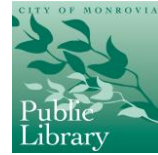




**CITY OF MONROVIA
LIBRARY BOARD
AGENDA REPORT**



DEPARTMENT: Community Services
Library Division

MEETING DATE: September 26, 2024

PREPARED BY: Carey Vance
Library Manager

AGENDA LOCATION: AR-3

TITLE: October 2024 Library Board Meeting and Scheduling a Special Meeting

OBJECTIVE: Consideration of Canceling the October, 24 2024 Library Board Meeting Due to a City Event and Scheduling a Special Meeting

BACKGROUND: In the past, Library Board meetings have been canceled during the holidays or special events that conflict with the regularly scheduled meeting date. During these times, either the board goes dark for the holiday months or schedules a special meeting to continue the work of the board.

ANALYSIS: Thursday, October 24, 2024 has been selected as the day for a special celebration of long-time City of Monrovia employee and current Community Development Director, Craig Jimenez, who is retiring after 29 years of service. To ensure staff and the board members are able to attend the event, staff are asking to cancel the October meeting and select an alternative date for a special meeting in its place.

FISCAL IMPACT: There is no fiscal impact associated with this report.

RECOMMENDATION: Staff recommends the Library Board authorize cancellation of the meeting of October 24, 2024 and schedule a special meeting.

LIBRARY BOARD ACTION REQUIRED: If the Library Board concurs the appropriate action would be a motion to: ***Approve cancellation of the regular meeting in October and schedule a special meeting.***

AR-3