



CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, February 21, 2024, at 4:00 p.m. In attendance were Planning Division Manager Sheri Bermejo, Assistant Planner Austin Arnold, Assistant Planner Vincent Gillespie, and Administrative Assistant April Kea.

ROLL CALL: In attendance were Committee members Fire Chief Jeremy Sanchez, Public Works Director Alex Tachiki, and Community Development Director Craig Jimenez. Police Captain Heath Harvey sat in for Police Chief Alan Sanvictores and Community Services Director Tina Cherry was excused.

APPROVAL OF MINUTES: It was moved by Committee member Harvey, seconded by Committee member Sanchez, to approve the minutes of the February 7, 2024 regular meeting. The motion carried unanimously with a 4-0 vote.

PUBLIC INPUT: None

PUBLIC HEARINGS:

**PH-1 Minor Conditional Use Permit; MCUP2024-0001
2124 South Myrtle Avenue, D8 Tint Shop (Ricky Hom), Applicant, Applicant**

Assistant Planner Vincent Gillespie presented the staff report and answered questions of the Development Review Committee regarding the location of the entrance to the business, whether the business could offer car stereo and alarm service under the approval of the permit, and whether the bollard located in front of the garage entrance is removable.

Chair Jimenez opened the public hearing.

Public Input:

1. Ricky Hom, applicant, spoke about having no interest in expanding his business to include car stereo and alarm work. He stated that he wants to continue to focus on window tinting and described how his business conducts their window tinting process.

Chair Jimenez closed the public hearing.

Following discussion, it was moved by Committee member Harvey, seconded by Committee member Sanchez, to approve MCUP2024-0001 with conditions. The motion carried unanimously with a 4-0 vote.

ADMINISTRATIVE REPORTS:

**AR-1 Design Review; DR2024-0005
730 South Shamrock Avenue, Crescent Heights (Jim Montemayor), Applicant**

Assistant Planner Austin Arnold presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Tachiki, seconded by Committee member Sanchez, to approve DR2024-0005 with conditions. The motion carried unanimously with a 4-0 vote.

**AR-2 Sign Review; SIGN2024-0005
650 West Huntington Drive, Kenney Sign Company (Matt Kenney), Applicant**

Assistant Planner Austin Arnold presented the staff report to the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present who wished to speak on the item.

Following discussion, it was moved by Committee member Sanchez, seconded by Committee member Tachiki, to approve SIGN2024-0005 as presented. The motion carried unanimously with a 4-0 vote.

Chair Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

REPORTS FROM STAFF: None

ADJOURNMENT: Chair Jimenez adjourned the meeting at 4:17 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee