

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, June 18, 2024, 7:30 P.M.



77th CITY COUNCIL

Becky A. Shevlin
Mayor

Dr. Tamala Kelly
Mayor Pro Tem

Edward Belden
Councilmember

Sergio P. Jiménez
Councilmember

Larry J. Spicer
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.monroviaca.gov. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99)
- 2) Livestream online at the [KGEM-TV YouTube Channel](https://www.youtube.com/channel/UCGEM-TV)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - To provide comments from your computer, laptop, or smartphone, contact the City Clerk's Office at cityclerk@ci.monrovia.ca.us. Staff will provide the necessary Zoom Meeting ID and password as soon as feasible. Please be advised that responses may be delayed if the request is made after the meeting begins.

NOTE: Virtual participation is provided only for the convenience of the public and is not required by law. Due to technology limitations with live broadcasting, Zoom participation will include audio only. There will be no video available for Zoom participants. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Comments will be limited to three minutes and must be within the subject matter jurisdiction of the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three (3) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda, and will not consider comments on items that are not within the subject matter jurisdiction of the City Council. Comments that disrupt the meeting will not be tolerated.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the time frame determined by the City for the item.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a maximum five (5) minute time frame to be heard on the specific issue, with no rebuttal time.

REGULAR MEETING
of the 77th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 18, 2024
7:30 P.M.

Copies of the Agenda Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. **Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.** Agenda Reports indicate when Government Code § 84308 applies to an agenda item.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Becky A. Shevlin
INVOCATION	Pastor Karen Mastrogiovani
PLEDGE OF ALLEGIANCE	Mayor Pro Tem Dr. Tamala Kelly
ROLL CALL	Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Pasadena Humane "Pet of the Month"
Staff Reference: Jamie Holeman, Sr. Director of Marketing and Communications, Pasadena Humane
- PR-2 [Proclaiming June 19, 2024 as Juneteenth National Freedom Day](#)
- PR-3 [Proclaiming June 20-26, 2024, as "National Mosquito Control Awareness Week"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the June 4, 2024, Regular and Special Meetings, June 5, 2024 Special Meeting, and June 11, 2024 Special Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the June 4, 2024, Regular and Special Meetings, June 5, 2024, Special Meeting, and June 11, 2024, Special Meeting.
- CC-2 [Payroll No. 12 in the Net Amount of \\$808,268.73, and Warrant Registers dated June 6 and June 13, 2024, in the Total Amounts of \\$358,681.59 and \\$1,199,176.22, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 12 in the net amount of \$808,268.73, and Warrant Registers dated June 6 and June 13, 2024, in the total amounts of \$358,681.59 and \$1,199,176.22, respectively

