

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, AUGUST 13, 2024**

CONVENE: Chair Mills convened the Regular Meeting of the Community Services Commission on Tuesday, August 13, 2024 at 7:03 p.m. in the Community Center Monroe Room, Monrovia, California. In attendance were Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Recreation Supervisor, Tiffany Peterson; Senior Management Analyst, Heather Gibson; and Recreation Coordinator Hailey Villalobos.

PLEDGE OF ALLEGIANCE: Commissioner Iler led the Flag Salute

ROLL CALL: In attendance were Commissioners Bank, Iler, Leos, Mc Coy, Schaeffler and Chair Mills. Vice Chair Dr. Villegas was absent excused.

PUBLIC INPUT: None

YOUTH COMMISSION: Fiona Overhoff, a 9th grade student at Monrovia High School, provided the Commission with updates on her Youth Commission experience. She shared her experience in Youth Commission and share with the Commission past events she's enjoyed. A list of upcoming events the Youth Commission will be supporting was shared with the Commission.

PRESENTATION (S): Chair Mills had a special recognition for Recreation Manager, Rebecca Sandoval to thank her for her 15 years of Service to the City.

CONSENT CALENDAR: It was moved by Commissioner Bank and seconded by Commissioner Iler to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the July 9, 2024 Regular Meeting

CC-2 Canyon Park and Hillside Wilderness Preserve Patrol Update for July 2024

ADMINISTRATIVE REPORTS: None

REPORTS FROM STAFF:

1. Tina Cherry, Community Services Director

- a. Reviewed the Canyon Park Restoration Project progress, shared photos of the progress, thanked the Commission for attending the special meeting held on Saturday, August 10 and reviewed the project's key milestone dates. Staff answered Commission's questions on the project.
- b. Staff provided an overview of the Crudgington Station renovations. Photos of the interior enhancements were shared and how staff plans to use the facility as an educational space for visitors in the Hillside Wilderness Preserve. Staff answered Commission's questions on the project.

CC-1

- c. Provided an update on the Rotary Park playground renovation timeline and shared photos of the park's final playground concepts. Staff reviewed next steps. There were no questions from the Commission.
- d. Provided an update on Tsuneishi Park Development Project. Shared with the Commission the projected timelines, new park development informational banners that have been installed on site and shared the most updated park concept. There were no questions from the Commission. Staff answered Commission's questions on the project.
- e. Provided an update on the new Monrovia Community Garden South. Shared the background and details of the new Community Garden and shared the upcoming Ribbon Cutting Event date and details. Staff answered Commission's questions on the project.
- f. Staff informed the Commission of the changes that were updated based on the conversation last month for the Commission Liaison Assignments. There were no questions from the Commission.
- g. Staff provided an update on the After School Youth Sports Program for the upcoming school year. The Boys & Girls Club of the Foothill will be offering the program to all 5 Elementary Schools and the City's resources will be programmed to another program area like Teen Programming. There were no questions from the Commission.

2. Rebecca Sandoval, Recreation Manager

- a. Provided the update on the Summer Concert in the Park Program. Staff shared photos, details of the event and recommendations for next year. Commission provided feedback on their experience and thanked the team for the organization of the event.
- b. Provided the update on the Summer Movies in the Park. Staff shared ways we can enhance the promotion of the program to gain better participation. Commission shared their recommendations for the program for next year.

3. Hailey Villalobos, Recreation Coordinator

- a. Provided the program evaluation for the 2024 YES Intern Program. Staff shared the program background, projected outcomes and recruitment process. Staff also reviewed the 2024 YES Intern placement, training schedule and program impacts. A list of recommendations for 2025 Program was shared with the Commission. The Commission thanked staff for their hard work and success of the program. They provided feedback and recommendations for next year.
- b. Staff provided the Monrovia SPOT Evaluation. The program background, schedule of events, photos and participation details were shared with the Commission. Staff answered questions from the Commission and took their recommendations for next year's program.

COMMISSION LIAISON REPORTS:

- a. Chair Mills – Provided updates on upcoming MAP events and encouraged them to promote the upcoming MAP Academies.
- b. Vice Chair Dr. Villegas – Excused
- c. Commissioner Bank – Provided an update on the KGEM Board Meeting and announced upcoming theater performances.
- d. Commissioner Iler – Provided an update on the new MUSD Administration and announced the first day of school date.

- e. Commissioner Leos – Provide a report on the recent MPWR Auction and thanked all who participated. Announced the informational meetings for Community Garden South and upcoming Community Garden workshops dates for Fall.
- f. Commissioner McCoy – No report
- g. Commissioner Schaeffler – No report

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, September 10, 2024 at 7:00 p.m., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 8:40 p.m.

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