

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 5, 2023, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, September 5, 2023, at 5:04 p.m., to discuss the State of the City's Finances: Past, Present, and Future. All members were present, with the exception of Councilmember Crudginton who was excused. In attendance were City Manager Dylan Feik and City Attorney Craig A. Steele. Mayor Shevlin adjourned the study session at 5:50 p.m.

SPECIAL MEETING: Mayor Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, September 5, 2023, at 6:01 p.m., for a workshop to review New California Campaign Contribution Regulations presented by Craig A. Steele, City Attorney. Mayor Becky Shevlin adjourned the special meeting at 6:53 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, September 5, 2023, at 7:30 p.m. in honor of Caridad "Lola" Papa's 110th birthday. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and Assistant to the City Clerk Sarah Godinez.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Sergio Jiménez led the pledge of allegiance.

The City Council received a request from Councilmember Gloria Crudginton to participate remotely due to an emergency. **It was moved by Mayor Shevlin, seconded by Councilmember Jimenez, to approve Councilmember Crudginton's participation remotely pursuant to Government Code Section 54953(f).** The motion carried unanimously by roll call vote.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Councilmember Crudginton participated remotely pursuant to Government Code Section 54953(f).

REPORT OF CLOSED SESSION: City Attorney Craig A. Steele reported that the City Council met in Closed Session on August 1, 2023, at which all members were present to discuss the two items on the posted agenda. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming the Month of September 2023 as "National Suicide Prevention Month": The Mayor and City Council presented a proclamation to Ulises Gutierrez, Executive Director, iNSPIRE.

PR-2 Proclaiming September 10-26, 2023, as "National Patriotism Week": Mayor Shevlin called on Fire Chief Jeremy Sanchez and Police Chief Alan San Victores, and recognized and thanked all Monrovia first responders.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Guadalupe Hilario provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: Consent Calendar items CC-3, CC-6, and CC-7 were pulled from the Consent Calendar for discussion.

CONSENT CALENDAR: It was moved by Councilmember Dr. Kelly, seconded by Councilmember Crudginton, to approve the consent calendar, with the exception of items CC-3, CC-6, and CC-7. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the August 1, 2023, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the August 1, 2023, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll Nos. 16, 17 and 18 in the Net Amount of \$819,107.95, \$750,419.80, and \$789,028.61, Respectively, and Warrant Registers dated August 3, August 10, August 17, August 24, and August 31, 2023, in the Total Amounts of \$554,139.93, \$608,581.19, \$953,068.85, \$622,521.90, and \$2,380,073.19,

Respectively: The City Council approved Payroll Nos. 16, 17 and 18 in the net amount of \$819,107.95, \$750,419.80, and \$789,028.61 respectively, and Warrant Registers dated August 3, August 10, August 17, August 24, and August 31, 2023, in the total amounts of \$554,139.93, \$608,581.19, \$953,068.85, \$622,521.90, and \$2,380,073.19, respectively.

CC-3 Amending Title 2 (Administration and Personnel) and Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code by Adding a New Chapter 5.84 to Establish Automotive Repair Operational Requirements; Adoption of Ordinance No. 2023-02: This item was pulled from the Consent Calendar for discussion.

CC-4 Ratification of Emergency Purchase and Installation of Two (2) Tait Radio Repeaters From Foothill Communications, Inc., in the Amount of \$45,779.77; and Approve a Contingency Amount not to Exceed \$6,800.00: The City Council ratified the emergency purchase and installation of two Tait radio repeaters from Foothill Communications, Inc., in the amount of \$45,779.77, approved a contingency in an amount not to exceed \$6,800, and appropriated an amount not to exceed \$52,579.77 from the Capital Projects Fund.

CC-5 Revision to the Art Installation for Alexan Foothills Residential Development at Station Square West: The City Council approved the mural design depicted in Option 1 and authorized the City Manager to execute the required documents in a form approved by the City Attorney.

CC-6 Consultant Services Agreement with The Converse Professional Group dba Converse Consultants for a Geotechnical Investigation along the 400 Block of Cloverleaf Drive in an Amount Not to Exceed \$35,940; and Approve a Contingency in an Amount Not to Exceed \$3,594.00: This item was pulled from the Consent Calendar for discussion.

CC-7 Amendment to the Agreement with Jose Antonio Aguirre for the Installation of a Neighborhood Treasure Landmark to Increase the Expenditure by \$5,000 for a Total Project Amount of \$36,000: This item was pulled from the Consent Calendar for discussion.

CC-8 Award of Contract to Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project #G-957, in an Amount Not to Exceed \$308,901.00; Approve a Contingency Amount not to Exceed \$46,335.15; Approve Task Order No. 107 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \$30,890.00; and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act (CEQA) Guidelines Section 15301(e): The City Council approved the Plans and Specifications for Project #G-957; awarded contract to Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project #G-957, in an amount not to exceed \$308,901.00; approved a contingency amount not to exceed \$46,335.15; approved Task Order No. 107 with Merrell Johnson Engineering, Inc. for engineering and construction management in an amount not to exceed \$30,890.00; found the Project is Categorically Exempt from review under California Environmental Quality Act (CEQA) Guidelines Section 15301(e); and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Proposed Position Modifications and updated Authorized Position Listing: The City Council approved the proposed position modifications.

ITEMS PULLED FROM CONSENT CALENDAR:

CC-3 Amending Title 2 (Administration and Personnel) and Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code by Adding a New Chapter 5.84 to Establish Automotive Repair Operational Requirements; Adoption of Ordinance No. 2023-02:

Craig Jimenez, Director of Community Development reviewed the agenda report and answered questions of the City Council.

