



**CONVENE:** Acting Chair Cherry convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, December 6, 2023, at 4:07 p.m. In attendance were Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Planning Technician Brenda Quezada, and Administrative Assistant April Kea.

**ROLL CALL:** In attendance were Committee members Community Services Director Tina Cherry, Fire Chief Jeremy Sanchez, and Public Works Director Alex Tachiki. Community Development Director Craig Jimenez was excused and Police Chief Alan Sanvictores was absent.

**APPROVAL OF MINUTES:** It was moved by Committee member Sanchez, seconded by Committee member Tachiki, to approve the minutes of the November 15, 2023 regular meeting. The motion carried unanimously with a 3-0 vote.

**PUBLIC INPUT:** None

**PUBLIC HEARINGS:**

**PH-1 Minor Exception; ME2023-0009  
501 Terrado Drive, Brian Chen, Applicant**

Planning Technician Brenda Quezada presented the staff report to the Development Review Committee.

Acting Chair Cherry opened the public hearing.

Public Input:

1. Bernard Pyska, Monrovia resident, spoke about having no objections to the project.

Acting Chair Cherry closed the public hearing.

**Following discussion, it was moved by Committee member Tachiki, seconded by Committee member Sanchez, to approve ME2023-0009 with conditions. The motion carried unanimously with a 3-0 vote.**

Acting Chair Cherry stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

**ADMINISTRATIVE REPORTS:**

**AR-1 Sign Review; SIGN2023-0049  
102 South Myrtle Avenue, A+ Permit Services (Nina Brentham), Applicant**

Planning Technician Brenda Quezada presented the staff report to the Development Review Committee.

Acting Chair Cherry opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Tachiki, to approve SIGN2023-0049 as presented. The motion carried unanimously with a 3-0 vote.**

**AR-2 Miscellaneous Review; MISC2023-0033  
303 West Foothill Boulevard, Dulce Cielo (Veronica Montano), Applicant**

Senior Planner John Mayer presented the staff report to the Development Review Committee.

Acting Chair Cherry opened and closed the public input portion, as there was no one present who wished to speak on the item.

**Following discussion, it was moved by Committee member Tachiki, seconded by Committee member Sanchez, to approve MISC2023-0033 with conditions. The motion carried unanimously with a 3-0 vote.**

**AR-3 Miscellaneous Review; MISC2023-0032  
715 Mountain View Avenue, Robert Paparteys, Applicant**

Planning Division Manager Sheri Bermejo informed the Committee that the applicant submitted a request to withdraw their application due to the removal of the subject tree not requiring DRC approval.

Acting Chair Cherry stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

**REPORTS FROM STAFF:** None

**ADJOURNMENT:** Acting Chair Cherry adjourned the meeting at 4:21 p.m.

APPROVED:

ATTEST:

---

Craig Jimenez, AICP, Chair  
Monrovia Development Review Committee

---

Sheri Bermejo, Secretary  
Monrovia Development Review Committee