

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
Tuesday, September 17, 2024**

CONVENE: Chair Jurado convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, September 17, 2024 at 9:31 a.m. at the Monrovia City Council Chamber. In attendance were Community Services Director, Tina Cherry; Recreation Manager, Rebecca Sandoval; Senior Management Analyst, Heather Gibson; Recreation Supervisor, Heather Sayers; and Recreation Coordinator, Johan Galvan.

ROLL CALL: In attendance were Board members Gina Ammon, Linda Hudson, Kristin Miller, Shawn Spencer, Roy Wiseman, Vice Chair Daniel Wahl and Chair Ricardo Jurado.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Vice Chair Wahl and seconded by Boardmember Hudson, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the August 20, 2024 Regular Meeting

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Halloween Spooktacular and Trick or Treat Bash Event Overview and Street Closure Request

Staff presented to the Board the report. Staff recommended the Board approve Option No. 1, Recommend approval of the street closures for the 2024 Halloween Spooktacular and Trick or Treat Bash. After discussion, Boardmember Wiseman made a motion to approve Option No. 1, Boardmember Ammon seconded and the motion was carried unanimously.

REPORTS FROM STAFF:

1) Tina Cherry, Community Services Director

- a) Staff provided the update for the cancelation of the Old Town Monrovia Taste of Old Town Event that was set to take place on Sunday, October 13, 2024. Staff also provided the save the date for October 12, 2025 for next year's event.
- b) Staff provided the update of the repairs that will take place to the white lights in Old Town.
- c) Staff provided a recap and action items from the Study Session on Friday, September 13, 2024.
- d) Staff reminded the Board of the upcoming Board and Commission Appreciation Event that is scheduled on Monday, October 14, 2024 at 5:30 p.m.

CC-1

2) Rebecca Sandoval, Recreation Manager

- a) Staff provided an overview for the Old Monrovia Fall Festival. Staff reviewed the planned activities, invite merchants to participate and requested the Board's support to help promote and encourage other businesses to participate.
- b) Staff provided the information for the upcoming event, Street Rods Forever Car Show, that is set to take place on Saturday, October 19. Street Closure information was provided to the Board.
- c) Staff provided an overview of the Veterans Day Event that will take place in Library Park on Monday, November 11, 2024. Staff reviewed the event schedule and shared the event promotion.
- d) Staff updated the Board on the upcoming Make a Difference Day, that is set to take place on Saturday, October 26, 2024. Staff shared the project of painting the green way finding sign poles in Old Town.

MONROVIA CHAMBER OF COMMERCE REPORT: No report.

REPORTS FROM BOARDMEMBERS

- a. Chair Jurado – No report
- b. Vice Chair Wahl – No report
- c. Boardmember Ammon – No report
- d. Boardmember Hudson – No report
- e. Boardmember Miller – No report
- f. Boardmember Spencer – No report
- g. Boardmember Wiseman – No report

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, October 15, 2024 at 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Juardo adjourned the meeting at 10:05 a.m.