



**CITY OF MONROVIA  
COMMUNITY SERVICES COMMISSION MEETING  
AGENDA REPORT**

**DEPARTMENT:** Community Services

**MEETING DATE:** October 8, 2024

**PREPARED BY:** Tina Cherry, Director

**AGENDA LOCATION:** AR-1

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**TITLE:** Consideration of Canceling the December 2024 Community Services Commission Meeting

**OBJECTIVE:** To consider canceling the December 2024 Community Services Commission Meeting due to holiday conflicts

**DISCUSSION:** Over the years, many of the Boards and Commissions have opted to cancel the December Board meetings due to schedule conflicts with the holidays. In 2024, the Board meeting would be held on Tuesday, December 10. During the same week, the City will be hosting the annual Santa Tours and the judging for the annual Holiday Home Decorating Contest. Staff is suggesting the Board consider using the time set aside for the regular Board meeting, to conduct the judging of the Holiday Home Decorating Contest.

Should the Board approve, staff would cancel the regular meeting of the Community Services Commission and coordinate the bus transportation for the judging of the Holiday Home Decorating Contest on Thursday, December 12.

**FISCAL IMPACT:** There is no fiscal impact associated with this report.

**OPTIONS:** Staff has provided the following options for consideration:

1. Recommend approval of canceling the December 2024 Community Services Meeting; or
2. Do not recommend approval and request more information from staff.

**STAFF RECOMMENDATION:** Staff recommends the board approve option No. 1; recommend approval of canceling the December 2024 Meeting.

**ACTION:** If Board concurs, the appropriate action is a motion to recommend approval of canceling the December 2024 Meeting.

**AR-1**