- CC-3 [Destruction of Certain Departmental Records; Resolution No. 2024-48](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution NO. 2024-48
- CC-4 [Amendment No. 2 to the Memorandum of Understanding \(MOU\) with Boys and Girls Club of the Foothills dated April 17, 2018, Related to the Recreational Based Summer Camp Program Extending the Term through June 30, 2025, in an Amount not to Exceed \\$23,100.00](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 2 to the Memorandum of Understanding with the Boys and Girls Club of the Foothills dated April 17, 2018, Related to the Recreational Based Summer Camp Program, extending the term through June 30, 2025, in an amount not to exceed \$23,100.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [2024-2025 Gann Appropriations Limit, Resolution No. 2024-43](#)
Staff Reference: Rae Bowman, Administrative Services Deputy Director
Recommendation: Adopt Resolution No. 2024-43
- CC-6 [Reaffirming the Annual Levy Amount for the Tax Override Ad Valorem, the Direct Assessment Parcel Taxes at approved tax rates, and the Community Facilities District \(CFD\) Special Taxes for the 2024-2025 Fiscal Year; Resolution Nos. 2024-35, 2024-36, 2024-37, and 2024-44](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution Nos. 2024-35, 2024-36, 2024-37 and 2024-44
- CC-7 [Purchase of One \(1\) 2024 Ford F-650 Dump Truck in an Amount Not to Exceed \\$131,736.11](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve the purchase of one (1) 2024 Ford F-650 Dump Truck in an amount not to exceed \$119,760.10, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Consultant Services Agreement with Yunex LLC, dba Yunex Traffic, for Traffic Signal Maintenance and Street Light Maintenance in an Amount not to exceed \\$993,000.00 for the period ending June 30, 2027, with Two \(2\) One-Year Options to Extend](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve an agreement with Yunex LLC, dba Yunex Traffic, for Traffic Signal Maintenance and Street Light Maintenance in an Amount not to exceed \$993,000.00 for the period ending June 30, 2027, with the option for two (2) one-year options to extensions, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Installation of an All-Way Stop at the Intersection of Peck Road and El Norte Street; Receive and File](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Receive and file the report.
- CC-10 [Amendment No. 6 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services to Adjust the Curb Mile Rate](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve Amendment No. 6 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services, to adjust the curb mile rate, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [Parking License Agreement with Los Angeles County Metropolitan Transportation Authority \(LACMTA\) in an Amount Not-to-Exceed \\$73,000](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Approve the Parking Agreement with the Los Angeles County Metropolitan Transportation Authority, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-12 [Agreement for Police Services with the City of Arcadia Related to Special Events in the City of Arcadia for the Period ending June 30, 2025](#)
 Staff Reference: Alan Sanvictores, Police Chief
 Recommendation: Approve an Agreement to Provide Supplemental Law Enforcement Services Related to Police Dispatching to the City of Arcadia for the period beginning April 1, 2024
- CC-13 [Fiscal Year 2024-2025 List of Projects Funded By Senate Bill 1, the Road Repair and Accountability Act of 2017; Resolution No. 2024-40](#)
 Staff Reference: Rae Bowman, Administrative Services Deputy Director
 Recommendation: Adopt Resolution No. 2024-40
- CC-14 [Reviewing and Extending the Proclamations of Local Emergency for the December 13, 2021, Rain Storm Event; and the Rain Storm Event Beginning on January 8, 2023; Resolution No. 2024-49](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Adopt Resolution No. 2024-49
- CC-15 [Consultant Services Agreement with Tony's California BBQ, Inc., DBA Jake's Roadhouse to Provide Meals for the Senior Lunch Program in an Amount not to exceed \\$42,120.00 for the Period Ending June 30, 2025](#)
 Staff Reference: Tina Cherry, Community Services Director
 Recommendation: Approve the Consultant Services Agreement with Tony's California BBQ, Inc., DBA Jake's Roadhouse to Provide Meals for the Senior Lunch Program in an amount not to exceed \$42,120.00 for the period ending June 30, 2025, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three (3) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record. Comments that disrupt the meeting will not be tolerated.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Confirming the Levy and Collection of Assessments for the Fiscal Year 2024-2025 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2024-41](#)
 Staff Reference: Rae Bowman, Administrative Services Deputy Director
 Recommendation: Adopt Resolution No. 2024-41
- PH-2 [Confirming the Levy and Collection of Assessments for the Fiscal Year 2024-2025 Park Maintenance District, Resolution No. 2024-42](#)
 Staff Reference: Rae Bowman, Administrative Services Deputy Director
 Recommendation: Adopt Resolution No. 2024-42

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Dylan Feik, City Manager
- RCM-2 Monrovia Days Recap
 Staff Reference: Rebecca Sandoval, Recreation Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Edward Belden
(a) All American City Award Event, June 7-9, 2024; Denver Colorado
- RCC-2 Councilmember Sergio P. Jiménez
(a) All American City Award Event, June 7-9, 2024; Denver Colorado
- RCC-3 Councilmember Larry J. Spicer
(a) All American City Award Event, June 7-9, 2024; Denver Colorado
- RCC-4 Mayor Pro Tem Dr. Tamala Kelly
(a) All American City Award Event, June 7-9, 2024; Denver Colorado
- RCC-5 Mayor Becky A. Shevlin
(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2024
(b) All American City Award Event, June 7-9, 2024; Denver Colorado

ADMINISTRATIVE REPORTS

- AR-1 [New Employment Contract with City Manager](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Approve the Employment Contract between the City of Monrovia and Dylan Feik

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 2, 2024, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Retired Navy Seabee-Senior Master Chief Albert Jones, Longtime Resident and Father of Delphine Spicer

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of June, 2024.

Alice D. Atkins, MMC, City Clerk



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

