



Office Use Only

DRC PERMIT NO.:					
Date Ins. Apprvd & Submitted to City Clerk:					
DRC Conditions:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No				
<input type="checkbox"/>	<input type="checkbox"/>				

**PERMIT TO ENCROACH ONTO PUBLIC RIGHT-OF-WAY
FOR OUTDOOR DINING, SIGNS, AWNINGS AND DISPLAYS**

Date of Issue: _____ Exp Date: _____
 Address: _____ Bus. Name: _____

Check all approved by the Development Review Committee for City right-of-way placement:

Outdoor Dining Sidewalk Sign Outdoor Display Awning Project Sign

CONDITIONS

- I.** A current copy of this permit shall be posted at the property at all times.
- II.** Permittee shall remove all moveable furniture, planters, fencing, signs, displays, and any other structures within the street right-of-way each evening upon the close of business.
- III.** Permittee shall carry, maintain, and keep in full force and effect at all times, a policy or policies of Liability Insurance amount, scope of coverage, endorsements, and form required by the Community Development Department (CDD) including an endorsement naming the City of Monrovia as an additional insured. Permittee shall submit evidence of insurance in a form acceptable to the CDD for review. Permit will not be effective until insurance is approved by the CDD. *See attached Insurance Requirements for Encroachment Permit.*
- IV.** Permittee shall comply with the attached drawing, which was approved by the Development Review Committee (DRC), (*attach copy of approved item(s)*), and shall comply with all terms and conditions imposed by the DRC (*if applicable*).
- V.** Attach a copy of the approval letter from the Development Review Committee (*if applicable*).
- VI.** Permittee agrees to defend, indemnify, protect and hold harmless, the City, its officers, officials, employees, agents, and volunteers from and against any and all claims, suits, demands, actions, losses, damages, judgements, settlements, penalties, fines, defensive costs or expenses, including without limitation, interest, attorneys' fees and expert witness fees, or liability of any kind or nature arising out of or attributable to the acts or omissions of Permittee or Permittee's officers, employees or agents, which in any way arise out of, result from, or are in any way related to the Permittee's use of City's public right-of-way for outdoor dining, signs or displays, excepting only liability arising out of the sole negligence or will full misconduct of the City, its officers, officials, employees, agents, or volunteers.

Permittee agrees with the following conditions:

Print Permittee Name: _____
 Signature: _____
 Phone #: _____ Cell #: _____
 Plan Dept. Apprvl: _____ Date: _____
 Insurance Approval: _____ Date: _____

cc: Business Owner

Mailed to Applicant: _____