

# MONROVIA OLD TOWN ADVISORY BOARD AGENDA

Monrovia City Hall, City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016



**Rutilio “Rudy”  
Castrellon**  
Chair

**Diane Balsamo**  
Vice Chair

**Vanessa de la Riva**  
Boardmember

**Millie Olivas**  
Boardmember

**Kristin Miller**  
Boardmember

## Welcome to the Monrovia Old Town Advisory Board Meeting Tuesday, August 11, 2015, 9:30 A.M.

Thank you for participating in today’s meeting. The Monrovia Old Town Advisory Board encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Monrovia Old Town Advisory Board are held on the second Tuesday of each month at 9:30 A.M. in the City Council Chambers at Monrovia City Hall.

**AGENDA PACKETS:** A full Monrovia Old Town Advisory Board agenda packet with all backup information is available at City Hall and on the City’s website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Monrovia Old Town Advisory Board meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Monrovia Old Town Advisory Board refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE MONROVIA OLD TOWN ADVISORY BOARD,** where possible, please complete a “Speaker Card” and provide it to the Board Secretary along with any written materials you may wish the Board Secretary to distribute to the Monrovia Old Town Advisory Board.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as “PUBLIC INPUT.” By State law, the Monrovia Old Town Advisory Board may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Monrovia Old Town Advisory Board on a matter on the agenda, please wait until the Chair calls for public comment on that matter.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Monrovia Old Town Advisory Board. Items on the Agenda have generally been reviewed by the City Staff in advance of the meeting so that the Monrovia Old Town Advisory Board can be fully informed about a matter before making its decision.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk’s Office at 626.932.5505. Please notify the City Clerk’s Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



**AGENDA  
MONROVIA OLD TOWN ADVISORY BOARD (MOTAB)**

**Regular Meeting**

**Tuesday, August 11, 2015  
Monrovia City Hall, City Council Chambers  
415 S. Ivy Avenue, Monrovia, CA  
9:30 A.M.**

- CONVENE** Rutilio "Rudy" Castellon, Chairman
- SWEARING IN** Kristin Miller, New Boardmember  
Diane Balsamo, New Term
- ROLL CALL** Boardmembers de la Riva, Miller, Olivas, Vice Chair Balsamo and Chair Castellon.
- APPROVAL OF MINUTES:** July 14, 2015, Regular Meeting

**PUBLIC INPUT**

At this time members of the public who wish to speak on any MOTAB business items not on the Agenda should approach the podium on a first come, first serve basis. Please state your name for the record. By State Law, the MOTAB may not discuss or vote on items not on the Agenda.

**ADMINISTRATIVE REPORTS:**

**AR-1 Halloween Street Closure Request**

**Staff Reference:** Lisa Hansberger, Recreation Supervisor

**Action Required:** If the Board concurs, the appropriate action would be a motion to approve the street closure request for the 2015 Halloween and Old Town Trick-or-Treat Event.

**AR-2 Holiday Parade Sponsorship Request**

**Staff Reference:** Lisa Hansberger, Recreation Supervisor

**Action Required:** If the Board concurs, the appropriate action would be a motion to approve the \$3,000 sponsorship request for the 2015 Holiday Parade.

**REPORTS FROM STAFF:**

- (a) **Water Conservation Update:** Tina Cherry, Public Services Director
- (b) **608-610 S. Myrtle Avenue:** Sheila Spicer Batice, Neighborhood & Business Services Supervisor
- (c) **535 S. Myrtle Avenue:** Lisa Hansberger, Recreation Supervisor
- (d) **Holiday Decorations Committee:** Lisa Hansberger, Recreation Supervisor
- (e) **Update on Friday Night Street Fair:** Tina Cherry, Public Services Director

**REPORTS FROM BOARDMEMBERS:**

- (a) Chair Castellon
- (b) Vice Chair Balsamo
- (c) Boardmember Olivas
- (d) Boardmember de la Riva
- (e) Boardmember Miller

**NEXT SCHEDULED MEETING:**

The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, September 8, 2015, 9:30 a.m. in City Council Chambers at Monrovia City Hall, 415 S. Ivy Avenue, Monrovia, CA.

**ADJOURNMENT**