



# CITY OF **MONROVIA**

Public Works Department

**DATE:** August 19, 2024  
**TO:** Utility Services, Contractors, and Agents on behalf of Contractors  
**FROM:** City of Monrovia Public Works Department  
**SUBJECT:** Fiscal Year 2024-2025 Public Works Permit Fee Schedule

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The City of Monrovia City Council approved the below Fiscal Year 2024-2025 Public Works Permit Fee Schedule on July 16, 2024. Fees became effective on **Friday, August 16, 2024.**

## **ENCROACHMENT PERMIT FEES**

- **90-day timeframe**

\$324 Single; per site, location, and/or per utility pole worked / manhole accessed, etc.  
\$7 Software Recovery Fee (per issued permit)

## **CONSTRUCTION PERMIT FEES**

- **90-day timeframe**

\$368 Sewer Lateral / Sewer, Wye / Connection to the City's Main (sewer and/or water; fee per connection)  
\$468 Driveway Approach  
\$511 Sidewalk (concrete restoration), first 300 square feet plus \$0.25 per square foot over 300

- Work in the parkway, either concrete, pavers, sod (grass), and/or any type of landscaping
- Work in an all-dirt parkway does not incur a fee

\$598 Trench (asphalt restoration), first 50 linear feet plus \$2.00 per linear foot over 50

- Work in the street and/or alleyway

\$336 Curb Drain  
\$511 Curb and Gutter, first 50 linear feet plus \$1.50 per square foot over 50  
\$422 ADA Curb Ramp  
\$7 Software Recovery Fee (per issued permit)  
\$88 Additional inspection fee, per hour (following the initial three inspections provided per issued permit)

## **TRANSPORTATION PERMIT FEES**

\$16 Single, per trip and/or site location  
\$7 Software Recovery Fee (per issued permit)



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**TRAFFIC CONTROL FEES**

\$111 Traffic Control Plan Review

\$88 Lane Closure and Traffic Control Inspection per working day

**HYDRANT SYSTEM FLOW TESTING – WITNESS OF CONTRACTOR’S TEST**

- **14-day timeframe**

\$110.24 Single City witness only; per site location/test

**PERMIT EXTENSION FEE**

- **Additional 45-day timeframe within 30 days of the expiration date**

\$156 One fee for an Encroachment and Construction Permit set

**WEEKEND AND/OR OVERNIGHT INSPECTION FEE**

- **Inspections must be scheduled at least 10 business days (Mon–Fri) prior to work**
- **Residents and/or businesses must be notified at least 48-hour prior to work**

\$1,052.00 (per date, per site/location)

The full schedule of fees for Fiscal Year 2024-2025, information about the permit process, and permit applications can be found at [www.monroviaca.gov/pwpermits](http://www.monroviaca.gov/pwpermits). Please send all permit questions and applications to [pwcomments@monroviaca.gov](mailto:pwcomments@monroviaca.gov).