

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
HELD MONDAY, FEBRUARY 10, 2015**

**CONVENE:** Chairman Rutilio “Rudy” Castellon convened the Regular Meeting of the Monrovia Old Town Advisory Board of Tuesday, February 10, 2015, at 9:30 a.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Management Assistant Angel Carrillo, and Office Aide Candace Rogers.

**ROLL CALL:** In attendance were Boardmember, Diane Balsamo, Millie Olivas, and Chair Rutilio “Rudy” Castellon. Boardmember Vanessa de la Riva and Vice Chair Brian Germany were excused.

**APPROVAL OF MINUTES:** It moved by Boardmember Balsamo, seconded by Boardmember Olivas to approve the Minutes of the January 13, 2015, Regular Meeting and the Minutes of the January 27, 2015, Special Meeting. The motion carried unanimously.

**PUBLIC INPUT:**

1. Pam Fitzpatrick – Old Town Merchant

**ADMINISTRATIVE REPORTS:**

**AR-1 Review of Budget Expenditures and Revenues – January 2015**

Management Assistant Angel Carrillo reviewed the Agenda Report, including monthly revenues and expenditures for the month of January 2015.

**It was moved by Boardmember Balsamo, seconded by Boardmember Olivas, to receive and file the report.** The motion carried unanimously.

**REPORTS FROM STAFF:**

- (a) **Family Festival Productions, Inc., RFP Committee Update:** Angel Carrillo, Management Assistant, reported that the RFP had closed February 2 ,four proposals were received, and a date would be sent in February for review by the RFP Committee.
- (b) **Filming on Myrtle Avenue Update:** Angel Carrillo, Management Assistant, reported that all went well with the recent filming in Old Town and the fees would be reflected in next budget report.
- (c) **Kiosk Update:** Angel Carrillo, Management Assistant, reported that Staff met with Vice Chair Germany and to discuss setting a policy related to advertising in the Old Town kiosk. Once draft, the policy would be presented to the Board, and the cost and feasibility of adding an additional kiosk would be researched.

**REPORTS FROM BOARDMEMBERS:**

- (a) **Chair Castellon:** No report
- (b) **Vice Chair Germany:** Excused
- (c) **Boardmember Balsamo:** announced the upcoming Chamber Mixer at Wells Fargo
- (d) **Boardmember De La Riva:** Excused
- (e) **Boardmember Olivas:** announced the upcoming MOB Lunch.

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board was scheduled for Tuesday March 10, 2015, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 South Ivy Avenue, Monrovia, California.

**AJOURNMENT:** Chair Rutilio “Rudy” Castellon adjourned the meeting at 9:46 a.m.