

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 16, 2023, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, May 16, 2023, at 6:00 p.m., to discuss Budget Study Session No. 1: Review of Capital Improvement Program. All members were present, with the exception of Councilmember Crudginton, who was excused. In attendance were City Manager Dylan Feik, Assistant City Attorney Carol Lynch, and City Clerk Alice D. Atkins. Mayor Shevlin adjourned the study session at 6:43 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, May 16, 2023, at 7:32 p.m. In attendance were City Manager Dylan Feik, Assistant City Attorney Carol Lynch, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Mike Antenese led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Dr. Tamala Kelly led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Councilmember Gloria Crudginton was excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager introduced Winston the dog.

PR-2 Introduction of Community Activist Policing (CAP) Sergeant: Alan Sanvictores, Police Chief, introduced Sergeant Chad Harvey.

PR-3 Recognition of 2023 Student Liaison Angelina Hamilton: The Mayor and City Council presented Angelina Hamilton with a certificate of appreciation.

PR-4 Proclaiming May 21-27, 2023, as "Public Works Week": The Mayor and City Council presented a proclamation to Alex Tachiki, Public Works Director.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: At the request of Mayor Shevlin, item RCC-5(a) San Gabriel Valley Council of Governments Progress Report on SGV CARE Program was moved to precede Consent Calendar, and item CC-12 was pulled from the Consent Calendar for discussion.

RCC-5(a) San Gabriel Valley Council of Governments Progress Report on SGV CARE Program: Kaitlyn Sims, SGVCOG Manager of Local Programing, reviewed the progress of the CARE pilot program.

Public Input:

1. Jason Willoughby, Monrovia (via Zoom)
2. Ulises Gutierrez, Inspire
3. Melissa Taylor, Monrovia

Staff was directed to review the SGV CARE Program and report back to City Council.

CONSENT CALENDAR: It was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Spicer, to approve the consent calendar, with the exception of item CC-12, which was pulled for discussion. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the May 2, 2023, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the May 2, 2023, Special Joint Meeting and Regular Meeting.

CC-2 Payroll No. 10 in the Net Amount of \$752,025.64, and Warrant Registers dated May 4 and May 11, 2023, in the Total Amounts of \$590,538.59 and \$792,427.16, Respectively: The City Council approved Payroll No. 10 in the net amount of \$752,025.64, and Warrant Registers dated May 4 and May 11, 2023, in the total amounts of \$590,538.59 and \$792,427.16, respectively.

CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2024: The City Council awarded a contract to Beacon Media, Inc., for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Annual Review of The Monrovia Police Department's Military Equipment Use Policy, in compliance with Assembly Bill 481, codified as Government Code Section 7071(e)(1), Schedule Policy for Renewal at the June 20, 2023 City Council meeting: The City Council scheduled further consideration and renewal of the Monrovia Police Department Military Equipment Use Policy at the June 20, 2023, City Council meeting.

CC-5 Consultant Services Agreement with A1 Party Rental for Equipment Rental Services for Community Events in an Amount not to Exceed \$60,000.00 for the Period Ending June 30, 2024: The City Council approved the Consultant Services Agreement with A1 Party Rental for equipment rental services in an amount not to exceed \$60,000.00 for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Consultant Services Agreement with A1 Party Rental for Equipment Rental Services for Community Events in an Amount not to Exceed \$60,000.00 for the Period Ending June 30, 2024: The City Council approved a project budget not to exceed \$50,000 for expenses related to participating as a finalist in the 2023 All-America City Award Event and Competition in Denver, Colorado, from June 9 – 11, 2023.

CC-7 Amendment No. 2 to the Memorandum of Agreement with San Gabriel Valley Council of Governments dated April 8, 2020, Regarding an Update to the San Gabriel Valley Regional Vehicle Miles Travelled (VMT) Analysis Model and Tool Updates in an Additional Amount Not to Exceed \$15,000.00 for the Period Ending April 1, 2028: The City Council approved Amendment No. 2 to the Memorandum of Agreement with San Gabriel Valley Council of Governments dated April 8, 2020, regarding the City of Monrovia's participation in the Regional VMT Analysis Model and Tool Updates in an amount not to exceed \$15,000.00 for the period ending April 1, 2028, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Amendment No. 1 to the Agreement with Foothill Unity Center, Inc., dated June 21, 2022, for Case Management Services Related to the Housing Displacement Response Program in an Amount not to Exceed \$5,000.00, for a Total Amount not to Exceed \$55,000.00 for the Period Ending June 30, 2023: The City Council approved Amendment No. 1 to the Agreement with Foothill Unity Center, Inc., dated June 21, 2022, for Case Management Services Related to the Housing Displacement Response Program in an amount not to exceed \$5,000.00 for a total amount not to exceed \$55,000 for the Period Ending June 30, 2023, subject to funding approval in the Budget Update, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Lease Agreement with the Boys and Girls Club of the Foothills for Use of the Memorial Building at Recreation Park for the Period Ending May 31, 2028, and Find That the Lease of a Public Structure is Categorically Exempt from CEQA Review: The City Council approved the Lease Agreement with the Boys and Girls Club of the Foothills for use of the Memorial Building at Recreation Park for the period ending May 31, 2028, made findings that the lease is exempt from review under CEQA, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Fiscal Year 2023-2024 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 20, 2023; Resolution Nos. 2023-15 and 2023-16: The City Council adopted Resolution Nos. 2023-15 and 2023-16.

CC-11 Fiscal Year 2023-2024 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 20, 2023, Resolution Nos. 2023-17 and 2023-18: The City Council adopted Resolution Nos. 2023-17 and 2023-18.

CC-12 Final Tract Map No. 83832 for Property Located at 427 West Palm Avenue; Bowden Development,

Inc. (Gil Mars), Applicant: This item was pulled from the Consent Calendar for discussion.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-12 Final Tract Map No. 83832 for Property Located at 427 West Palm Avenue; Bowden Development, Inc. (Gil Mars), Applicant:

Mayor Shevlin abstained from item CC-12 due to a conflict of interest with Bowden Development and exited Council Chambers. Community Development Director Craig Jimenez provided a brief overview of the item.

Public Input:

1. Margaret Mollenkoph

It was moved by Councilmember Jiménez, seconded by Councilmember Dr. Kelly, to approve Final Tract Map No. 83832. The motion carried unanimously by roll call vote.

Mayor Shevlin returned to Council Chambers.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting. The full text of comments, if any received, were provided to all members of the City Council and posted to the City website.

1. Juliana Onate, Chamber of Commerce
2. Melissa Taylor, Monrovia
3. Terri Prado, Monrovia
4. Jason Willoughby, Monrovia (via Zoom)

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives. Fire Chief Jeremy Sanchez provided an update regarding a recent Hazardous Spill at Ducommun Aero Structures.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington was excused.

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent and upcoming community events

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Upcoming community events
- (b) Ralph Walker Internship

RCC-4 Mayor Pro Tem Larry J. Spicer – no report

RCC-5 Mayor Becky A. Shevlin

- (a) San Gabriel Valley Council of Governments Progress Report on SGV CARE Program: this item was taken out of order and heard preceding the Consent Calendar.
- (b) League of California Cities letter regarding informational hearing on the fentanyl crisis
- (c) Recent and upcoming community events
- (d) Mental Health Ad Hoc Committee update

ADMINISTRATIVE REPORTS:

AR-1 Temporary Lease of San Gabriel Basin Water Production Rights from the Azusa Valley Water Company for in the Amount of \$172,440.00 and Purchase of Replenishment Water from the Main San Gabriel Basin Watermaster in Amount of \$468,873.20:

Alex Tachiki, Director of Public Works, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jiménez, to approve the temporary lease of San Gabriel Basin water production rights from the Azusa Valley Water Company for 200 acre-feet in an amount not to exceed \$172,440.00, and approve the purchase of replenishment water from the Main San Gabriel Basin Watermaster in an amount of \$468,873.20 for a total cost of \$641,313.20, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

AR-2 Fiscal Year 2022-2023 Budget Update, Resolution No. 2023-19:

Buffy Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Dr. Kelly, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2023-19.** The motion carried unanimously by roll call vote

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 6, 2023, 7:30 P.M.

ADJOURNMENT: At 10:01 p.m., Mayor Becky Shevlin adjourned the meeting of the Monrovia City Council in memory of Jane Trainor, Mother of Measure K Citizen Advisory Committee Member Brenda Trainor.

ATTEST:

APPROVED:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk