

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, APRIL 25, 2024**

**CONVENE:** Vice President Ramos convened the regular meeting of the Monrovia Library Board on Thursday, April 25, 2024 at 7:00 p.m. in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Library Manager, Carey Vance, Adult Services Supervisor, Kurt Gally, Youth Services Supervisor, Ginger Antunez, Management Analyst, Julie Gallardo, Senior Administrative Assistant Miga Wang.

**PLEDGE OF ALLEGIANCE:** Boardmember Allen led the Flag Salute.

**ROLL CALL:** In attendance: Boardmember Allen, Boardmember Carlson, Vice President Ramos. Boardmember Woodford and President Harvis excused.

**PRESENTATIONS:** None.

**CONSENT CALENDAR:** was moved by Boardmember Allen and seconded by Boardmember Carlson. There were no objections and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the March 28, 2024 Regular Meeting

**CC-2** Adult and Youth Services Program Report for April 2024

**TEEN ADVISORY BOARD (TAB):** Elianna Cortez-Wiley an 8<sup>th</sup> grader at Santa Fe Middle School provided updates on current and upcoming TAB events.

**PUBLIC INPUT:**

**AR-1 Library Strategic Plan Q2 2024 Progress Report** – Carey Vance, Library Manager provided the 2024 Q2 Library Strategic Plan Progress Report. Here are a few highlights of the library's accomplishments. As of April 2024, the library has met 91% of its strategic plan goals and completed 60 activities. The new game collection has had a total of 3,165 checkouts. The library programs for kids, teens, and adults had a total of 5,628 participants between January and March.

The use of 3D printing at the library increased by 20 percent due to staff's efforts to streamline the process using an online

Staff continue to organize events to honor Monrovia's diversity, such as monthly bilingual storytimes, a Lunar New Year event, Black History Month celebration, and a Festival of Colors. These programs were found to be enjoyable by 536 community members of all ages.

The Monrovia Reads Van provided access to library resources and services, allowing 1,113 individuals to borrow 592 books and create 23 new library cards throughout the first few months of 2024.

**CC-1**

The library partnered with the Sidewalk Astronomers and Monrovia High School Astronomy Club for a special event in February on space exploration. A total of 83 community members of all ages enjoyed learning about planets and stars while looking at space through large telescopes.

The Library Enhancement Project plans continue to be underway. The expansion will provide more internal and external space for the community. Staff will continue to provide programs and services that meet patrons needs virtually, in-person, and in the community. The library will be using technology to expand access to library services throughout the community.

After discussion, it was moved by Boardmember Allen and seconded by Boardmember Carlson to: receive and file Library Strategic Plan Q2 2024 Progress Report.

## **REPORTS FROM STAFF:**

### **RFS-1 Carey Vance, Library Manager**

- Follow-up items from the March meeting: The first item was regarding setting unique library account passwords. New signage at the front desk was added reminding patrons on how to access and change their password online. This step was also added in the welcome email patrons receive when they register for an account online. The second follow-up item was related to the library's hours. While the library enhancement project is still in progress, staff will wait to observe how the expansion will affect staffing.
- The Asian American and Pacific Islander event will be held on April 27, 2024 from 2 pm to 4 pm. We will celebrate American history, society, and culture and enjoy a performance by Aletheia's Hula Oia'i'o Dancers.
- The Monrovia Days Parade will be held on May 16, with the Monrovia Read Van and Veterans joining the parade. The carnival rides, live entertainment, and other activities will continue from May 17 to May 19. On Friday, May 17, the Friends Book sale will be open from 12pm to 5pm, and on Saturday and Sunday, May 18 and May 19, from 10 am to 5 pm.
- Council has authorized \$45,000 to modernize the library's furniture.

## **LIBRARY BOARD LIAISON REPORTS:**

**LR-1 President Harvis:** Excused.

**LR-2 Vice President Ramos:** The Friends of Monrovia Public Library will hold its annual book sale from Friday, May 17 to Sunday, May 19.

**LR-3 Boardmember Allen:** Congrats, to the Monrovia Reads on a successful Read Across Monrovia Program with 90 volunteers. Monrovia Reads will hold another Read Across Monrovia in October.

**LR-4 Boardmember Carlson:** The Monrovia Public Library Foundation is continuing to work on the scholarship application form and hopes to pass it on to the Teen Advisor Board as soon as possible.

**LR-5 Boardmember Woodford:** Excused.

**NEXT MEETING:**

The next regular Library Board meeting will be held on Thursday, May 23, 2024 at 7:00 p.m.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 7:42 p.m.