

**MINUTES OF THE SPECIAL AND REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 19, 2023, 7:30 P.M.**

SALUTE TO SERVICE: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, September 18, 2023, at 7:01 p.m., for the Salute to Service program. Tiffany Peterson, Recreation Supervisor, introduced the service members, friends and family that were in attendance. The Mayor and City Council recognized the service of Hayden G. Cedeno, Sergeant, United States Marine Corps; Kevin Martinez, Private First Class, United States Marine Corps; and Seth Pettit, Sergeant First Class, United States Army National Guard. Blue Star window displays and spirit boxes were provided to the family and friends. Mayor Becky Shevlin adjourned the special meeting at 7:15 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, September 19, 2023, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Sonia Luginbuhl led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Dr. Tamala Kelly led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Councilmember Gloria Crudgington was excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager, introduced Sue the dog.

PR-2 Proclaiming September 11-17, 2023, as "Patriot Week": The City Council presented the proclamation to Fire Chief Sanchez and Police Chief Sanvictores.

PR-3 Proclaiming September 2023 as "National Preparedness Month": The City Council presented the proclamation to Diana Manzano-Garcia, Area D Disaster Management Area Coordinator.

PR-4 Proclaiming September 15 through October 15, 2023, as "Hispanic Heritage Month": The City Council presented the proclamation to the representatives of Monrovia Latino Heritage Society.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Guadalupe Hilario was absent.

ORDER OF BUSINESS: The following items were taken out of order.

RCM-3 Thank You Video from Wild Rose School of Creative Arts: City Manager Feik

RCC-5 Mayor Becky A. Shevlin

(a) San Gabriel Valley Council of Governments (SGVCOG) Programs & Initiatives: Steph Wong, SGVCOG Senior Management Analyst, provided an update and overview of SGVCOG programs and initiatives.

RCM-2 Eagle Scout Project by Stefin Bank: Tina Cherry, Community Services Director, introduced Eagle Scout Stefin Bank, who gave a presentation on his recently completed Canyon Park Ranger Station Renovation Eagle Scout Project.

CONSENT CALENDAR: Councilmember Jiménez stated he would abstain from item CC-6 due to a campaign contribution received from the contractor. **It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Dr. Kelly, to approve the consent calendar.** The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 5, 2023, Special and Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the September 5, 2023, Special and Regular Meetings.

CC-2 Payroll No. 19 in the Net Amount of \$746,662.00, and Warrant Registers dated September 7 and September 14, 2023, in the Total Amounts of \$374,666.32 and \$309,503.29, Respectively: The City Council approved Payroll No. 19 in the net amount of \$746,662.00, and Warrant Registers dated September 7 and September 14, 2023, in the total amounts of \$374,666.32 and \$309,503.29, respectively.

CC-3 Amendment No. 1 to the Agreement with Arakelian Enterprises, Inc., dba Athens Services dated July 18, 2017, for Graffiti Removal, Bus Shelter Maintenance, and Pressure Washing: The City Council approved Amendment No. 1 to the Agreement with Arakelian Enterprises, Inc., dba Athens Services dated July 18, 2017, for graffiti removal, bus shelter maintenance, and pressure washing services for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Agreement with Gateway Cities Council of Governments for Cost Sharing for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants TMDL for the Period Ending June 30, 2026: The City Council approved the Agreement with the Gateway Cities Council of Governments for the Coordinated Monitoring Plan for cost sharing for the Los Angeles River Metals TMDL for the Period Ending June 30, 2026, and authorized the City Manager to execute the necessary documents.

CC-5 Acceptance of Work, Filing Notice of Completion, and Release Retention Funds to Houston and Harris PCS, Inc., for the 2022 Sewer Line Cleaning and CCTV Project, Project #S-506: The City Council accepted the work of Houston and Harris PCS, Inc., for the 2022 Sewer Line Cleaning and CCTV Project, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-6 Acceptance of Work, Filing Notice of Completion, and Release Retention Funds to and Gary L. Schaeffler and ADEP Precision Contracting for the Historic Museum Painting and Repairs Project, Project #91024: The City Council accepted the work of Gary L. Schaeffler and ADEP Precision Contracting for the Historic Museum Painting and Repairs Project, Project #91024, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-7 Acceptance of Work, Filing Notice of Completion, and Release Retention Funds to Sol Construction, Inc., for the Lower Cloverleaf Reservoir Rehabilitation Project, Project #G-952: The City Council accepted the work of Sol Construction, Inc., for the Lower Cloverleaf Reservoir Rehabilitation Project, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-8 Consignment Agreement with US Auctions to Provide Auction Services for the Disposition of Retired City Vehicles: The City Council approved the Consignment Agreement with US Auctions and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment was accepted by email to Assistant to the City Clerk Godinez prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Rosemary Gavidia, Monrovia
2. Afrooz Rahmani, Monrovia
3. Elvio Sadun, Monrovia
4. Michael Scharf, Monrovia

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 Eagle Scout Project by Stefin Bank: This item was taken out of order preceding Consent Calendar.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington was excused.

RCC-2 Councilmember Sergio P. Jiménez

- (a) Water Education for Latino Leaders (WELL) Water Fellowship Program update

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Recent and upcoming community events
- (b) Attendance at Women in Municipal Government Conference, Charlotte, NC, August 9-11, 2023

RCC-4 Mayor Pro Tem Larry J. Spicer had no report.

RCC-5 Mayor Becky A. Shevlin

- (a) San Gabriel Valley Council of Governments (SGVCOG) Programs & Initiatives: This item was taken out of order preceding Consent Calendar
- (b) Recent and upcoming community events

ADMINISTRATIVE REPORTS: None

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 3, 2023, 7:30 P.M.

ADJOURNMENT: At 8:58 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Richard L. Bates, Father of Accounting Assistant Stacey Bates, Raymond James Buckley, longtime Monrovia resident and John Lynch, Husband of Senior Planner Barbara Lynch.

ATTEST:

APPROVED:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk