

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, AUGUST 6, 2024, 7:30 P.M.**

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, August 6, 2024, at 7:33 p.m. in City Council chambers in honor of Robert Ochoa III, Zeppelin Atlas Cook, Theodore A. Zappia, Noe Diep Brathwaite, and Camila Noel Luna. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

**INVOCATION:** Pastor Joel Larson led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Mayor Pro Tem Dr. Tamala Kelly led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin. Councilmember Larry J. Spicer was excused.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of the Arcadia Association of Realtors 100th Anniversary:** The City Council presented a certificate of recognition to Renee Bannoura, President, Arcadia Association of Realtors.

**PR-2 Recognition of Community Media of the Foothills and the 40th Anniversary of KGEM-TV:** The City Council presented a certificate of recognition to David Palomares, Executive Director, Community Media of the Foothills.

**STUDENT GOVERNMENT REPRESENTATIVE:** To resume in September.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Jimenez, seconded by Mayor Pro Tem Dr. Kelly, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the July 16, 2024, Regular and Special Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the July 16, 2024, Regular and Special Meetings.

**CC-2 Payroll Nos. 15 and 16 in the Net Amounts of \$853,576.71 and 939,130.18, respectively, and Warrant Registers dated July 18, July 25, and August 1, 2024, in the total amounts of \$2,113,497.73; \$1,497,186.88; and \$2,660,005.19, Respectively:** The City Council approved Payroll Nos. 15 and 16 in the net amounts of \$853,576.71 and 939,130.18, respectively, and Warrant Registers dated July 18, July 25, and August 1, 2024, in the total amounts of \$2,113,497.73; \$1,497,186.88; and \$2,660,005.19, respectively.

**CC-3 Award of Contract to Mission Paving and Sealing, Inc., for the Monroe and Wildrose Elementary Schools Safe Routes to School Project, Project #G-976 in an Amount Not to Exceed \$77,500.00; Approve a Contingency Amount Not to Exceed \$11,625.00:** The City Council awarded a contract to Mission Paving and Sealing, Inc., for the Monroe and Wildrose Elementary Safe Routes to School Project, Project #G-976 in an amount not to exceed \$77,500.00; approve a contingency amount not to exceed \$11,625.00; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-4 Amendment No. 1 to the Agreement with California Watershed Engineering, dated April 16, 2024, to Increase Total Compensation to an Amount Not to Exceed \$81,928.00 for the period ending October 31, 2024:** The City Council approved Amendment No. 1 to the Agreement with California Watershed Engineering, dated April 16, 2024, for National Pollutant Discharge Eliminations System Industrial/Commercial Facility Storm Water Inspections, to increase total compensation to an amount not to exceed \$81,928.00 for the period ending October 31, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Award of Contract to Island Petroleum Builders, Inc., for the Removal and Replacement of Two Dual Gas/Diesel Fuel Dispensers at the Public Works Yard in an Amount not to Exceed \$49,487.00; Authorize a Contingency Amount Not to Exceed \$9,897.40:** The City Council awarded a contract to Island Petroleum Builders, Inc., for the removal and replacement of the two dual gas/diesel fuel dispensers in an amount not to exceed \$49,487.00, authorized a contingency amount not to exceed \$9,897.40, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Consultant Services Agreements with Evan Brooks Associates, Inc., and Mark Thomas & Company, Inc., for On-Call Comprehensive Planning, Grant Writing, and Technical Assistance for the Period Ending June 30, 2027, with Two (2) One-Year Options to Extend:** The City Council approved Consultant Services Agreements with Evan Brooks Associates, Inc., and Mark Thomas & Company, Inc., for the period ending June 30, 2027, with two (2) one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the Regional Food Recovery Program:** The City Council approved the Memorandum of Agreement with the San Gabriel Valley Council of Governments for Participation in the Regional Food Recovery Program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

**CC-8 Task Order No. 2 under the On-Call Agreement with J&J Engineering & Computers, Inc., Dated December 6, 2022, for the Upgrade of Remote Terminal Units at the City of Monrovia Mountain and Norumbega Stations in an Amount not to Exceed \$89,850.00; Authorize a Contingency amount not to exceed \$13,477.50:**The City Council approved Task Order No. 2 under the Agreement with J&J Engineering & Computers, dated December 6, 2022, for the upgrade of Remote Terminal Units at the City of Monrovia Mountain and Norumbega stations in an amount not to exceed \$89,850.00, authorized a contingency amount not to exceed \$13,477.50; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Amendment No. 1 to the Agreement with Undisclosable, Inc. dated December 20, 2022, related to the Monrovia Public Library Enhancement Project, to increase total compensation by the amount of \$6,400.00 for a total amount not to Exceed \$109,400.00 and extend the term through October 31, 2024; authorize a Contingency of \$1,280.00:** The City Council approved Amendment No. 1 to the agreement with Undisclosable, Inc. dated December 20, 2022, related to the Monrovia Public Library Enhancement Project, to increase total compensation in the amount by the amount of \$6,400.00 for a total amount not to exceed \$109,400.00, extend the term through October 31, 2024, authorized a contingency of \$1,280.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Authority to File Applications for Grant Funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding For Projects And Programs, Resolution No. 2024-55:** The City Council adopted Resolution No. 2024-55.

**CC-11 Amendment No. 1 to the Agreement with Pro Park, LLC (formerly Empire Transportation Services, Inc.) dated July 1, 2023, for the Provision of Americans with Disabilities Act Compliant Transportation Services as part of the GoMonrovia Program and Additional Transportation Services for the City's Afterschool Youth Sports Program, Extending the Contract Period to October 31, 2024, in an Amount not to Exceed \$667,435.00, and Adjusting Vehicle and Staffing Requirements:** The City Council approved Amendment No. 1 to the Agreement with Pro Park, LLC dated July 1, 2023, for the Provision of Americans with Disabilities Act Compliant Transportation Services as part of the GoMonrovia Program and Additional Transportation Services for the City's afterschool Youth Sports Program for the period ending October 31, 2024, in an amount not to exceed \$667,435.00 and adjusting vehicle and staffing requirements, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:** Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input:

1. Donna Baker, Chamber of Commerce, President-Elect
2. Lisa Larson, Monrovia
3. Suzie Powell Rutherford, Relay for Life
4. Jennifer MacDonald, Monrovia

5. Rosemary Gavidia, Monrovia
6. Gulliver Erickson, Monrovia
7. George De la O, Monrovia

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Add Governmental Services to the Permitted Use Types for the Historic Commercial Downtown (HCD) Zone; Introduction and First Reading of Ordinance No. 2024-07; and Find that the Ordinance is Categorically Exempt from Review Under California Environmental Quality Act (CEQA) Guidelines Sections 15305 and 15061(b)(3)**

Craig Jimenez, Community Development Director, reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened and closed the Public Hearing, as there was no one present who wished to speak on the item.

**It was moved by Councilmember Belden, seconded by Mayor Pro Tem Dr. Kelly , to Introduce, waive further reading, and read by title only Ordinance No. 2024-07.** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2024-07 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING SECTION 17.14.020 (USE RESTRICTIONS FOR THE HCD ZONE) OF THE MONROVIA MUNICIPAL CODE TO ADD GOVERNMENTAL SERVICES TO THE PERMITTED USE TYPES FOR THE HISTORIC COMMERCIAL DOWNTOWN (HCD) ZONE, AND FINDING ADOPTION OF THE ORDINANCE TO BE CATEGORICALLY EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:****RCC-1 Councilmember Edward Belden**

- (a) Recent and upcoming community events

**RCC-2 Councilmember Sergio P. Jiménez**

- (a) YES Intern Program and Youth Commission
- (b) Volunteering with Service Organizations
- (b) Recent and upcoming community events

**RCC-3 Councilmember Larry J. Spicer** was excused.

**RCC-4 Mayor Pro Tem Dr. Tamala Kelly**

- (a) Library Services Update
- (b) Recent and upcoming community events

**RCC-5 Mayor Becky A. Shevlin**

- (a) Support of City of Glendora Proposed Cal Cities Annual Conference Resolution
- (b) Appointments to Measure K Citizen Advisory Committee for 3-Year Terms Beginning July 1, 2024
- (c) Recent and upcoming community events

**ADMINISTRATIVE REPORTS:**

**AR-1 Commission of Public Art by Daniel Stern and Lost Men Productions, Inc., for Monrovia Canyon Park as Part of the Monrovia Canyon Park Infrastructure Improvement Project in an Amount Not to Exceed \$285,000.00:**

Tina Cherry, Community Services Director, reviewed the staff report and answered questions of the City Council.

Public Input:

1. Jennifer MacDonald, Monrovia
2. Rosemary Gavidia, Monrovia
3. Susan McCreary, Monrovia

**Following discussion, the City Council authorized the City Manager Feik to enter into an agreement with Lost Men Productions up to an amount of \$30,000.00 for design and additional information related to the Canyon Park Art Project and return to the City Council to present the information as soon as possible.**

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 3, 2024, 7:30 P.M.

**ADJOURNMENT:** At 9:58 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Diane Bennett, Mother of Mayor Becky A. Shevlin.

ATTEST:

APPROVED:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk