff provided an update of the Board and Commission Recruitment. There are three openings for the board as Board Member Balsamo will not be renewing her commitment. Interviews will be scheduled. All Board Members questions were answered by staff.
- b) Staff updated the Board of the Farmers' Market at Station Square Park on Saturdays beginning June 1, 2024. Staff answered all of the Board Members' questions.
- c) Staff provided an update to the Board Members regarding Samson Bears. The bears will be refurbished and the program will be expanded. Staff answered all questions.

### 2) Rebecca Sandoval, Recreation Manager

- a) Staff provided the Board an evaluation of the Spring Bunny Photos on Saturday, March 23, 2024 from 10:00 a.m. to 2:00 p.m. at Library Park and the Community Center due to the rainy weather. Staff answered the Board Members' questions.
- b) Staff provided the Board an evaluation of the Old Town Monrovia Wine Walk on Saturday, April 13, 2024 from 6:00 p.m. to 9:00 p.m. with 25 Wine Walk participants including two non-alcoholic stops. Staff answered the Board's questions.
- c) Staff provided an overview of the Final Monrovia Days. There were 10 carnival rides, 10 game booths, concession booths, a photo booth, slides and ball pits for children under 36" height. Staff answered the Board Members' questions.
- d) Staff provided the board an overview of Summer Programs.
  - i. Summer Concerts in the Park & Movies in the Park at Station Square and Library Park. Six concerts at Station Square and six concerts at Library Park beginning May 26 through August 11. Staff answered the Board Members' questions.
  - ii. Monrovia SPOT – Summer Programs & Opportunities for Teens, Fridays from 5:30 p.m. to 9:30 p.m. The program will take effect June 7 through August 9 at Library Park. Staff answered all questions.

## MONROVIA CHAMBER OF COMMERCE REPORT:

Executive Director, Juliana Onate, provided the Board an update of the upcoming Chamber events including: Ribbon Cutting recognizing the opening of Crunch Fitness on Thursday, May 23, 2024. Legal Shield will be doing a presentation for the Chamber's Lunch and Learn next week in the Library Community Room on May 30<sup>th</sup>. Complimentary lunch for all Chamber members. Non-members are required to pay a fee.

## REPORTS FROM BOARDMEMBERS

- a. Chair Spencer – Asked staff regarding future Old Town projects. Staff answered her questions
- b. Vice Chair Jurado – Expressed appreciation for Wine Walk and the Monrovia Days Parade.
- c. Boardmember Ammon – Expressed appreciation for Wine Walk and the Monrovia Days Parade.
- d. Boardmember Balsamo – Absent Excused
- e. Boardmember Miller – No report
- f. Boardmember Wahl – Asked staff regarding future Old Town projects.
- g. Boardmember Wiseman – Expressed appreciation for graffiti abatement

**NEXT SCHEDULED MEETING:** The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, June 18, 2024 at 9:30 a.m., Monrovia, California.

**ADJOURNMENT:** Chair Spencer adjourned the meeting at 10:33 a.m.

DRAFT

**CC-1**