

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, SEPTEMBER 10, 2024**

**CONVENE:** Chair Mills convened the Regular Meeting of the Community Services Commission on Tuesday, September 10, 2024 at 7:03 p.m. in the Community Center Monroe Room, Monrovia, California. In attendance were Councilmember Larry Spicer, Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Recreation Supervisor, Heather Sayers; Senior Management Analyst, Heather Gibson; and Recreation Coordinator Johan Galvan.

**PLEDGE OF ALLEGIANCE:** Vice Chair Dr. Villegas led the Flag Salute

**ROLL CALL:** In attendance were Commissioners Bank, Leos, Mc Coy, Schaeffler, Vice Chair Dr. Villegas and Chair Mills. Commissioner Iler was absent excused.

**PUBLIC INPUT:** None

**YOUTH COMMISSION:** Stefin Bank, a 11<sup>th</sup> grade student at Monrovia High School, provided the Commission with updates for the Monrovia Youth Commission. Updates included his experience in Youth Commission and why he joined. He also shared with the Commission past and some of his favorite events he's enjoyed. A list of upcoming events the Youth Commission will be supporting was also shared with the Commission.

**PRESENTATION (S):**None

**CONSENT CALENDAR:** Chair Mills asked to pull CC-2 to clarify information in the report. Once discussed and information was confirmed by staff, it was moved by Commissioner Bank and seconded by Commissioner Schaeffler to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the August 13, 2024 Regular Meeting

**CC-2** Unadopted Minutes of the Special Meeting/Study Session of the Monrovia Community Services Commission on August 10, 2024

**CC-3** Canyon Park and Hillside Wilderness Preserve Patrol Update for August 2024

**ADMINISTRATIVE REPORTS:** None

**REPORTS FROM STAFF:**

**1. Johan Galvan, Recreation Coordinator**

- a. Provided a program update on the Contract Class Program. Information of class enrollment, popular class and new programs was shared with the Commission. Commission had some recommendations for future program and staff responded to their questions of the program. Staff also shared the upcoming Fall Session was started and share where they can find the information to share with the Community.

**CC-1**

## **2. Rebecca Sandoval, Recreation Manager**

- a. Staff provide an overview on the upcoming events and programs for the Fall Quarter.
  - i. Halloween Spooktacular & Trick-or-Treat Bash – Thursday, October 31
  - ii. Veterans Day Ceremony – Monday, November 11
  - iii. Thankful & Grateful Community Gathering & Tree Lighting Ceremony – Wednesday, November 20
  - iv. Save the Date
    - a. Holiday Home Decorating Contest – Applications will be available on November 15.
    - b. Holiday Parade – Thursday, December 5.

## **3. Tina Cherry, Community Services Director**

- a. Staff shared with the Commission the recent award received from the ICMA Program in the Excellence Award category for Equity & Inclusion for Lucinda Garcia Park Renovation Project and Satoru Tsuneishi Park Development
- b. Staff provided Commission Canyon Park Restoration Project Update. The listing of work completed to date was shared. There were no questions from the Commission.
- c. Staff shared an updated for the Rotary Park Playground Renovation Project. The timeline was shared as well as the tentative Save the Date for the Ribbon Cutting for the new playground.
- d. Staff shared with the Commission an updated on the Tsuneishi Park Development Project. A list of what has been completed for community outreach was shared and the progress of the project.
- e. Staff provided the Monrovia Community Garden South Ribbon Cutting Evaluation to the Commission. Photos, upcoming workshops and how to apply for a plot was all shared with the Commission. Staff answered questions from the Commission related to the Farmers Market and parking structures.
- f. Staff shared the Save the Date for the upcoming Boards & Commission Appreciation Dinner scheduled on Monday, October 14.
- g. Staff announced the upcoming Make a Difference Day hosted by the Volunteer Center of the San Gabriel Valley. The event will be held on Saturday, October 26 with service projects around Monrovia. Invited the Commission to share the information to our community and information on how to sign up to volunteer.

## **COMMISSION LIAISON REPORTS:**

- a. Chair Mills – Provided an update on the Adult and Youth MAP Leadership Academies. Also announced upcoming MAP Edu meetings.
- b. Vice Chair Dr. Villegas – Shared information on the Mental Health Consortium hosted by the office Congresswoman Grace F. Napolitano's office.
- c. Commissioner Bank – Provided the Commission with updates on the Canyon Park Volunteer Meeting. Also provided an update on the KGEM Meeting. Announced the Homecoming Date for Monrovia High School and the Wellness Center's upcoming clothing drive for students.
- d. Commissioner Iler – Excused
- e. Commissioner Leos – Provided a recap on the Community Garden South ribbon cutting and shared an update on the new Garden plot user's orientation which was held right after the ribbon cutting. Announced the Green Care Day event updates.

- f. Commissioner McCoy – Asked the Commission their thoughts for beginning a “Parent Group” at parks. Volunteered to lead one at Rotary Park and would help lead the group. The Commission discussed and supported her efforts with leading one at Rotary Park.
- g. Commissioner Schaeffler – No report

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, October 8, 2024 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:17 p.m.

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