



CONVENE: Vice-Chair Houston convened the Regular Meeting of the Monrovia Historic Preservation Commission on Wednesday, October 25, 2023, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Assistant Planner Vincent Gillespie, and Administrative Assistant April Kea.

PLEDGE OF ALLEGIANCE: Commissioner Ly led the pledge of allegiance.

ROLL CALL: In attendance were Commissioners Michael Falcone, Vicky Hansen, Jenny Ly, Brian Yamaguchi, Penny Zuk, and Vice-Chair Mark Houston. Chair Marianne Lee was excused.

APPROVAL OF MINUTES: It was moved by Commissioner Zuk, seconded by Commissioner Hansen to approve the minutes of the September 27, 2023 regular meeting. The motion carried unanimously with a 6-0 vote.

PUBLIC INPUT: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

**AR-1 Special Review; SR2023-0004
247 West Hillcrest Boulevard, Mark Houston & Associates, Inc. (Mark Houston),
Applicant**

Vice-Chair Mark Houston recused himself from the meeting agenda as he had a conflict of interest. Commissioner Penny Zuk assumed the role of Acting Chair.

Senior Planner John Mayer presented the staff report to the Historic Preservation Commission.

Public Input:

1. Mark Houston, applicant, spoke about the challenges of the project and his goal to restore the home to its original character.

The Historic Preservation Commission discussed various aspects of the application regarding the enclosed front porch's incompatibility with the home's original design.

Following discussion, the Commission agreed unanimously that the removal of the sunroom enclosure on the front façade for the restoration of an open patio was appropriately designed as presented.

Vice-Chair Houston rejoined the meeting.

**AR-2 Determination of Historic Significance; DPR2023-0007
326 East Greystone Avenue, Maximiliano Arteaga, Applicant**

Assistant Planner Vincent Gillespie presented the staff report to the Historic Preservation Commission.

Following discussion, it was moved by Commissioner Yamaguchi, seconded by Commissioner Ly, to approve DPR2023-0007 with a Status Code of 6Z. The motion carried unanimously with a 6-0 vote.

Planning Division Manager stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed in writing within ten days.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Planning Division Manager Sheri Bermejo provided an update the following:

- Make a Difference Day, October 28, 2023
- Window Study

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS: None

ADJOURNMENT: Vice-Chair Houston adjourned the meeting at 7:54 p.m.

APPROVED:

ATTEST:

Marianne Lee, Chair
Monrovia Historic Preservation Commission

Craig Jimenez, AICP, Secretary
Monrovia Historic Preservation Commission