**MONROVIA POLICE DEPARTMENT**
**APPLICATION FOR PARKING PERMIT**
140 E Lime Ave., Monrovia CA 91016
(626) 256-8000

Permit #1_____

Permit #2_____

Parking in designated areas of the City of Monrovia requires the display of a permit. (MMC § 10.16.085 (B) (2) Permit requirements vary and you must display a permit designated for the area in which you reside. Permits may be utilized by the permit holder in any vehicle and for any authorized guest of the permit holder. Permits may be revoked with cause by the City of Monrovia for inappropriate use or for other parking violations. The City of Monrovia retains the right to decline a permit upon inspection of the permit applicant's property and if the use of otherwise available parking space on a residential lot is used for other than parking purposes.

## ANNUAL PARKING PERMITS:

An Annual Parking Permit can be purchased for $60.00 per permit annually. No renewal notice will be sent. It is the responsibility of the permit holder to renew their permit(s) or their vehicle will be subject to a parking citation. (MMC § 10.16.085 (B) (2). Two (2) annual Parking Permits will be issued per residential address. Proof of residency is required and all vehicles must be currently registered. Additional permits may be granted on a case-by-case basis with good cause. Police department personnel will review your application for additional permits with an on-site inspection and possibly personal contact by the Police Department. This permit, if approved is valid for 365 days from the date of issue. All Permit Fees are non-refundable.

## 30-DAY TEMPORARY PERMITS:

A temporary permit, valid for 30 consecutive days, can be purchased for $42.00. The temporary permit can be used for long term guests. The vehicle need not be registered in the state of California; however, valid registration information must be provided. Temporary permits can be renewed one time only for a total of two 30 consecutive day periods.

## 1-DAY TEMPORARY PERMIT:

A one day temporary permit may be purchased for $5.00. The permit is good for one 24 hour period of time day or night.

**NOTE:** A parking permit does not enable the recipient to "store" a vehicle legally on the street. Vehicles parked on the street without being driven for 72 hours will be in violation of MMC § 10.16.100(A) and may be stored per VC § 22651(k).

**CITATION APPEAL PROCESS:** You may request an Administrative Review on-line at www.cityofmonrovia.org or at the Monrovia Police Department 140 E Lime Ave., Monrovia CA 91016. This request must be submitted to the Monrovia Police Department within 21 days if the issuance of a notice of parking violation.

**I hereby state that I have read and understand the Parking Permit process. Parking is on a public street and does not entitle me to any exclusive use of the street. I understand that I still must follow all laws and regulations and must move the vehicle in consideration of street sweeping restrictions. I also understand that failure to comply with the requirements of this permit could result in a citation being issued or the parking permit being revoked.**

Signature: _____ Date: _____

Address: _____ Phone #: _____

**MONROVIA POLICE DEPARTMENT**
**APPLICATION FOR OVERNIGHT PARKING PERMIT**
140 E Lime Ave., Monrovia CA 91016
(626) 256-8000

Permit #_____

[ ] **Annual Permit $60.00**     [ ] **One Day Permit $5.00**   [ ] **30-Day Temporary Permit $42.00**

*PLEASE PRINT OR TYPE NEATLY!*

Name of Applicant: _____
                          Last Name                        First Name              Driver License #

Address: _____ Apartment # _____

Telephone Numbers: _____
                              Home#                                   Cell#

Monrovia parking permits are plastic, colored, hanging tags designated to respective areas of the city and are valid only in those areas. Failure to properly hang/display the permit may result in a citation being issued. Parking permits are assigned to an address and may be used on different vehicles according to need. Altering, forging or any un-authorized use of a Monrovia Parking Permit will result in the revocation of the permit and may result in denial for permits to the listed address in the future.

I HAVE **READ, AND UNDERSTAND** THE PARKING PERMIT INSTRUCTIONS ATTACHED TO THIS APPLICATION.

Signature:_____          Date:_____

Rev. 8-15-2024