Public Input:

1. Steve Lam, RPM Garage
2. Jim Ward, Ward Service Auto Repair
3. Yo Maiwawdi, Homer's Auto
4. David Cortez, Monrovia Alignment
5. Terri Prado, Monrovia

Following discussion, City Council directed staff to hold an informational meeting for auto repair business owners and bring the item back to the Regular Meeting on October 3, 2023.

CC-6 Consultant Services Agreement with The Converse Professional Group dba Converse Consultants for a Geotechnical Investigation along the 400 Block of Cloverleaf Drive in an Amount Not to Exceed \$35,940; and Approve a Contingency in an Amount Not to Exceed \$3,594.00:

Alex Tachiki, Director of Public Works reviewed the agenda report and answered questions of the City Council.

Public Input:

1. Michael Salcido, Monrovia
2. David Weir, Monrovia

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to approve a Consultant Services Agreement with The Converse Professional Group dba Converse Consultants for a geotechnical investigation along the 400 block of Cloverleaf Drive in an amount not to exceed \$35,940, approve a contingency in an amount not to exceed \$3,594.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

CC-7 Amendment to the Agreement with Jose Antonio Aguirre for the Installation of a Neighborhood Treasure Landmark to Increase the Expenditure by \$5,000 for a Total Project Amount of \$36,000:

Craig Jimenez, Director of Community Development reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Dr. Kelly, to approve an amendment to the agreement with Jose Antonio Aguirre for the Installation of a Neighborhood Treasure Landmark, allocate an additional \$5,000.00 of Art in Public Places Funds for a total project amount of \$36,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting. The full text of comments, if any received, were provided to all members of the City Council and posted to the City website.

1. Suzie Powell-Rutherford, Relay for Life
2. Chris Loos, KGEM
3. Tashera Taylor, Foothill Unity Center

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 Receive and File: Presentation from Los Angeles County Department of Mental Health (LADMH) Alternative Crisis Response (ACR) Summit: City Manager Feik provided a brief overview regarding the Alternative Crisis Response (ACR) Summit.

RCM-3 Appointment of Clean Power Alliance Boardmember:

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to appoint Councilmember Dr. Kelly as the Clean Power Alliance Boardmember representing the City. The motion carried unanimously by roll call vote.

It was moved by Councilmember Jimenez, seconded by Mayor Pro Tem Spicer, to appoint City Manager Feik and Assistant City Manager Lauren Vasquez as alternates to the Clean Power Alliance Boardmember. The motion carried unanimously by roll call vote.

RCM-4 Call for Nominations: Naming of New Park: Tina Cherry, Community Services Director provided an overview on the call for nominations and guidelines of naming a new park.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudginton

- (a) Historic Preservation and Fire Department Earthquake Workshop

RCC-2 Councilmember Sergio P. Jiménez

- (a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023
- (b) Water Education for Latino Leaders (WELL) update
- (c) San Gabriel Valley Council of Government (COG) Water Committee update

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023
- (b) Upcoming community events

RCC-4 Mayor Pro Tem Larry J. Spicer

- (a) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023
- (b) Upcoming community events
- (c) San Gabriel Valley Council of Governments, Transportation Committee Governing Board Meeting: Governing Board Resolution Opposing H.R. 3372 (Johnson – SD); Governing Board Resolution Supporting SB 233 (Skinner): Mayor Pro Tem Spicer noted two items for consideration at the upcoming Transportation Committee meeting and sought input from the City Council before the meeting scheduled for September 6, 2023.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to find that there was a need for immediate action which could not reasonably wait for the next regularly scheduled Meeting, and that the need for such action came to the attention of Staff after the Agenda was posted for the following two items. The motion carried unanimously by roll call vote.

Following discussion, the City Council unanimously supported the Committee's Resolution opposing House of Representatives Bill HR3372 regarding the use of heavy vehicles on our streets, and were 4-1 in favor of the Committee's Resolution supporting State Senate Bill 233 regarding electric vehicle and electric vehicle supply equipment, with the caveat that school districts not be required to replace buses prematurely.

RCC-5 Mayor Becky A. Shevlin

- (a) Designation of Voting Delegate for the 2023 League of California Cities General Assembly: without objection, Mayor Shevlin was designated as voting delegate and Mayor Pro Tem Spicer as alternate.
- (b) Independent Cities Association Summer Seminar; Coronado, CA, July 27-30, 2023
- (c) Grace Napolitano Congressional Mental Health Consortium Meeting update
- (d) Recent and upcoming events

ADMINISTRATIVE REPORTS:

AR-1 Exclusive Negotiating Agreement with Old Town Office Retail (Motor), LLC for the commercial building located at 324-328 South Myrtle Avenue:

Dylan Feik, City Manager reviewed the agenda report and answered questions of City Council.

It was moved by Councilmember Dr. Kelly, seconded by Mayor Pro Tem Spicer, to approve the proposed Exclusive Negotiating Agreement with Old Town Office Retail (Motor), LLC. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 19, 2023, 7:30 P.M.

ADJOURNMENT: At 10:56 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Shirley Crawford, Grandmother of Amanda Leos, Wes Scott, Father of Fire Captain Brannigan Scott Former Lieutenant Daniel S. Aberle, Father-in-law of Old Town Caretaker John Ogden, and John Houston Jr., Brother of Historic Preservation Commissioner Mark Houston.

ATTEST:

APPROVED:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk