

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JULY 2, 2024, 7:30 P.M.**

**STUDY SESSION:** Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, July 2, 2024, at 6:35 p.m., to discuss Community Center Project Update. All members were present. Mayor Shevlin adjourned the study session at 7:29 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, July 2, 2024, at 7:43 p.m. in City Council Chambers in honor Hallee Rose Cubak, Born June 19, 2024, to Cody and Natalie Cubak. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

**INVOCATION:** Mayor Pro Tem Dr. Tamala Kelly led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Edward Belden led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming July 2024 as “Parks Make Life Better Month”:** The Mayor and City Council presented a proclamation to Donna Baker, Vice President, and fellow Boardmembers of the Monrovia Parks, Wilderness, and Recreation Foundation.

**PR-2 Recognition of Outgoing Planning Commissioner Darrell Brooke, Community Services Commissioner Blane Shepard, Monrovia Old Town Advisory Board Member Diane Balsamo, and Art in Public Places Committee Member Vicki Novell:** The Mayor and City Council recognized the outgoing Commissioners, Boardmember and Committeemember.

**STUDENT GOVERNMENT REPRESENTATIVE:** To resume in September.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** Mayor Shevlin noted that item CC-3 was pulled to be scheduled at a future meeting. **It was moved by Councilmember Spicer, seconded by Councilmember Jimenez, to approve the consent calendar.** The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the June 18, 2024, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the June 18, 2024, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 13 in the Net Amount of \$985,283.43, and Warrant Registers dated June 20 and June 27, 2024, in the Total Amounts of \$1,748,586.68 and \$715,670.57, Respectively:** The City Council approved Payroll No. 13 in the Net Amount of \$985,283.43, and Warrant Registers dated June 20 and June 27, 2024, in the total amounts of \$1,748,586.68 and \$715,670.57, respectively.

**CC-3 Amendment No. 1 to the Agreement with Pro Park, LLC (formerly Empire Transportation Services, Inc.) dated July 1, 2023, for the Provision of Americans with Disabilities Act Compliant Transportation Services as part of the GoMonrovia Program and Additional Transportation Services for the City’s Afterschool Youth Sports Program, Extending the Contract Period to June 30, 2025 in an Amount not to Exceed \$2,002,303, and Adjusting Vehicle and Staffing Requirements:** This item was pulled to be scheduled for a future meeting.

**CC-4 Consultant Services Agreement with NV5, Inc., for Design and Engineering Services Related to the Huntington Drive Phase II Project in an Amount Not to Exceed \$35,700.00:** The City Council Approved the Consultant Services Agreement with NV5, Inc., for Design and Engineering Services Related to the

Huntington Drive Phase II Project in an Amount Not to Exceed \$35,700.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Consultant Services Agreement with NBS Government Finance Group for Annual Administration Services Related to the City's Assessment Districts, Parcel Taxes, and Community Facilities District Special Taxes in an Amount Not to Exceed \$27,642.50 for the Period Ending March 31, 2025:** The City Council approved the Consultant Services Agreement with NBS Government Finance Group for Annual Administration Services Related to the City's Assessment Districts, Parcel Taxes, and Community Facilities District Special Taxes in an Amount Not to Exceed \$27,642.50 for the Period Ending March 31, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:** Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input:

1. George De La O, Monrovia
2. Juliana Onate, Monrovia Chamber of Commerce

**PUBLIC HEARINGS / MEETINGS:** None

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

**RCC-1 Councilmember Edward Belden**

- (a) Recent and upcoming community events

**RCC-2 Councilmember Sergio P. Jiménez**

- (a) Recent and upcoming community events

**RCC-3 Councilmember Larry J. Spicer**

- (a) Recent and upcoming community events
- (b) Metro Gold Line update

**RCC-4 Mayor Pro Tem Dr. Tamala Kelly**

- (a) National League of Cities National Black Caucus of Local Elected Officials, June 25-29, 2024; Chicago
- (b) Recent and upcoming community events

**RCC-5 Mayor Becky A. Shevlin**

- (a) Recent and upcoming community events
- (b) Los Angeles County Sanitation District update
- (c) Regional Housing Trust update

**ADMINISTRATIVE REPORTS:**

**AR-1 Expenditure of Art in Public Places Funds in an Amount not to Exceed \$60,000.00 for Installation of the Route 66 Huntington Drive Pedestrian Bridge Art by Ryan Burch**

Craig Jimenez, Community Development Director, reviewed the staff report and answered questions of the City Council.

**It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Dr. Kelly, to approve the proposed design and authorize the expenditure in an amount not to exceed \$60,000.00 from the Art in Public Places budget for the creation and installation of the Route 66 Huntington Drive Pedestrian Bridge Art and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 16, 2024, 7:30 P.M.

**ADJOURNMENT:** At 8:48 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Leon Correa, Sr., father of Public Works Maintenance Worker Luis Correa

APPROVED:

ATTEST:

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Becky A. Shevlin, Mayor

\_\_\_\_\_  
Alice D. Atkins, MMC, City Clerk