

MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



**Rutilio “Rudy”
Castrellon**
Chair

Diane Balsamo
Vice Chair

Millie Olivas
Boardmember

Kristin Miller
Boardmember

Sean Sprinkel
Boardmember

Welcome to the Monrovia Old Town Advisory Board Meeting Tuesday, December 8, 2015, 9:30 A.M.

Thank you for participating in today’s meeting. The Monrovia Old Town Advisory Board encourages public participation, and invites you to share your views on City business that falls within its purview.

MEETINGS: Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

AGENDA PACKETS: A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City’s website at www.cityofmonrovia.org.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Monrovia Old Town Advisory Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Monrovia Old Town Advisory Board refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE MONROVIA OLD TOWN ADVISORY BOARD, where possible, please complete a “Speaker Card” and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Monrovia Old Town Advisory Board.

MATTERS NOT ON THE AGENDA should be presented during the time designated as “PUBLIC INPUT.” By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

AGENDA ITEMS: The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk’s Office at 626.932.5505. Please notify the City Clerk’s Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

Regular Meeting

**Tuesday, December 8, 2015
Monrovia City Hall, City Council Chambers
415 S. Ivy Avenue, Monrovia, CA
9:30 A.M.**

- CONVENE** Rutilio "Rudy" Castellon, Chairman
- ROLL CALL** Boardmembers Olivas, Miller, Sprinkel, Vice Chair Balsamo and Chair Castellon.
- APPROVAL OF MINUTES:** November 10, 2015, Regular Meeting

PUBLIC INPUT

At this time members of the public who wish to speak on any MOTAB business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.

ADMINISTRATIVE REPORTS:

AR-1 Quarterly Financial Update

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If board concurs, the appropriate action is a motion to receive and file the Quarterly Financials as submitted.

AR-2 Filming in Old Town

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to secure an Old Town Merchant to voluntarily oversee film liaison responsibilities for one (1) year, and re-evaluate for program effectiveness.

AR-3 Cinco de Mayo - Special Event Permit and Street Closure Request

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to approve the 2016 Cinco de Mayo Special Event Permit Application and Street Closure Request.

AR-4 Car Show - Special Event Permit and Street Closure Request

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to approve the Car Show Special Event Permit Application and Street Closure Request.

AR-5 2016 Taste of Old Town - Special Event Permit and Street Closure Request

Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

Action Required: If the board concurs, the appropriate action is a motion to approve the 2016 Taste of Old Town Special Event Permit Application and Street Closure Request.

REPORTS FROM STAFF:

- (a) **Public Works Update:** Niles Boyer, Field Services Manager
- (b) **Community Services Update:** Kerri Zessau, Library & Recreation Manager
- (c) **Signage in Old Town Update:** Lisa Hansberger, Senior Recreation Supervisor

(d) Monrovia Community Center Development Update: Tina Cherry, Public Services Director

(e) Car Show Special Event Follow-up (September 12, 2015): Tina Cherry, Public Services Director

REPORTS FROM BOARDMEMBERS:

- (a) Chair Castrellon
- (b) Vice Chair Balsamo
- (c) Boardmember Olivas
- (d) Boardmember Miller
- (e) Boardmember Sprinkel

NEXT SCHEDULED MEETING:

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, January 12, 2016, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 S. Ivy Avenue, Monrovia, CA.

ADJOURNMENT